

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 10, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 10, 2010, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Donna Caton, Clerk of the Board, and Jim Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS

None

PUBLIC COMMENT

Chairman Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Dorothy Cook, Grays Harbor County, made comments regarding the progress of the sewer system for Illahee Oyehut. Commissioner Carter discussed the project and that the county has taken over the project. He could not give a timeframe, but assured her that this project would be evaluated. Commissioner Carter will keep her informed of the progress.

Ray Brown, Westport, made comments regarding wanting the county to pass a resolution in support of the efforts in Arizona regarding illegal immigration.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting and Regular Meeting – May 3, 2010

Auditor:

Month End Expenditures Report April 2010 – Claims: \$3,121,242.93 Salary: \$2,241,582.42

Coroner:

Monthly Report – April 2010
Surplus Outdated/Defective Equipment

Public Services:

Set Hearing Date – May 24, 2010 – Housing Plan and 10-Year Plan to end Homelessness

Set Hearing Date – May 17, 2010 – Six Ordinances Related to the Critical Areas and Natural Resource Lands
Set Hearing Date – May 24, 2010 – Critical Areas Ordinance & Natural Resource Land County Code Updates

Tourism:

Tourism Board Appointments – Leslie Eichner, Rod Easton, Kerry Dickman and Bill Scholl

Treasurer:

Resolution No. 2010-33, setting December 10, 2010 as the date for the 2010 Tax Foreclosure Sale

Correspondence:

Request letter - Fire O'er the Water Event on July 4, 2010

ACTION: A motion was made, seconded and passed to approve the Consent Agenda items as listed above.

PRESENTATION

1. County Road Administration Board Certificate of Good Practice Presented to Russ Esses, County Engineer: Chairman Al Carter presented Russ Esses, County Engineer, and the Engineering Staff with the County Road Administration Board Certificate of Good Practice. The County Road Administration Board has approved a resolution issuing this certificate, which allows the County Road Administrative Board to assure the continued distribution of the county's monthly state gas tax allotment from the State Treasurer. Mr. Esses introduced the following staff members and thanked them for all their work: Fred Becker, Gene Zerby, Tom Gray and Alex Schroeder.

PROCLAMATION

1. Washington State University Master Gardener Volunteer Week – May 10, 2010 through May 16, 2010: A motion was made, seconded and passed to proclaim the week of May 10, 2010 through May 16, 2010 as the Washington State University Master Gardener Volunteer Week. Don Tapio, Extension Agent, explained the Master Gardener Program. He discussed the local programs and volunteers. He provided the 2010 Farm Guide and pictures of the Master Gardener Edible Gardening Workshop on February 20, 2010. Mr. Tapio announced that seed sales are up nationwide by 30 - 40 percent; growing food for your own household has increased immensely.

COMMISSIONERS

1. Resolution Establishing an Open Space Advisory Committee: A motion was made, seconded and passed to approve **Resolution No. 2010-34, Establishing an Open Space Advisory Committee.** The Committee will be comprised of five members of the farming

community and serve in an advisory capacity to the Assessor's Office. The Committee will follow the guidelines set forth in RCW 84.34.145.

2. Memorandum of Understanding re: ORV Park – Courthouse Bargaining Unit 275:

A motion was made, seconded and passed to approve the Memorandum of Understanding with the Courthouse Bargaining Unit 275 regarding ORV Park positions for the 2010 season.

3. Accept Request from Grays Harbor College rescinding their letter dated June 1,

2009: A motion was made, seconded and passed to accept the request to rescind the letter dated June 1, 2010 from Grays Harbor College.

4. Grays Harbor College Lease Modification: A motion was made, seconded and passed to approve the lease modification with Grays Harbor College for the Simpson Education Center located at the Elma Fairgrounds. The Commissioners agreed to the following terms for the lease modification of the 1998 lease between the County and Grays Harbor College to (1) lower the annual rent from \$1,500 to \$1,200 as long as the Simpson Education Center building is sublet to Washington State University, (2) provided the County's written consent to sublease to WSU, and (3) reaffirm all other provisions of the 1998 lease.

DEPARTMENTS

MANAGEMENT SERVICES

1. Request Approval, Salary Resolution Amendment – Assessor's Office: A motion was made, seconded and passed to approve **Resolution No. 2010-35, amending Resolution No. 2010-01 fixing compensation of employees from and after January 1, 2010.** This amendment reflects the addition of the Appraiser Trainee and the promotion of a Map Clerk.

2. Request Approval, Subrecipient Agreement – Coastal Community Action Program:

A motion was made, seconded and passed to approve the subrecipient agreement between the Coastal Community Action Program (CCAP) and Grays Harbor County for the 2010 CDBG Public Services Grant for \$248,615. CCAP will be providing low and moderate income persons with public services in accordance with the State of Washington Department of Commerce grant guidelines.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Amendment 2 – Contract with Behavioral Healthcare Options:

A motion was made, seconded and passed to approve amendment 2 to the contract with Behavioral Healthcare Options. The amendment adds security breach reporting requirements to the contract.

