

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

November 9, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 9, 2009, at 2:00 p.m. Commissioners Al Carter and Terry Willis were present. Jim Baker, Senior Deputy Prosecuting Attorney and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis, serving as Chair Pro-Tem, called the meeting to order with the pledge of allegiance.

Commissioner Willis excused Commissioner Wilson from the meeting due to a scheduled vacation.

BIDS

None

HEARINGS

None

PUBLIC COMMENT

Chair Pro-Tem Willis called for public comment. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular Meeting – November 2, 2009

Morning Meeting – November 2, 2009

Special Meetings – October 6, 2009, October 29, 2009, November 3, 2009

Auditor:

October 31, 2009 Month End Expenditures Audit Report

Coroner:

October 2009 – Monthly Report

Commissioners:

Set Hearing Date –November 23, 2009 – Ordinance 381 Amendment – Damon Point
Multiple Use Area

ACTION: A motion was made, seconded and passed to approve Consent Agenda items as listed above.

COMMISSIONERS

1. **Request Approval, Resolution – Medical Coverage opt-out Incentive Program:** A motion was made, seconded and passed to approve **Resolution No. 2009-114, adopting an employee medical care contribution and coverage opt-out option**. Under this resolution an employee that decides to voluntarily opt-out of their medical coverage will receive \$100 per month as a “Medical opt-out in lieu” payment.

DEPARTMENTS

FAIR

1. **Request Approval, Contract with Romeo Entertainment Group for booking services for the 2010 Fair:** A motion was made, seconded and passed to authorize staff to sign a contract with Romeo Entertainment Group for booking services for the 2010 Fair.

FORESTRY

1. **Request Approval, Contract Completion and Release of Performance Bond –East Hoquiam Salvage #2 Timber Sale:** A motion was made, seconded and passed to accept the contract as complete and release the performance bond to Chehalis Valley Timber Inc. for the East Hoquiam Salvage #2 timber sale.

PUBLIC SERVICES

1. **Request Approval, Washington Coast Sustainable Salmon Partnership contract with Premier Global for Web Meetings:** A motion was made, seconded and passed to approve the contract with Premier for Web Meetings. This was approved by the Washington Coast Sustainable Salmon Partnership (WCSSP) at their meeting on Oct. 21, 2009. The contract with Premiere Global will be for \$56.80 per month for 12 months. This is for four standard and one professional user subscription licenses for Microsoft Live Meeting. Five licenses is the minimum number that Premiere will offer. This \$56.80 per month will give WCSSP unlimited web meetings with up to 125 participants. The enhanced audio at \$.05 a minute is a parallel agreement to improve the audio quality of web meetings and provide inexpensive conference calling capabilities. The funds secured through a grant contract between the Recreation and Conservation Office and Grays Harbor County will cover the expenses incurred.

2. Request Approval, Schmid Road Drainage Bridge Replacement – CRP Resolution, Road Closure and Bid Process: A motion was made, seconded and passed to approve the CRP Resolution, Road Closure, Advertisement for Bid and Vicinity Map for the Schmid Road Drainage Bridge replacement project. The total project cost is \$656,000, which includes engineering and construction. The County's match amount is \$9,500. The department requests authorization to close Schmid Road during the construction of this project, about four months. There are existing roads available to detour around the construction site. The bid opening for this project will be December 7, 2009.

3. Request Approval, Plat of Seabrook One-Year Extension Request: A motion was made, seconded and passed to approve the one-year extension for the Plat of Seabrook. The Seabrook Land Company requested a one-year extension for the original preliminary plat approval for the Plat of Seabrook, Case 2003-1000. The initial preliminary approval and one-year extension is set to expire on December 22, 2009. To this date, the applicant has attempted in good faith to proceed to final plat through the recording of Divisions 1A, 1B, 2 and 5A.

4. Request Approval, Change Order No. 1 – Pape and Sons, Inc. for Mary's River Water Improvement Project: A motion was made, seconded and passed to authorize the Chair Pro-Tem to sign the change order No. 1 to provide for additional work including 760-feet of 8-inch ductile iron waterline to be added to the project. This added work will be funded by the City of Elma. The City is currently processing an agreement to provide the funding per Council action. The department requests that the change order be approved. The cost of the added work is \$45,530.40.

5. Request Approval, Contract with Washington State Department of Ecology for an EPA Section 319 Grant Program - Direct Implementation Fund Agreement – Winter Creek Forensics Project (South of the City of Westport): A motion was made, seconded and passed to authorize the Chair Pro-Tem to sign the contract with the Washington State Department of Ecology (DOE) which will provide funding for a survey of On-site Sewage Disposal Systems (OSS) in the unincorporated area south of the City of Westport. The purpose of this funding would be to characterize the impact, if any, OSS are having on the bacterial water quality of Winter Creek. This agreement has an effective date of July 1, 2009 and expires June 30, 2010.

6. Request Approval, Rural Arterial Program Emergency Funds – January 2008 Storm Damage Event #1817: A motion was made, seconded and passed to approve the Rural Arterial Program (RAP) Project Agreement authorizing \$10,580 of State Funds for this work. These funds will provide the 12.5% local match for emergency work done on the East Satsop, Cougar Smith and Boundary Roads.

ANNOUNCEMENTS

The Clerk of the Board reminded the public that offices will be closed on Wednesday, November 11th, 2009 for the Veteran's Day Holiday.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, November 9, 2009, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis and Carter and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board and the Clerk of the Board met with Kevin Varness, Public Services, regarding agenda items, facility & utility updates; Russ Esses, County Engineer, regarding agenda items; Brian Shea, Planning & Building Director, regarding department updates; Lee Napier, Public Services, agenda items; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2009-114

**Adopting an employee medical care contribution
and coverage opt-out option**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:11 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board