

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 12, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 12, 2009, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Wilson called the meeting to order with the pledge of allegiance.

#### **BIDS**

1. **Straddeline ORV Park Emergency Repairs:** It was announced that the bid has been cancelled.

#### **HEARINGS**

1. **Supplemental Budget – Special Projects Fund, \$10,000:** There was a public hearing to consider a request for supplemental budget in the Special Projects Fund in the amount of \$10,000. Notice of this hearing was advertised October 1<sup>st</sup> and 8<sup>th</sup>, 2009 in the *Montesano Vidette*. Chairman Wilson asked for a staff report. Rose Elway, Budget Director, reported that there has been additional funding received for the E-911 Washington State Military Department Contract. \$133,580 in funding has been approved for performing certain tasks and maintaining certain equipment necessary to operate Wireline and Wireless Enhanced 911. \$10,000 is requested for 2009 and the rest will be spent in 2010.

Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution 2009-102, authorizing a supplemental appropriation in the budget in the amount of \$10,000 for the Special Projects Fund.

#### **PUBLIC COMMENT**

Chairman Wilson called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

- a. Regular Meeting – October 5, 2009

- b. Morning Meeting – September 28, 2009
- c. Morning Meeting – October 5, 2009

**Auditor:**

- a. Month-End Expenditures Audit Report

**Coroner:**

- a. September Monthly Summary Report

**Public Services:**

- a. Request hearing date of November 2, 2009 – vacation of right-of-way request by Dale & Terry Walter
- b. Request hearing date of October 26, 2009 – open space classification request by Robert & Cymantha Burkle

**Correspondence:**

- a. Claim, C-596-09 – Tom Fite

**ACTION:** A motion was made, seconded and passed to approve Consent Agenda items as listed above.

**COMMISSIONERS**

1. **Appointment to the Public Facilities District, unexpired term ending July 2010 – Dennis Morrisette:** A motion was made, seconded and passed to approve the appointment of Dennis Morrisette to the Public Facilities District for an unexpired term ending July 2010.
2. **Re-Appointment of Caroline Perry and Joe LaBreck to the Board of Adjustment – 6 year term:** A motion was made, seconded and passed to re-appoint Caroline Perry and Joe LaBreck to the Board of Adjustment for six year terms.
3. **Re-Appointment of Steve Steinman and Duane Carter to the Board of Equalization – 3 year terms:** A motion was made, seconded and passed to re-appoint Steve Steinman and Duane Carter to the Board of Equalization for three year terms.

**DEPARTMENTS**

**FAIR**

1. **Request Approval, Fair Management to sign Agreement with Class of 2012 Booster Club for the 2009 Haunted Barn:** A motion was made, seconded and passed to allow the Fair Management to sign an agreement with the Class of 2012 Booster Club for the 2009 Haunted Barn after a check by the Fire Marshall. Commissioner Carter and Willis emphasized that the area must be checked for fire hazards before moving forward. Fair Manager, Mike Bruner, commented that there have been no problems in the past, and that everything would be reviewed for safety.

## **PUBLIC SERVICES**

- 1. Request Approval, Wash. Coast Sustainable Salmon Partnership contract with Purple Tree Farms – computer & website services:** A motion was made, seconded and passed to approve the contract with Purple Tree Farms for computer and website services for the Washington Coast Sustainable Salmon Partnership. This is a time-as-needed contract. The contract is for the remainder of the fiscal year ending June 30, 2010. Purple Tree Farms will be making improvements to the existing website and computer/website troubleshooting. Funds from a Recreation and Conservation Grant will cover the expenses.
- 2. Request Approval, Letter of Agreement with Streamworks on behalf of the Chehalis Basin Watershed Lead Entity Program for Salmon Recovery:** A motion was made, seconded and passed to approve the Letter of Agreement with Streamworks on behalf of the Chehalis Basin Watershed Lead Entity Program for Salmon Recovery. The consulting agreement describes technical support related to the lead entity program for salmon recovery. The funds secured through a grant with the Resource and Conservation Office for lead entity operations will cover the expenses incurred through this contract.
- 3. Request Approval, Preliminary Plat Approval, Case No. 2009-0491, 12-lot long subdivision with special use permit-applicants Mark and Diane Valentine:** A motion was made, seconded and passed to approve the 12 lot long subdivision preliminary plat, Case No. 2009-0491 with special use permit, made by applicant Mark and Diane Valentine. The Planning Commission voted 7-0 recommending approval of the preliminary plat. Parcel number 180833220000 is approximately 56 acres located five miles northwest of the City of Montesano and west of Geissler Road. The property is zoned general development five (G-5).
- 4. Request Approval, Award bid for the East County Industrial Park Waterline relocation project and authorize chairman to sign the contracts:** A motion was made, seconded and passed to award the bid for the East County Industrial Park Waterline Relocation Project to Pape and Sons of Gig Harbor, and authorize the chairman to sign the contracts when available. Seven bids were received for the project at the Board Meeting on October 5, 2009. Based on the review by Public Services, Pape and Sons of Gig Harbor was the low bidder.

Commissioner Willis noted that an agreement to purchase has been signed by Mary's River for the property, so she is confident the development in the East County Industrial Park is moving forward.

## **ANNOUNCEMENTS**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, October 12, 2009, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room.

Commissioners Willis, Wilson and Carter and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Kevin Varness, regarding agenda items, facility & utility updates; Russ Esses, County Engineer, regarding agenda items; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Curt Crites, Planning, regarding agenda item; Lee Napier, Public Services, agenda items; Jeff Nelson, Environmental Health, department updates. Notes of these meetings are available upon request.

The Board approved the following:

**RESOLUTIONS**

**2009-102**

**Authorizing a supplemental appropriation in the budget in the amount of \$10,000 for the Special Projects Fund # 101-000-000**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned 2:15 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2009

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MIKE WILSON, Chairman  
Commissioner, District 2

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TERRY L. WILLIS, Commissioner, District 1

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board