

MINUTES

**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING**

April 19, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 19, 2010, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jenna Amsbury, Deputy Clerk of the Board, and Jennifer Weiland, Deputy Prosecutor, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

1. **½ Ton Regular Cab Four Wheel Drive Pickup:** It was advertised March 25, 2010 and April 1, 2010, in the *Montesano Vidette*, that bids would be accepted for the delivery of one or more ½ ton regular four wheel drive pickup trucks.

A set of specifications for the vehicle was available from the Public Services Department located at 100 W. Broadway, Suite 31, Montesano, Washington. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Deputy Clerk of the Board announced the following bids with bid bond attached:

| <u>Company</u> | <u>Location</u> | <u>Bid Amount</u> |
|-----------------------|------------------------|--------------------------|
| Five Star Ford | Aberdeen, WA | \$21,736.73 |

2. **Inmate Phone System:** It was advertised April 1, 2010, in the *Montesano Vidette*, that proposals would be accepted for an inmate phone system for the jail.

A set of plans and specifications for the project was available from the Sheriff's Department. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Deputy Clerk of the Board announced that proposals were received from the following companies:

| <u>Company</u> | <u>Location</u> |
|----------------------------------|------------------------|
| Securus Technologies | Dallas, TX |
| Intelmate LLC | Ontario, OR |
| Legacy Inmate Communications | Cypress, CA |
| CTEL – Consolidated Telecom Inc. | Irving, TX |
| Lattice Incorporated | Redmond, OR |

HEARINGS

1. Request for Reclassification as Current Use Timber – Applicants Michael and Katy Moore: There was a public hearing on April 5, 2010 to consider a request for reclassification as Current Use Timber for applicants Michael and Katy Moore; parcel number 180507320040. Notice of this hearing was published in the *Montesano Vidette* March 25, 2010. Commissioner Carter stated that the hearing was closed and the decision was continued to today, April 19, 2010. He entertained a motion.

Commissioner Willis made a motion to deny the request for reclassification to open space timber, requesting that if there was a second to the motion the chairman call for discussion. Commissioner Wilson seconded the motion. Commissioner Carter called for discussion.

Commissioner Willis said that her decision was not made lightly. She visited the property over the weekend and found portions of the property that are not being used for timber to be greater than one acre. She measured the area from the road, ditch and telephone line to be 40,000 square feet and also a portion of property reserved for recreational use. The total square footage of unusable planting space was over 43,000 square feet, estimated at about one acre. Commissioner Willis noted that up to 10 percent of the five acres can be for incidental purposes, which in this case would be about ½ of an acre. After making the computations, she found the usable area for growing timber is only four acres. The requirement for Open Space Timber is a minimum of five acres; therefore, as this application did not meet the criteria, Commissioner Willis moved to deny the application.

ACTION: A motion was made, seconded and passed to deny the request for reclassification as Current Use Timber for applicants Michael and Katy Moore; parcel number 180507320040.

2. Supplemental Budget – Central Services Replacement Fund, \$15,015 and Central Services, \$26,852: There was a public hearing on April 19, 2010 to consider a supplemental budget in the Central Services Replacement Fund and Operating Fund. Notice of this hearing was published in the *Montesano Vidette* April 8th and 15th, 2010. Commissioner Carter asked for a staff report. Rose Elway, Budget Director, reported that Central Services has unanticipated beginning cash available in the replacement fund in the amount of \$15,015 that can be utilized by the operating fund to purchase a data domain backup solution and a barracuda message archive solution for a total of \$26,852.

Commissioner Carter called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-21, authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds Central Services Replacement Fund, in the amount of \$15,015.

A motion was made, seconded and passed to approve Resolution No. 2010-22, authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds Central Services Fund, in the amount of \$26,852.

PUBLIC COMMENT

Chairman Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting and Regular Meeting – April 12, 2010

Commissioners:

Surplus Sharp Copier- Inventory #053

ORV Park:

Set Bid Date – May 17, 2010 – 4x4 Backhoe

Correspondence and Administration:

Use Request for Trioba Adventure Racing, Elma Gate Road, Hwy. 12 and Porter Creek Road – June 5, 2010
Claim, C-603-10, James Bain

ACTION: A motion was made, seconded and passed to approve the Consent Agenda items as listed above.

COMMISSIONERS

1. **Mark Reed Hospital Proposal:** A motion was made, seconded and passed to approve the proposal from Mark Reed Hospital for purchase of the Oakhurst property. The approved proposal is for a total payout of \$900,000 to the County as follows: \$250,000 paid at closing in 2010, \$300,000 paid on October 31, 2012 and the final payment of \$350,000 on October 31, 2014. Ron Strabbing asked if there would be any interest charged on the amounts and Commissioner Willis responded that interest has not been added to the sale price.

