

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 5, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 5, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Donna Caton, Clerk of the Board was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance.

MINUTES

Regular Meeting April 28, 2008: A motion was made, seconded and passed to approve the minutes of the regular meeting of April 28, 2008.

PRESENTATION

Mayor Schillinger, City of Montesano: Mayor Schillinger expressed appreciation to the Board of Commissioners and County staff for the services provided for the cities and citizens of Grays Harbor County. Mr. Schillinger addressed the need for the city of Montesano to partner with the County and work together to benefit the citizens. He referenced projects such as Annexation, E-9-1-1, Disasters and Emergency Management, Roads and maintenance, Permits, Chehalis Basin river issues including flood, Development Standards, Economic Development, Parks and Trails, and Public Education as examples of City of Montesano and County partnerships.

BIDS

None

HEARINGS

None

The Clerk of the Board announced the following item received after the agenda was prepared:

COMMISSIONERS

1. **Letter of Guarantee for City of Ocean Shores:** A motion was made, seconded

and passed to approve a letter of guarantee for the City of Ocean Shores cost benefit analysis for extension of sewer service to Oyehut-Illahee. Commissioner Beerbower abstained. The letter serves as notification and guarantee by the Board that the County will reimburse the City of Ocean Shores the initial expense of the necessary cost-benefit analysis for the Oyehut-Illahee sewer extension by the City, which is estimated to be approximately \$100,000. In the event that creation of a sewer extension levy improvement district (LID) is not subsequently approved by a vote of the voters involved, the County will reimburse the City for these costs of the study.

DEPARTMENTS

AUDITOR

1. **Request Approval, April 2008 Expenditures:** A motion was made, seconded and passed to approve expenditures for April 2008 as follows: Claims \$3,714,440.98 and Salary \$2,436,030.90 for a total of \$6,150,471.88.

JUVENILE COURT SERVICES

1. **Request Approval, Amend Evidence Based Expansion Contract:** A motion was made, seconded and passed to approve an **Amended Evidence Based Contract #0763-30320-01**, between the Grays Harbor County Juvenile Court and the Department of Social and Health Services. The amended contract period will be from May 30, 2008, through June 30, 2009, in the total amount of \$74,691.70.

MANAGEMENT SERVICES

1. **Request Approval, Salary Resolution Amendment:** A motion was made, seconded and passed to approve **Resolution No. 2008-34 – Amending Resolution No. 2008-02 and Fixing Compensation of Employees from and after January 1, 2008.** This resolution reflects the reclassification of the Administrative Assistant and promotion of a Probation Counselor 2 to a Probation Counselor 3 in the Juvenile Department effective April 1, 2008.

2. **Request Approval, ORV Park Operations Agreement:** A motion was made, seconded and passed to approve two copies of the ORV Park Operation Agreement for the Mudslingers 4 x 4 Club for the April 1, through October 31, 2008 ORV Park season. The club will operate scheduled events providing Grays Harbor County with insurance and 50% of the gate fees.

PUBLIC HEALTH & SOCIAL SERVICES

1. **Request Approval, ARC Contract Amendment #2:** A motion was made, seconded and passed to approve Amendment #2 to the ARC of Grays Harbor contract.

This amendment provides an additional \$67,712 to increase services to individuals with developmental disabilities and their families through the Parent to Parent, Father's Network and Arcing Round, Special Olympic support programs and through community outreach, education and advocacy.

2. Request Approval, DSHS Division of Developmental Disabilities Contract Amendment for the 2007-2009 Biennium: A motion was made, seconded and passed to approve a contract amendment between the County and the DSHS Division of Developmental Disabilities for the 2007-2009 Biennium increasing the contract amount by \$501,510. Through this Agreement, the department will administer \$1,730,160 in state funds to provide Day Program services for adults with development disabilities. Funds are contracted to several local agencies to provide services.

3. Request Approval, Consolidated Contract Amendment #9: A motion was made, seconded and passed to approve Amendment #9 to the Consolidated Contract. It adds a statement of work for the Healthy Youth Act Curricula Review and amends statements of work for 5930 Public Health Funding and Public Health Emergency Preparedness and Response. The additional amount of \$13,620 is already included in the budget.

