

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

December 8, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 8, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance.

MINUTES

1. **Regular Meeting November 24, 2008:** A motion was made, seconded and passed to approve the minutes of the regular meeting of November 24, 2008.
2. **Special Meeting November 25, 2008:** The Clerk of the Board announced that approval of these minutes will be delayed until Monday, December 15, 2008, in order to complete the draft.

BIDS

None

HEARINGS

1. **Continued Hearing – Variance Request, Applicant Steve & Renata Andrews:** This hearing was continued from November 10, 2008, and is to consider a request by Steve and Renata Andrews for a variance for a reduction in the required minimum road standards. A decision regarding this request was delayed to December 8, 2008, to allow for further research and discussion between the applicant and staff. The applicant is requesting a reduction in the minimum width of the built road for a private road serving three or more lots from 20-feet to 16-feet, and to reduce the required easement width from 60-feet to 30-feet. The applicant is also requesting relief from the requirement to install a 70-foot diameter cul-de-sac, and replace the cul-de-sac with a 3-point side turn-around. Commissioner Wilson announced that though he was absent from the initial hearing, he has reviewed the audio minutes and public testimony and feels capable to make a decision on this case. Chairman Carter asked that staff provide a report of the events that have taken place since the initial hearing. Russ Esses, County Engineer, reported that he and staff were able to collaborate with the applicant and the affiliated engineer to come to an agreement for this request. Mr. Esses reported that the

Department now recommends the variance be granted with conditions as agreed to by the applicant. The conditions require that the applicant build a standard width private road that is 20-foot wide which dedicates a 40-foot easement width. Mr. Esses stated that the 40-foot easement in this relatively flat area will allow installation of proper drainage and utilities. The second condition requires that the applicant widen the existing county road to a 20-foot paved width and install access 35-foot radiuses between the access and the county road. Mr. Esses noted that the 35-foot radius intersection alleviates the need for a cul-de-sac. He further noted that since the initial hearing, he has learned that the adjacent property owner has done a Boundary Line Adjustment creating 2 lots from his 6 lots and he will not be extending the road.

Steve Andrews, applicant, reported that he agrees to the conditions recommended by Mr. Esses and appreciates the opportunity to have worked with the county to agree upon the conditions of approval.

Due to the hearing having previously been closed, there was no public comment.

ACTION: A motion was made, seconded and passed to approve the variance request by Steve & Renata Andrews with conditions as agreed to by the applicant and Department of Public Services.

2. Reclassification as Open Space for Real Property Tax Purposes – Applicant Michael Osgood: There was a public hearing to consider a request by Michael Osgood for reclassification as Current Use Open Space for real property tax purposes for Parcel Numbers 170608110010 & 170605440020. Notice of this hearing was advertised November 27, 2008, in the *Montesano Vidette*. Chairman Carter asked for a staff report. Brian Shea, Planning & Building Department Director, reported that the property related to this request is encumbered by a Wetland Reserve Program easement and would therefore defer recommendations to the Assessor's Office. Bill Brown, Commercial Appraiser, reported that in regards to this request, the Assessor's Office finds that the property consists of two parcels totaling 40.0 acres, with 31 acres encumbered by a Wetland Reserve Program (WRP) easement which makes the encumbered parcels ineligible for Current Use Farm and Agricultural classification. Mr. Brown reported that the Assessor's Office recommends reclassifying the 31 acres encumbered by the WRP easement into the Current Use Open Space classification with the following conditions:

- Commercial farming is prohibited.
- Grazing or pasturing domestic or livestock animals is prohibited.
- Building and structures are prohibited.
- Woodcutting, altering vegetation, burning, dumping and filling (unless part of the WRP activities) are prohibited.
- Littering, excessive noise, and any actions that may endanger the animal or plant life (unless part of the WRP activities) on this property are prohibited.

- Camping and campfire are prohibited.
- The use of non-farm motorized vehicles, including off-road vehicles and quads (unless part of the WRP activities) is prohibited.
- Farm vehicles used for the maintenance of wildlife food plots, to cut hay/grass to maintain wildlife habitat, or used to support the activities of the WRP easement are permitted.
- Any uses not allowed by the WRP easement are prohibited.

