

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 15, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 15, 2009, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Wilson called the meeting to order with the pledge of allegiance.

BIDS

1. **2009 Pavement Striping Contract:** It was advertised June 4th and 11th, 2009, in the *Montesano Vidette*, that bids would be accepted for the 2009 Pavement Striping Contract. The work to be performed under this contract consists of the installation of approximately 175 miles of skip center stripe, 100 miles of skip center stripe with no pass stripe, 200 miles of double yellow center stripe, 500 miles of edge stripe and 6,000 raised pavement markers, all in accordance with the State of Washington Specifications for Road and Bridge construction. A set of plans and specifications for the project were available from the County Road Engineer in Montesano, Washington. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

| <u>Company</u> | <u>Location</u> | <u>Bid Amount</u> |
|-----------------------|------------------------|--------------------------|
| Apply-A-Line, Inc. | Pacific, WA | \$384,215.00 |
| Stripe Rite, Inc. | Sumner, WA | \$323,450.00 |

HEARINGS

1. **Request for Classification as Open Space – Applicant Cascade Land Conservancy:** There was a public hearing to consider a request by the Cascade Land Conservancy for classification as Current Use Open space for real property tax purposes for Parcel Numbers 181213310010, 181213340010, 181213430010, 181223110000 & 181223746400. Notice of this hearing was advertised June 4th, 2009, in the *Montesano Vidette*. Chairman Wilson called for a staff report. Brian Shea, Planning and Building Director, asked if the applicant was present, and seeing no one, stated that it is important to have the applicant at the hearing. He asked the board to continue the hearing to the next available date in order to contact the applicant.

Chairman Wilson stated that he agreed. Clerk of the board announced that due to time restrictions, the hearing would need to be held next Monday June 22, 2009.

ACTION: A motion was made, seconded and passed to continue the hearing for Classification as Open Space for applicant Cascade Land Conservancy to June 22, 2009.

1. **Supplemental Budget – Auditor M&O Fund:** There was a public hearing to consider a Supplemental Budget in the Auditor M&O Fund. Notice of this hearing was published in the *Montesano Vidette* on June 4th and 11th, 2009. Chairman Wilson called for a staff report. Vern Spatz, Auditor, reported that this is a project to convert microfilm to digital images. US Archives has been selected to convert microfilm images into an easily accessible electronic format. The long-term goal with this project is to be able to have documents available for the public to access via the County website. This project qualifies to use the reserve account, which is specified for record preservation projects.

Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-46, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Auditor M&O Fund #102-000-000 for \$98,000.

PUBLIC COMMENT

Chairman Wilson called for public comment. He announced that comments and statements would be accepted and would be limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of Regular Meeting June 8, 2009
2. **Management Services:**
 - a. Set Hearing Date – *June 29, 2009* - Emergency Budget Hearing – Coroner’s Office
3. **Correspondence:**
 - a. Lawsuit, L-590-09: Gamblin, Loy, Sturdevant, and Chissus

Commissioner Terry Willis asked that the Minutes be removed from the Consent Agenda.

ACTION: A motion was made, seconded and passed to approve Consent Agenda items as listed above with the removal of the minutes.

Minutes of June 8, 2009: A motion was made, seconded and passed by Commissioners Carter and Wilson to approve the minutes from June 8, 2009.

PROCLAMATION

1. **Amateur Radio Week – June 22-28, 2009:** A motion was made, seconded and passed to proclaim the week of June 22-29, 2009, “Amateur Radio Week”. The Clerk of the Board read the Proclamation in recognition of the numerous licensed Amateur Radio Operators who have been of great value in assisting our County by providing emergency radio communication free of charge.

