

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 26, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 26, 2010, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Donna Caton, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS

None

** The Clerk of the Board announced that the following item has been added to the agenda:

PRESENTATIONS

1. **Don Aman – 2010 Northwest Professional Rodeo Finals at the Grays Harbor County Fairgrounds:** Mr. Aman explained that over the weekend he went to Vancouver Washington with letters of support from the City of Elma, Commissioner Willis, Elma Chamber of Commerce, Grays Harbor Chamber of Commerce and Grays Harbor Fairgrounds and successfully secured the 2010 Northwest Professional Rodeo Association Finals to be held at the Grays Harbor County Fair Complex September 24-26, 2010. Mr. Aman stated that it has been 18 years since the rodeo has been in Washington State. He discussed his background in rodeo and plans for a weeklong event in Elma to celebrate the weekend event in September.

PUBLIC COMMENT

Chairman Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting and Regular Meeting – April 19, 2010

ACTION: A motion was made, seconded and passed to approve the Consent Agenda items as listed above.

COMMISSIONERS

None

DEPARTMENTS

MANAGEMENT SERVICES

1. Request Approval, Four Resolutions – Employment Resolution Revisions Made to Policies: A motion was made, seconded and passed to approve **Resolution No. 2010-28, amending Resolution No. 2009-55 and 1994-11, establishing policy for employees’ Family and Medical Leave and Family Care Act Leave**, policy revisions to the Equal Employment Opportunity and Affirmative Action Policy, **Resolution No. 2010-29, amending and replacing Resolution No. 95-90 Anti-Nepotism Policy**, and **Resolution No. 2010-30, amending Resolution No. 97-108 Grays Harbor County Sexual and Other Harassment Policy**. These policy revisions are to reflect state and federal regulations. The Resolutions have been approved by the Labor Attorney and AFSCME Union. The new language will be updated to the Employment Handbook and posted on the Employee Resource Center website.

2. Request Approval, Washington State Military Department FF08 Homeland Security Grant: A motion was made, seconded and passed to approve the Washington State Military Department Amendment to the FF08 Homeland Security Grant. An extension to this grant was requested due to the equipment purchase delays caused by winter weather conditions limiting access to the facility for the completion of several installation projects. This amendment changes the overall contract ending date from April 30, 2010 to October 31, 2010. The contract amount remains unchanged.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Amendment 2 – Long-Term Payable Agreement: A motion was made, seconded and passed to approve amendment 2 to the DSHS long-term payable agreement. This amendment is to extend the date for another fiscal year for the department’s working cash advance for Mental Health (\$7,082), Substance Abuse (\$121,017) and Developmental Disability (\$129,724).

2. Request Approval, Subcontract with Dream Dental Team: A motion was made, seconded and passed to approve the subcontract with Dream Team Dental. This subcontract is with a dental provider to provide dental sealant services in schools that are eligible (50% or greater free/reduced lunch participation). Specifically that subcontractor agrees to provide school-based sealant services to second graders in eligible schools. Public Health will reimburse the subcontractor for care given to uninsured students associated with travel costs. The maximum reimbursement is \$4,000.

3. **Request Approval, Subcontract with Kind Care Dentistry:** A motion was made, seconded and passed to approve the subcontract with Kind Care Dentistry. This subcontract is with a dental provider to provide dental sealant services in schools that are eligible (50% or greater free/reduced lunch participation). Public Health will reimburse the subcontractor for care given to uninsured students associated with travel costs. The maximum reimbursement is \$1,400.

4. **Request Approval, Interlocal Agreement with Clark County:** A motion was made, seconded and passed to approve the interlocal agreement with Clark County for HIV prevention efforts. This funding is the primary support for HIV prevention efforts including syringe exchange and testing of high-risk individuals. The contract amount is \$80,335.

PUBLIC SERVICES

1. **Request Approval, Award Bid – ½ Ton Regular Cab 4x4 Pickup:** A motion was made, seconded and passed to award the bid for the purchase of one (1) ½ ton regular cab 4x4 pickup to Five Star Ford. Five Star Ford submitted a bid in the amount of \$21,736.73.