Chairman Carter invited the applicant to provide testimony. Michael Osgood stated that prior to his purchase of the property the land belonged to his family and was entered into the WRP. He'd like to be able to cut hay and conserve the land. He indicated that he understands and agrees to the recommendations as outlined by Mr. Brown.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the request by Michael Osgood for reclassification as Current Use Open Space with conditions as recommended by the Assessor's Office.

3. Reclassification as Open Space for Real Property Tax Purposes – Applicant Michael Pierce: There was a public hearing to consider a request by Michael Pierce for reclassification as Current Use Open Space for real property tax purposes for Parcel Numbers 1706044330010 & 170609220010. Notice of this hearing was advertised in the *Montesano Vidette* November 2, 2008. Chairman Carter asked for a staff report. Brian Shea, Planning & Building Director, reported that the application and hearing materials were provided to the Commissioners and the applicant, as noted in Attachment 1. He stated that he would again defer to the Assessor's Office for official recommendations. Bill Brown, Commercial Appraiser, reported that in regards to this request, the Assessor's Office finds that the property consists of two parcels which total 41.2 acres, all of which are in the Current Use Farm and Agriculture (CUFA) classification, with the exception of a one acre home site in Parcel No. 170609220010. A stated 27.89 acres in parcels 1706044330010 & 170609220010 are encumbered by a WRP easement which makes the encumbered parcels ineligible for Current Use Farm and Agricultural classification. The Assessor's Office recommends reclassifying the 27.89 acres encumbered by the WRP easement into the Current Use Open Space classification with the following conditions:

- Commercial farming is prohibited.
- Grazing or pasturing domestic or livestock animals is prohibited.
- Building and structures are prohibited.
- Woodcutting, altering vegetation, burning, dumping and filling (unless part of the WRP activities) are prohibited.

- Littering, excessive noise, and any actions that may endanger the animal or plant life (unless part of the WRP activities) on this property are prohibited.
- Camping and campfires are prohibited.
- The use of non-farm motorized vehicles, including off-road vehicles and quads (unless part of the WRP activities) is prohibited.
- Farm vehicles used for the maintenance of wildlife food plots, to cut hay/grass to maintain wildlife habitat, or used to support the activities of the WRP easement are permitted.
- Any uses not allowed by the WRP easement are prohibited.

Chairman Carter invited the applicant to provide testimony. Michael Pierce stated that he understands that the recommendation includes the reclassification of only the land entered into the WRP and agrees with the conditions as read by Mr. Brown.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the request by Michael Pierce for reclassification as Current Use Open Space with conditions as recommended by the Assessor's Office.

4. Reclassification as Open Space for Real Property Tax Purposes – Applicant David Vogel & Leonard Moss: There was a public hearing to consider a request by David Vogel and Leonard Moss for reclassification as Current Use Open Space for real property tax purposes for Parcel Number 170603310010. Notice of this hearing was advertised in the *Montesano Vidette* November 27, 2008. The Clerk announced that the applicant, David Vogel, would be participating by speakerphone. Chairman Carter asked for a staff report. Brian Shea, Planning & Building Director, reported that the property related to this request is subject to the WRP and he would again defer to the Assessor's Office for official findings and recommendations. Bill Brown, Commercial Appraiser, reported that in regards to this request, the Assessor's Office finds that the property consists of one parcel of 88.48 acres in Designated Forest Land classification with 9.41 acres encumbered by a permanent WRP easement. The WRP easement prohibits activities which make the encumbered parcels ineligible for Designated Forest Land classification. The Assessor's Office recommends reclassifying the 9.41 acres encumbered by the WRP easement into the Current Use Open Space classification with the same conditions as recommended in the previous hearings. Mr. Brown referenced those recommendations for the record.

Chairman Carter invited the applicant to provide testimony. David Vogel, via speakerphone, stated that he believed the conditions of approval to be appropriate due to their consistency with the federal program (WRP). Chairman Carter asked for additional public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the request by David Vogel and Leonard Moss for reclassification as Current Use Open Space with conditions as recommended by the Assessor's Office.

5. **Grays Harbor County 2009 Budget:** There was a public hearing to consider adoption of the Grays Harbor County 2009 Budget and consideration of Resolutions authorizing increases in the General Expense Fund, Miscellaneous Funds, and Road Limit Factors for Grays Harbor County, per the requirements of RCW 84.55. Copies of the Proposed 2009 Budget were available for study in the County Commissioner's Office. Notice of this hearing was published in the *Montesano Vidette* November 20 and 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that before the Board is consideration of a \$1.4 million budget.

