

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 11, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 11, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney and Donna Caton, Clerk of the Board were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance.

MINUTES

1. **Regular Meeting August 4, 2008:** A motion was made, seconded and passed to approve the minutes of the regular meeting of August 4, 2008.
2. **Special Meeting August 7, 2008:** A motion was made, seconded and passed to approve the minutes of the special meeting of August 7, 2008.

PROCLAMATIONS & PRESENTATIONS:

1. **Mark Reed Hospital Citizen's Committee, Brent Meldrum & Renee Dunham:** Brent Meldrum of Mark Reed Hospital provided a presentation regarding the community advisory committee formed of community members who represent those served by the Hospital. This committee solicits input from citizens and is looking at services where to locate, and how to sustain financially. Renee Dunham, Hospital CEO, provided an overview of the services provided to the community, the number of patients served, and the Hospital's desire to work closely with local healthcare providers to enhance the medical care that they receive. Mr. Meldrum also reported on the financial outlook for the Hospital, and the requirements for sustainability of providing adequate services.

BIDS

None

HEARINGS

1. **Continued from July 28, 2008: County Road Standards Variance Request Case #2008-0897, Applicant Brian Beaver:** This hearing was continued from July 28, 2008, and is to consider a request by Brian Beaver, represented by Chris Merritt of

Olympic Engineering, for a variance for reduction in the required commercial or the multiple access standard road approach. This request is associated with the proposed subdivision of an approximate 40-acre site, located in the Middle Satsop area of unincorporated Grays Harbor County, into eight building lots. The applicant proposes a reduction in the minimum turning radius to 30-feet at the south return. The north return will meet the 35-foot standard. The applicant will improve all the other aspects of the private late in conformance with the Private Roadways Section B requirements set for in Grays Harbor County Code 12.02 (Grays Harbor County Minimum Road Standards). Chairman Carter asked for a staff report. Paul Easter, Public Services Director, reported that the applicant's representative, Olympic Engineering, has requested this hearing be continued to August 25, 2008. Mr. Easter noted that the Public Services Department is in agreement with this request.

ACTION: A motion was made, seconded and passed to continue this hearing to August 25, 2008, as requested by the applicant.

2. Wildcat Creek Aquifer – Consider Ordinance Extending the Present Moratorium on Specified Land Use Development to February 12, 2009: There was a public hearing to consider an ordinance finding that additional time is required to adequately study, prepare and review recommendations for management and protection of the Wildcat Creek Aquifer area and extending the present moratorium on specified land use development to February 12, 2009, pursuant to the authority of RCW 36.70.795. Notice of this hearing was advertised in the *Montesano Vidette* July 31, 2008. Chairman Carter asked for a staff report. Lee Napier, Deputy Director of Community Development for the Grays Harbor County Public Services Department, explained that this is a request to extend the present moratorium. In accordance with state law, this moratorium must be extended in six-month increments. Ms. Napier explained that this extension is necessary in order to allow time to consider an amendment to the County's Critical Areas Ordinance and accommodate the necessary comment periods required before moving on to determining SEPA compliance and considering recommendations from the Planning Commission. Commissioner Carter inquired as to whether the six-month increments may be shortened to accommodate the completion of the requirements. Ms. Napier explained that once findings are submitted, the Board may take action and end the moratorium before the six-month extension has expired. Commissioner Carter asked for public comment. Teri Franklin of McCleary, and Tim Hamilton, also of McCleary, spoke in favor of extending the present moratorium. There was no further comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Grays Harbor County Ordinance No. 375, extending the moratorium on implementing new zoning controls, short plats, subdivisions, well and on-site sewage disposal system permits on land located on the Wildcat Creek Aquifer in unincorporated Grays Harbor County to February 11, 2009.

