

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

July 21, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 21, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney, Donna Caton, Clerk of the Board, and Molly Copeland, Deputy Clerk of the Board were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance.

MINUTES

- 1) **Regular Meeting July 14, 2008:** A motion was made, seconded and passed to approve the minutes of the regular meeting of July 14, 2008.

PROCLAMATIONS & PRESENTATIONS:

None

BIDS

None

HEARINGS

1. **Use of Title III Funds, WSU Grays Harbor Extension/Grays Harbor Noxious Weed Board – Youth Forestry Education Project:** There was a public hearing to obtain citizen input on release and use of Federal Forest Title III Funds. Grays Harbor County is a member of a Resource Advisory Committee, formed in compliance with the Secure Rural School and Community Self Determination Act of October 30, 2000. This hearing was conducted in accordance with Grays Harbor County Resolution No. 03-97, distributing national forest land revenue for eligible county projects associated with federal lands, forestry education, community emergency services, planning for fire and disaster prevention and other emergency services. WSU Grays Harbor Extension/Weed Board has an eligible project request: The WSU Grays Harbor Extension/Grays Harbor Noxious Weed Board is requesting \$21,050 in funding for a youth forestry education project. The mission of both organizations is to provide educational resources to the community. The project consists of creating two forestry themed play areas. One would be located at the Grays Harbor County Fairgrounds, and the other will be located at the

Ocean Shores Interpretive Center. This hearing is set to comply with the 45-day public comment period. Notice of this public hearing was advertised in *The Montesano Vidette* on June 5, 2008. Chairman Carter asked for a staff report. Nancy Ness, Grays Harbor Extension/Weed Board Director, explained detailed elements of the project including a donation from Windermere for a mural to be painted at the Interpretive Center. Ms. Ness also reported that the Extension Office is applying for a grant from Mattel and is working towards organizing group oriented activities for day camps. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the release and use of Federal Forest Title III Funds to the WSU Grays Harbor Extension/Noxious Weed Board for completion of a youth forestry education project.

2. Supplement Budget Amendment – General Fund Extension Office: There was a public hearing to consider Supplemental Budget as follows: Supplemental Budget – General Fund Extension Office #001-000-022, in the amount of \$21,050. Notice of this hearing was advertised in *The Montesano Vidette* on July 10 and 17, 2008. Chairman Carter asked for a staff report. Rose Elway, Budget Director, explained that this is a request for a supplemental budget in the General Fund Extension Office for \$21,050 of Title III Funding received from the United States Forest Service. Funds will be used to construct two youth forestry themed play areas located at the County fairgrounds and the Ocean Shores Interpretive Center. Labor for the projects is volunteered and the funds will be used in the supplies category for various materials. The play areas will be wheelchair accessible and will meet all ADA standards. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2008-68– Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund WSU Cooperative Extension Office #001-000-022.

COMMISSIONERS

1. Addendum and Amendment to the Interlocal Agreement Among the Communities of the Chehalis Basin: A motion was made, seconded and passed to authorize the Chairman to sign an addendum and amendment to the Interlocal agreement among the communities of the Chehalis River Basin for study, analysis, and implementation of flood control projects to protect the Chehalis River Basin. The addendum to the agreement changes the parties of the agreement by adding the Town of Oakville as a member of the Flood Authority.

DEPARTMENTS

FORESTRY

1. **Request Approval, Blow Down Salvage Agreement – Norris Logging Co.:** A motion was made, seconded and passed to approve an agreement with Norris Logging Company of Aberdeen, providing for the salvage of timber damaged during the December, 2007 Storm Event. These logs are all located in the East Fork Humptulips vicinity. As a result of the storm event, most roads in this area were completely impassable due to the blow down. Soon after the storm, the County retained the services of Norris Logging Company to open these roads for traffic. The logs were decked along the roads for later removal. This agreement provides for the removal of the logs as well as pockets of blow down along the roads.

PUBLIC HEALTH & SOCIAL SERVICES

1. **Request Approval, Facility Agreement – North Beach School District:** A motion was made, seconded and passed to approve an Interlocal Agreement which allows Grays Harbor Public Health & Social Services Department to use the facilities of North Beach School District in the event of an emergency. Services to be provided at the facility may include mass vaccination, distribution of medication or support for people with special needs.

