

MINUTES

BOARD OF COMMISSIONERS – GRAY HARBOR COUNTY REGULAR MEETING

September 13, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 13, 2010, at 2:00 p.m. Commissioners Al Carter, Mike Wilson and Terry Willis were present. Jenna Amsbury, Deputy Clerk of the Board, and Jim Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

1. **Moclips Well Iron Removal System:** It was advertised August 19, 2010 in the *Montesano Vidette*, that bids would be accepted for proposals for the supply and start-up services for water treatment equipment to remove Iron and Manganese from a public drinking water well in Moclips, WA.

It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Deputy Clerk of the Board announced the following bid with bid bond attached:

Company	Company Location	Bid
ATEC Systems Associates Inc.	Bainbridge Island, WA	\$47,000.00

Chairman Carter noted that the bids would be forwarded to the appropriate department for review and recommendation.

HEARINGS:

1. **Continued Hearing - Petition for Public Hospital District Formation – North Beach:**

There was a public hearing on September 13, 2010 to consider a petition for the formation of a hospital district in North Beach. This is a continued hearing from August 30, 2010. Notice of this hearing was published in the *Montesano Vidette* August 12, 2010 and *The Daily World* August 13, 2010. The petition received stated the following "We, the undersigned registered voters residing within the North Beach School District No. 64, request the formation of a proposed North Beach Public Hospital District, with initially designated boundaries being identical to our North Beach School District boundaries. We, by signing this petition, express our support for the holding of an election to permit the voters in this proposed hospital district to vote for its origination in accordance with RCW 70.44.030. We further request that an election be held commensurate with the formation of this district to elect the initial commissioners for this district per RCW 70.44.040."

Commissioner Carter asked for a staff report. Jim Baker, Senior Deputy Prosecuting Attorney, explained that the Board must proceed with the hearing and decide on boundaries for the district as well as the number of commissioners for the proposed district.

After an inquiry from Commissioner Carter, Mr. Baker explained the only way the petition can be removed is if all the petitioners sign a document to remove the proposal.

Julie Murphy, Elections Supervisor, noted that the following precincts are split on the petition and must be removed from the proposed North Beach Hospital District: 32, 38, 45, and 48.

Vern Spatz, Auditor, made comments regarding the hospital district proposal.

The Commissioners consulted with Jim Baker whether they have authority to stop the process if the reduced size of the proposed district boundary is not what the petitioners intended. Commissioner Willis noted there is considerable expense to put an issue on the ballot. Mr. Baker stated that there is no reference in the RCW to deny the election process after a petition is received and certified.

Commissioner Willis stated an email from Al Lizakowski gives Commissioners authority to act on his behalf on this issue; she asked if there was any legal barring on this request. Mr. Baker stated that one person who signed the petition has no legal authority to speak for the other petitioners.

Chairman Carter called for public comment. There was no public comment.

ACTION: A motion was made, seconded and passed to adjourn the hearing to September 20, 2010.

PUBLIC COMMENT

Commissioner Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Ron Schillinger, Mayor of Montesano, stated that he would like to meet with the county to discuss annexation issues. He apologized for not coming forward sooner for these discussions. His goal is to listen to the citizens and discover what will best suit their needs.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting and Regular Meeting – August 30, 2010

Special Meetings – September 3, 2010, September 7, 2010 and September 10, 2010

Auditor:

Month-End Expenditures Audit Report, August 2010: Claims: \$3,363,789.91 Salary: \$2,374,073.84

Coroner:

Monthly Summary Report - August 2010

Sheriff:

Appointment of Members to the Local Emergency Planning Commission

Public Services:

Resolution of Intent to Vacate and Set Hearing Date for October 11, 2010, Bob Betcher
(*Removed*)

Resolution of Intent to Vacate and Set Hearing Date for October 11, 2010, Roger Hoiland –
Resolution No. 2010-67

Correspondence:

Claim, C-616-10, Michael Holcomb

Claim, C-617-10, Tim Wilder

ACTION: A motion was made, seconded and passed to remove the following item from the consent agenda: **Public Services, resolution of Intent to Vacate and to set hearing date for October 11, 2010, Bob Betcher.**

A motion was made, seconded and passed to approve the Consent Agenda with the removal of Public Services item number one, set hearing date, applicant Bob Betcher.

COMMISSIONERS

** The Deputy Clerk of the Board announced that the following item has been added to the agenda:

1. **Express Employment Professionals – Direct Hire Placement Fee Agreement:** A motion was made, seconded and passed to approve the direct hire placement fee agreement with Express Employment Professionals. Chairman Carter explained that Express Professionals will be recruiting for the Building Department Director position. Karrie Hartman, Express Professionals, thanked the Board for entering into a contract with the company.

DEPARTMENTS

FAIRGROUNDS

1. **Request Approval, Authorize the Fair Manager to Sign Agreements with the following: United Methodist Church, Elma Football Dance and Drill Team, Elma Youth Football, Set Free Church, Elma Booster Club & Northwest Pro Rodeo Association:** A motion was made, seconded and passed to authorize the Fair Manager to sign agreements with United Methodist Church, Elma Football Dance and Drill Team, Elma Youth Football, Set Free Church, Elma Booster Club and Northwest Pro Rodeo Association.

