

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

January 5, 2009

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 5, 2009, at 2:00 p.m. Commissioners Al Carter, Terry Willis and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Carter called the meeting to order with the pledge of allegiance.

1. **Oath of Office – Terry Willis & Mike Wilson:** Vern Spatz, County Auditor, administered the oath of office to District 1 Commissioner Terry Willis, and District 2 Commissioner Mike Wilson. Mr. Spatz presented both Commissioners with a certificate of election.
2. **Designate Chairman:** A motion was made, seconded and passed to designate Commissioner Mike Wilson as the Chairman for 2009 and 2010. Chairman Wilson thanked Commissioner Carter for his time served as Chairman.

#### **MINUTES**

1. **Special Meeting December 29, 2008:** A motion was made, seconded and passed to approve the minutes of the special meeting held December 29, 2008.

#### **BIDS**

None

#### **HEARINGS**

None

#### **COMMISSIONERS**

1. **Public Development Authority Board - Commissioner Appointment:** A motion was made seconded and passed to appoint Commissioner Carter to the Public Development Authority (PDA) Board. This appointment is for a three-year term which will expire December 31, 2011.

## **DEPARTMENTS**

\*\*\*The Clerk of the Board announced the following item was added after the agenda had been prepared:

### **AUDITOR**

1. **Request Approval, Month-End Expenditures Audit Report:** A motion was made, seconded and passed to approve the December 2008 month-end expenditures audit report for claims (\$3,307,805.06) and salaries (\$2,535,967.62) totaling \$5,843,772.68.

### **MANAGEMENT SERVICES**

1. **Request Approval, Straddleline ORV Park Equipment Purchases Grant – Recreation and Conservation Funding Board:** A motion was made, seconded and passed to authorize the Chairman to sign the Straddleline ORV Park Equipment Purchase Grant received from the Recreation and Conservation Office. \$150,000 will be used for the purchase of a bulldozer, backhoe, and hydraulic excavator for maintenance of the Park's riding area and trails.

### **ORV PARK**

1. **Request Approval, Caretaker Services Contract and Lease Amendment:**  
This item was removed from the agenda and will be addressed at a later date.

### **PUBLIC SERVICES**

1. **Request Approval, Preacher Slough Road Easement Transfer to Department of Natural Resources:** A motion was made, seconded and passed to approve the transfer of ownership of Preachers Slough Road to the Department of Natural Resources (DNR). This approval authorizes the Commissioners to sign a quit claim deed and relinquishment of easement transferring ownership. Commissioner Carter made comments in regards to this action being the first step in this project which also transfers liability of this road to DNR. Paul Easter, Public Services Director, confirmed that this is related to a fish enhancement project.

### **ANNOUNCEMENTS**

None

### **CORRESPONDENCE**

None

### **PUBLIC COMMENT**

Chairman Wilson asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

*Jim Leggett, Montesano*, congratulated Commissioner Willis on her election and made comments regarding serving with her on the Board of Adjustment.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, January 5, 2009, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Dale Gowan and Gary Mawhorter, Central Services, regarding the recording system; Joan Brewster, Public Health & Social Services, regarding pending agenda items; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects and personnel updates; Lee Napier, regarding a program assistant position; Russ Esses, regarding an agenda item. Notes of these meetings are available upon request.

The Board approved the following:

### **RESOLUTIONS**

None

### **ORDINANCES**

None

### **INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned at 2:17 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2009

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MIKE WILSON, Chairman  
Commissioner, District 2

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TERRY L. WILLIS, Commissioner, District 1

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board