The General Fund 2009 budget totals \$28,088,426 which is 95% of the 2008 budget. The General Fund is comprised of all departments providing general County services. The Law & Justice Program consumes 80 cents of each General Fund non-dedicated dollar. Unfunded state mandates increase criminal justice program costs with indigent defense, indigent burial, and court assigned interpreter fees comprising over 4% of General Fund budgets. The County contributes 20% match to Public Health.

Of the General Fund 2009 budget, Salary and Benefit costs are 73% (\$18,719,377), Goods and Services are 27% (\$7,007,374) and Capital Outlay costs are .4% (\$75,000). This results in \$2,286,675 in ending cash. Penalties, interest and taxes on assessed property represent 42% of the General Fund revenue base.

The second largest revenue is court fines, fees, and criminal justice tax at 17% (\$3,956,252). The third largest revenue source is generated from licenses, permits and fees for services at 13% (\$3,094,289). Sales tax is the fourth largest revenue at 11% (\$2,650,000). Federal, state and local grants are fifth at 7% (\$1,769,571). Forest harvest and yield taxes are sixth at 5% (\$1,207,000). Finally, investment earnings are seventh at 4% (\$1,067,000).

Miscellaneous Funds group totals \$76,213,199 in budgeted funds. The Road Fund has the largest operating budget at 24% of the total for an \$18,281,448 annual road program. The road property tax levy of \$1.88 per \$1,000.00 of assessed property value generates 31% of available road revenue at \$4,980,000, with increases in added new construction and valuation base only. The road program includes \$8,600,000 in road construction projects and \$5,427,620 in road maintenance and operations countywide. Forty-six percent of Road Fund revenue (\$7,315,780) is federal, state and local grants which pay for 75% of the road construction program.

Social Services, Mental Health, Developmental Disabilities, and Substance Abuse pass-through grant programs deliver services totaling \$13,729,959 with 2.5 cents of the General Fund levy, \$135,734 dedicated as mental health matching. Grants and fees fund

80% of the Public Health and Social Service programs funds, totaling \$4,036,993 with General Fund match at 20%.

The Aberdeen Landfill Post Closure fund budget totals \$3,462,294 and the commitment to implement the Solid Waste Plan is funded at \$4,823,337, continuing hazardous waste and recycling programs for Grays Harbor citizens.

The County continues to solicit grants for countywide infrastructure, utilities development with Special Projects funds totaling \$6,182,381. Projects include \$250,000 for Pacific Beach/Moclips sewer and water development, \$224,776 in U.S. Homeland Security grants for Grays Harbor County Emergency Services, and \$150,000 in grants assisting coastal erosion. The largest grant project is the Hogan's Corner Regional Water System project at \$3,130,000.

Highlights in the 2009 Capital Construction Programs include a Facilities Capital budget of \$272,344 with HVAC systems, planning, and minor repairs budgeted for the Administration, Pearsall and the County Campus buildings. The Pavilion roof and various roof replacements at the fairgrounds and raceway park improvements are budgeted at \$1,414,613, with a federal Rural Development loan. The Capital Improvement fund has created a Capital Facilities long-range plan and county needs assessment budgeted at \$605,000.

Cash reserves have been drawn down to the lowest possible level at \$2.2 million, requiring County staffing to be reduced by 17.4 positions with 4 positions laid off.

Chairman Carter asked for public comment. Ken Estes, Montesano, made comments regarding the Commissioners electing to take a raise in pay while positions are unfilled and others are being laid off. He stated that as the County sees a decline in building permits Building & Planning staff should be reduced.

Chairman Carter asked for additional comment. There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-153, Adopting the Budget for Grays Harbor County for 2009, & Resolution No. 2008-140, Adopting the Grays Harbor County Annual Road Construction Program for 2009.

6. Title III Funds, WSU Extension/Weed Board: There was a public hearing to obtain citizen input on the release and use of Federal Forest Title III funds. Grays Harbor County is a member of a Resource Advisory Committee formed in compliance with the Secure Rural School and Community Self-Determination Act of October 30, 2000. This hearing was conducted in accordance with Grays Harbor County Resolution #03-97 distributing national forest land revenue for eligible county projects. Title III of Public

Law 106-393 Section 302 allocates funding county projects associated with federal lands, forestry education, community emergency services, planning for fire and disaster prevention and other emergency services.

