

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 4, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 4, 2009, at 2:00 p.m. Commissioners Al Carter, Mike Wilson and Terry Willis were present. Stew Menefee, Prosecutor, and Molly Copeland, Deputy Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Wilson called the meeting to order with the pledge of allegiance.

BIDS

1. **Union Gospel Mission Warehouse Construction Project – Delayed to May 11, 2009:** It was advertised April 9th and 16th, 2009, that bids would be accepted May 4th, 2009, at 2:00 p.m., for the Union Gospel Mission of Grays Harbor County Warehouse Project No. 08-03. During building permit review, the City of Aberdeen requested changes to the fire rating for the roof/wall assembly. A bid addendum was issued to prospective bidders during the week of April 27th, and notification was provided that this bid opening would be delayed to May 11, 2009, at 2:00 p.m.

HEARINGS

None

PUBLIC COMMENT

Chairman Wilson called for public comment. He announced that comments and statements would be accepted and would be limited to three minutes. Questions should be submitted in writing.

Steven Friederich, Aberdeen, asked the Board to postpone public comment to the end of the meeting to accommodate those who were currently absent but usually present to speak.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of Regular Meeting April 27, 2009
2. **Auditor:**
 - a. Month-End Expenditures Report – April 2009
3. **Commissioners:**
 - a. Set Hearing Date – *June 8, 2009* – Current Use Timber – Applicant John & Kenesey Cavanah
4. **Management Services:**
 - a. Set Hearing Date - *May 18, 2009* – Supplemental Budget Hearing – Special Projects Fund

- b. Set Hearing Date - *May 18, 2009* - Supplemental Budget Reduction Hearing – General Fund (\$585,200)
 - c. Set Hearing Date - *May 18, 2009* –Supplemental Budget Reduction Hearing - General Fund (\$665,940)
5. **Public Services:**
- a. Set Bid Date – *June 8, 2009* – Wynooche – Wishkah Road Reconstruction (13 Corners)
 - b. Set Hearing Date – *May 18, 2009* – Current Use Open Space – Applicant Cascade Land Conservancy
6. **Correspondence:**
- a. Grays Harbor County PUD – 2008 Gross Revenue Statement
 - b. Dept. of Natural Resources – 2009 Projected Income from State Forest Land

ACTION: A motion was made, seconded and passed to approve all Consent Agenda items as listed above.

COMMISSIONERS

None

DEPARTMENTS

FORESTRY

1. **Request Approval, Raney Creek No. 5 Timber Sale – Hampton Tree Farms :**
A motion was made, seconded and passed to accept as complete and release the performance bond as posted by Hampton Tree Farms for the Raney Creek No. 5 Timber Sale. Hampton Tree Farms has satisfactorily completed all terms and conditions of the contract.

MANAGEMENT SERVICES

1. **Request Approval, Budget Transfer – Auditor’s M&O Fund:** A motion was made, seconded and passed to approve **Resolution No. 2009-31, Transferring Items in the Grays Harbor County Miscellaneous Fund Auditor’s M&O.** To reduce the Auditor’s budget in the General Fund, a portion of the \$23,500 from the recording’s budget is being transferred to the M&O Fund.
2. **Request Approval, Grant Close-out Report – Community Trade & Economic Development – Public Services Contract:** A motion was made, seconded and passed to approve the Department of Community Trade & Economic Development Grant Close-out Report for the 2008 CDBG Public Services Grant. This will close out the \$169,125 pass through grant with Coastal Community Action Program which provided programs in employment, nutrition, linkages and health for low and moderate income persons within Grays Harbor and Pacific Counties.

