

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 13, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 13, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, and Donna Caton, Clerk of the Board, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Carter called the meeting to order with the pledge of allegiance.

#### **MINUTES**

1. **Regular Meeting October 6, 2008:** A motion was made, seconded and passed to approve the minutes of the regular meeting of October 6, 2008.

#### **BIDS**

None

#### **HEARINGS**

1. **Supplemental Budget – Special Projects Fund:** There was a public hearing to consider supplemental budget as follows: Special Projects Fund #101-000-000 in the amount of \$90,000. Notice of this hearing was published in the *Montesano Vidette* October 2 and 9, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that this request consists of two parts. \$60,000 is for an amendment through the Department of Ecology for the Chehalis Basin Watershed Plan Phase IV grant, and \$30,000 is for an amendment received through the Department of Fish & Wildlife for the Salmon Recovery grant. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2008-99, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000.

2. **Supplemental Budget Hearing – Developmental Disabilities Fund:** There was a public hearing to consider a supplemental budget amendment as follows: Miscellaneous Funds Development Disabilities Fund #140-000-002 in the amount of \$200,000. Notice of this hearing was advertised in the *Montesano Vidette* October 2 and 9, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director,

reported that this supplemental budget is due to the new state fiscal year. Funds will be used in developmental disabilities professional services. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-100, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Developmental Disabilities #140-000-002.**

**3. Supplemental Budget – Facilities Capital Fund:** There was a public hearing to consider supplemental budget as follows: Facilities Capital Fund #301-000-000 in the amount of \$205,000. Notice of this hearing was advertised in the *Montesano Vidette* October 2 and 9, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that it is anticipated that \$170,000 will be received from the property insurance company for various storm damage repair projects. An additional \$10,000 to \$20,000 is expected to be received, but in case it is not, it is requested that \$35,000 be moved from the capital improvements funds. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-101, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Facilities Capital Fund #301-000-000 & Resolution No. 2008-104, Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Capital Improvements Fund #309-000-000.**

## **COMMISSIONERS**

**1. Application for Rural Economic Funds:** A motion was made, seconded and passed to approve an application by the City of Elma for Rural Economic Development Funds (.09 funds). The West Elma Sewer project extends City sewer service to the Elma Elementary School and the industrial zoned area south of the school, and for future capacity in the East County Industrial Park. The application requested \$50,000 for completion of the project. This approval, however, granted \$100,000 in funding to alleviate the expenses and financial commitments involved. Commissioner Wilson commended the collaborative effort of the different groups involved in this project, noting that as funding is limited it is important to work together as was done with this project. Wilson commented that this collaboration sets a great example for how these projects will need to be accomplished in the future, and noted that this is the first time that the Board has approved an amount greater than was requested. Chairman Carter also commented on the partnership formed by all the different groups involved, stating he feels this is an excellent project.

**2. Set Hearing Date – Application for Title III Funds – WSU Grays Harbor Extension:** December 8, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider a request by the WSU Grays Harbor Extension/Grays Harbor Noxious Weed

Board for further funding for a youth forestry education project. The mission of both organizations is to provide educational resources to the community. This request is for additional funding to provide more playground equipment and additional lumber and materials to meet requirements for the Americans with Disabilities Act and other regulations.

## **DEPARTMENTS**

### **MANAGEMENT SERVICES**

**1. Request Approval, Set Hearing Date – Supplemental Budget Hearing – Fair Fund:** October 27, 2008, at 2:00 p.m., is the date and time set for a supplemental budget hearing in the Fair Fund #103 in the amount of \$37,600 and the Fair/Equine Fund #103-200 in the amount of \$7,000, for a total of \$44,600. The Fair Fund received unanticipated revenue in sponsorships for \$20,000, \$5,900 in event tickets, and \$7,900 in parking and \$3,800 in exhibits. The Fair/Equine Fund has additional funding from stall rent due to an increased number of events during the year. This funding will be used for fair entertainment (\$20,000), ground supplies (\$4,000), public utility services (\$13,100), fair extra help (\$4,500), and fair event professional services (\$3,000).

