

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 8, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 8, 2009, at 2:00 p.m. Commissioners Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present. Commissioner Terry Willis was excused.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Wilson called the meeting to order with the pledge of allegiance.

#### **BIDS**

None

#### **HEARINGS**

**1. Reclassification as Current Use Timber – Applicant John & Kenesy Cavanah**  
**Cavanah:** There was a public hearing to consider a request by John & Kenesy Cavanah for reclassification as Current Use Timber for real property tax purposes for Parcel Number 180711310020. Notice of this hearing was advertised May 28<sup>th</sup>, 2009, in the *Montesano Vidette*. Chairman Wilson called for a staff report. Bill Brown, Commercial Appraiser, reported that this parcel consists of 20-acres, of which 18.8-acres were previously classified as Current Use Farm and Agriculture, and 1.2-acres are a home site. Last fall, the Board approved 10.4-acres for reclassification as Current Use Timber Land. The current request is related to timber stand No. 1 which is 8.4-acres that was previously pasture land that has been adequately stocked with trees. Stand No. 5 is a 1.2-acre home site which is not eligible for Current Use Timber Land classification.

Mr. Brown recommended that the Board approve the request for reclassification of stand No. 1 as Current Use Timber with conditions. The conditions of approval require that the associated Forest Management Plan will be followed and the acreage approved for Current Use Timber will be managed as a commercial stand of timber. This Agreement shall be established between the owner and the Granting Authority specifying the conditions. Should the owner sign the agreement, it shall be understood that the owner will comply with the conditions. Failure to comply with said conditions shall be basis for withdrawal of the current use designation, in which case the land shall be subject to the penalty tax referred to in RCW 84.34 and assessed at true market value.

Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve the request for Reclassification of 8.4-acres as Current Use Timber by John & Kenesy Cavanah.**

## **PUBLIC COMMENT**

Chairman Wilson called for public comment. He announced that comments and statements would be accepted and would be limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

1. Minutes of Regular Meeting June 1, 2009
2. Minutes of Morning Meeting June 1, 2009
3. Minutes of Special Meeting June 3, 2009
4. **Auditor:**
  - a. May Month-End Expenditures Audit Report
5. **Commissioners:**
  - a. Reappoint Bonnie Richards to the Housing Authority – *Two-year term expiring June 30, 2011*
6. **Forestry:**
  - a. Set Timber Sale Auction Date – Florence Creek No. 1 & Raney Creek No. 7 - *June 26, 2009, at 10:00 a.m.*
  - b. Set Salal Sale Auction Date – *July 21, 2009, at 10:00 a.m.*
7. **Management Services:**
  - a. Set Hearing Date – *June 22, 2009* – Supplemental Budget Hearing – General Fund Extension Office
8. **Public Services:**
  - a. Set Bid Date – *July 6, 2009* – Porter Creek Road West Overflow Bridge Replacement

**ACTION:** A motion was made, seconded and passed to approve all Consent Agenda items as listed above.

## **COMMISSIONERS**

None

## **DEPARTMENTS**

### **FORESTRY**

1. **Request Approval, Timber Contract Completion – East Fork Humptulips No. 5:** A motion was made, seconded and passed to accept the contract for the East Fork Humptulips No. 5 timber sale as complete. Sierra Pacific Industries has satisfactorily completed all the terms and conditions of the contract.

## **PUBLIC HEALTH & SOCIAL SERVICES**

- 1. Request Approval, Contract Amendment – Sherri Taylor, Mental Health Professional:** A motion was made, seconded and passed to approve an amendment to the County's contract with Sherri Taylor, Licensed Mental Health Professional. This amendment, in the amount of \$7,550.00, provides for consultation services for information technology assessment, contract development and audit preparation as well as clinical consultation. This brings the contract total to \$37,550.
- 2. Request Approval, One-Year Contract with Sherri Taylor, Mental Health Professional:** A motion was made, seconded and passed to approve a contract with Sherri Taylor, Licensed Mental Health Professional. This contract provides for consultation services for information technology assessment, contract development, and audit preparation as well as clinical consultation. The contract is for \$6,666 per month over the period of July 1, 2009, through June 30, 2010.

