

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

January 11, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 11, 2010, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Wilson called the meeting to order with the pledge of allegiance.

Designate Chairman: A motion was made, seconded and passed to rescind the 2010 chairmanship for Commissioner Wilson. A motion was made, seconded and passed to designate Commissioner Albert Carter as the Chairman for 2010. Chairman Carter thanked Commissioner Wilson for his time served as Chairman.

BIDS:

None

HEARINGS

1. **Request for Reclassification as Current Use Timber – Applicants Dennis White and Kellie Perron:** There was a public hearing on January 11, 2010 to consider a request for reclassification as Current Use Timber for applicants Dennis White and Kellie Perron. Notice of this hearing was published in the *Montesano Vidette* December 31st, 2009. Commissioner Carter asked for a staff report. The Assessor's Office was not present nor was the applicant. Brian Shea, Planning and Building, stated that since neither party is present, notification of the hearing may not have taken place. He recommended continuing the hearing in order to verify notification.

Commissioner Carter called for public comment. There was no public comment.

ACTION: A motion was made, seconded and passed to continue the hearing to January 25, 2010 at 2:00 p.m.

PUBLIC COMMENT

Chairman Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

David Agner, Hogan's Corner, spoke regarding the flooding issue on SR109, and asked for assistance to reduce the impacts. Chairman Al Carter is reviewing this issue.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular Meeting – December 21, 2009
Morning Meeting – March 2, 2009, March 9, 2009, March 16, 2009, March 23, 2009, April 6, 2009, December 21, 2009
Special Meeting – March 12, 2009, March 20, 2009, December 28, 2009

Auditor:

Month-End Expenditures Audit Report

Commissioners:

Superior Court Indigent Defense Contract list for 2010

Correspondence:

Petition – Prevention of Flooding on SR109
Public Development Authority 2010 Budget
Claim, C-599-09, Stacy Mathis
Lawsuit, L-600-10, Futurewise, FOGH, Wildlife Forever Grays Harbor
Use Requests – CBC Cycling for April 11 and 25, 2010 & South Sound Velo July 11, 2010

ACTION: A motion was made, seconded and passed to approve Consent Agenda items as listed above.

PROCLAMATION

1. **Phyllis Shaughnessy – North Beach Citizen of the Year:** Chairman Carter read the proclamation. He stated that he has known Ms. Shaughnessy for many years and appreciates all of her hard work and dedication to the community. A motion was made, seconded and passed to approve the proclamation honoring Phyllis Shaughnessy.

Ms. Shaughnessy thanked the Board, stating that the accomplishments were only possible with the help of all the volunteers involved.

COMMISSIONERS

1. **Use Request for the Doo Wop Rally – March 6 and 7, 2010:** A motion was made, seconded and passed to provisionally approve the use request for the Doo Wop Rally March 6 and 7, 2010. Insurance must be provided prior to the event and the application reviewed by the Departments of Emergency Services and Engineering. Mr. Barker, coordinator of the event, informed Commissioners that more pre-event notification will be done and people that have had concerns in the past will be contacted. Blue Slough Road is slated to be closed from 11:30 a.m. until 2:00 p.m. and 13 Corners, Wynoochee Valley Road, will be closed from 4:00 p.m. until 7:00 p.m.

- 2. Delegation of Canvassing Board Duties to the Auditor's Office Staff:** A motion was made, seconded and passed to delegate the Canvassing Board duties to the Auditor's Office staff.

DEPARTMENTS

FORESTRY

- 1. Request Approval, Award Bid – Cedar Salvage Sale to Olympic Cedar Products:** A motion was made, seconded and passed to award the cedar salvage sale bid to Olympic Cedar Products for a lump sum of \$18,200.

PUBLIC HEALTH AND SOCIAL SERVICES

- 1. Request Approval, Department of Health – Amendment 21 to the Consolidated Contract:** A motion was made, seconded and passed to approve Amendment 21 to the Consolidated Contract. The amendment adds statements of work for: Family Planning and Reproductive Health and Local Capacity Development Funds. It also amends statements of work for: 5930 Public Health Funding, Chronic Disease Prevention Worksite Wellness, Family Planning and Reproductive Health, Healthy Youth Act Curricula Review, Immunization Program CHILD Profile and Public Health Emergency Preparedness and Response (PHEPR). The amendment provides an increase of \$422,489.
- 2. Request Approval, Professional Services Agreement – West Region EMS & Trauma Care Council – Medical Reserve Corp.:** A motion was made, seconded and passed to approve the professional services agreement between West Region EMS and Trauma Care Council and Grays Harbor Public Health and Social Services Department. The agreement provides \$2,000 for Medical Reserve Corp volunteer training and recruitment activities in Grays Harbor County.

