

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

November 2, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 2, 2009, at 2:00 p.m. Commissioners Al Carter and Terry Willis were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis, serving as Chair Pro-Tem, called the meeting to order with the pledge of allegiance.

Commissioner Willis excused Commissioner Wilson from the meeting due to a scheduled vacation.

BIDS

None

HEARINGS

1. **Right-of-Way Vacation Petition – Dale and Terry Walter:** There was a public hearing to consider a request for right-of-way vacation by Dale and Terry Walter. Notice of this hearing was advertised October 22, 2009 in the *Montesano Vidette*. Chairman Wilson asked for a staff report. Russ Esses, County Engineer, stated that the applicant has paid the \$500.00 fee for the half of the assessed valuation of the right-of-way. Mr. Esses read the engineer's report as follows. On October 6, 2009 the Department of Public Works received an application from Dale and Terry Walter to vacate the alley adjacent to Tract 49 within the plat of Glen Grayland. The Board of County Commissioners initially accepted the streets and alleys into the county road system on April 7, 1914. This road was dedicated to the public as part of the plat of Glen Grayland; recorded in Volume 4 of plats, page 45. There are currently two portions, both north and immediately south of tract 49 where the alley has already been vacated. These areas are adjacent to tracts 33 and 35 to the north, and tracts 51 and 53 to the south. This road does not lead to a body of water, nor will any properties be landlocked as a result of this vacation. This action will economically protect the county from any potential liability in the future. The department recommends the Order of Vacation be approved.

Commissioner Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-109 vacating the entire alley adjacent to Tract 49 in the Plat of Glen Grayland.

2. **Supplemental Budget – Homeless Housing Fund:** There was a public hearing to consider a request for supplemental budget in the Homeless Housing Fund in the amount of

\$244,000. Notice of this hearing was advertised October 22nd and 29th, 2009 in the *Montesano Vidette*. Commissioner Willis asked for a staff report. Rose Elway, Budget Director, reported that the recording surcharge is higher than anticipated, so this supplement reflects the actual ending cash balance. This fund balance is being allowed to grow, so there are no expenditures in this fund.

Commissioner Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-110, authorizing a supplemental extension in the budget in the amount of \$244,000 for the Homeless Housing Fund.

3. Emergency Budget – Treasurer’s Office, \$27,078: There was a public hearing to consider a request for an Emergency Budget in the Treasurer’s Office in the amount of \$27,078. Notice of this hearing was advertised October 22, 2009 in the *Montesano Vidette*. Commissioner Willis asked for a staff report. Rose Elway, Budget Director, reported that these funds are needed to pay actuarial benefits to the Department of Retirement due to a retirement of one employee. There will be another bill for the second employee that retired from the office and it is not known whether it will be due in 2009 or 2010.

Commissioner Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-111, authorizing an emergency appropriation in the Treasurer’s Office in the amount of \$27,078.

PUBLIC COMMENT

Commissioner Willis called for public comment. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

- Regular Meeting – October 26, 2009
- Morning Meeting – October 26, 2009
- Special Meetings – October 27, 2009, October 28, 2009

Commissioners:

Set Hearing Date – December 7, 2009 – 2010 Budget

Appointment – Timberland Regional Library Board of Directors approved at the Special Mtg. October 29, 2009 – Resolution No. 2009-108.

Management Services:

Set Hearing Date – November 16, 2009 – Supplemental Budget, Extension Office
Set Hearing Date – November 23, 2009 – 2010 Property Tax Levy for the General Fund and Road Fund

ACTION: A motion was made, seconded and passed to approve Consent Agenda items as listed above.

COMMISSIONERS

None

CONVENE AS DRAINAGE DISTRICT 2

The Board of County Commissioners convened as Commissioners for Drainage District #2 to consider the following:

- 1. Set Hearing Date to Consider Adoption of the 2010 Budget:** December 7, 2009, at 2:00 p.m., is the date and time set for a public hearing to consider the 2010 Budget for Drainage District #2. Copies of the Proposed 2010 Budget will be available for study in the Office of the Grays Harbor County Commissioners.
- 2. Set Hearing Date to Consider 2010 Annual Assessment Roll:** December 14, 2009, at 2:00 p.m., is the date and time set for a public hearing to consider the annual assessment roll and provide notification as directed in RCW 85.32.060, requiring a hearing with three advance publications of notice and mailing to property owners.

The Commissioners adjourned the meeting of Grays Harbor County Drainage District #2 and reconvened as Board of County Commissioners.

DEPARTMENTS

** It was announced that the following item has been added to the agenda:

FAIR

- 1. Request Approval, Facility Use- Agreement:** A motion was made, seconded and passed to approve the facility use agreement with the Elma Youth Football League for a football banquet.

