

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 8, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 8, 2010, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Donna Caton, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS

1. Continued Hearing - Request for Reclassification to Open Space – Applicant Cascade Land Conservancy: There was a public hearing on February 22, 2010 to consider a request for reclassification as Open Space for applicant Cascade Land Conservancy; parcel number 181213410000; the hearing was continued to today, March 8, 2010. Notice of this hearing was published in the *Montesano Vidette* February 11, 2010. Clerk of the Board announced the applicant had requested a continuance.

Commissioner Carter called for public comment. There was no comment.

ACTION: A motion was made, seconded and passed to continue the hearing to March 22, 2010 at 2:00 p.m.

2. Request for Reclassification to Open Space Farm and Agriculture Conservation Land– Applicants Arthur Bell and Connie Susak: There was a public hearing on March 8, 2010 to consider a request for reclassification as Open Space Farm and Agriculture Conservation Land for applicants Arthur Bell and Connie Susak; parcel number 180515110010. Notice of this hearing was published in the *Montesano Vidette* February 25, 2010. Brian Shea, Planning and Building Director, reported that the parcel is approximately 37.51 acres and the request is for 11 of those acres lying south of State Route 8. The area included in the request is zoned Agriculture (A-1) and has a Comprehensive Plan Map Designation of General Development. He added that the site contains prime farmland soils. After reviewing the application, Mr. Shea stated that the property is well suited for agricultural activities and the department recommends approval.

Commissioner Carter called for public comment.

Connie Bell-Susak, property owner, stated that the portion of the parcel north of the highway is currently in the Agriculture Classification. She is requesting that an 11 acre portion of the parcel

south of the highway be placed in Farm and Agriculture Conservation to allow time to get the property back into agricultural condition.

There was no further comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the request for Reclassification as Current Use Farm and Agricultural Conservation Land for an 11 acre portion of parcel number 180515110010.

3. Ordinance – Use of Compression Brakes on North River Road: There was a public hearing on March 8, 2010 to consider an Ordinance regarding the use of compression brakes on North River Road. Notice of this hearing was published in the *Montesano Vidette* February 25, 2010. Commissioner Carter asked for a staff report. Commissioner Terry Willis reported that she has been working on this project, and gave a brief overview. She stated that this has been reviewed by the Road Department.

Commissioner Carter called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance No. 384, an Ordinance amending Ordinances 157 and 374 and Chapter 10.12 of the County Code to prohibit activation, use or operation of motor vehicle comprehension brakes on North River Road Between Mileposts 2 and 12.

4. CDBG 2009 Public Services Grant Closeout: There was a public hearing on March 8, 2010 to consider the CDBG 2009 Public Services Grant Closeout. Notice of this hearing was published in the *Montesano Vidette* February 25th, 2010. Commissioner Carter asked for a staff report. Rose Elway, Budget Director, reported that the grant money spent amounted to \$165,743, which aided 1,495 people in Pacific and Grays Harbor Counties. This action will close out the \$165,743 pass through grant with Coastal Community Action Program which provided programs in employment, nutrition, linkages and health for low and moderate income persons within Grays Harbor and Pacific Counties. Grays Harbor County received \$3,000 to administer the program.

Commissioner Carter called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the closeout of the 2009 CDBG Public Services Grant for Coastal Community Action Program.

5. Supplemental Budget, Fair Recreation and Activities Fund in the amount of \$25,000: There was a public hearing on March 8, 2010 to consider a supplemental Budget in the Fair and Recreation Fund. Notice of this hearing was published in the *Montesano Vidette* February 18th and 25th, 2010. Commissioner Carter asked for a staff report. Rose Elway, Budget

Director, reported that the supplemental budget is necessary to account for a \$25,000 state grant received through the Department of Commerce, International Trade & Economic Development Division. The funding will be used for media advertisements to market “Unforgettable Grays Harbor” through Morris Media.

Commissioner Carter called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-09, authorizing a supplemental extension in the budget of the Grays Harbor County Recreation and Activities Fund, in the amount of \$25,000.

PUBLIC COMMENT

Chairman Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Stanley Trohimovich, Aberdeen, read his email sent to Commissioners regarding legal issues and property taxes.

Ron Barker, Doo Wop Rally, made comments regarding the Doo Wop Rally’s weekend event.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting – March 1, 2010

Regular Meeting – March 1, 2010

Auditor:

Month End Expenditures Audit Report, February 2010 - Total Claims = \$3,377,706.02 Total Salary = \$2,280,431.52

Commissioners:

Set Hearing Date: *April 5, 2010* – Reclassification as Current Use Timber, Applicants

Michael & Katy Moore

Reappointment to the Olympic Area Agency On Aging Board – Rosemary Willis

Management Services:

Set Hearing Date- *March 22, 2010*–Supplemental Budget, Special Project Fund/Chehalis

Basin Partnership \$20,000

Washington Counties Risk Pool – 2010 Self Assessment

ACTION: A motion was made, seconded and passed to approve the Consent Agenda items as listed above.

