

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 15, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 15, 2010, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Donna Caton, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS

1. Supplemental Budget, Distressed Area Capital Fund in the amount of \$151,000:

There was a public hearing on March 15, 2010 to consider a Supplemental Budget in the Distressed Area Capital Fund. Notice of this hearing was published in the *Montesano Vidette* March 4th and 11th, 2010. Commissioner Carter asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget is necessary to perform the Schouweiler Road intersection study. Ending Cash will be increased by \$126,000 and \$25,000 will be transferred to Special Projects to pay for the study.

Commissioner Willis added that this will pay for the design and study for the improvements to the intersection. She stated that Department of Transportation and other State Funds may be available for construction after the design is complete.

Commissioner Carter called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-13, authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds Distressed Area Capital, in the amount of \$151,000.

PUBLIC COMMENT

Chairman Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting – March 8, 2010
Regular Meeting – March 8, 2010

Commissioners:

Appointment to the Board of Equalization – Caroline Perry
Reappointment to the Housing Authority – Dennis Stoesser
Reappointment to the Olympia Area Agency on Aging – Betty Wolf

Coroner:

Monthly Summary Report – February 2010

Public Services:

Meeting Room Agreement with Ocosta School District – Environmental Health
Set Bid Date – *April 19, 2010* – One ½ ton regular cab 4x4 pick-up

Correspondence:

Use Request – Olympus National Championship Rally – April 24-25, 2010
Public Development Authority – 2009 Financial Statements

ACTION: A motion was made, seconded and passed to approve the Consent Agenda items as listed above.

PRESENTATION

1. **Allyson Brooks – Maritime Heritage:** Ms. Brooks discussed the Washington State National Maritime Heritage Area feasibility study. She explained the purpose of the Heritage Area is to enhance heritage tourism, benefit community heritage groups, celebrate working waterfronts and support healthy marine waters. A National Heritage Area is locally initiated and managed, and receives technical support from the National Park Service. She presented a map to show the invisible boundaries ¼ of a mile wide along the water's edge. Ms. Brooks discussed the benefits and resources available for members of a Heritage Area. She explained the process of becoming a Heritage area including the current stage of the feasibility study. She provided a handout of the presentation for the record.

Commissioner Carter inquired as to the Port of Grays Harbor's thoughts on the Heritage Area. Ms. Brooks stated that the Port is still looking over the information.

Commissioner Carter discussed his concerns on governing and funding. The timeline was discussed. Commissioner Willis discussed some of her concerns including open public records and meetings.

COMMISSIONERS

** The Clerk of the Board announced that the following item has been added to the agenda to be read:

1. **Cascade Land Conservancy – Letter of Appreciation:** Donna Caton read the letter from Cascade Land Conservancy in its entirety. The letter thanks the Commissioners for their support in securing funds for the Hoquiam Surge Plan acquisition project.

DEPARTMENTS

FAIRGROUNDS

1. **Request Approval, Entertainment Contracts for the 2010 Fair:** A motion was made, seconded and passed to authorize the Fair Entertainment Committee to sign entertainment contracts with Craig Morgan and Karen Quest for the 2010 Fair.

FORESTRY

1. **Request Approval, Cedar Salvage Contract Completion – Olympic Cedar Products Inc.:** A motion was made, seconded and passed to accept the cedar salvage sale as complete and release the performance bond as posted by the Olympic Cedar Products Inc.

MANAGEMENT SERVICES

1. **Request Approval, E-911 Washington State Military Department Wireline and Wireless Amendment:** A motion was made, seconded and passed to approve the E-911 Washington State Military Department Wireline and Wireless Amendment. This amendment will increase the contract amount by \$5,990. Peggy Fouts, E-911 Director, reported that the funds will be used for eligible expenses to answer 9-1-1 calls originating in the county.

** The Clerk of the Board announced that the following item has been added to the agenda:

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Drug Free Community Grant Application:** A motion was made, seconded and passed to allow the Grays Harbor County Drug Free Community Alliance to apply for a \$125,000 grant. The grant will be used to support training and community based drug prevention activities.

PUBLIC SERVICES

1. **Request Approval, Agreement Authorizing Hoquiam Licensing and Transportation to Issue Special Permits for Over Legal Movements on County Roads:** A motion was made, seconded and passed to authorize the chairman to sign a five year agreement authorizing Hoquiam Licensing and Transportation (HL&T) to issue special permits for over legal

movements on the country road system. HL&T has issued these permits for the past 14 years. They are an agent for the state and issue both the county and state over legal permits. This agreement shall be in effect until December 31, 2015.

2. Request Approval, Contract Completion for Middle Satsop Road Boat Launch Curve Realignment – Wilder Construction: A motion was made, seconded and passed to approve the contract completion for the Middle Satsop Boat Launch Curve Realignment and to allow release of the retainage to Wilder Construction. The total amount of the contract is \$4,117,533.91. The release of retainage to Wilder Construction is in the amount of \$205,876.69.

3. Request Approval, Contract for Facilitation Services – Creative Community Solutions, WA State Sustainable Salmon Partnership: A motion was made, seconded and passed to approve the Contract with Creative Community Solutions for Facilitation Services for the Washington Coast Sustainable Salmon Partnership. This contract was approved by the Washington Coast Sustainable Salmon Partnership (WCSSP) at their meeting on February 17, 2010. The contract is not to exceed \$6,900. The funds secured through a grant contract between the Recreation and Conservation Office and Grays Harbor County will cover the expenses incurred.

4. Request Approval, RCO Grant Amendment ORV Park: A motion was made, seconded and passed to authorize the chairman to sign the RCO grant amendment for the ORV Park. The amendment provides for modifications to the proposed ORV Park entrance sign, allows for security fencing instead of grandstand seating, and modifies the type of new campfire rings to be purchased. The department believes these changes will make better use of the grant funds in making park improvements.

5. Request Approval, Port Blakely Tree Farms Entry Permit and Indemnity Agreement: A motion was made, seconded and passed to approve an Entry Permit and Indemnity Agreement with Port Blakely Tree Farms for the limited right to enter their property. This is to deposit clean waste material.

6. Request Approval, Letter of Agreement with Anita Eisenman for fish printing activity at the Watershed Festival: A motion was made, seconded and passed to approve a letter of agreement with Anita Eisenman for fish printing activity for children at the Watershed Festival.

7. Request Approval, 2010 Traffic Control Devices Supply Contract with Zumar Industries: A motion was made, seconded and passed to approve the 2010 Traffic Control Devices Supply contract with Zumar Industries in the amount of \$43,755.95.

ANNOUNCEMENTS

The Clerk of the Board announced that an email was received on March 12, 2010 from Stanley Trohimovich titled Claims Against Official Bonds and will be placed on file.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 15, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Willis and Wilson and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, regarding the current budget; Joan Brewster, Public Health and Social Services, approvals to hire; Russ Esses, County Engineer, regarding agenda items; Kevin Varness, Public Services, regarding agenda items, facility & utility updates; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Lee Napier, regarding agenda items; Jeff Nelson, Environmental Health, department updates and agenda items. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2010-13

Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Funds Distressed Area Capital, in the amount of \$151,000

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:38 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman, District 3

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board