MANAGEMENT SERVICES

1. **Request Approval, Resolution – Budget Transfer, District Court:** A motion was made, seconded and passed to approve **Resolution No. 2009-112, Transferring items in the Grays Harbor County General Fund District Court**, in the amount of \$8,450. The money is being transferred from supplies, law books, and travel and supplies into salaries to cover wages for the remainder of the year.
2. **Request Approval, Resolution – Changing the ER&R Vehicle Mileage Rate for the Sheriff's Department:** A motion was made, seconded and passed to approve **Resolution No. 2009-113, Amending Resolution No. 2009-07 establishing rental rates for Sheriff's vehicles**, to be effective November 1, 2009. The 2009 IRS rate for vehicle operation has been established at \$.55 per mile due to the gasoline price decrease. The gasoline price has maintained stability over the 2009 year. As the General Fund negative cash flow situation continues, it is necessary to reduce the Sheriff's vehicles operation rate to the IRS recommended mileage rate.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Behavioral Health Resources - Medicaid:** A motion was made, seconded and passed to approve the amendment to the contract with Behavioral Health Resources to provide Medicaid-funded mental health services in Grays Harbor County. The amendment reflects the newly authorized service hour blended rate of \$150 per hour. The amendment provides \$2,916,012 for these services.
2. **Request Approval, Behavioral Health Resources - State:** A motion was made, seconded and passed to approve the amendment to the contract with Behavioral Health Resources to provide state-funded outpatient mental health treatment services in Grays Harbor County. The amendment reflects the newly authorized service hour blended rate of \$150 per hour. The amendment provides \$439,092 for these services.
3. **Request Approval, National Alliance for Mental Illness – Federal Block Grant:** A motion was made, seconded and passed to approve the agreement between the National Alliance on Mental Illness and Grays Harbor RSN for funding to assist NAMI's mission of advocacy, support and education to consumers and family members. The agreement provides \$9,445.00.
4. **Request Approval, Amendment #19 to the 2007-2011 Consolidated Contract with the Department of Health:** A motion was made, seconded and passed to approve Amendment #19 to the 2007 - 2011 Consolidated Contract with the Department of Health. The amendment changes statements of work for the Adult Viral Hepatitis Prevention Program, CDP Healthy Communities Initiative, Healthy Youth Act Curricula Review, Office of Drinking Water Group A Program, Public Health Emergency Preparedness & Response (PHEPR) and WIC Nutrition Program. It provides an increase of \$86,595.
5. **Request Approval, WSU Intercollegiate Nursing:** A motion was made, seconded and

passed to approve an amendment to the agreement with Washington State University to allow placement of nursing students for practicum work, if requested. No funding is involved.

6. Request Approval, Amendment #20 to the 2007-2011 Consolidated Contract with the Department of Health: A motion was made, seconded and passed to approve Amendment # 20 to the 2007 - 2011 Consolidated Contract with the Department of Health. The amendment changes the statement of work for Public Health Emergency Preparedness & Response (PHEPR). It provides an increase of \$213,267.

PUBLIC SERVICES

1. Request Approval, SR-109 Pedestrian Crossing Maintenance Agreement Amendment #1: A motion was made, seconded and passed to approve the amendment to the SR-109 Pedestrian Crossing Maintenance Agreement. The process for the ongoing maintenance of the pedestrian facilities located within the SR-109 right-of-way adjacent to the SEABROOK development involves two agreements: (1) Pedestrian crossing maintenance agreement between Grays Harbor County and SEABROOK Land Company LLC, which was approved by the Commissioners July 16, 2007, and (2) general maintenance agreement GM-1465 between Grays Harbor County and the Washington State Department of Transportation. This amendment concerns the second of these agreements, the general maintenance agreement.

2. Request Approval, Interlocal Agreement – Pacific County regarding the Washington Coast Sustainable Salmon Partnership: A motion was made, seconded and passed to approve the interlocal agreement with Pacific County. The purpose of the interlocal agreement is to distribute earmarked operating funds to the Pacific Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership.

3. Request Approval, Interlocal Agreement – Clallam County regarding the Washington Coast Sustainable Salmon Partnership: A motion was made, seconded and passed to approve the interlocal agreement with Clallam County. The purpose of the interlocal agreement is to distribute earmarked operating funds to the North Olympic Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership.

4. Request Approval, Letter to the Recreation and Conservation Office regarding the Washington Coast Sustainable Salmon Partnership: A motion was made, seconded and passed to approve the letter addressed to Phil Miller, Project Manager with the Recreation and Conservation Office (RCO). The letter outlines how the County will distribute earmarked operating funds to the Grays Harbor County Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership. A condition of the RCO grant is that all coastal lead entities enter into Interlocal Agreement with Grays Harbor County. In lieu of that requirement this letter was drafted to meet that condition.

5. Request Approval, Letter of Agreement with “Who are These Guys” to provide

music at the Chehalis Basin Watershed Festival: A motion was made, seconded and passed to approve the letter of agreement with “Who Are These Guys” to provide music at the Chehalis Basin Watershed Festival.

SUPERIOR COURT

1. Request Approval, Public Defense Grant for 2010: A motion was made, seconded and passed to approve the public defense grant for 2010 in the amount of \$75,798.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, November 2, 2009, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners’ Conference Room. Commissioners Willis and Carter and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services Director, regarding agenda items, flu information and VISTA volunteer; Kevin Varness, regarding agenda items, facility & utility updates; Russ Esses, County Engineer, regarding agenda items; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Lee Napier, Public Services, agenda items; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|-----------------|--|
| 2009-108 | Appointment of Thomas Schaeffer to the
Timberland Regional Library Board of Trustees
for an unexpired term |
| 2009-109 | Vacating the entire alley adjacent to Tract 49 in
the Plat of Glen Grayland |
| 2009-110 | Authorizing a supplemental extension in the
budget for the Homeless Housing Fund #145-
000-000 in the amount of \$244,000 |
| 2009-111 | Authorizing an emergency appropriation in the
Treasurer’s Office # 001-000-034 in the amount
of \$27,078 |

The meeting adjourned 2:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board