** The Clerk of the Board announced that the following item has been added to the agenda:

2. **Cedar Creek Bridge Closure:** A motion was made, seconded and passed to approve the closure of the Cedar Creek Bridge. WSDOT Local Agency Bridge Engineer and Sargent Engineers recommend the county immediately close the bridge to the public and restrict its use to essential vehicles to save its remaining life. This closure will remain in effect until solutions are found to increase load capacity. The City of Aberdeen will be provided a gate key and will

have limited ability to maintain its water supply facilities at the Mainowski Dam. Commissioner Carter added that the county is working closely with the City of Aberdeen regarding this project.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution – Budget Transfer, Fair Construction Fund and Stadium Fund, \$50,000:** A motion was made, seconded and passed to approve **Resolution No. 2010-23, Transferring items in the Grays Harbor County Miscellaneous Fund, Fair Construction Fund, in the amount of \$50,000.** Rose Elway, Budget Director, stated the transfer is being made from USDA RD Loan Principle to Livestock Arena. **A motion was made, seconded and passed to approve Resolution No. 2010-24, Transferring items in the Grays Harbor County Miscellaneous Stadium Fund, in the amount of \$50,000.** Rose Elway, Budget Director, stated the transfer is being made from ending cash to transfer out, fair construction. Both transfers are for the construction of the livestock arena.

2. **Request Approval, Resolution – Budget Transfer, Central Services Replacement, \$26,852:** A motion was made, seconded and passed to approve **Resolution No. 2010-25, Transferring items in the Grays Harbor County Miscellaneous Fund Central Services Replacement Fund, in the amount of \$26,852.** Rose Elway, Budget Director, stated the transfer is being made from ending cash into transfer out. The purpose of the transfer is for the purchase of a data domain backup solution and a barracuda message archive solution.

TREASURER

1. **Request Approval, Resolutions Authorizing the Sale of Five Parcels of Tax Title Property:** A motion was made, seconded and passed to approve **Resolution No. 2010-26, declaration of tax title surplus property order of sale with the City of Hoquiam. A motion was made, seconded and passed to approve Resolution No. 2010-27, declaration of tax title surplus property order of sale with the City of Aberdeen.** Ron Strabbing, Treasurer, explained that approving these sales will allow NeighborWorks to focus their efforts with Habitat for Humanity to construct new low to moderate income housing on the sites. Major funding for this effort was provided through grant funding received by the cities from the Neighborhood Stabilization Program. Both Aberdeen and Hoquiam have contracted with NeighborWorks to administer their respective grant funds. Mr. Strabbing believes the sale fits within the statutory guidelines for a negotiated sale. The properties have all been to bid at public auctions in previous years and were not sold.

The properties for the City of Hoquiam are as follows:

| | |
|----------------------|--------------------------|
| Parcel: 054402701700 | Minimum Bid: \$2,845.60 |
| Parcel: 053601200300 | Minimum Bid: \$12,374.78 |

The properties for the City of Aberdeen are as follows:

| | |
|----------------------|-----------------------|
| Parcel: 022202500101 | Minimum Bid: \$505.14 |
|----------------------|-----------------------|

Parcel: 022202500102
Parcel: 015002600401

Minimum Bid: \$4,098.10
Minimum Bid: \$421.20

ANNOUNCEMENTS

At 2:25 p.m. Commissioner Carter announced that the Board would move into Executive Session regarding pending litigation RCW 42.30.110 (i). He stated the session would last 20 minutes. Jennifer Weiland was the counsel present.

The Commissioners moved back into regular session at 2:45 p.m. Commissioner Carter stated that the executive session lasted 20 minutes and no decisions were made.

A motion was made, seconded and passed to allow the Prosecutor's Office to move forward with settling a claim.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 19, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Willis and Wilson and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Marilyn Lewis, Management Services, regarding revisions to the Employment Practices; Renee Dunham and Ron Hulscher, Mark Reed Hospital, regarding proposal to purchase Oakhurst property; Ron Strabbing, Treasurer, regarding agenda item; Russ Esses, County Engineer, regarding agenda items; Kevin Varness, Public Services, regarding facility & utility updates; Lee Napier, Public Services, hazard mitigation plan meetings; Brian Shea, Planning & Building, department updates; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2010-21

**Authorizing a supplemental extension in the budget of the Grays Harbor County
Miscellaneous Funds Central Services
Replacement Fund in the amount of \$15,015**

No. 2010-22

**Authorizing a supplemental extension in the budget of the Grays Harbor County
Miscellaneous Funds Central Services Fund in the amount of \$26,852**

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman, District 3

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton, Clerk of the Board