2. **Request Approval, Facility Agreement – Ocosta School District:** A motion was made, seconded and passed to approve an Interlocal Agreement which allows Grays Harbor Public Health & Social Services Department to use the facilities of Ocosta School District in the event of an emergency. Services to be provided at the facility may include mass vaccination, distribution of medication or support for people with special needs.

3. **Request Approval, Facility Agreement – Grays Harbor College:** A motion was made, seconded and passed to approve an agreement with Grays Harbor College for the Public Health & Social Services Department to use their facilities for regional training.

4. **Request Approval, Contract Amendment – Department of Health Consolidated Contract 2007-2011:** A motion was made, seconded and passed to approve an amendment to the 2007-2011 Consolidated Contract with the Department of Health. The amendment adds statements of work for the programs listed below and also provides an increase of \$112,159 for a revised maximum of \$1,857,166. The amounts are as follows: Family Planning, \$3,300; Drinking Water Group B Program, \$5,225; Tobacco Prevention & Control Program, \$67,055; WIC Nutrition Program, \$36,579.

PUBLIC SERVICES

1. **Request Approval, Agreement with Rognlin's Inc. for Friends Landing Dec. 2007 Storm Damage Emergency Bridge Repairs:** A motion was made, seconded and passed to approve an agreement with Rognlin's, Inc. for repairs to the damaged bridge on the Friends Landing Pedestrian Trail estimated at a cost of \$40,000. The County's insurance Company has agreed to reimburse the County for this work.

2. **Request Approval, Right-of-Way Deeds for the Wynoochee-Wishkah Road Realignment Project:** A motion was made, seconded and passed to approve four (4) right-of-way deeds for the Wynoochee-Wishkah Road Realignment Project, CRP 51800-14.

3. **Request Approval, Title VI Certification & Contract – Community Development Block Grant – Planning Only:** A motion was made, seconded and passed to authorize the Chairman to sign a Title VI certification and contract for the Community Development Block Grant – Planning Only grant. The County received notice from the Department of Community Trade and Economic Development that our Planning Only grant was selected to receive a \$17,500 grant. The Planning Only grant will be used to update the affordable and homeless housing plans.

4. **Request Approval, CTED Grant Contract & Subrecipient Agreement with Grays Harbor College – Child Care Center:** A motion was made, seconded and passed to approve a grant contract and subrecipient agreement with the Department of Community Trade and Economic Development. Grays Harbor County was awarded \$750,000 in Community Development Block Grant General Purpose funds to construct a childcare center in the Grays Harbor College campus. The subrecipient agreement is between the County and Grays Harbor College. The purpose of the subrecipient agreement is to facilitate redistributing Community Development Block Grant funding as a revenue source to build the childcare center on the college campus.

5. **Request Approval, Public Development Authority Addendum to the Grays Harbor County All Hazards Mitigation Plan:** A motion was made, seconded and passed to approve an addendum to the Grays Harbor County All Hazards Mitigation Plan. Grays Harbor Public Development Authority has adopted the County Plan and developed this addendum specific to the Satsop Development Park. FEMA has approved the addendum and now considers the Grays Harbor County All Hazards Mitigation Plan to be a multi-jurisdictional plan. The approved plans are required by FEMA for jurisdictions to be eligible for mitigation grant program funding. The County Plan, which now includes the Public Development Authority Addendum, is to be updated every five years.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Stan Blunt, Aberdeen, made comments regarding timber sales and illegal immigration.

STAFF MEETINGS

The Board held staff meetings on Monday, July 21, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Rose Elway, Budget Director, regarding budget updates; Larry Smith, Forestry, regarding agenda items; Joan Brewster, Public Health & Social Services Director, regarding agenda items; Jim Baker, Sr. Deputy Prosecutor & Lee Napier, regarding the Chehalis Basin Flood Authority; Paul Easter, Public Services Director, regarding agenda items, road and bridge projects; Brian Shea, Planning & Building Director, regarding department updates; Kevin Varness, regarding Facility/Utility Project Updates; Anne Sullivan, Emergency Services/Risk Management, regarding agenda items; Jeff Nelson, Environmental Health, regarding department updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2008-68

Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund Clerk's Office #001-000-014.

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- **Addendum and Amendment to the Interlocal Agreement among the Communities of the Chehalis River Basin**
- **PHSS - Facility Agreement with North Beach School District**
- **PHSS - Facility Agreement with Ocosta School District**

The meeting adjourned at 2:24 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board