WSU Grays Harbor Extension/Weed Board has submitted an eligible project request: The WSU Grays Harbor Extension/Grays Harbor Noxious Weed Board is requesting funding for a youth forestry education project. The mission of both organizations is to provide educational resources to the community. The project consists of creating two forestry themed play areas. One would be located at the Grays Harbor County Fairgrounds, and the other will be located at the Ocean Shores Interpretive Center. Both play areas will have components of forestry education. Interpretive signage and forest themed activities will also provide physical challenges. This request is for additional funding to provide more playground equipment and additional lumber and materials to meet requirements for the Americans with Disabilities Act and other regulations. They plan on using the balance of the funds held by the Grays Harbor County Treasurer in the amount of approximately \$17,211. The play areas will be wheelchair accessible and have ADA standard surfacing. This hearing was set to comply with the 45-day public comment period.

Notice of this hearing was advertised in the *Montesano Vidette* October 16, 2008. Chairman Carter asked for a staff report. Nancy Ness, WSU Noxious Weed Board Coordinator, reported that this is the second request for funding related to this project which was approved earlier this year. Ms. Ness explained that this funding would allow the playgrounds to provide safe and ADA compliant areas for kids to play, as well as incorporate additional volunteer projects including the creation of an interpretive trail, murals and additional playground equipment.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the grant application for Title III Funds by the WSU Extension/Noxious Weed Board.

7. **Emergency Budget – Coroner’s Office:** There was a public hearing to consider Emergency Appropriation for the Coroner’s Office in the amount of \$19,018. Notice of this hearing was advertised in the *Montesano Vidette* November 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that this emergency budget request is to cover wages, professional services and ER&R rental rate expenses for the remainder of the year. Ed Flemming, Coroner, stated that due to the fluctuation of the death rate, all other rates and services fluctuate as well. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-141, Authorizing an Emergency Appropriation in the Budget of the Grays Harbor County General Fund Coroner's Office #001-000-017.

8. **Emergency Budget – North Beach Water System:** There was a public hearing to consider Emergency Appropriation for the North Beach Water System in the amount of \$40,000. Notice of this hearing was advertised in the *Montesano Vidette* November 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that this emergency budget request is due to additional water system repairs. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-142, Authorizing an Emergency Appropriation in the Budget of the Grays Harbor County Miscellaneous Fund North Beach Water System #406-000-000.

9. **Emergency Budget – Civil Service Commission:** There was a public hearing to consider Emergency Appropriation for the Civil Service Commission in the amount of \$3,875. Notice of this hearing was advertised in the *Montesano Vidette* November 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that the emergency budget request is to cover expenses needed to perform testing of civil service positions. Pansy Bray, Clerk of the Civil Service Commission, explained that due to conducting more tests this year than ever before and an increase in fuel costs and supplies, this emergency funding was needed to finish the year. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-143, Authorizing an Emergency Appropriation in the Budget of the Grays Harbor County General Fund Civil Service Commission #001-000-013.

10. **Supplemental Budget – General Fund Sheriffs Department:** There was a public hearing to consider Supplemental Budget in the General Fund Sheriff's Department in the amount of \$183,897. Notice of this hearing was advertised in the *Montesano Vidette* November 20 and 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget is for funding received from state and federal grant reimbursements. The Department has received the Resident Sexual Offender Grant for \$28,495, the U.S. Dept. of Justice Meth Grant for \$16,000, the WA Traffic Safety Control Grant for \$55,000, the Criminal Justice Training Grant for \$4,000, and the Rural Drug Task Force Grant for \$79,000. Funds will be used in investigation salaries and benefits, patrol salaries and benefits and professional services. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-144, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund Sheriff Department #001-000-032.

11. Supplemental Budget – Road Fund: There was a public hearing to consider Supplemental Budget in the Road Fund in the amount of \$1,400,000. Notice of this hearing was advertised in the *Montesano Vidette* November 20 and 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget is for funds received from state and federal grants for storm repairs resulting from the December 2007 storm. Russ Esses, County Road Engineer, reported that to date, approximately \$3 million has been spent in storm related costs with approximately 80% of those funds being reimbursed through federal programs such as FEMA and the State Emergency Relief Program. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-145, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Road Fund #110-000-000.