2. Request Approval, Amendment to the WorkFirst Contract:

A motion was made, seconded and passed to approve the amendment to the WorkFirst contract. This amendment adds \$3,850 for the period of June 1, 2010 through June 30, 2010. The contract funding will be

exhausted unless the maximum amount is increased. The contract is for a nurse to evaluate whether a parent of a special-needs child should return to work.

3. Request Approval, Amendment 1 – Contract between Grays Harbor RSN and Elma Home Care Inc.: A motion was made, seconded and passed to approve amendment 1 to the contract between Grays Harbor RSN and Elma Home Care Inc. The purpose of the amendment is to clarify that the enhanced daily rate of reimbursement for PALS bed days paid by the Grays Harbor Regional Support Network (RSN) applies only after all other reimbursements have been deducted.

4. Request Approval, Amendment 2 – Contract with Sea Mar Community Health Clinic: A motion was made, seconded and passed to approve amendment 2 to the contract with Sea Mar Community Health Clinic. The amendment corrects payment conditions to reflect worker wage adjustment. The total amount of increase to the contract is \$1,860.

PUBLIC SERVICES

1. Request Approval, Federal Bridge Program Funding Request – Wishkah Road Cedar Creek Bridge: A motion was made, seconded and passed to approve the project prospectus and the Local Agency Agreement requesting federal funding for the Wishkah Road Cedar Creek Bridge project.

2. Request Approval, Public Works Trust Fund Application and Certification: A motion was made, seconded and passed to approve the Public Works Trust Fund application and authorize the chairman to sign the applicant certification. The application requests a loan in the amount of \$3,600,000 to cover a portion of the construction costs associated with the wastewater treatment plant modifications and the relocation of the sewage outfall.

3. Request Approval, Appointment to the Washington Coast Sustainable Salmon Partnership – Mark Swartout: A motion was made, seconded and passed to appoint Mark Swartout to the Washington State Sustainable Salmon Partnership. The Washington Coast Sustainable Salmon Partnership (WCSSP) is transitioning from an interim advisory committee to a board of directors. The draft bylaws stipulate each Lead Entity may select between one and six representatives to serve on the Board of WCSSP. As the designated Lead Entity for the Chehalis watershed, Grays Harbor County will make the appointments. On April 23rd, the Chehalis Basin Partnership, serving in an advisory capacity to the Lead Entity, was asked to consider and present a list of names for consideration by the Board of Commissioners as appointments to the Board of WCSSP. Mark Swartout of Thurston County was recommended by the Chehalis Basin Partnership to serve as a Board member of WCSSP.

4. Request Approval, Recommendation to Award Bid – School Road Sidewalk Extension Project M.P. 0.26-0.42: A motion was made, seconded and passed to award the bid for the School Road Sidewalk Extension Project to Rognlin's Inc. of Aberdeen, WA. Rognlin's submitted the low bid of \$284,897.00. This bid is 25 % below the Engineer's Estimate.

TOURISM

1. **Request Approval, Festival and Event Grant Contract – Olympic Peninsula Loop Culinary Tourism Association:** A motion was made, seconded and passed to authorize the spending and contract for the Olympic Peninsula Loop Culinary Tourism Association in the amount of \$4,000.
2. **Request Approval, Exhibitor Agreement – 2011 Vancouver Outdoor Adventure Travel Show:** A motion was made, seconded and passed to approve the exhibitor agreement and authorize the spending of \$1,520 for the 2011 Vancouver Outdoor Adventure Travel Show.
3. **Request Approval, Festival and Event Grant Contract – Grays Harbor Mounted Posse Indoor Pro Rodeo:** A motion was made, seconded and passed to authorize the spending and contract for the Grays Harbor Mounted Posse Indoor Pro Rodeo in the amount of \$2,000.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, May 10, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Willis and Wilson and the Clerk of the Board, Donna Caton reviewed calendars and pending daily office issues. The Board met with Mike Bruner, Fair and Tourism Manager, regarding agenda items; Jay Gordon, Jay Vanderstoop and Julie Balmelli-Powe of One Voice, presented information about the Flood District; Joan Brewster, Public Health and Social Services, regarding agenda items; Russ Esses, Engineer, regarding agenda items and road updates; Kevin Varness, regarding agenda items and department updates; Curt Crites, Planning & Building, agenda items; Jeff Nelson, Environmental Health, regarding department updates; Lee Napier, regarding updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|--|
| No. 2010-33 | Setting December 10, 2010 as the date for the 2010 Tax Foreclosure Sale |
| No. 2010-34 | Establishing an Open Space Advisory Committee |
| No. 2010-35 | Amending Resolution No. 2010-01 fixing compensation of employees from and after January 1, 2010 |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:29 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman, District 3

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board