COMMISSIONERS

1. **Official Bond of Interim Coroner Dan Burns:** A motion was made, seconded and passed to approve the official bond of Interim Coroner Dan Burns. The bond is in the amount of \$5,000, and will be forwarded to the Clerk’s office for recording.
2. **Appointment to the Marine Resource Committee:** A motion was made, seconded and passed to appoint Harvey Lillegard to the Marine Resource Committee.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, One-Time-Only Funding – City of Cosmopolis Parks and Recreation:** A motion was made, seconded and passed to approve the one-time-only funding with the City of Cosmopolis for \$3,500. This agreement will help fund the City of Cosmopolis Parks & Recreation Summer Lunch Program.
2. **Request Approval, Resolution Establishing a Petty Cash Fund – WSU Extension Office:** A motion was made, seconded and passed to approve **Resolution No. 2009-47, Authorizing and Establishing a Petty Cash Fund Within the Grays Harbor County WSU Extension Office Fund #001-000-022.** The petty cash amount will be \$600. \$100 will be established in the petty cash drawer and \$500 will be established in a checking account.
3. **Request Approval, Resolution Amending No. 99-09 – Changing Coroner’s Office Petty Cash Custodian to County Coroner:** A motion was made, seconded and passed to approve **Resolution No. 2009-48, Amending Resolution No. 99-09, Authorizing and Establishing a Petty Cash Fund within the Grays Harbor County Coroner’s Office Fund #001-017.** The amendment changes the custodian title to “County Coroner”.

PUBLIC HEALTH & SOCIAL SERVICES

1. **Request Approval, Contract with Timberland Opportunity Association – Developmental Disability Employment Services:** A motion was made, seconded and passed to approve the contract with Timberland Opportunity Association to provide developmental disability employment services from July 1, 2009 to June 30, 2010.

2. Request Approval, Contract with Morningside - Developmental Disability Employment Services: A motion was made, seconded and passed to approve the contract with Morningside to provide developmental disability employment services from July 1, 2009 to June 30, 2010.

3. Request Approval, Contract with Harbor Alternative Living Association – Developmental Disability Employment Services: A motion was made, seconded and passed to approve the contract with Harbor Alternative Living to provide developmental disability employment services from July 1, 2009 to June 30, 2010.

4. Request Approval, Contract with Coastal Community Action Program – Developmental Disability Employment Services: A motion was made, seconded and passed to approve the contract with Coastal Community Action Program to provide developmental disability employment services from July 1, 2009 to June 30, 2010.

5. Request Approval, Contract with Thurston Mason Regional Support Network – Evaluation and Treatment Services: A motion was made, seconded and passed to approve the contract with Thurston Mason Regional Support Network. This contract provides for the purchase of Evaluation and Treatment services from Timberland Regional Support Network for Grays Harbor Regional Support Network mental health clients. The rate charged will be \$680 per bed per day.

6. Request Approval, Contract with Providence St. Peter Hospital – Outpatient Services: A motion was made, seconded and passed to approve the contract with Providence Saint Peter Hospital to provide chemical dependency outpatient services from July 1, 2009 through September 30, 2009. The amount of the contract is \$142,000.

7. Request Approval, Contract with SeaMar – Outpatient Services: A motion was made, seconded and passed to approve the contract with SeaMar to provide adult chemical dependency outpatient services from July 1, 2009 through September 30, 2009. The amount of the contract is \$15,000.

8. Request Approval, Contract with Evergreen Treatment Services – Outpatient Treatment Services: A motion was made, seconded and passed to approve the contract with Evergreen Treatment Services to provide adult chemical dependency outpatient services from July 1, 2009 through September 30, 2009. The amount of the contract is \$35,684.

9. Request Approval, Contract with Educational Service District 13 – Outpatient Treatment Services: A motion was made, seconded and passed to approve the contract with Education Service District to provide adult chemical dependency outpatient services from July 1, 2009 through September 30, 2009. The amount of the contract is \$40,000.

10. Request Approval, Contract with Behavioral Health Resources – Outpatient Services: A motion was made, seconded and passed to approve the contract with Behavioral Health Resources to provide chemical dependency outpatient services through September 30, 2009. The amount of the contract is \$22,500.

