

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 30, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 30, 2009, at 2:00 p.m. Commissioners Al Carter, Mike Wilson and Terry Willis were present. Jim Baker, Senior Deputy Prosecutor, and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Wilson called the meeting to order with the pledge of allegiance.

BIDS

1. **Official County Publications:** Bids were accepted for the Grays Harbor County legal publications contract for the printing and publication of Commissioners' proceedings, legal notices, and all other advertising of Grays Harbor County, as required by law to be published in the official newspaper of the County, from July 1, 2009, through June 30, 2010. It was advertised February 26th, 2009, in the *Montesano Vidette*, that sealed bids would be received by the Clerk of the Board of Commissioners, at the Commissioners Office at 100 W. Broadway, Suite 1, Montesano, WA 98563. The following bid was received from the *Montesano Vidette*:

- Six Point type, full width column: \$8.10 per column inch for first insertion
\$7.05 per column inch for second insertion
- Eight-point type, full-width column: \$5.75 per column inch for first insertion
\$5.50 per column inch for second insertion

The Clerk of the Board announced that the bid would be forwarded to the appropriate departments for review and recommendation.

2. **2009 Traffic Control Devices Stockpiling Contract:** Bids were accepted for the following project: 2009 Traffic Control Devices Supply Contract, R-70-09849-00. The contemplated work to be performed under this contract consists of the fabrication and delivery of approximately 300 Traffic Signs, and other traffic related items. A set of plans and specifications for the project was available at the County Road Engineer's Office in Montesano, WA. It was advertised March 12th, 2009, in the *Montesano Vidette*, that bids would be received at the Office of the Grays Harbor County Commissioners in the County Administration Building, Montesano, WA. The following bids were received:

| <u>Company</u> | <u>Location</u> | <u>Bid Amount</u> |
|---------------------------|-----------------|------------------------|
| 1. Traffic Safety Supply | Portland, OR | \$35,023.10 (no tax) |
| 2. Zumar Industries, Inc. | Tacoma, WA | \$30,223.46 (with tax) |

The bids were forwarded to the County Engineer's Office for review and recommendation.

HEARINGS

1. Supplemental Budget – District Court: There was a public hearing to consider Supplemental Budget in the District Court Fund #001-000-024, in the amount of \$900. Notice of this hearing was published March 19 and 26, 2009, in the *Montesano Vidette*. Chairman Wilson called for a staff report. Rose Elway, Budget Director, reported that the Washington State Department of Ecology (DOE) has requested the District Court continue providing mediation services for the Bear Gulch water sharing dispute. The DOE is willing to compensate the District Court Dispute Resolution Center in the amount of \$900 through June 30, 2009. Chairman Wilson asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2009-21, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund District Court #001-000-024.

PUBLIC COMMENT

Chairman Wilson asked for public comment. He announced that comments and statements would be accepted and would be limited to three minutes. Questions should be submitted in writing.

Pat Bossard, Montesano, thanked the Board and County employees for expeditiously placing “No Parking” signs near her home on Matson Road.

Robert Criswell, Montesano, made comments regarding the upcoming hearing regarding the proposed junk vehicle ordinance and stated that he feels it is the same as previously written.

Stan Blunt, Aberdeen, made comments regarding the length of the public comment period, the Legislative Steering Committee, the PUD, and budget cuts.

Vern Spatz, County Auditor, made comments regarding the County budget shortfalls and the effects that staffing reductions will have on the services his office provides. He proposed changes to the County's hours of operation in order to provide the best customer service to the public as well as providing a safe environment for staff.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of Regular Meeting March 23, 2009
2. **Fair:**
 - a. Entertainment Contract – Steve Hamilton
3. **Management Services:**
 - a. 2009 Tourism Service Contract – Quinalt Community Action Forum
 - b. 2009 Tourism Service Contract – Westport/Grayland Chamber of Commerce
 - c. Voluntary Retirement Incentive Plan Agreement and Release – *Thaddeus May, Assessor's Office*
4. **ORV Park:**
 - a. Event Contracts:
 1. Yamaha Motor Corp. – *April 5, 6 & 7, 2009 – New 2010 Series Launch*
 2. Seattle Motorcycle Club – *April 25 & 26, 2009*
 3. Tacoma Webfooters – *May 2 & 3, 2009 – 4x4 Jeep Group*
5. **Public Services:**
 - a. Set Hearing Date for *April 13, 2009* – Road Variance Request 2009-0218, Applicant Seabreeze Development
 - b. Set Hearing Date for *April 13, 2009* – Road Variance Request 2009-0233, Applicant Spradlin Rock Products
6. **Correspondence:**
 - a. Grays Harbor Public Development Authority Financial Statements – 2007 & 2008
 - b. Lawsuit, L-584-09, Grays Harbor Energy LLC

ACTION: A motion was made, seconded and passed to approve all Consent Agenda items as listed above.

COMMISSIONERS

None

DEPARTMENTS

ORV PARK

1. **Request Approval, Award Equipment Bids & Authorize Purchase:** The Clerk of the Board announced that at the request of the Department, this item was removed from the agenda and will be addressed at a later date.

PUBLIC SERVICES

1. **Request Approval, Authorization to sign ICC Contract Amendment when received:** A motion was made, seconded and passed to authorize the signature of an

amended contract for services with the International Code Council, when the amended contract documents are received. Commissioner Willis confirmed that this amendment will extend the terms of the contract.

2. Request Approval, Negotiate contract with H.W. Lochner – Engineering design services for Black Creek Road Bridge Replacement: A motion was made, seconded and passed to authorize the Public Services Department to negotiate a contract with H.W. Lochner of Lacey, WA, for bridge design services for the Black Creek Road Bridge Replacement.

3. Request Approval, Local Agency Agreement & Prospectus – Request for Federal Funds/Federal Emergency Relief Program – North River/Wynoochee Roads: A motion was made, seconded and passed to authorize the Chairman to sign the Local Agency Agreement and Project Prospectus requesting federal funds for removing slide debris on North River Road and Wynoochee Road. This project has been approved for federal funds under the Emergency Relief Program.

4. Request Approval, Local Agency Agreement – Request for Federal Funds/Federal Economic Stimulus &STP Programs - Wynoochee-Wishkah 13 Corners Realignment: A motion was made, seconded and passed to authorize the Chairman to sign the Local Agency Agreement requesting federal funds for the above mentioned project.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held staff meetings on Monday, March 30, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway & Marilyn Lewis, Management Services, regarding budget/agenda items; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects and personnel updates; Brian Shea, Planning & Building, regarding department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2009-21

**Authorizing a Supplemental Extension in the
Budget of the Grays Harbor County General
Fund District Court #001-000-024**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board