3. Request Approval, Thurston County Emergency Management Amendment

A1: A motion was made, seconded and passed to approve Amendment A1 to the Thurston County Emergency Management Subrecipient Contract. Radio equipment was purchased through a grant in 2007 and authorization was approved by the Board to transfer this equipment to the Cosmopolis Police Department and the Westport Police Department during the same year.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Amendment #15 to the Consolidated Contract – Department of Health:

A motion was made, seconded and passed to approve Amendment #15 to the 2007-2011 Consolidated Contract with the Department of Health. This action amends statements of work for the following: BEACH Program, Family Planning and Reproductive Health, Office of Drinking Water Group A Program, Public Health Emergency Preparedness and Response (PHEPR) and Tobacco Prevention and Control Program. This amendment provides an increase of \$7,922.

2. Request Approval, Mutual Aid Agreement – Multiple WA State Counties:

A motion was made, seconded and passed to approve a Mutual Aid Agreement signed by 13 other health departments in Washington State. This agreement will allow the County to accept assistance from other counties, or assist other counties during an emergency. It does not obligate the County to do so, but helps clarify expectations and assumptions in the event that health departments choose to render or accept assistance.

PUBLIC SERVICES

1. Request Approval, Resolution Acknowledging Vacation of Rights-of-Way:

A motion was made, seconded and passed to approve **Resolution No. 2009-32, Acknowledging Vacation by Operation of Law.** This Resolution grants a petition from Martin G. Schroeder, Chairman for Ocosta Recreation Center, to acknowledge vacation of rights-of-way surrounding property they own in the plat of Ocosta. The Public Services Department found no record of any of these rights-of-way being opened within the applicable time period.

2. Request Approval, Department of Ecology Draft Grant Application – On-Site Sewage Disposal Systems:

A motion was made, seconded and passed to approve a draft grant application for a survey of On-site Sewage Disposal Systems (OSS) in the unincorporated area of the City of Westport. The purpose of this funding would be to characterize the impacts OSS are having on area water quality and to develop a tiered response plan based on findings. This grant is administered by the Department of Ecology.

3. Request Approval, Local Government Certification – Development of Grant Proposals:

A motion was made, seconded and passed to authorize the Chairman to sign two local government certifications to complete the applicable grant application packets. Coastal Community Action Program was recently selected by local stakeholders to

develop two grant proposals: Transitional Housing and Operating Rent (THOR), and Emergency Shelter and Homeless Prevention Program (ESHP).

4. Request Approval, Award Bid – Hogan’s Corner Regional Water System: A motion was made, seconded and passed to award the Hogan’s Corner Regional Water System bid and contract to Roglins, Inc. of Aberdeen, the responsive low bidder. The bid includes schedules A, B, C, D, E and G, in the amount of \$2,304,113.70. The project is funded by a low interest loan from the State Department of Health Drinking Water Revolving Loan Fund.

5. Request Approval, Summer Help Youth Program- ESD 113: A motion was made, seconded and passed to authorize the County to participate in a Summer Youth Help Program facilitated by ESD113 and Work Source Grays Harbor. This is a federally funded program to provide work training opportunities to local youths ages 14-24 whom meet certain guidelines and requirements.

6. Request Approval, Engineering Services Agreement Amendment: A motion was made, seconded and passed to authorize the Chairman to sign an amendment to the Pacific Beach Sewer Treatment Extension Plan Agreement. The amendment’s cost is \$43,289. The additional work is associated with finalizing the facilities plan and the construction and bid documents, both of which are currently under review by the Department of Ecology. A Cultural Resources Review, a New Construction Cost Estimate and other miscellaneous tasks are included in the Scope of Work. The work will be funded pursuant to the Utility Services Agreement with Seabrook Development Company.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held staff meetings on Monday, May 4, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners’ Conference Room. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, regarding supplemental budget hearings and agenda items; Joan Brewster, Public Health & Social Services Director, regarding agenda items; Kevin Varness, regarding agenda items, facility & utility updates; Lee Napier regarding department updates; Brian Shea, Planning & Building Director, regarding agenda items and department updates; Jeff Nelson, Environmental Health, regarding agenda items and department updates. Notes of these meetings are available upon request.

The meeting adjourned 2:15 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board