3. Consider Ordinance Amending County Code Chapter 2.06 to Revise Sheriff's Fees Charged for Mileage: There was a public hearing to consider an ordinance amending Grays Harbor County Code Section 2.06.010 and Ordinance No. 323 to change the Sheriff's mileage fees for service or attempted service to an amount equal to the current mileage rate for reimbursement of County employee travel as set by resolution of the Board of Commissioners, and making a grammatical text correction. Notice of this hearing was advertised in the *Montesano Vidette* July 31, 2008. Chairman Carter asked for a staff report. Sheriff Mike Whelan reported that due to increasing costs, the Sheriff's Department has been operating at a loss while charging the current rate. Sheriff Whelan further explained that it is not the intent of this ordinance to make a profit but allow the Department to operate at the same level as other County departments. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Grays Harbor County Ordinance No. 376, amending Grays Harbor County Code Chapter 2.06 to revise Sheriff's mileage fees to charge the current mileage rate as set by resolution of the Board of Commissioners.

COMMISSIONERS

1. Public Service Report Re: Private Access/Driveways, Brian Shea: Brian Shea, Planning & Building Director, on behalf of Russ Esses, County Road Engineer, provided a presentation regarding multiple road access permits on Old McCleary Road. Mr. Shea explained that the County Commissioners have delegated the authority of approving such requests to the Department of Public Works. Mr. Shea illustrated by referencing County records that the appropriate process was administered in the issuance of road access permits at the referenced properties.

DEPARTMENTS

MANAGEMENT SERVICES

1. Request Approval, Set Hearing Date – Supplemental Budget Hearing – Facilities Capital Fund: August 25, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider supplemental budget in the Facilities Capital Fund for \$110,000 for the insurance reimbursement for the roof damage from the December, 2007 wind storm. Funds will be used to repair the Administration Building roof.

2. Request Approval, Set Hearing Date – Supplemental Budget Hearing – General Fund Extension Office: August 25, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider supplemental budget in the General Fund Extension

Office for \$55,617 for the USFS Quinault Weed Grant. A grant modification of \$48,060 has been awarded for the Noxious Weed Program. \$7,557 is the remaining funds from the 2007 budget.

3. Request Approval, Resolution Authorizing Budget Transfer – Facilities Capital Fund: A motion was made, seconded and passed to authorize **Resolution No. 2008-81, Transferring Items in the Grays Harbor County Miscellaneous Fund Facilities Capital Fund #301-000-000.** This transfer in the Facilities Capital Fund is for \$131,300 to repair the Administration Building roof. Funds are available from the insurance recoveries fund and from other categories to fund these repairs.

4. Request Approval, Grant Agreement - The Nature Conservancy– Noxious Weed Eradication: A motion was made, seconded and passed to approve a grant agreement between the Grays Harbor County Noxious Weed Control Board and the Natural Conservancy (TNC) to eradicate knotweed. As part of this agreement, Grays Harbor County has agreed to assist through education and outreach with the landowners and general public. In return, TNC will help with the costs of communications and supplies in the amount of \$4,000.

5. Request Approval, Modification No. 4 – USDA Forest Service Operating Agreement – Noxious Weed Control: A motion was made, seconded and passed to approve Modification No. 4 with the USDA Forest Service. This modification increases the amount of funds by \$48,060 for eradication of noxious weeds. Funds will be used for salaries, travel and education materials.

PUBLIC SERVICES

1. Request Approval, CRP Resolutions – Roup Road & Calder Road Widening Projects: A motion was made, seconded and passed to approve CRP resolutions C-71790-02 and C-76010-11 to widen Roup and Calder Road, with work to be completed by the County.

2. Request Approval, Professional Services Contract - Appraisal Solutions Northwest – School Road Side walk Project: A motion was made, seconded and passed to authorize a professional services contract to hire Christina A. Fagernes of Appraisal Solutions Northwest. Ms. Fagernes will provide administrative offer summary reports on five parcels on School Road.