2. **Request Approval, Water System plans and Sewer System Plan – North Beach and Pacific Beach/ Moclips:** A motion was made, seconded and passed to approve the plans prepared for North Beach and Pacific Beach/ Moclips as guidance for the operation, maintenance, and growth of water and sewer systems owned and operated by the County. A description of the plans are as follows:

North Beach Regional Water Systems:

Both of the North Beach Regional Water System Plans identify the capital improvements, operational programs and financial guidelines for the next six years. The plans were developed to meet the regulatory requirements of WAC 246-290-100 and accepted by the State of Washington's Department of Health.

- a. *Grays Harbor County North Beach Regional Water System Hogan's Corner Area Water System Plan* component is located, as the name implies, in the unincorporated community of Hogan's Corner. The water system facilities consist of a well site, two wells (north of State Route 109), a booster pump station and reservoir (corner of Shamrock Way and State Route 115), and transmission and distribution lines. The system serves the Oyehut and Illahee communities, the Quinault Beach Resort, Ocean City State Park and the commercial corridor of Hogan's Corner.
- b. *Grays Harbor County North Beach Regional Water System Plan Ocean City Area Water System Plan* addresses the facilities in the unincorporated community of Ocean City. The water system consists of a 20,000 gallon storage tank, a booster pump station, and six wells. This system is comprised of four separate systems acquired by the County and consolidated into one system to improve efficiency and service to the residents.

Pacific Beach/Moclips Water and Sewer Systems:

Pacific Beach/Moclips Water System Plan is an update to the 2003 plan. The plan was developed to meet the regulatory requirements of WAC 246-290-100 and accepted by the State of Washington's Department of Health. Revisions to this plan address the major expansion of supply water to the Seabrook development, as well as incorporating other changing conditions and water demands, subsequent planning requirements under the Municipal Water Law, application of a newer hydraulic modeling software and updates to the Wellhead Protection Program.

Facility Plan Amendment III for the Pacific Beach/Moclips Area Sewage Collection System and Wastewater Treatment Plant presents the expansion plan for the WWTP to handle increased wastewater loads. The plan addresses the relocation of the outfall to meet current and future National Pollution Discharge Elimination System (NPDES) permit requirements and new collection lines to service the expanded service area.

STRADDLELINE ORV PARK

- 1. Request Approval, Authorize Chairman to sign contract with Cascade Karting:** A motion was made, seconded and passed to authorize the chairman to sign the contract with Cascade Karting for use of the ORV Park for their summer events.
- 2. Request Approval, Authorize Chairman to sign contract with Tacoma Motorcycle Club:** A motion was made, seconded and passed to authorize the chairman to sign the contract with Tacoma Motorcycle Club. Tacoma Motorcycle Club will hold an event at the ORV Park in June 2010.

TOURISM

- 1. Request Approval, Advertising Contract and Spending Approval – RV Life and Media Index Publishing Inc.:** A motion was made, seconded and passed to approve the contract and spending for advertising contracts with RV Life and Media Index Publishing Inc. The contract with RV Life is for three insertions at \$480 each. The total authorized spending for this contract is \$1,440. The contract with Media Index Publishing Inc. is for three insertions for a total amount of no more than \$900.

WSU EXTENSION

- 1. Request Approval, Authorize Chairman to sign 2010-2011 Food Sense Contribution Agreement:** A motion was made, seconded and passed to authorize the chairman to sign the 2010-2011 food sense contribution agreement. The funding will assist the Extension Office in providing nutrition education for individuals in the Supplemental Nutrition Assistance Program.

ANNOUNCEMENTS

Clerk of the Board Donna Caton announced the receipt of the first quarter report on income and projections on state forestlands submitted by Commissioner of Public Lands Peter Goldmark.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 26, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Willis and Wilson and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services, regarding agenda items and requests; Kevin Varness, Public Services, regarding agenda items and facility & utility updates; Brian Shea, Planning & Building, department updates; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|---|
| No. 2010-28 | Amending Resolution No. 2009-55 and 1994-11, establishing policy for employees' Family and Medical Leave and Family Care Act Leave |
| No. 2010-29 | Amending and replacing Resolution No. 95-90 Anti-Nepotism Policy |
| No. 2010-30 | Amending Resolution No. 97-108 Grays Harbor County Sexual and Other Harassment Policy |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- **Clark County for HIV prevention efforts in the amount of \$80,335**

The meeting adjourned 2:29 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman, District 3

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board