

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 27, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 3, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Donna Caton, Clerk of the Board, was also present. No attorney was present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance.

MINUTES

1. **Regular Meeting October 20, 2008:** A motion was made, seconded and passed to approve the minutes of the regular meeting of October 20, 2008.

***The Clerk of the Board announced that the following item was added after the agenda had been prepared:

PRESENTATION

1. **Grays Harbor/Pacific Counties Food Bank Distribution Center – Kyla Houchens:** Ms. Houchens read a letter of thanks to the Commissioners for their support in allocating \$55,000 in Rural Economic Development Funds to the Food Bank Distribution Center. Ms. Houchens explained how these funds will be used towards a new Drive-in Freezer/Cooler project. This project will allow the Distribution Center to continue current programs such as those with the State of Washington Department of Fish & Wildlife, U.S. Fish and Wildlife and American/Canadian Fisheries.

BIDS

None

HEARINGS

1. **Supplemental Budget – Fair Fund – Fair/Equine Fund:** There was a public hearing to consider Supplemental Budget Amendment as follows: Fair Fund #103, in the amount of \$37,600 and Fair/Equine Fund #103-200 in the amount of \$7,000. Notice of this hearing was advertised in the *Montesano Vidette* October 16 and 23, 2008. Chairman Carter asked for a staff report. Paula Jones, Interim Fair Director, reported that the Fair fund received unanticipated revenue in Sponsorships (\$20,000), Event Tickets (\$5,900), Parking (\$7,900) and Exhibits (\$3,800), totaling \$44,600. The Fair/Equine Fund has

additional funding from stall rent, due to more horse events during the year. Funding will be used for Fair Entertainment (\$20,000), Ground Supplies (\$4,000), Public Utility Services (\$13,100), Extra Help (\$4,500) and Fair Event Professional Services (\$3,000). Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-116, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Fair/Equine Fund #103-200, and Resolution No. 2008-117, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Fair Fund #103.

COMMISSIONERS

1. **Re-appointments to the Veteran’s Advisory Board:** A motion was made, seconded and passed to approve the re-appointments of Gerald L. “Mac” McClelland and Bill Wickwire to the Veteran’s Advisory Board. These re-appointments are for two-year terms ending December 31, 2010.

2. **Set Hearing Date – 2009 Budget:** December 8, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider adoption of the Grays Harbor County 2009 Budget, and also consideration of Resolutions authorizing increases in General Expense Fund, Miscellaneous Funds, and Road Limit Factors for Grays Harbor County, per the requirements of RCW 84.55.

***The Clerk of the Board announced that the following item was added after the agenda had been prepared:

3. **Letter of Consent, International Code Council:** A motion was made, seconded and passed, with Commissioner Beerbower opposing the motion, to authorize the International Code Council to conduct an administrative and operational review of the County’s Department of Public Services, Division of Planning & Building, for submission of recommendations on best practices in code enforcement and land use permit processes.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Department of Trade & Economic Development – 2009 CBBG Public Services Grant/Set Hearing Date:** A motion was made, seconded and passed to approve **Resolution No. 2008-118, Authorizing an Application for Community Development Block Grant and Certification of Compliance for the Department of Community Trade & Economic Development 2009 CDBG Public Services Grant.** The purpose of this grant is to provide core administrative support for

necessary community projects benefiting low and moderate income persons and households.

November 10, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider the application for the grant. The application materials will be available in the Management Services Office for review prior to the hearing.

2. Request Approval, Resolution Authorizing Budget Transfer – Illahee/Oyehut Water Fund: A motion was made, seconded and passed to approve **Resolution No. 2008- 119, Transferring Items in the Grays Harbor County Illahee/Oyehut Water Fund #402-000-000.** This resolution transfers \$49,800 from Ending Cash Balance to Public Utility Services due to additional water from the City of Ocean Shores to sell to the Quinault Casino.

3. Request Approval, Resolution Authorizing Budget Transfer – Equipment Rental & Revolving Fund: A motion was made, seconded and passed to approve **Resolution No. 2008-120, Transferring Items in the Grays Harbor County Miscellaneous Fund ER&R Fund #501-000-000.** This resolution transfers \$492,794 from Ending Cash Balance to Municipal Vehicles to cover increased fuel costs.

4. Request Approval, Set Hearing Date – Emergency Budget Hearing – District Court: November 10, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider an emergency budget request in the amount of \$47,020 for District Court due to an increase in the number of appointments for indigent defense cases. This amount will cover indigent defense attorney fees for the remainder of the year.

5. Request Approval, Set Hearing Date – Supplemental Budget – ER&R Fund: November 10, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider supplemental budget in the ER&R Fund in the amount of \$245,000. ER&R rental rates have increased by 25% and this increase will help cover the increase in fuel costs.

PROSECUTORS

1. Request Approval, Resolution Authorizing Abatement Action at 27 Elk Ridge Lane: A motion was made, seconded and passed to authorize **Resolution No. 2008-121, Requesting the Prosecuting Attorney to Commence Legal Action to Abate County Code Violations Constituting a Public Nuisance on Real Property Located at 27 Elk Ridge Lane, Malone, Washington.** This is a result of long-standing and unresolved violations of the county code with respect to unlawful accumulation of trash, junk, debris and other solid waste, unlicensed or abandoned vehicles and the property owner living in a vehicle (bus) without health authority approved sanitary facilities. This matter was referred to the Prosecutor’s Office by the Planning & Building Division after several unsuccessful attempts since 2003 to obtain the current property owner’s compliance with the county code. Most of the violations date back to 1999 and

originated with previous owners.

PUBLIC SERVICES

- 1. Request Approval, STP Project Applications – Federal Funds – Wynoochee-Wishkah Road & Ocean Beach Road:** A motion was made, seconded and passed to approve two project applications for the Surface Transportation Program (STP). The first priority application requests an additional \$750,000 of federal funds for the Wynoochee-Wishkah Road 13 Corners Realignment. The second priority application requests \$715,000 of federal funds to reconstruct Ocean Beach Road Tulips Curve.
- 2. Request Approval, Set Hearing Date –Road Standards Variance Request, Applicant Steve & Renata Andrews:** November 10, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider County Road Standards Variance Request No. 2008-0433 by Steve and Renata Andrews. The applicants have requested a variance for a reduction in the required minimum private road standards.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Cheryl Campbell, Kent, inquired as to when the review to be performed by the ICC would be taking place, the parameters of the study and whether or not the public would have an opportunity for input. Commissioner Wilson indicated that an informational packet from the ICC would be provided to her.

STAFF MEETINGS

The Board held staff meetings on Monday, October 27, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Forestry, regarding blown down timber; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects and personnel updates; Brian Shea, Planning & Building Director, regarding department

updates; Kevin Varness, regarding agenda items, facility/utility project updates; Russ Esses, Engineering Department, regarding agenda item. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

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| No. 2008-116 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Fair/Equine Fund #103-200 |
| No. 2008-117 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Fair Fund #103 |
| No. 2008-118 | Authorizing an Application for Community Development Block Grant and Certification of Compliance for the Department of Community Trade & Economic Development 2009 CDBG Public Services Grant |
| No. 2008- 119 | Transferring Items in the Grays Harbor County Illahee/Oyehut Water Fund #402-000-000 |
| No. 2008-120 | Transferring Items in the Grays Harbor County Miscellaneous Fund ER&R Fund #501-000-000 |
| No. 2008-121 | Requesting the Prosecuting Attorney to Commence Legal Action to Abate County Code Violations Constituting a Public Nuisance on Real Property Located at 27 Elk Ridge Lane, Malone, Washington |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:24 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board