

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

November 23, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 23, 2009, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney and Donna Caton, Clerk of the Board, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Wilson called the meeting to order with the pledge of allegiance.

#### **BIDS**

None

#### **HEARINGS**

**1. Ordinance No. 381 Amendment – Changing the Land Use Designation for Damon Point Multiple Use Area:** There was a public hearing to consider an ordinance amending Ordinance No. 381 to correct the land use designation for the Estuary Management Plan for Damon Point Multiple Use Area. Notice of this hearing was advertised November 12, 2009 in the *Montesano Vidette*. Chairman Wilson asked for a staff report. Brian Shea, Planning and Building Director, reported that a correction was necessary to Ordinance No. 381, under the Estuary Management Land Use Plan Designation for the Damon Point Multiple Use Area. The proposed amendment to the Ordinance changes the land use designation for Grays Harbor County Estuary Management Plan from Management Unit 2 Natural to Management Unit 3 Conservancy.

Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Ordinance No. 383, Amending Ordinance No. 381, to correct the land use designation for the Damon Point Multiple Use Area specified by the Grays Harbor Estuary Management Plan from Management Unit 2 Natural to Management Unit 3 Conservancy.

**2. Property Tax Levy for 2010 in the General Fund and Road Fund:** There was a public hearing to consider the Property Tax Levy for 2010 in the General Fund and Road Fund. Notice of this hearing was advertised November 12<sup>th</sup> and 19<sup>th</sup>, 2009 in the *Montesano Vidette*. Chairman Wilson asked for a staff report. Rose Elway, Budget Director, reported that the Grays Harbor County Property Tax Levy Resolutions for the General Fund and Road Fund would authorize a 1% increase in the regular property tax levy for the General Fund and Road Fund in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property for the 2010 levy. There are also substantial need resolutions for the General Fund and Road Fund to set the

levy limit factor per RCW 84.55.005 at 101% for the 2010 levy year. Grays Harbor County is an economically distressed area which requires the maximum levy for General Fund and Road Fund operations and maintenance. The regular property tax levy for the General Fund is in the amount of \$9,025,000 which increased \$209,559 over the previous year for which \$114,069 is estimated to be new construction. This is the rate at an estimated \$1.36 per 1,000 AV. Grays Harbor County shall authorize the regular property tax levy for the Road Fund in the amount of \$5,048,000 which increased \$117,350 over the previous year for which \$59,535 is estimated to be new construction. This is the rate at an estimated \$1.85 per 1,000 AV.

Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-119, Grays Harbor County Property Tax Increase Resolution General Fund 2009 Tax Levy for 2010 Collection.**

**A motion was made, seconded and passed to approve Resolution No. 2009-120, Grays Harbor County Property Tax Increase Resolution Road Fund 2009 Tax Levy for 2010 Collection.**

**A motion was made, seconded and passed to approve Resolution No. 2009-121, Grays Harbor County Levy Limit Factor Increase Resolution General Fund.**

**A motion was made, seconded and passed to approve Resolution No. 2009-122, Grays Harbor County Levy Limit Factor Increase Resolution Road Fund.**

### **PUBLIC COMMENT**

Chairman Wilson called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

### **Minutes:**

- Regular Meeting – November 16, 2009
- Morning Meeting – November 16, 2009
- Special Meetings – October 14, 2009, November 16, 2009 and November 17

### **Forestry:**

1. Set Bid Opening – January 25, 2010 – Planting of 507 Acres of Forestland
2. Set date of Dec. 21, 2009 at 10 a.m. for cedar salvage sale – Stafford Creek No. 4

Management Services:

1. Set supplemental hearing date of Dec.14, 2009 for Supplemental Budget Appropriations in the following funds: Facility Services, Equipment Rental & Revolving Fund, Insurance Fund, Law Library, Trial Court Improvement, Sheriff Law enforcement, Federal Equitable Sharing, Stadium Fund, Tourism Fund, Affordable Housing, Distressed Area Capital, Hogan's Corner Water System, Pacific Beach Sewer (M&O, SRF Loan Res, ULID #7, Res ULID #7, ULID#8), PB/Moclips Water System M&O, North Beach Water System, Veteran's Relief.
2. Set hearing date-Dec. 14, 2009-Wash.State Dept. of Commerce Community Development Block Grant ( **Moved to Main Agenda**)

**ACTION:** A motion was made, seconded and passed to approve Consent Agenda items as listed above with the exclusion of Management Services item number two which was moved to the regular agenda at the request of Commissioner Carter.

COMMISSIONERS

None

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution – budget transfer in the Forestry Fund:** A motion was made, seconded and passed to approve **Resolution No. 2009-123, transferring items in the Grays Harbor County Forestry Fund #403-000-000**, in the amount of \$460. The transfer is being made from the ending fund balance into interfund insurance services and sewer/water service to cover increased expenses.

\*\* The Clerk of the Board announced that the following item has been moved from the consent agenda to the regular agenda:

2. **Request Approval, Set Hearing Date and pass a Resolution for an Application for the Community Development Block Grant and Certification of Compliance:** A motion was made, seconded and passed to approve **Resolution No. 2009-125, application for Community Development Block Grant and certification of compliance** and set December 14, 2009 at 2:00 p.m. as the date and time to consider a public hearing for this grant application.

PUBLIC SERVICES

1. **Request Approval, Resolution establishing speed limit on newly paved section of Wynoochee Road:** A motion was made, seconded and passed to approve **Resolution No. 2009-124, establishing a 40 mph speed limit on this newly paved section of the Wynoochee Road**. This 11.5 mile section of roadway was recently reconstructed to a 40 mph design speed by

Western Federal Lands and is now a County Road. The speed limit of 40 mph will match the existing speed limit established for the Wynoochee Road.

