

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 16, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 16, 2009, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jim Baker, Senior Deputy Prosecutor, and Donna Caton, Clerk of the Board, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Wilson called the meeting to order with the pledge of allegiance.

CONSENT AGENDA: Approval was requested for the following items:

1. Minutes of Regular Meeting held March 9, 2009
2. Appointment to the Housing Authority – *Luanne Stricevich - 5-year term ending 3/31/2014*
3. **Coroner's Office:** Monthly Report for January 2009
4. **Fair:** Request Authorization to Sign:
 - a. Hart's Reptile World Contract
 - b. Sound & Lights Contract – *Sound Engineering Audio*
 - c. Entertainment Contract with Jamie Goetz – Jamie's Rock & Roll Legends – *Friday, August 8th at 8:00 p.m.*
5. **Management Services:**
 - a. Set Hearing Date – *March 30, 2009* – Supplemental Budget – District Court
6. **Public Health and Social Services:**
 - a. Grant Application for Drug Free Communities
7. **Public Services:**
 - a. Set Bid Date – *April 13, 2009* – Hogan's Corner Regional Water System

ACTION: A motion was made, seconded and passed to approve all Consent Agenda items as listed above.

BIDS

None

HEARINGS

None

COMMISSIONERS

None

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution Amendment – Fair Fund Petty Cash & Change Fund Custodian Change:** A motion was made, seconded and passed to approve **Resolution No. 2009-12, Amending Resolution No. 2008-148 Authorizing and Establishing a Petty Cash Fund with the Grays Harbor County Fair Fund #103-000-000, and Resolution No. 2003-52, Authorizing and Establishing a Change Fund with the Grays Harbor County Fair Fund #103-000-000.** This Amendment reflects the hiring of the new Fair Manager, Mike Bruner.

2. **Request Approval, Resolution Amendment – Petty Cash Fund Tourism Department:** A motion was made, seconded and passed to approve **Resolution No. 2009-13, Amending Resolution No. 2007-21, Authorizing and Establishing a Petty Cash Fund with the Grays Harbor County Recreation & Activities (Tourism) Fund #103-600-000.** This Resolution reduces the petty cash fund from \$1,000 to \$200.

3. **Request Approval, Agreement to Provide Mediation Services – Bear Gulch Water Sharing Dispute:** A motion was made, seconded and passed to authorize the Chairman to sign a contract with the Department of Ecology (DOE) for an agreement to provide mediation services for the Bear Gulch water sharing dispute. The DOE will pay the Grays Harbor County District Court \$900 for two mediation sessions.

PUBLIC SERVICES

1. **Request Approval, Laptop Purchase for Emergency Management:** A motion was made, seconded and passed to approve the purchase of one laptop computer with docking station for the Emergency Management Division. The purchase has been approved by the Emergency Management Planning Committee (EMPC) for funding through the 2008 Homeland Security Grant for up to \$2,193. This purchase increases the number of laptops available to command and general staff in the Emergency Operations Center during disasters.

2. **Request Approval, Filemaker Pro Software Purchase – Washington Coast Sustainable Salmon Partnership:** A motion was made, seconded and passed to approve the purchase of Filemaker Pro 10 Software for use by the Washington Coast Sustainable Salmon Partnership (WCSSP). The cost of the software is \$299 plus tax and shipping, and is eligible for reimbursement through the Recreation & Conservation Office grant. This software will be used for gathering and organizing information about the WCSSP's

membership, potential donors, potential grant funding sources, office inventory and contact lists.

3. Request Approval, Resolution to Form a Grays Harbor County Marine Resource Committee: A motion was made, seconded and passed to approve **Resolution No. 2009-14, Establishing a Grays Harbor County Marine Resources Committee.**

This Resolution was developed based on the work of the Exploratory Committee. Paul Easter, Public Services Director, reported that the Board recommended an Exploratory Marine Resources Committee be formed to discuss the needs of our coast and marine area. Meetings were conducted by the Exploratory Committee from October 2008 through January 2009. As a result, the Exploratory Committee has recommended the Board establish a Marine Resource Committee (MRC) in Grays Harbor County. The Committee believes there is a need for working with the coastal areas and marine resources and has formulated a report outlining a plan for action. Mr. Easter read into the record a letter from Kathy Greer of the Surf Rider Foundation. This letter requests support from the Board for approving the Resolution establishing the MRC. Commissioner Willis noted that the MRC will address the issues of all users of the marine area. Commissioner Carter commented in regards to the local entities having previously had no voice in the Legislature regarding what occurs on our coast. He noted this MRC will be a grass roots effort that will work in conjunction with other local entities to bring the concerns of our area to the Legislature.

4. Request Approval, Placement of “No Parking” Signs on Wynoochee Valley Road: A motion was made, seconded and passed to approve **Resolution No. 2009-15, Amending Resolution No. 82-133 and Prohibiting the Parking of Vehicles on Wynoochee Valley Road Milepost 14.040 – 14.193.**

5. Request Approval, FEMA Disaster Assistance Funding Application: A motion was made, seconded and passed to approve **Resolution No. 2009-16, Designating F. Paul Easter, Director of Public Services, the Authorized Representative, and Russel D. Esses, P.E. County Road Engineer, the designated alternate for and in behalf of Grays Harbor County.** Also approved in this motion is approval of the FEMA Public Assistance Grant Agreement. These submittals are necessary for the County to apply for Federal Disaster Funds for the disaster event beginning December 12, 2008.

6. Considered under Consent Agenda, Item No. 7(a)

ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Wilson asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Pat Bossard, Montesano, thanked the County for a quick response to her request for action regarding the “No Parking” signs on the Wynoochee Valley Road. She requested the signs be placed on both sides of the road.

Jan McMillan, Westport, thanked the County and the Exploratory Marine Resources Committee for the formation of the Marine Resource Committee. She made comments regarding protecting the limited amount of Washington coast line.

Stan Blunt, Aberdeen, made comments regarding the Public Development Authority meetings, Legislative Steering Committee topics of discussion, the Commissioners’ Friday workshop, the FEMA grant application, property taxes, the Commissioners’ pay raises, and salal picking contracts.

Bob Bonnell, Montesano, made comments regarding the budget and suggested the Board reduce staff’s pay during the budget crisis.

STAFF MEETINGS

The Board held staff meetings on Monday, March 16, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners’ Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Greg Reynvaan, Juvenile Department, regarding department updates and purchase requests; Joan Brewster, Public Health & Social Services Director, regarding agenda items and department updates; Lee Napier regarding Marine Resource Committee updates and agenda items; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects and personnel updates; Kevin Varness, regarding agenda items, facility/utility project updates; Brian Shea, Planning & Building, regarding department updates. Notes of these meetings are available upon request.

The meeting adjourned at 2:31 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2009

MIKE WILSON, Chairman
Commissioner, District 2

TERRY L. WILLIS, Commissioner, District 1

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board