

**MINUTES
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING**

**June 1, 2009 9:00am
and
June 1, 2009 2:00pm**

MINUTES

BOARD OF COMMISSIONERS - GRAYS HARBOR COUNTY MORNING MEETING

June 01, 2009

9:00 a.m.

The Commissioners met in Commissioners' Conference Room 1, Administration Building, Montesano, Washington on Monday, June 01, 2009, at 9:00 a.m. Commissioners present included Albert A. Carter, Terry Willis, Prosecutor Stew Menefee and Clerk of the Board, Donna Caton.

CALL TO ORDER:

On duly carried motion, it was decided that Commissioner Albert A. Carter would temporarily serve as Chairman Pro-tem.

Chairman Pro-tem Carter announced that the following item would be moved from the afternoon agenda to the morning agenda: *Resolution Approving an Acting Interim Coroner.*

On duly carried motion, Resolution 2009-40 was approved, naming Dan Burns as the Acting Interim Coroner. Clerk of the Board Donna Caton was directed to provide a copy of the Resolution to County Auditor Vern Spatz, and to forward a copy to the Coroner's Office. She also stated that the Resolution would be announced at the afternoon meeting session.

CALENDARS:

Commissioners reviewed appointments and updated calendars.

REQUESTS:

On duly carried motion, a travel request by Grays Harbor Communications E9-1-1 for James Korst, Radio shop, to travel for training was approved as requested.

Commissioner Mike Wilson arrived at this point and took over as Chairman.

9:45 a.m. – Rose Elway, Budget Director

Rose Elway, Budget Director, outlined the kickoff of the 2010 Budget process. She stated that labor contracts are in place for 2010 and that the State of Washington has frozen salaries of the judges and prosecutor. The Retirement system has reduced rates by 2.71 on all plans. Medical Plans will be increased by ten percent for the preliminary budget figures. Commissioners asked her to calculate exempt positions in the same manner as past practice and to also calculate without any increase.

Ms. Elway reviewed the details of the hearings scheduled for the afternoon meeting that included supplemental budgets for the Prosecutor office and for a Washington State Fish and Wildlife Grant.

On duly carried motion, after acceptance of the resignation of Barb Smith, it was agreed to sign an approval to hire a replacement Deputy Tourism Director.

On duly carried motion, it was agreed to allow a travel request for Cherri Rose-Konschu, Assessor, to travel to Richland for the annual conference of the Washington State Association of County Assessors.

10:15 a.m. Rod Easton, Tourism

Rod Easton briefed the Commissioners on agenda items: Brent Hunter will complete work on the website for a total of \$2,500. Debi Tracy was the lowest of three bids to work on the tourism brochures.

10:30 a.m. Joan Brewster, Public Health & Social Services

Joan Brewster reviewed agenda items: A BHR contract amendment will restore money to the budget that had previously been removed. A room rental use agreement to use the Log Pavilion on June 16, 2009, for Immunization Education will be considered on the consent agenda.

Discussion:

- Mental Health re-organization
- Mentally ill patients often end up in corrections institutions and their condition worsens. This costs the local community. A for-profit business recently got a contract for managed care in this arena.
- Eligibility for Vaccines, whether insured or Medicaid provided coverage was discussed.
- A document to Delegate Authority for minor contracts is in the process of being developed.
- The one-percent Task Force Committee will meet June 11th to finalize the report to the Commissioners. Ms. Brewster would like to issue certificates of appreciation signed by the Commissioners.
- Budget: Washington State contribution levels still remain uncertain. There has been a 7.8 million dollar cut at the state level to date.
- PHSS processed 297 travel requests in 2008. Future requests will be sent to Commissioners for approval. County funds are 19 percent of PHSS budget.

11:00 a.m. Public Services

Brian Shea discussed two requests to set hearings for Open Space applications that are on the agenda.

Russ Esses discussed the following:

- The Calder Road project removes two sharp curves and installs a cul-de-sac. The developer is contributing approximately \$100,000 and the County \$30,000 in funds.
- The South Monte Road CRP resolution is to approve to proceed toward construction.
- Port Blakely Road easement – they donated the property because they are a user (slide repair).
- Request to set bid date for pavement striping contract is on the agenda. With the budget cut back, subdivision areas will now be striped every other year. The county now has only \$1 million dollars in the bank for road funds.
- 13 Corners Project: It was discussed that the Commissioners and public had been informed of the Russ Esses family ownership and even hired independent appraisers. The public was informed numerous times through the open public meeting process. Russ stated that his understanding is that the federal agency may want to re-obligate the funds. He provided a handout with the key language regarding conflicts of interest.
- Quinault South Shore Road Curve Safety improvement easement requirements for noxious weeds and hazardous spills make the County responsible for the conditions.
- Clerk of the Board Donna Caton was asked to add the Camp Grisdale Project on Wynoochee Road to the afternoon agenda.