## **PUBLIC SERVICES**

- 1. Request Approval, Personal Services Agreement – Purple Tree Farms, Website Facilitation for Salmon Partnership:** A motion was made, seconded and passed to approve a personal services contract with Purple Tree Farms for facilitation of website development for the Washington Coast Sustainable Salmon Partnership. Funding secured through a grant from the Recreation and Conservation Office will cover the expenses incurred through this contract.
- 2. Request Approval, Personal Services Agreement – Surfrider Foundation, Facilitation for Marine Resource Committee:** A motion was made, seconded and passed to approve a personal services agreement with the Surfrider Foundation for services including writing an outreach article for publication in "Drops of Water", and organizing the first Marine Resource Committee Forum to be held June 20<sup>th</sup>, 2009. Funds secured through a grant from the Washington State Department of Fish & Wildlife will cover the expenses incurred.
- 3. Request Approval, Contract for Interlocal Agreement – Superintendent of Public Instruction:** A motion was made, seconded and passed to authorize the Chairman to sign an Interlocal Agreement with the Washington State Superintendent of Public Instruction. This contract provides reimbursement for health and sanitation evaluations of food service management for food preparation facilities and feeding sites operating under the U.S. Department of Agriculture (USDA) Summer Food Service Program during the summer of 2009. The total dollar amount of this contract is \$2,635.00.
- 4. Request Approval, Supplemental Contract Amendment No. 4 – Garrard Creek Bridge Replacement – Sargent Engineers:** A motion was made, seconded and passed to approve Supplemental Agreement No. 4 with Sargent Engineers, Inc. This supplement will provide for additional design services. The upstream property owner

would not relinquish any land for construction of this bridge in the most favorable alignment. The bridge was narrowed and relocated downstream of the intended location. The HPA from Fisheries was amended for the new location. All other environmental factors remain unchanged.

\* The Clerk of the Board announced the following items which were added after the agenda had been prepared:

**5. Request Approval, Community Development Block Grant (CDBG) – Recovery Grants Program:** A motion was made, seconded and passed to approve an application to the Department of Community Trade and Economic Development (CTED) for consideration under the CDBG Recovery Grants Program. The proposal seeks additional funding to support the Union Gospel Mission’s warehouse. The supplemental funding will cover costs beyond the base bid package recently awarded to Roglin’s Inc.

**6. Request Approval, FEMA Agreement Amendment “A” – December 2008 Snow Storm:** A motion was made, seconded and passed to approve Amendment “A” to the state agreement for the December 2008 Snow Storm. This amendment authorizes the state to pay half of the non-federal share of the approved costs. Funding will be comprised of 75% federal funds, 12.5% state funds and 12.5% local funds.

## **TOURISM**

**1. Request Approval, One-Time-Only Funding Contract – O’Loughlin Trade Shows, Washington Sportsman Show:** A motion was made, seconded and passed to approve a one-time-only funding contract with O’Loughlin Trade Shows to utilize Grays Harbor County Tourism funding in the amount of \$1,050.00 for the purpose of providing a booth at the annual Washington Sportsman’s Show for the promotion of outdoor tourism in Grays Harbor County. Funds will be used for a booth to answer the public’s questions and for distributing information for the purpose of attracting visitors.

## **ANNOUNCEMENTS**

None

## **STAFF MEETINGS**

The Board held staff meetings on Monday, June 8<sup>th</sup>, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners’ Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith and Don Smith, Forestry, regarding agenda items; Barb Smith, Tourism, regarding agenda items; Joan Brewster, PHSS, regarding agenda items and department updates; Russ Esses, regarding agenda items and department updates; Kevin Varness, regarding agenda items, facility & utility updates; Lee Napier regarding agenda items; Brian Shea, Planning & Building Director, regarding

agenda items and department updates; Jeff Nelson, Environmental Health, regarding agenda department updates. Notes of these meetings are available upon request.

The Board approved the following:

**RESOLUTIONS**

None

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

The meeting adjourned 2:13 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2009

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MIKE WILSON, Chairman  
Commissioner, District 2

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TERRY L. WILLIS, Commissioner, District 1

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board