MANAGEMENT SERVICES

1. **Request Approval, Salary Resolution Amendments – Auditor’s Office, Planning and Building Department and Solid Waste:** A motion was made, seconded and passed to approve **Resolution No. 2010-66, amending Resolution No. 2010-01 fixing compensation of employees from and after January 1, 2010.** A separate motion was made, seconded and passed to approve each individual salary change in the Auditor’s Office, Planning Department and

Building Department. This resolution reflects the promotion of Office Tech II to Office Tech III in the Auditor's Office and appointments of the Interim Planning and Interim Building Directors.

PUBLIC HEALTH AND SOCIAL SERVICES

- 1. Request Approval, Consolidated Contract Amendment #25 with the Department of Health:** A motion was made, seconded and passed to approve Consolidated Contract Amendment No. 25 with Department of Health. The amendment changes funding amounts and time periods for the following programs, increasing total compensation by \$86,734:
 - WIC increased by \$23,626
 - Healthy Communities increased by \$53,750
 - Healthy Childcare Washington Infant /Toddler increased by \$8,324
 - CSHCN Epilepsy increased by \$1,500.
 - Oral Health decreased by \$466

PUBLIC SERVICES

- 1. Request Approval, Funding to install signs prohibiting the use of Compression Brakes – SR 109 in the vicinity of Grays Harbor City:** A motion was made, seconded and passed to authorize \$2,000 to install noise control signs on State Route 109 in the vicinity of Grays Harbor City. Washington State Department of Transportation will install the signs prohibiting the use of compression brakes between M.P. 2.8 to M.P. 4.8.
- 2. Request Approval, Amended Contract with Washington State Fish and Wildlife Department – Marine Resource Committee funding 2011:** A motion was made, seconded and passed to approve an amendment to the contract with the Washington State Department of Fish and Wildlife and the Grays Harbor County Marine Resources Committee for the FY 2011 fiscal period. This amendment would provide funding in the amount of \$31,090.00 with additional funds of up to \$8,910.00 available through future amendments. Guidance for funding use and scope of work is found in the Contract/Project Summary.
- 3. Request Approval, Joint Funding Agreement – US Geological Survey and US Department of Interior for Humptulips River Stream Gauge:** A motion was made, seconded and passed to approve the joint funding agreement for funding the Humptulips River Stream Gauge. The agreement between Grays Harbor County and US Geological Survey, United States Department of Interior describes the parties and terms related to the operation and maintenance of the Humptulips River Stream Gauge Station.
- 4. Request Approval, Letter of Agreement with Puget Sound Meeting Services – Chehalis Basin Partnership:** A motion was made, seconded and passed to approve a letter of agreement between Grays Harbor County and Puget Sound Meeting Services (PSMS). The agreement describes recording/transcription services for meeting summaries of the Chehalis Basin Partnership and its subcommittees. A grant agreement with the Department of Ecology will cover the expenses incurred through this contract.

5. Request Approval, Maintenance Agreement with WSDOT to install “No Compression Brakes” signs on SR 109, Grays Harbor City: A motion was made, seconded and passed to authorize the chairman to sign a reimbursable maintenance agreement authorizing Washington State Department of Transportation to install “No Compression Brakes” signs on State Route 109 near Grays Harbor City.

6. Request Approval, Reimbursable Agreement No. 9 with the Federal Highway Administration for the Gatton Creek Bridge Project: A motion was made, seconded and passed to authorize the Chairman to sign Amendment No. 9 to a Reimbursable Agreement with the Federal Highway Administration for the Gatton Creek Bridge enhancement project. This amendment increases the Federal Forest Highway Funding by \$375,000 to an amended total of \$1,035,000. It also extends the agreement date to December 31, 2012.

SHERIFF

1. Request Approval, Homeowner Agreement with David and Judith Palmer for a house elevation project: A motion was made, seconded and passed to approve a homeowner agreement with David and Judith Palmer. Sheriff Whelan stated this has been an ongoing State and Federal process since December 2007. He thanked the homeowners for their patience. David Palmer, homeowner, thanked the County and especially Chuck Wallace of Emergency Management and Mark Sigler, Building Department, for their support throughout this project.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, September 13, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners’ Conference Room. Commissioners Carter, Wilson and Willis and the Deputy Clerk of the Board, Jenna Amsbury reviewed calendars and pending daily office issues. The Board met with Karrie Hartman, Express Professionals, regarding a contract for services; Mike Whelan, Sheriff, and Chuck Wallace, Deputy Director of Emergency Management, regarding agenda items; Joan Brewster, Public Health and Social Services, regarding agenda items and department updates; Kevin Varness, regarding agenda item and department updates; Russ Esses, Engineering, regarding agenda items; Jeff Nelson, Environmental Health, regarding department updates; Lee Napier, Public Services, regarding agenda items. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2010-66

**Amending Resolution No. 2010-01 fixing
compensation of employees from and
after January 1, 2010**

No. 2010-67

**Intent to Vacate Third Street lying
between Block 9 and 15 within the Plat of
Roosevelt Beach**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:38 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman, District 3

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna McCallum
Clerk of the Board