11. Request Approval, Contract Amendment – Providence St. Peter Hospital – Outpatient Services: A motion was made, seconded and passed to approve the contract amendment with Providence Saint Peter Hospital to provide chemical dependency outpatient services through June 30, 2009. The amount of the contract is \$578,548.

12. Request Approval, Contract Amendment – Behavioral Health Resources: A motion was made, seconded and passed to approve the contract amendment with Behavioral Health Resources to extend the contract period to August 15, 2009 and add an additional \$75,337.

13. Request Approval, Contract Amendment – Arc of Grays Harbor – Training and Transition Services: A motion was made, seconded and passed to approve the contract amendment with the Arc of Grays Harbor. This amendment adds training and transition services from July 1, 2008 to September 30, 2009 for people in the county with developmental disabilities. The contract is amended to reflect the anticipated expenditure of \$163,988.

PUBLIC SERVICES

1. Request Approval, Intergovernmental Agreement with Thurston County and City of Seattle – GPS Installation: A motion was made, seconded and passed to approve the Intergovernmental Agreement with Grays Harbor County and The City of Seattle to install and operate a global positioning system continuously operating reference station. The station will be located at the Grays Harbor County Forestry Building. There will be no cost to the county. The new system will replace an existing outdated receiver. By hosting this new system, Grays Harbor County will receive free access to the Washington State Reference Network services.

2. Request Approval, FEMA Agreement Amendment A – January 2009 Severe Winter Storm Disaster: A motion was made, seconded and passed to authorize the chairman to sign the FEMA Agreement Amendment A for the January 2009 severe winter storm. This amendment authorizes the State to pay half of the non Federal share of the approved costs. The breakdown of funding will be 75% federal funds, 12.5% state funds and 12.5% local funds.

3. Request Approval, Forrest Road Bridge Replacement: A motion was made, seconded and passed to authorize the chairman to sign the Local Agency Agreement Supplement #1 for the Forrest Road Bridge replacement. This agreement requests federal funds for the construction phase and an increase in federal funds for the design phase.

TOURISM

1. **Request Approval, One-Time-Only Funding Contract with Sara Owen – Olympic Peninsula Loop Culinary Assoc.:** A motion was made, seconded and passed to approve the contract with Sara Owen for \$500 to continue her work for Grays Harbor Tourism in developing the Olympic Peninsula Loop Culinary Tourism Association's efforts to create another marketing tool to promote Grays Harbor County. This gives visitors the ability to visit local farms and to taste foods unique to the area in local restaurants.

2. **Request Approval, One-Time-Only Funding Contract with The Vidette – Destination Grays Harbor Advertisement:** A motion was made, seconded and passed to approve the contract with The Vidette for the Destination Grays Harbor advertising supplement. The goal in placing this ad is to remind readers of Grays Harbor Tourism's website and the Calendar of Events brochure that lists the events that take place in the County.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held staff meetings on Monday, June 15th, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Joan Brewster, PHSS, regarding agenda items and department updates; Russ Esses, regarding agenda items and department updates; Kevin Varness, regarding agenda items, facility & utility updates; Lee Napier regarding agenda items; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Jeff Nelson, Environmental Health, regarding agenda department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|---|
| No. 2009-46 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Auditor M&O Fund #102-000-000. |
| No. 2009-47 | Authorizing and Establishing a Petty Cash Fund Within the Grays Harbor County WSU Extension Office Fund #001-000-022 |

No. 2009-48

**Amending Resolution No. 99-09, Authorizing
and Establishing a Petty Cash Fund within the
Grays Harbor County Coroner's Office Fund
#001-017**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- One-Time-Only Funding – City of Cosmopolis Parks and Recreation, Summer Lunch Program
- Contract with Thurston Mason Regional Support Network – Evaluation and Treatment Services for mental health clients
- Contract with Educational Service District 13 – Chemical Dependency Outpatient Treatment Services
- Intergovernmental Agreement with Thurston County and City of Seattle – GPS Installation at the Forestry Building

The meeting adjourned 2:24 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board