COMMISSIONERS

1. **Special Meeting Minutes – March 2, 2010:** A motion was made, seconded and passed by Commissioners Willis and Wilson to approve the minutes of the Special Meeting held March 2, 2010. Commissioner Carter was excused from the meeting and abstained from the vote.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution, Budget Transfer, Trial Court Improvement Fund, \$6,600:** A motion was made, seconded and passed to approve **Resolution No. 2010-10, Transferring items in the Grays Harbor County Miscellaneous Fund trial Court Improvement Fund, in the amount of \$6,600.** The transfer is being made from the ending cash balance to office & operating supplies and small tools & equipment. District Court has been experiencing several problems with the audio system in the courtrooms and new audio cards are necessary. They are also requesting to upgrade security at the Aberdeen and Montesano offices and install keyless entry pads in District Court #2 and replace a broken entry pad in the Montesano office. It is also requested to purchase another digital scanner due to the high volume of files having to be scanned.
2. **Request Approval, Resolution, Budget Transfer, Prosecutor's Office, \$54,416:** A motion was made, seconded and passed to approve **Resolution No. 2010-11, Transferring items in the Grays Harbor County General Fund Prosecutor's Office, in the amount of \$54,416.** The transfer is being made from OSE salaries to administration salaries. The legal secretary in OSE has been moved to the administration division due to reduction of the OSE grant in the Prosecutor's office.
3. **Request Approval, Resolution, Loan – Fair Construction Fund:** A motion was made, seconded and passed to approve **Resolution No. 2010-12, Amending Resolution 2009-67, 2004-28, 2003-22 and 1998-35 loaning funds from Fund #117 Landfill Post-Closure Fund to Fund #303 Fair Construction Fund in the amount of \$60,000.** Funds will be utilized for structural and capital improvements on the fairgrounds and Raceway Park. Funding to repay the Fair Construction Loan comes from the lease of the Raceway Park to Great Northwest Promotions with the balance committed from the Stadium Fund #112. Funds are budgeted in the 2010 budget to provide this loan as well as interfund principal and interest payments.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Department of Health Consolidated Contract Amendment No. 22:** A motion was made, seconded and passed to approve the Department of Health Consolidated Contract Amendment No. 22. This amendment contains new ARRA funding for immunization special projects for \$36,650 and additional WIC funding of \$30,620 for a breastfeed training collaboration with the community hospital and partial funding for a new door and lighting at the Pearsall Building.

PUBLIC SERVICES

- 1. Request Approval, Award 2010 Traffic Control Devices Supply Contract – Zumar Industries:** A motion was made, seconded and passed to award the 2010 Traffic Control Devices Supply Contract to Zumar Industries. Zumar Industries, Inc. submitted a bid of \$43,755.95 which is 19% under the Engineers Estimate. Grays Harbor County has deemed the Correctional Industries bid as non-responsive, due to an incomplete bid package.
- 2. Request Approval, Appointment to the Marine Resource Committee – Mike Sanderson:** A motion was made, seconded and passed to approve the appointment of Mike Sanderson to the Marine Resource Committee.
- 3. Request Approval, Interagency Agreement with the City of Westport – Sewer Upgrades:** A motion was made, seconded and passed to approve the interagency agreement with the City of Westport for sewer upgrades. The agreement has been developed to provide financial assistance to the City of Westport in the amount of \$300,000. The funding will assist in construction of sewer upgrades to support economic development in the Marina District and Fire Cracker Point. The Commissioner's have previously approved the funding in December of 2008. The project is included in the 2010 #310 Fund Budget.
- 4. Request Approval, Schouweiler Road Intersection Study Consultant Selection:** A motion was made, seconded and passed to authorize the Public Services Department to proceed with final project scoping and fee negotiations to develop a contract with Shea, Carr & Jewell of Olympia for services for the Schouweiler Road Intersection project. In October of last year, the Board authorized staff to proceed with a "Request for Qualifications" to obtain engineering assistance to address the Schouweiler Rd/SR 12 intersection. This effort will provide a plan for safety improvements at this intersection and will assist our economic development activities at the East County Industrial Park. Public Services received nine statements and selected three firms for interviews. Upon completion of the process, the department has identified the firm of Shea, Carr & Jewell of Olympia as top choice for the project. The project is being funded from the Special Project Fund #101.
- 5. Request Approval, Beach Gap Road Maintenance Agreements 2009-2011:** A motion was made, seconded and passed to approve the Beach Gap Maintenance Agreements for 2009-2011, including the Memorandum of Agreement and Use Permit authorizing county staff to maintain the beach gaps. Washington State Parks and Recreation Commission has agreed to pay the County \$50,000.00 annually for beach gap road maintenance performed by the road department.
- 6. Request Approval, Mussel Watch Grant Agreement with Puget Sound Partnership and Grays Harbor County Marine Resource Committee:** A motion was made, seconded and passed to authorize the chairman to sign the Grant Agreement between Puget Sound Partnership and Grays Harbor County Marine Resource Committee (MRC). This Grant Agreement would provide one-time financial support up to \$550 to the MRC in support of the Mussel Watch program. Most of the performance requirements of the Grant Agreement have already been