### **PUBLIC HEALTH & SOCIAL SERVICES**

**1. Request Approval, Mental Health Block Grant Agreement– Roger Saux Health Clinic:** A motion was made, seconded and passed to approve a contract with the Roger Saux Health Clinic and Grays Harbor RSN for a Mental Health Block Grant. This contract provides Flex Funds to assist adults and children in achieving goals on individual service plans. The contract provides \$4,953.00.

**2. Request Approval, Agreement with National Alliance on Mental Illness:** A motion was made, seconded and passed to approve an agreement with NAMI (National Alliance on Mental Illness) and Grays Harbor RSN for funding to assist NAMI's mission of advocacy, support and education to consumers and family members. This agreement provides \$7,500.

**3. Request Approval, Mental Health Block Grant – SeaMar Community Health Clinic:** A motion was made, seconded and passed to approve an agreement with SeaMar Community Health Clinic and Grays Harbor RSN for mental health block grant money which will provide Flex Funds to assist adults in achieving goals identified on individual service plans. This grant provides \$2,000.

### **PUBLIC SERVICES**

**1. Request Approval, Hazardous Material Emergency Preparedness Grant:** A motion was made, seconded and passed to approve and authorize the Chairman to sign a

grant from the Washington State Emergency Management Division in the amount of \$5,261. The funds from this grant will be used to help offset the costs associated with Local Emergency Planning Committee meetings, providing a Tier II EPCRA Workshop, attending training for the Telephonic Warning System and conducting a hazmat tabletop exercise.

**2. Request Approval, Food Bank Distribution Center Funding Agreement:** A motion was made, seconded and passed to authorize the signature of a funding agreement with the Food Bank Distribution Center. Approval for this agreement was granted in June of this year. This agreement provides \$55,000 to the Center to assist in the purchase of a new freezer/cooler facility. The improvements will help to retain the current jobs at the Center and provide opportunities for expanded community services.

**3. Request Approval, Ordinance Amending Ordinance No. 349 – Grays Harbor County Official Zoning Maps:** A motion was made, seconded and passed to approve **Ordinance 349-A, Amending Grays Harbor County Ordinance No. 349 Making a Text Correction in the Grays Harbor County Official Zoning Maps Adopted Pursuant to Grays Harbor County Code Title 17 Approving a Petition for Rezone Case #2006-0077.** Ordinance 349-A corrects the Section number identification from “25” to “33” for the change to the zoning classification of the Assessor’s Tax Parcel #814501400000, 814500700001, 814500700003 and 814501500001 on Schouweiler Road, near Elma, WA in Section ( ~~25~~ ) 33 of Township 18N, Range 06W, WM., Grays Harbor County, WA from Rural Residential to General Residential.

**4. Request Approval, Letter of Support – City of Hoquiam’s Dam Removal Project:** A motion was made, seconded and passed to authorize the signature of a letter of support for the City of Hoquiam’s dam removal project. During the 2007 Salmon Recovery Funding Board cycle, this project received partial funding. The City is now seeking additional funding from NOAA’s Open River Initiative.

**5. Request Approval, Letter of Support – Statewide Lead Entity and Salmon Recovery Programs:** A motion was made, seconded and passed to authorize the signature of a letter of support regarding continued and additional funding to the statewide lead entity and salmon recovery programs. This letter will be sent to Governor Chris Gregoire.

**6. Request Approval, Environmental Health Division Rate Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2008-102, Establishing the 2009 Environmental Health Division Rate Schedule.** This Resolution increases some of the fees charged by the Environmental Health Division.