** The Clerk of the Board announced that the following item has been added to the agenda:

- 3. Request Approval, Agreement with the University of Wyoming:** A motion was made, seconded and passed to approve the agreement between the Grays Harbor County Health Department and the University of Wyoming. The agreement allows the department to provide clinical education experiences for selected students from the university.

MANAGEMENT SERVICES

- 1. Request Approval, Salary Resolution for 2010:** A motion was made, seconded and passed to approve **Resolution No 2010-01, fixing compensation of employees for and after January 1, 2010.** The 2010 salary resolution details salary schedules by department along with salary ranges as adopted in the 2010 budget. The AFSCME Courthouse was negotiated at a 2.25% increase, AFSCME Public Works was negotiated at a 3% increase and the Sheriff's Clerical division was negotiated at a 2.3%. The Sheriff's Criminal Division and Corrections Division have signed a Memorandum of Understanding suspending increases for 2010 with the

Criminal Division foregoing a 3% increase and the Corrections Division foregoing a 3.5% increase. The schedules also reflect no increases for exempt employees.

2. Request Approval, Municipal Services Agreement with the Economic Development Council: A motion was made, seconded and passed to approve the municipal services agreement with the Economic Development Council. This agreement is in the amount of \$6,750 and will provide a comprehensive, cooperative and planned approach to economic development involving government, business, education, labor and others.

PUBLIC SERVICES

1. Request Approval, Plat of Garden Hill Extension Request – Case No. 2005-0452: A motion was made, seconded and passed to approve the Plat of Garden Hill Long Subdivision one year extension and finding of good faith effort to comply within the initial five year preliminary approval period. The request was made on December 16, 2009 for a one-year extension of the preliminary approval date. The preliminary approval for the subdivision will expire on June 27, 2010. The request is consistent with the decision criteria for a Board of County Commissioner extension of the expiration date, as set forth in Grays Harbor County Code 16.20.140.

2. Request Approval, Agreement with the Quinault Indian Nation – Distribution of Funds for Washington State Sustainable Salmon Partnership: A motion was made, seconded and passed to approve the Agreement with the Quinault Indian Nation. The purpose of the agreement is for the distribution of earmarked operating funds to the Quinault Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership.

3. Request Approval, Interlocal Contract Amendment with Department of Fish and Wildlife for Marine Resource Committee 2009-2010: A motion was made, seconded and passed to authorize the Chairman to sign the amendment to an interlocal contract with the Washington State Department of Fish and Wildlife and the Grays Harbor County Marine Resources Committee for the 2009-2010 contract period. This amendment would increase the funding by \$12,245.00 to a total of \$34,950.00. Guidance for funding use and scope of work is found in the Contract/Project Summary. This contract will likely later be amended again to account for additional available funding.

TOURISM

1. Request Approval, Advertising Contracts and Spending Approval: Audubon Magazine, MustSeeMap.com and Journey Magazine: A motion was made, seconded and passed to approve the spending and advertising contracts with Audubon Magazine, MustSeeMap.com and Journey Magazine. The contract with Audubon Magazine is in the amount of \$4,812, MustSeeMap.com in the amount of \$500 with a \$50 a month maintenance fee and Journey Magazine in the amount of \$3,731.

2. Request Approval, Elma Chamber Seafood and Wine Festival – Event Contract: A

motion was made, seconded and passed to approve the event contract for the Elma Chamber Seafood and Wine Festival. The contract is in the amount of \$2,000. The Grays Harbor Tourism Advisory Board East County Regional Representatives approved these marketing expenses on January 6, 2010.

TREASURER

1. Request Approval, Resolution – Cancellation of Uncollectable Personal Property

Taxes: A motion was made, seconded and passed to approve **Resolution No. 2010-02, cancelling personal property taxes pursuant to RCW 84.56.240**. This Resolution is a listing of the personal property taxes cancelled during 2009. The total submitted for cancellation is \$13,485.30.

ANNOUNCEMENTS

The Clerk of the Board announced that the next regular board meeting will be held January 25, 2010 due to the holiday on January 18, 2010.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, January 11, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Carter and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Mike Bruner, Fair Manager, regarding an approval to hire; Rose Elway, Budget Director, regarding agenda items; Joan Brewster, Public Health Director, regarding agenda items; Kevin Varness, Public Services, regarding agenda items, facility & utility updates; Russ Esses, County Engineer, regarding agenda items; Brian Shea, Planning & Building Director, regarding department updates; Lee Napier, Public Services, agenda items; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No 2010-01

Fixing compensation of employees for and after January 1, 2010

No. 2010-02

Cancelling personal property taxes pursuant to RCW 84.56.240

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:33 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman
District 3, Chairman

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board