completed and the funds would be used to reimburse the MRC for costs incurred. There will be no obligation for Grays Harbor County, with the exception of serving as fiscal agent.

SHERIFF

1. Request Approval, Professional Services Contract – Health Care Services for the Jail, Dr. Yong Ki Shin: A motion was made, seconded and passed to approve the Professional Services Contract with Dr. Yong Ki Shin for health care services for the Jail. The previous health care provider, Healthcare Delivery Systems, ceased providing services on December 31, 2009. Dr. Shin has been the interim health care provider and has consented to a more permanent agreement.

2. Request Approval, Professional Services Agreement – Justice Benefits Inc.: A motion was made, seconded and passed to approve the agreement with Justice Benefits Inc. This agreement would allow JBI to research jail records and databases in order to gather facts and statistics about our incarceration of illegal aliens. Each year the federal government provides compensation to local governments who have incarcerated illegal aliens through the State Criminal Alien Assistance Program (SCAAP). The commission for JBI will be 18 percent of whatever the federal government pays the county. In the past the SCAAP amounts have varied between \$12,000 and \$20,000. The term of this contract is for one year; during that time a determination will be made as to whether they county is happy with the work that was performed by JBI and whether we wish to continue the relationship with them beyond one year.

TOURISM

1. Request Approval, 2010 Festival and Event Contracts: A motion was made, seconded and passed to approve the 2010 Festival and Event Contracts and grant spending for the following events:

WSU Extension Grays Harbor, Farm Fresh Guide	\$500.00
WSU Extension Grays Harbor, Harvest Celebration	\$1,250.00
Grays Harbor Fairgrounds, Quilt Show	\$500.00
Montesano Chamber, Festival of Lights	\$3,470.00
GH Straddeline ORV Park, Visitors Guide Ad	\$3,000.00
Mark Reed Foundation, Golf and Gala Event	\$3,600.00
City of Hoquiam, Bluegrass Festival	\$2,000.00
City of Hoquiam, Olympic Stadium Music Festival	\$2,000.00
City of Hoquiam, on Track Art Festival	\$2,000.00
City of Hoquiam, Logger's Playday	\$1,000.00
City of Hoquiam, Hoquiam Rain Festival	\$1,000.00
Grays Harbor Shorebird Festival	\$3,000.00
7 th Street Theater Association, Silver Screen Classics	\$1,000.00
City of Aberdeen, Splash Festival	\$1,000.00

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 8, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Willis and Wilson and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, regarding agenda items. Mike Bruner, Kelly Peterson and Brent Hunter, Tourism, regarding an agenda item; Russ Esses, County Engineer, regarding agenda items; Kevin Varness, Public Services, regarding agenda items, facility & utility updates; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Milt Hagedorn, regarding a request to purchase; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|--|
| No. 2010-09 | Authorizing a supplemental extension in the budget of the Grays Harbor County Recreation and Activities Fund, in the amount of \$25,000 |
| No. 2010-10 | Transferring items in the Grays Harbor County Miscellaneous Fund trial Court Improvement Fund, in the amount of \$6,600 |
| No. 2010-11 | Transferring items in the Grays Harbor County General Fund Prosecutor's Office, in the amount of \$54,416 |
| No. 2010-12 | Amending Resolution 2009-67, 2004-28, 2003-22 and 1998-35 loaning funds from Fund #117 Landfill Post-Closure Fund to Fund #303 Fair Construction Fund in the amount of \$60,000 |

ORDINANCES

No. 384

An Ordinance amending Ordinances 157 and 374 and Chapter 10.12 of the County Code to prohibit activation, use or operation of motor vehicle comprehension brakes on North River Road Between Mileposts 2 and 12

INTERGOVERNMENTAL AGREEMENTS

- Intergovernmental contract with the City of Westport for sewer upgrades.

The meeting adjourned 2:39 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman
District 3, Chairman

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board