Kevin Varness discussed the following:

- The proposed closure of the transfer station at Pacific Beach is due to low usage. It is not feasible to increase rates, as the number of users is small.
- There is adequate funding to cover the household hazardous waste program.
- Union Gospel Mission: There are enough funds to create the parking lot, build the warehouse, and address the exterior wall.
- Energy Funding Grant through CTED: This is a competitive process with 2/3 being loans and 1/3 being grants. A local 1-1 match is favorable.
- The County staff will be working on the Orquist Barn remodel over the next two months.

RESOLUTIONS

No. 2009-40

Appointing Dan Burns as Acting Interim Coroner

The meeting adjourned 12:09 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 1, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 1, 2009, at 2:00 p.m. Commissioners Al Carter, Mike Wilson and Terry Willis were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Wilson called the meeting to order with the pledge of allegiance.

BIDS

None

HEARINGS

1. **Supplemental Budget – Prosecutor's Office:** There was a public hearing to consider Supplemental Budget for the Prosecutor's Office #001-000-030, in the amount of \$15,000. Notice of this hearing was advertised May 21st and 28th, 2009, in the *Montesano Vidette*. Chairman Wilson called for a staff report. Rose Elway, Budget Director, reported that the Prosecutor's Office has received \$15,000 in funding from a state registered sex offender grant. Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-41, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund Prosecutor's Office #001-000-030.

2. **Supplemental Budget – Special Projects Fund:** There was a public hearing to consider Supplemental Budget in the Special Projects Fund #101-000-000, in the amount of \$48,550. Notice of this hearing was advertised May 21st and 28th, 2009, in the *Montesano Vidette*. Chairman Wilson called for a staff report. Rose Elway, Budget Director, reported that \$48,550 in state funding has been provided for an amendment received through the Washington State Department of Fish & Wildlife Coastal Marine Resources to be expended by June 30, 2009. Ms. Elway noted that in combination with funds received last year, the total amount of funding for this project is \$98,550. Chairman Wilson called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-42, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000.

PUBLIC COMMENT

Chairman Wilson called for public comment. He announced that comments and statements would be accepted and would be limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of Regular Meeting May 18, 2009
2. **Commissioners:**
 - a. Set Hearing Date – June 15, 2009 – Current Use Open Space Application – Cascade Land Conservancy
 - b. Voluntary Retirement Incentive Program Modification – Rebecca Waters
3. **Fair:**
 - a. Entertainment Contract – The Little River Band
4. **Management Services:**
 - a. Set Hearing Date – *June 15, 2009* – Supplemental Budget Hearing – Auditor O&M Fund
5. **ORV Park:**
 - a. Event Contracts – Tacoma Motorcycle Club & Mudslinger Motorcycle Club
6. **Public Health & Social Services:**
 - a. Room Rental Agreement – Log Pavilion for *June 16, 2009* – Immunization Education
7. **Public Services:**
 - a. Set Bid Date – *June 15, 2009* – 2009 Pavement Striping Contract
 - b. Set Hearing Date – June 15, 2009 – Current Use Open Space/Farm & Ag Conservation Land – Vineyards by the Sea LLC (*The Clerk announced that this item was removed from the agenda*)
 - c. Set Hearing Date – *June 22, 2009* – Current Use Open Space/Farm & Ag Conservation Land – Ervin & Colleen Brown
 - d. Set Hearing Date – *June 29, 2009* – Current Use Open Space Application – Rayonier Forest Resources
 - e. Information Only: 2008 Traffic Accident Report
8. **Tourism:**
 - a. Tourism Service Contract – One Time Only Funding – Brent Hunter, Website Enhancement
 - b. Tourism Service Contract – Debi Tracy Design Printing

ACTION: A motion was made, seconded and passed to approve all Consent Agenda items as listed above.

COMMISSIONERS

1. **Appoint Interim Coroner:** A motion was made, seconded and passed to approve **Resolution No. 2009-40, Appointing Dan Burns as the Interim Coroner.**

Grays Harbor County Coroner Ed Fleming has retired effective May 31, 2009, leaving a vacancy which must be filled as provided by RCW 36.16.110. The appointment of Mr. Burns is effective June 1, 2009. **This Resolution was initially approved during the morning staff meeting.*

The Clerk announced that the following item was added to the agenda:

2. Camp Grisdale Road Easement – Wynoochee Road No. 95190: A motion was made, seconded and passed to authorize the Chairman to sign and execute an original easement copy after it is received from the Federal Highway Administration for the Camp Grisdale Road Project, WA PFH 208-1(2). Grays Harbor County is the Grantee and the United States of America is the Grantor. The signing of this easement is necessary to ensure completion of this project by December 2010.