3. Request Approval, Personal Services Contract Amendment – Wildcat Creek Aquifer Consultant, Jim Arthur: A motion was made, seconded and passed to approve Amendment No. 3 to the personal services contract with consultant Jim Arthur. This amendment extends the terms of the agreement to December 31, 2008, revises the scope of work to be performed, and allows for additional funding to be provided for

compensation of \$5,000.00, of which the County and the City of McCleary shall contribute fifty percent.

4. Request Approval, Award Bid & Signature of Construction Contract Documents– Administration Building Roof Project: A motion was made, seconded and passed to accept and award the bid received by the responsive low bidder for the Administration Building roof repair, and authorize the Chairman to sign the corresponding construction contracts as soon as they are returned by the contractor. Pursuant to the bid opening of August 4, 2008, the Department has reviewed the bids and has found Weather Guard, Inc., of Longview, Washington to be the responsive low bidder, with a Base bid No. 1 of \$218,108.00 and Base bid No. 1 alternate of \$690.00.

5. Request Approval, 2009-2011 Rural Arterial Program Prospectus: A motion was made, seconded and passed to authorize the Chairman to sign the 2009-2011 Rural Arterial Program (RAP) Prospectus. The RAP Prospectus includes the following projects: (1) Ocean Beach Road Curve Revision; M.P. 7.0 to M.P. 7.2; \$693,000 RAP funds requested; (2) Garrard Creek Road Realignment; M.P. 3.1 to M.P. 3.6; \$783,000 RAP funds requested; (3) Blue Slough Road Realignment; M.P. 2.4 to M.P. 2.7; \$792,000 RAP funds requested. The Public Services Department recommended that these projects be submitted to the County Road Administration Board (CRAB). Each project approved as a RAP project will be eligible for State Design and Construction funds.

6. Request Approval, Set Hearing Date – Open Space Application – Applicant Gary & Anita Ganz: August 25, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider an Open Space Application by Gary & Anita Ganz, for parcel # 180711210080 and #180711210070.

7. Request Approval, Set Hearing Date – Open Space Application – Applicant Gerald & Marilyn Olson: August 25, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider an Open Space Application by Gerald & Marilyn Olson, for parcel #180406420020.

8. Request Approval, Set Hearing Date – Open Space Application – Applicant Michael Haines: August 25, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider an Open Space Application by Michael Haines, for parcel #170517130010.

9. Request Approval, Set Hearing Date – Planned Unit Development with 80-Unit R.V. Park Site-Plan, Case #2008-0760: August 25, 2008, at 2:00 p.m., is the date and time set for a public hearing to consider a request by Sea View Ventures for preliminary site-plan approval of a Planned Unit Development with 80-unit Recreational Vehicle Park Site-plan, Case #2008-0760.

***The Clerk of the Board announced the following item had been added after the agenda was prepared:

10. Request Approval, Advertise for Professional Services – CDBG Planning Only Grant: A motion was made, seconded and passed to authorize the Public Services Department to advertise for the solicitation of professional services to assist in developing a five-year County-wide housing plan for people of low and moderate income needs. The County was awarded a Planning Only Grant from the Department of Community Trade and Economic Development. This grant and revenue from the document recording fee programs will cover the expenses associated with the contract for services.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. A motion was made, seconded and passed to approve a Use Request by the Doo Wop Club Rally, Team Vanquish. This request is for the use of County roads on Saturday, March 7 & 8, 2009, including the Brooklyn-Oakville Road, Blue Slough Road, and the Wynoochee Wishkah Road. This request was forwarded to the Sheriff, Emergency Services, Management Services, Public Works and Public Services Departments.
2. An email, dated 8/11/08, from Stanley Trohimovich, titled “Moral certainty and related concepts”. This email was announced and placed on file at the senders request.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Ken Flodstrom, McCleary, made comments regarding the approval of a road access permit on Old McCleary Road.

Stan Blunt, Aberdeen, made comments regarding Commissioner Wilson’s scheduled meeting with Senator Patty Murray, veteran’s benefits, and the Ordinance regarding Sheriff’s fees charged for mileage.

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 3:46 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board