12. Supplemental Budget – Illahee Oyehut Water: There was a public hearing to consider Supplemental Budget in the Illahee Oyehut Water fund in the amount of \$25,000. Notice of this hearing was advertised in the *Montesano Vidette* November 20 and 27, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that this supplemental budget is due to an increase in water sales in the amount of \$25,000 this year. Funds will be used to provide additional funding in the public utilities services category. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-146, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Illahee Oyehut Water #402-000-000.

CONVENE AS DRAINAGE DISTRICT 2

The Board of County Commissioners convened as Commissioners for Drainage District #2 to conduct the following public hearing:

1. 2009 Budget: There was a public hearing to consider adoption of the 2009 Drainage District No. 2 Budget, pursuant to RCW 84.55. Copies of the proposed budget were available for study in the office of the Grays Harbor County Commissioners. Notice of this hearing was published in the *Montesano Vidette* on November 27 & December 4, 2008. The total for the 2009 budget is \$4,600. The citizens pay tax dollars into this fund to support drainage projects in their district. It was noted by the Clerk of the Board that beginning cash balance is \$2,700 due to very little spending in the last year. An

anticipated additional operating assessment of \$1,900 will be added so that \$3,600 could be spent in 2009, leaving an ending cash balance of \$1,000.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-1, Adopting the 2009 Budget for Grays Harbor County Drainage District 2.

The Commissioners adjourned the meeting of Grays Harbor County Drainage District #2 and reconvened as the Board of County Commissioners.

COMMISSIONERS

1. Amending Resolution 2008-132 - City and Junior 2009 Property Tax Levy:

A motion was made seconded and passed to approve **Resolution No. 2008-147, Amending Resolution 2008-132, 2008 Tax Levy for Year 2009 Collections.** Vern Spatz, Auditor, submitted the request to amend Resolution No. 2008-132 to include additional junior taxing districts that have submitted requests after the initial resolution was approved.

***The Clerk of the Board announced the following item had been added after the agenda had been prepared:

2. Local Declaration of Emergency Resolution: The Grays Harbor County Commissioners have signed a declaration of Emergency, **Resolution 2008-139A, Local Declaration of Emergency in Grays Harbor County, Wishkah Road Aberdeen.** The Grays Harbor County Division of Emergency Management has reported to the Board of County Commissioners that excessive flooding occurred from November 3 to November 12, 2008, and caused damage to public property/roadways, plugged culverts, damage to private property, and slides in Grays Harbor County. This Resolution declares an emergency due to excessive rainfall and flooding in Grays Harbor County and authorizes designated County departments to enter into contracts and incur obligations necessary to combat such emergency to protect the health and safety of persons and property, and provide emergency assistance to the victims of such disasters. The Clerk of the Board read the Resolution in its entirety. This Resolution was signed December 8, 2008.

DEPARTMENTS

AUDITOR

1. Request Approval, November Month –End Expenditures Audit Report: A motion was made, seconded and passed to approve the November Month-End Expenditures Audit Report for Claims (\$4,689,367.02) and Salaries (\$2,425,425.41) totaling \$7,114,792.43.

FORESTRY

1. **Request Approval, Authorization to Advertise for Bids, Tree Planting:** A motion was made, seconded and passed to authorize the Department of Forestry to set January 12, 2009, at 2:00 p.m. as the date and time set for the opening of sealed bids for the replanting of 481 acres of County forestland.
2. **Request approval, Seedling Production Contract:** A motion was made, seconded and passed to approve a Seedling Production Contract with IFA Nursery Inc. for the planting year of 2010.