DEPARTMENTS

MANAGEMENT SERVICES

1. Request Approval, Resolution Amending Resolution No. 2009-04 – Designation of Risk Pool Representatives: A motion was made, seconded and passed to approve **Resolution No. 2009-43, In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for each Member County.** This Resolution designates the following individuals for the applicable and required relationships with the Washington Counties Risk Pool: Director, Mike Wilson; Alternate Director, Rose Elway; Second Alternate, Dale Gowan; Risk Manager, Rose Elway; Deputy Risk Manager, Dale Gowan; Safety Officer/Claims Administrator, Joy Carossino; Prosecutor, Jennifer Wieland.

2. Request Approval, Budget Cash Transfer – Election Reserve Fund: A motion was made, seconded and passed to approve **Resolution No. 2009-44, Transferring Items in the Grays Harbor County Miscellaneous Fund Election Reserve Fund #116-000-000.** This transfer moves \$50,000 in the Auditor's Election Reserve Fund from beginning cash to equipment for the purchase of the new voter registration system. The cost of this system is being funded by a Help America Vote Act (HAVA) grant. It is necessary for the County to fund the initial purchase and then request reimbursement.

3. Request Approval, Budget Transfer – Aberdeen Landfill Post-Closure Fund: A motion was made, seconded and passed to approve **Resolution No. 2009-45, Transferring Items in the Grays Harbor County Miscellaneous Fund Aberdeen Landfill Post-Closure Fund.** This Resolution transfers \$50,000 from ending cash to Interfund Professional Services to pay for labor and expenses from employees working in other funds.

PUBLIC HEALTH & SOCIAL SERVICES

- 1. Request Approval, Amendment No. 2 – Behavioral Health Resources Contract – Medicaid Mental Health Services:** A motion was made, seconded and passed to approve Amendment No. 2 to the Behavioral Health Resources Contract which provides Medicaid-funded Mental Health Services in Grays Harbor County. The purpose of this amendment is to reinstate state-mandated budget reductions. This amendment increases the contract amount by \$87,000 through September 2009, by reinstating Supportive Employment Services (\$57,000) and Outpatient Services (\$30,000).

PUBLIC SERVICES

- 1. Request Approval, Calder Road Reconstruction – CRP Resolution:** A motion was made, seconded and passed to approve a CRP Resolution authorizing the reconstruction of Calder Road. Terry Graham is subdividing property in this area. A condition of his subdivision requires that he remove two sharp curves from the roadway. Mr. Graham is dedicating the required new right-of-way and constructing the new road grade for the County to pave.
- 2. Request Approval, South Monte Road CRP Resolution – Road Paving:** A motion was made, seconded and passed to approve a CRP Resolution authorizing the paving of South Monte Road No. 62000. This is the only gravel road in the South Monte area. Paving this road will eliminate the need to send a grader to this area to grade the gravel surface when it becomes rough.
- 3. Request Approval, Brooklyn Road – Port Blakely Road Easement:** A motion was made, seconded and passed to approve one road easement on the Brooklyn Road, CRP 65900-56. The County's right-of-way agent will proceed with the acquisition necessary for this project. Port Blakely Tree Farms is the Grantor.
- 4. Request Approval, Proposed Closure of Pacific Beach Solid Waste Transfer Station:** A motion was made, seconded and passed to approve the closure of the Pacific Beach Solid Waste Transfer Station. The County was notified by Lemay Enterprises of their recommendation to close the Pacific Beach Transfer Station. The station had an operating loss of over \$11,000 for 2008. Under the terms of the County's operating agreement with Lemay's for rural stations, the stations are to be operated on the fees collected and the rates to be set to cover operating costs. The small number of users at this station precludes raising rates, but it is unreasonable to raise rates to customers at the County's other rural stations to cover the loss. Users of the Pacific Beach facility have access to the Hogan's Corner Transfer Station which is 12 miles away. This closure is effective June 30, 2009.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held staff meetings on Monday, June 1st, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, regarding agenda items and budget updates; Rod Easton, Fairgrounds, regarding Tourism agenda items; Russ Esses, regarding agenda items and department updates; Kevin Varness, regarding agenda items, facility & utility updates; Lee Napier regarding agenda items; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Jeff Nelson, Environmental Health, regarding agenda department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|---|
| No. 2009-40 | Appointing Dan Burns as the Interim Coroner |
| No. 2009-41 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund Prosecutor's Office #001-000-030 |
| No. 2009-42 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000 |
| No. 2009-43 | In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for each Member County |
| No. 2009-44 | Transferring Items in the Grays Harbor County Miscellaneous Fund Election Reserve Fund #116-000-000 |
| No. 2009-45 | Transferring Items in the Grays Harbor County Miscellaneous Fund Aberdeen Landfill Post-Closure Fund |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:15 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board