

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

July 27, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 27, 2009, at 2:00 p.m. Commissioners Al Carter and Terry Willis were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis, serving as Chair Pro-Tem, called the meeting to order with the pledge of allegiance.

Commissioner Willis excused Commissioner Wilson from the meeting due to a scheduled vacation.

BIDS

None

HEARINGS

1. Emergency Budget – District Court: There was a public hearing on July 27, 2009 to consider an Emergency Budget for District Court. Notice of this hearing was advertised July 16th & 23rd, 2009, in the *Montesano Vidette*. Commissioner Willis asked for a staff report. Tom Copland, District Court Judge, reported that Juror Fees and Interpreter Services are the line items that need additional funding. He handed out Exhibit A, detailing that there have been 29 jury trials this year already. This is approximately the same number of cases we had all each of the last two years. More people are executing their right to a jury. He explained that District Court is requesting \$10,000 to cover the growing number of jury trials. They are also requesting \$6,000, in interpreter fees to cover requests, as required by law.

Commissioner Willis asked about the number of jury trials anticipated. Judge Copland replied that if trends continue at the rate of years past, there will be approximately 17 – 20 more cases. Commissioner asked if the department tries to collect fees from people requiring interpreter services. Judge Copland replied that it is a fundamental right by statute to have an interpreter, so they cannot ask people to pay a fee.

Commissioner Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-68, Authorizing an Emergency Appropriation in the Budget of the Grays Harbor County General Fund District Court #001-000-024 in the amount of \$16,000.

PUBLIC COMMENT

Commissioner Willis called for public comment. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of Regular Meeting July 20, 2009
2. **Management Services:**
 - a. Set Hearing Date – *August 10, 2009* – Supplemental Budget, Prosecutor's Office
3. **Correspondence:**
 - a. Department of Natural Resources – Income from State Forest Lands

ACTION: A motion was made, seconded and passed to approve Consent Agenda items as listed above.

DEPARTMENTS

FAIRGROUNDS

1. **Request Approval, Authorize Fair Manager to Sign Commercial Food Vender Contract Approvals for the 2009 Fair:** A motion was made, seconded and passed to authorize the Fair Manager to sign the Commercial and Food Vender Contracts for the 2009 Fair. Mike Bruner, Fairgrounds Manager, explained that the venders have submitted applications and have been selected by a committee made up of Fairground staff and Fair Board members. They supply proof of insurance. This list only pertains to the five days of the 2009 Fair. This is money that will be coming in to pay for their space at the 2009 Fair.

FORESTRY

1. **Request Approval, Award Salal Bid Contract:** A motion was made, seconded and passed to award the Salal Bid Contract to Mt. St. Helens Evergreens in the amount of \$33,700 each year for three years. The bid date was July 21, 2009 as advertised in the *Montesano Vidette* on July 2nd, 9th, and 16th, 2009. Don Smith, Deputy Director of the Forestry Department, reported that there were no other bids received. He also explained this is identical as the last three year contract with this company. Everything will be done the same as in the past. We identify who goes out onto County property by requiring an identification card and a County permit. Each vehicle will have a plaque in their windshield to show that they are permitted to be on County property. Commissioner Willis asked if this includes all the County timberland. Mr. Smith replied that the

contract is for 33,000 acres of our total 36,000 acres. There are small portions that do not have salal on the property, thus are not included in the contract.

MANAGEMENT SERVICES

- 1. Request Approval, Budget Transfer Resolution – Distressed Area Capital Fund:** A motion was made, seconded and passed to approve **Resolution No. 2009-69, Transferring Items in the Grays Harbor County Miscellaneous Fund Distressed Area Capital #310-00-000 in the amount of \$300,000.** The County has entered into an agreement to provide \$300,000 from the Distressed Area Capital Fund to the Grays Harbor PDA for the Barge Slip project and haul road improvements. Rognlins, Inc. has a contract for this project, which will allow tanks to be barged.
- 2. Request Approval, Salary Resolution Amendment – Juvenile Department:** A motion was made, seconded and passed to approve **Resolution No. 2009-70, Amending Resolution No. 2009-02, Fixing Compensation of Employees From & After January 1, 2009.** This resolution reflects the promotion of Juvenile Detention Officer 2 to a Detention Officer 3, effective January 1, 2009. Rose Elway, Budget Director, stated these are vacant positions, and the department needs this lead position for the 24 hour shift, which is required to have a supervisor on duty.

PUBLIC SERVICES

- 1. Request Approval, Personal Services Agreement with Streamworks Consulting, LLC re: Various Culvert Replacement Projects:** A motion was made, seconded and passed to authorize the Chair to sign the agreement with Streamworks Consulting, LLC. The Personal Services Contract with Streamworks Consulting, LLC will provide assistance with environmental permitting, funding and construction expertise for various culvert replacement projects. Streamworks Consulting, LLC has been providing these services to the County for the last 8 years. The contract amount is \$10,000 and will be paid on a per hour basis.
- 2. Request Approval, Rural Arterial Road Project Agreement – Porter Creek Road Overflow Bridge Emergency Project:** A motion was made, seconded and passed to approve the Rural Arterial Program (RAP) Project Agreement authorizing \$225,000 of State Funds for the Porter Creek Road Overflow Bridge Emergency Project. These funds will provide the 13.5% local match for this Federally funded Emergency Relief (ER) Project.
- 3. Request Approval, Supplemental Agreement # 2 – Porter Creek Road West Overflow Bridge Replacement:** A motion was made, seconded and passed to authorize the Chairman to sign Supplemental Agreement #2 for the Porter Creek Road West Overflow Bridge Replacement. This supplement will provide for support from Exeltech Consulting, Inc. and PanGEO, Inc. during construction.

ANNOUNCEMENTS

A petition was received in the Commissioner's Office on Friday, July 24, 2009, requesting demolition of the old Copalis Mercantile in Copalis Beach.

STAFF MEETINGS

The Board held staff meetings on Monday, July 27th, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis and Carter and the Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Don Smith, Forestry Department, regarding agenda item; Joan Brewster, Public Health and Social Services, Budget, Contracts and Reduction, Statewide Vaccine Program; Russ Esses, regarding agenda items and department updates; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Jeff Nelson, Environmental Health, regarding agenda and department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

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| No. 2009-68 | Authorizing an Emergency Appropriation in the Budget of the Grays Harbor County General Fund District Court #001-000-024 |
| No. 2009-69 | Transferring Items in the Grays Harbor County Miscellaneous Fund Distressed Area Capital #310-00-000 |
| No. 2009-70 | Amending Resolution No. 2009-02, Fixing Compensation of Employees From & After January 1, 2009 |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:20 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board