**2. Request Approval, Authorize contract with BHE Environmental for facilitation services-Washington Coast Sustainable Partnership (WCSSP):** A motion was made, seconded and passed to approve for a contract with BHE Environmental for facilitation services for WCSSP's Planning Workshop #1. Andy Dickerson will be the facilitator for the December 8<sup>th</sup> workshop, at a cost of \$3400. The funds secured through a grant contract between the Recreation and Conservation Office and Grays Harbor County will cover the expenses incurred.

**3. Request Approval, Authorize contract with Lake Quinault Lodge for meeting room rental-Washington Coast Sustainable Partnership:** A motion was made, seconded and passed to approve the contract with Lake Quinault Lodge for rental of their large meeting room for WCSSP's Planning Workshop #1 to be held Dec. 8<sup>th</sup>. The contract is for \$250 for room rental, \$56 for all-day coffee service, and \$10 per person for a buffet lunch of ½ sandwich, soup, chips and a soda. The funds secured through a grant contract between the Recreation and Conservation Office and Grays Harbor County will cover the expenses incurred.

**4. Request Approval, Loan from Department of Ecology's Revolving Loan Fund for expansion of Pacific Beach Sewer Plant:** A motion was made, seconded and passed to authorize the chairman to sign the loan application prepared from the Department of Ecology's Revolving Loan Fund for expansion of the Pacific Beach Sewer Plant. The request is for a loan of \$3.6 million that with other funds will double the capacity of the plant. Total project cost is estimated at \$4.6 million. The project is needed to provide sewer capacity to new development in the Pacific Beach Moclips area. If successful in obtaining the loan, construction would most likely begin in early 2011.

**5. Request Approval, Interlocal Agreement -City of Elma-additional work on the East County Industrial Park Waterline Extension:** A motion was made, seconded and passed to approve the Interlocal Agreement to document the participation of the City of Elma in additional work included in the waterline project; per the change order #1 that was authorized to the contract with Pape and Sons, Inc. The additional work agreed to by the City is \$45,530.40 plus engineering costs. The agreement has been reviewed by the Prosecutor's office.

**6. Request Approval, Letter of Agreement with Puget Sound Meeting Services-Chehalis Basin Partnership and its subcommittees:** A motion was made, seconded and passed to approve a letter of agreement between Grays Harbor County and Puget Sound Meeting Services (PSMS). The agreement with PSMS describes recording/transcription services for meeting summaries of the Chehalis Basin Partnership and its subcommittees. A grant agreement with the Department of Ecology will cover the expenses incurred through this contract.

## **SHERIFF**

**1. Request Approval, Personal Services Contract with Susan Bradbury for organization and implementation of the Victim Impact Panel:** A motion was made,

seconded and passed to approve the personal services contract with Susan Bradbury for the organization and implementation of the Victim Impact Panel. Many local judges require people convicted of DUI to attend the Victim Impact Panel so that they can learn victims and their families the terrible consequences of DUI car crashes. During 2010 the Sheriff's Department will help to sponsor the Panel and at the end of the year it will evaluate its effectiveness and the County's sponsorship of the program.

### **ANNOUNCEMENTS**

There will be no regular meeting next Monday, November 30, 2009 due to holidays for employees for the two previous working days.

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, November 23, 2009, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Carter and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Mike Bruner, Fair Manager, regarding salary redistributions; Tom Bougher, Veterans Conservation Corps., regarding grant funding opportunities; Kevin Varness, Public Services, regarding agenda items, facility & utility updates; Russ Esses, Engineering, agenda items; Brian Shea, Planning & Building Director, regarding department updates; Lee Napier, Public Services, updates; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

### **RESOLUTIONS**

- |                     |                                                                                                                    |
|---------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>No. 2009-119</b> | <b>Grays Harbor County Property Tax Increase<br/>Resolution General Fund 2009 Tax Levy for<br/>2010 Collection</b> |
| <b>No. 2009-120</b> | <b>Grays Harbor County Property Tax Increase<br/>Resolution Road Fund 2009 Tax Levy for 2010<br/>Collection</b>    |
| <b>No. 2009-121</b> | <b>Grays Harbor County Levy Limit Factor<br/>Increase Resolution General Fund</b>                                  |
| <b>No. 2009-122</b> | <b>Grays Harbor County Levy Limit Factor<br/>Increase Resolution Road Fund</b>                                     |
| <b>No. 2009-123</b> | <b>Transferring items in the Grays Harbor County<br/>Forestry Fund #403-000-000, in the amount of<br/>\$460</b>    |

**No. 2009-124**

**Establishing a 40 mph speed limit on this newly paved section of the Wynoochee Road**

**No. 2009-125**

**Application for Community Development Block Grant and certification of compliance**

**ORDINANCES**

**No. 383**

**Amending Ordinance No. 381, to correct the land use designation for the Damon Point Multiple Use Area specified by the Grays Harbor Estuary Management Plan from Management Unit 2 Natural to Management Unit 3 Conservancy**

**INTERGOVERNMENTAL AGREEMENTS**

- City of Elma participation in additional work included in the waterline project at the Elma Industrial Park.

The meeting adjourned 2:16 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2009

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MIKE WILSON, Chairman  
Commissioner, District 2

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TERRY L. WILLIS, Commissioner, District 1

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board