PUBLIC SERVICES

1. Request Approval, Administrative Offer Summary for an Access Easement on Forrest Road: A motion was made, seconded and passed to approve an Administrative Offer Summary for the purposes of an Access Easement on Forrest Road, C.R.P. 69290-02. This easement is required in order to allow the property owner continued access to his property. Due to the limits of the proposed construction it was necessary to obtain this easement on behalf of Mr. Robert Stohner, the current property owner. With this authorization the County's right-of-way agent will proceed with the acquisition necessary for the project.

2. Request Approval, Homeland Security Region 3 Mutual Aid Agreement: Homeland Security Region 3 includes Grays Harbor, Lewis, Mason, Pacific and Thurston Counties as well as the cities and tribes within that area. The Homeland Security Region 3 Committee has developed a mutual aid agreement that will benefit all members of the Region, should the need arise. This agreement will affect any signing county and/or city within Region 3. It provides a mechanism to provide aid on a voluntary basis and sets the terms of agreement should assistance be needed from other signators. A motion was made, seconded and passed to approve the **Homeland Security Region 3 Mutual Aid Agreement**.

3. Request Approval, Informational Only: 2007 Traffic Accident Report: The **2007 Traffic Accident Report** for Grays Harbor County Roads was submitted for informational purposes to the public.

4. Request Approval, Engineering Consulting Firm for Bridge Design Services – Porter Creek Road W. Overflow Bridge: The Department has completed advertising for and interviewing of the engineering consulting firms of David Evans and Associates Inc. of Olympia and Exeltech Consulting of Lacey. The selection from the interview process is Exeltech Consulting of Lacey. Their firm has assembled a team that is most appropriate for this bridge design project. They are adequately staffed with qualified personnel who can complete the work within the time limits desired. A motion was made, seconded and passed to authorize negotiations for a contract with Exeltech Consulting.

5. Request Approval, Chehalis Basin Watershed Management Plan Implementation – Subcontracting Work: Recently the County entered into an Interlocal agreement with the City of Centralia for assistance in completing an activity described in the Chehalis Basin Partnership's Detailed Implementation Plan. Per the Interlocal agreement, the City of Centralia requests permission to contract with HDR consulting firm to assist in completing the work. A motion was made, seconded and passed to concur with the City of Centralia's request to contract with HDR consulting firm.

6. Request Approval, Gaddis Creek Fish Barrier Culvert Correction: A motion was made, seconded and passed to authorize the Chairman to sign a letter prepared by Neil Amondson of AKA Developers LLC. The letter seeks, through signature, the support and willingness of Grays Harbor County to correct a fish passage barrier culvert along the South Bank County Road where it intersects Gaddis Creek. In return for County support, AKA Developers LLC, will donate \$60,000 to the Chehalis Basin Fisheries Task Force as a contribution toward construction costs to correct the barrier. The County Engineer reviewed this proposal and supports the project.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. A letter was received from Ruth Tarbox, Secretary/Treasurer for the Quinault Cancer Fund requesting to use county roads during the 19th Annual Cancer Fund Bike Ride around Lake Quinault on June 28, 2008. A motion was made, seconded and passed to approve the event subject to review by the Department of Public Services, the Sheriff's Department, Insurance and Risk Management.
2. A letter received from Carol Davis, Chairman of Fire O'er the Water notifying the County that the Sheriff's Department, State Patrol, Fire District #7 and the County Works Department partner's during this event.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing. Chairman Carter made an announcement outlining criteria for public comments, asking that comments be associated with county-related business or agenda items.

There was no public comment and the meeting was adjourned.

STAFF MEETINGS

The Board held staff meetings on Monday, May 5, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Ocean Shores' representatives regarding the Illahee and Oyehut sewer; Joan Brewster, Public Health and Social Services, regarding agenda items; Paul Easter regarding agenda items, road and bridge projects and personnel matters; Kevin Varness regarding agenda items and Facility/Utility Project updates; Lee Napier regarding agenda items/Community Development updates, Wildcat Creek Aquifer and the Chehalis Basin Flood Authority. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2008-34 Amending Resolution No. 2008-02 and Fixing Compensation of Employees from and after January 1, 2008.

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

Homeland Security Region 3 Mutual Aid Agreement with Lewis, Mason, Pacific and Thurston Counties.

The meeting adjourned at 2:25 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board