**7. Request Approval, Administration Building Re-roof – Additional Labor:** A motion was made, seconded and passed to authorize the Chairman to sign a Change Order as prepared to provide for additional work by Weatherguard, Inc. in the demolition

phase of the roof project. Additional labor was needed during demolition because of the deteriorated state of the old roof. This work was unforeseen. The cost of the Change Order is \$6,100.00 plus sales tax, which has been submitted to the County's Insurance Adjuster.

**8. Request Approval, Emergency Load Restriction Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2008-103, Establishing Emergency Load Limitations on Various County Roads During Periods of Inclement Weather, Providing for Special Permit, Allowances and Maximum Speeds.** Each year the Public Services Department requests authorization to set and remove established emergency load restrictions during freeze and thaw periods and other inclement weather which threatens the foundation and surface of county roads. This resolution covers 180 days from the effective date, which will provide for the winter of 2008-2009.

**9. Request Approval, Middle Satsop Road Slide Repair Agreement:** A motion was made, seconded and passed to authorize the Chairman to sign the Local Agency Agreement Supplement No. 2, requesting additional Federal Construction funds for this emergency relief project (Middle Satsop Road Slide Repair, E-97250-56).

### **ANNOUNCEMENTS**

None

### **CORRESPONDENCE**

None

### **PUBLIC COMMENT**

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Harold Brunstedt, Montesano, made comments regarding a recent article in the Daily World on escalating fecal coliform levels of waters in Grays Harbor County. Mr. Brunstedt related this issue to the number of seals on the harbor and the threat of contamination and impact on the shellfish population. He suggested that the county look into the issue.

Commissioner Wilson spoke in regards to a Letter to the Editor by Ron Armstrong, which was published in the Daily World on October 10th. Commissioner Wilson addressed Mr. Armstrong's allegation that at the BOCC Meeting of October 6<sup>th</sup>, 1500 – 2000 pages of new regulations were passed, affecting all citizens of Grays Harbor. Commissioner

Wilson clarified that Ordinance No. 377 was only four pages in length and affects only those residents of Grays Harbor County who live in critical areas of the Wildcat Creek Aquifer in McCleary. This ordinance refers to other texts and materials (studies from 2005), but for reference only. Commissioner Wilson read a transcript of their conversation from the meeting that made it clear that he was familiar with the referenced materials.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, October 13, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health & Social Services Director, regarding agenda items; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects and personnel updates; Brian Shea, Planning & Building Director, regarding department updates; Lee Napier, regarding agenda items; Kevin Varness, regarding agenda items, facility/utility project updates; Jeff Nelson, Environmental Health Director, regarding agenda items and department updates. Notes of these meetings are available upon request.

The Board approved the following:

### **RESOLUTIONS**

- |                     |  |
|---------------------|--|
| <b>No. 2008-99</b>  | <b>Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000</b>                          |
| <b>No. 2008-100</b> | <b>Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Developmental Disabilities #140-000-002</b> |
| <b>No. 2008-101</b> | <b>Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Miscellaneous Funds Facilities Capital Fund #301-000-000</b>    |
| <b>No. 2008-102</b> | <b>Establishing the 2009 Environmental Health Division Rate Schedule</b>   |
| <b>No. 2008-103</b> | <b>Establishing Emergency Load Limitations on Various County Roads During Periods of</b>   |

**Inclement Weather, Providing for Special  
Permit, Allowances and Maximum Speeds**

**No. 2008-104**

**Authorizing a Supplemental Extension in the  
Budget of the Grays Harbor County  
Miscellaneous Funds Capital Improvements  
Fund #309-000-000**

**ORDINANCES**

**No. 349-A**

**Amending Grays Harbor County Ordinance No.  
349 Making a Text Correction in the Grays  
Harbor County Official Zoning Maps Adopted  
Pursuant to Grays Harbor County Code Title 17  
Approving a Petition for Rezone Case  
#2006- 0077**

**INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned at 2:34 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2008

\_\_\_\_\_  
ALBERT A. CARTER, Chairman  
Commissioner, District 3

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BOB BEERBOWER, Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Donna Caton  
Clerk of the Board