MANAGEMENT SERVICES

1. **Request Approval, Resolutions (2) Amending Petty Cash Fund Custodians, Fair & Tourism:** A motion was made, seconded and passed to approve **Resolution No. 2008-148, Amending Resolution No. 2002-64 and Authorizing and Establishing A Petty Cash Fund With The Grays Harbor County Fair Fund #103-000-000, and Resolution No. 2008-149, Amending Resolution No. 2007-21 and Authorizing and Establishing a Petty Cash Fund With The Grays Harbor County Recreation & Activities (Tourism) Fund #103-600-000.** These resolutions appoint Rod Easton as the custodian for the Fair Petty Cash Fund and Barbara Smith as the custodian for the Tourism Fund.
2. **Request Approval, Budget Transfer –Tourism Fund:** A motion was made, seconded and passed to approve **Resolution No. 2008-150, Transferring Items in the Grays Harbor County Miscellaneous Tourism Fund #112-00-100.** This Resolution transfers \$8,500 from Ending Fund balance to VIC Professional Services to cover the remainder of expenses allocated to various grant opportunity events for the remainder of the year.
3. **Request Approval, Budget Transfer – Fair Fund:** A motion was made, seconded and passed to approve **Resolution No. 2008-151, Transferring Items in the Grays Harbor County Miscellaneous Fair Fund #103-000-000.** This Resolution transfers \$3,000 from the Fair Equine and Fair Recreation & Activities Funds to Fair Interim as a result of benefits not being paid from the appropriate categories of the Fair Fund.
4. **Set Hearing Date, Emergency Budget – Superior Court:** December 22, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider an emergency budget request for Superior Court. This request in the amount of \$97,700 is for the shortfall of indigent defense and salaries.
5. **Set Hearing Date, Emergency Budget – Fair Fund & Pavilion Fund:** December 22, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider

an emergency budget request for the Fair Fund. This request in the amount of \$14,092 is to cover salaries and benefits for the remainder of the year.

6. Set Hearing Date, Emergency Budget – Auditor’s Office: December 22, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider an emergency budget request for the Auditor’s Office. This request in the amount of \$120,000 will allow the state share of the election costs to be moved from Advanced Expenditures where they were recorded to the Elections budget.

PUBLIC HEALTH & SOCIAL SERVICES

1. Request Approval, Amendment No. 1 to the BHR State Contract: A motion was made, seconded and passed to approve Amendment No. 1 to the BHR State Contract. The amendment adds residential services to the contract. There will be no budget impact as this amendment earmarks existing dollars only.

2. Request Approval, Amendment No. 1 to the BHR Crisis Services Contract: A motion was made, seconded and passed to approve Amendment No. 1 to the BHR Crisis Services Contract. The amendment removes residential services from the contract. There will be no budget impact as this amendment earmarks existing dollars only.

PUBLIC SERVICES

1. Request Approval, Accept Project as Complete for the 2008 Pavement Striping Contract: A motion was made, seconded and passed to accept the 2008 Pavement Striping Contract with Stripe Rite, Inc. as complete. This approval allows the release of retainage funds in the amount of \$17,554.33, in accordance with RCW 60.28.

2. Request Approval, 2009 Lease Agreement – Economic Development Council: A motion was made, seconded and passed to approve a lease agreement with the Economic Development Council. This is a renewal of an existing lease at 506 Duffy Street, Aberdeen, WA. The lease amount remains the same at \$550 per month plus leasehold taxes.

3. Request Approval, Resolution – County Utility Rates: A motion was made, seconded and passed to approve **Resolution No. 2008-152, Imposing Rates and Charges for Certain Water, Sewer, and Solid Waste Services in Grays Harbor County, WA, Amending Resolutions No. 02-113, 2003-129, 2004-42, 2005-18, 2005-126, 2006-10, and 2007-137.** This Resolution revises the County’s current rate resolutions to provide for rate increases for certain facilities for 2009. Rates have not increased since 2006. The tipping fee for the Central Transfer Station (CTS) increases to \$2.25/ton to provide for cost of living increases in the export services contract and the CTS Operation Agreement. The rural Transfer Stations are increased to \$1.00/yard. The Oyehut/Illahee water system and the North Beach water system also increase to

\$1.00/month on the base rate, and the commodity charge for Oyehut/Illahee increases to \$.25/100 cubic feet. The Pacific Beach Moclips sewer system increases to \$2.00/month. These increases are needed to address increased costs of operations and maintenance of these facilities. All other rates remain unchanged for 2009.

4. Request Approval, 1-Year Extension – Preliminary Plat of Seabrook: A motion was made, seconded and passed to approve a 1-year extension for the original preliminary plat approval for the Plat of Seabrook, Case No. 2003-1000. The preliminary approval is set to expire on December 22, 2008. The applicant has attempted in good faith to proceed to final plat and has recorded Divisions 1A and 1B.

5. Request Approval, Interlocal Agreement – Emergency Bus Mobilization – Taholah School District: A motion was made, seconded and passed to approve an Interlocal Agreement between the Division of Emergency Management and the Taholah School District #77 for Emergency Bus Mobilization. This agreement may be activated in an emergency or disaster for evacuation of citizens.

6. Request Approval, Interlocal Agreement – Emergency Bus Mobilization – Wishkah Valley School District: A motion was made, seconded and passed to approve an Interlocal Agreement between the Division of Emergency Management and the Wishkah Valley School District for Emergency Bus Mobilization. This agreement may be activated in an emergency or disaster for evacuation of citizens.

7. Request Approval, Interlocal Agreement – Emergency Bus Mobilization – Oakville School District: A motion was made, seconded and passed to approve an Interlocal Agreement between the Division of Emergency Management and the Oakville School District for Emergency Bus Mobilization. This agreement may be activated in an emergency or disaster for evacuation of citizens.

8. Set Hearing Date – Open Space – Confederate Tribes of the Chehalis Reservation: December 22, 2008, at 2:00 p.m., is the date and time for a public hearing to consider a request by the Confederate Tribes of the Chehalis Reservation for change of use classification to Current Use Open Space for Parcel Numbers 170528310010, 170528420010, 170528340000 and 170533130010.

9. Set Hearing Date – Open Space – William S. Pine: December 22, 2008, at 2:00 p.m., is the date and time for a public hearing to consider a request by the William S. Pine Trust for change of use classification to Current Use Open Space for Parcel No. 170528110030.

10. Set Hearing Date – Open Space – Garry & Nancy Dale: December 22, 2008, at 2:00 p.m., is the date and time for a public hearing to consider a request by Garry and Nancy Dale for change of use classification to Current Use Open Space for Parcel No. 180835330010.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. Herbert E. Nelson has submitted a letter and packet of information regarding the Quinault Tribe administering the activities on fee patent lands and requested this correspondence be announced. This correspondence has been distributed to each of the Commissioners and is available for review.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Marvin Cole, Elma, made comments regarding the fairground's budget, the termination and job performance evaluation of Paula Jones. Mr. Cole spoke in favor of Ms. Jones and asked that the Board further investigate her job performance.

Dee Anne Shaw, Editor of the Vidette, made comments regarding the termination of Paula Jones and the process for which the decision to terminate her was followed. She advised that she would be making a request for an explanation outlining the process that was used to decide to terminate Ms. Jones in terms of the Open Public Meetings Act.

STAFF MEETINGS

The Board held staff meetings on Monday, December 8, 2008, beginning at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, regarding the Budget; Dale Gowan, Central Services, regarding purchase requests; Michael Tracey, EDC, regarding .09 funding applications; Joan Brewster, Public Health & Social Services, regarding agenda items; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects and personnel updates; Kevin Varness, regarding agenda items, facility/utility project updates; Brian Shea, regarding hearings and Planning/Building updates. Notes of these meetings are available upon request.

**With The Grays Harbor County Fair Fund
#103-000-000**

- No. 2008-149** **Amending Resolution No. 2007-21 and
Authorizing and Establishing a Petty Cash Fund
with the Grays Harbor County Recreation &
Activities (Tourism) Fund #103-600-000**
- No. 2008-150** **Transferring Items in the Grays Harbor County
Miscellaneous Tourism Fund #112-00-100**
- No. 2008-151** **Transferring Items in the Grays Harbor County
Miscellaneous Fair Fund #103-000-000**
- No. 2008-152** **Imposing Rates and Charges for Certain Water,
Sewer, and Solid Waste Services in Grays
Harbor County, WA, Amending Resolutions No.
02-113, 2003-129, 2004-42, 2005-18, 2005-126,
2006-10, and 2007-137**
- No. 2008-153** **Adopting the Budget for Grays Harbor County
for 2009**

DRAINAGE DISTRICT 2

- No. 2008-1** **Adopting the 2009 Budget for Grays Harbor
County Drainage District 2**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- **Taholah School District - Emergency Bus Mobilization**
- **Wishkah Valley School District - Emergency Bus Mobilization**
- **Oakville School District - Emergency Bus Mobilization**

The meeting adjourned at 3:15 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board