

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 28, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 28, 2008, at 2:00 p.m. Commissioners Al Carter, Bob Beerbower and Mike Wilson were present. Donna Caton, Clerk of the Board was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Carter called the meeting to order with the pledge of allegiance.

MINUTES

Regular Meeting April 21, 2008: A motion was made, seconded and passed to approve the minutes of the regular meeting of April 21, 2008.

PRESENTATION AND PROCLAMATION

Tourism Week: Kelly Peterson, representing Grays Harbor Tourism, provided an update regarding tourism in Grays Harbor County. A motion was made, seconded and passed to approve a Proclamation proclaiming the week of May 10 – 18, 2008, as “National Tourism Week”, urging citizens of Grays Harbor to observe this week with appropriate ceremonies and activities.

BIDS

None

HEARINGS

1. **Appeal of Administrator's Conditional Approval for Two-Lot Large Lot Subdivision – Ronald and Jane Phillipi:** There was a public hearing to consider a request by Ronald and Jane Phillipi to consider an appeal, Case No. 2008-0290, of the February 29, 2008, Grays Harbor County Subdivision Administrator's conditional approval for Grays Harbor County Two-Lot Large Lot Subdivision Case No. 2007-2661. The proposal is located at 40 Lennon Road, on property also identified as Grays Harbor County Tax Assessor Parcel Number 170610420020, located in the Northwest quarter of the Southeast quarter of Section 10, Township 17 North, Range 6 West and south of the City of Elma in unincorporated Grays Harbor County, Washington. Notice of this public hearing was advertised in *The Montesano Vidette* on April 17, 2008. The Clerk of the

Board announced that the applicant has requested that the hearing be continued to June 9, 2008.

Action: A motion was made, seconded and passed to continue this hearing to June 9, 2008, as requested by the applicant.

COMMISSIONERS

1. Public Facilities Project Using County Sales & Use Tax Funds for Rehabilitation of Horn Rail Spur, Hoquiam: A motion was made, seconded and passed to approve the Grays Harbor County Economic Development Public Facilities Project Proposal interagency agreement with City of Hoquiam. This Acquisition Feasibility Study will define the action steps necessary to rehabilitate the Horn Rail Spur that serves Hoquiam Plywood by completing a third party assessment on 2.5 miles of track and a rail bridge, proposing rehabilitation improvements, estimating costs and identifying funding options.

2. Sponsor Application and Oversee Grant Funds for Friend's Landing Development Project: A motion was made, seconded and passed to approve a request by Friends Landing, a 501 (c) (3), to sponsor a grant proposal to the Resource and Conservation Office's (RCO) Aquatic Lands Enhancement Account (ALEA) program. The RCO manual spells out that any division of local government is eligible to apply if legally authorized to acquire and develop public open space, habitat, or recreation facilities. Nonprofit organizations are not eligible, but are encouraged to seek a partnership with an eligible entity in order to pursue the public benefits the ALEA Grant Program supports. At this time, Friends Landing proposes site improvements at Sterling Landing, a site formerly known as the Brooks Pit. The application deadline for this proposal is May 1, 2008.

DEPARTMENTS

JUVENILE COURT SERVICES

1. Request Approval, Federal Grant Application and Contract – Deinstitutionalization of Status Offenders: A motion was made, seconded and passed to approve a Federal Grant Application, Deinstitutionalization of Status Offenders. The proposal, *FFT-ARY Status Offenders* was selected by the Governor's Juvenile Justice Advisory Committee (GJJAC) last year and awarded the Federal JJDP Act Title II Formula Grants Program, Deinstitutionalization of Status Offenders (DSO) focus area. This application is for continuation of the project for a third and final year. The contract period will be from July 1, 2008, through June 30, 2009. The amount requested in the grant application, \$64,200, would provide Functional Family Therapy (FFT) services to some of the Becca At-Risk Youth (ARY) as well as independent evaluation services, a

requirement of the grant.

MANAGEMENT SERVICES

- 1. Request Approval, Sub-recipient Agreement with Coastal Community Action Program:** A motion was made, seconded and passed to approve two copies of a Subrecipient Agreement between CCAP and Grays Harbor County for the 2008 CDBG Public Services Grant for \$169,125. CCAP will be providing low and moderate income persons with public services in accordance with the Department of Community Trade and Economic Development grant guidelines.
- 2. Request Approval, Set Hearing Date – Supplemental Budget Request for the Fair Fund:** May 12, 2008, at 2:00 p.m. is the date and time set for a public hearing to consider a supplement budget request in the Fair Fund for funding of \$5,808 received by FEMA for utilization of the fairgrounds as a Command Center in the December, 2007 storm. Funding will be used in repairs and maintenance.

PUBLIC HEALTH & SOCIAL SERVICES

- 1. Request Approval, Amendment 8 to the Consolidated Contract with Dept. of Health:** A motion was made, seconded and passed to approve Amendment #8 to the Consolidated Contract. It provides federal emergency response funding of \$44,488 already in the 2008 budget.
- 2. Request Approval, Amendment 2 to the Utilization Management Services Agreement with Behavioral Healthcare Options:** A motion was made, seconded and passed to approve Amendment #2 to the Behavioral Healthcare Options Utilization Management Services Agreement. With this amendment, the Grays Harbor Crisis Clinic will be notified of all Grays Harbor RSN consumers admitted to a community inpatient psychiatric facility. The agreement provides for a payment of \$.37/member/month, a reduction of \$.03/member/month.

PUBLIC SERVICES

- 1. Request Approval, Acknowledging Vacation of Right-of-Way in Grays Harbor City Requested by Brock and Amber Maxfield:** The Department received a petition from Brock and Amber Maxfield to acknowledge vacation of right of way adjacent to property they own in Grays Harbor City. The Department found no record of this right of way having ever been opened within the applicable time period. They have no objection to the Board acknowledging this right of way having been automatically vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 2008-33 – Resolution Acknowledging Vacation by Operation of Law – North Half of Chehalis Avenue Adjacent to Parcel #744501401400.**

2. Request Approval, Inter-local Agreement Among the Communities of the Chehalis River Basin: A motion was made, seconded and passed to approve an Interlocal Agreement among the communities of the Chehalis River Basin for study, analysis, and implementation of flood control projects to protect the Chehalis River Basin. The agreement creates the Chehalis River Basin Flood Authority and the members will be the municipal corporations of Lewis County, Grays Harbor County, Thurston County, the City of Centralia, the City of Chehalis, the Town of Pe Ell, the City of Aberdeen, the City of Montesano, Town of Bucoda and the Confederated Tribes of the Chehalis Reservation who intend to enter into this Interlocal agreement pursuant to RCW 39.34.030.

3. Request Approval, Inter-local Agreement with the City of Centralia: A motion was made, seconded and passed to approve an Interlocal Agreement between Grays Harbor County and the City of Centralia. The essence of this agreement is that the City will complete and deliver work required by Project Task 7 under Washington State Department of Ecology Grant # G0600069. The County will pay for said services as provided in this agreement.

4. Request Approval, Aberdeen Industrial Waterline Concurrence & Approval – Cosmopolis Pulp Mill Water Service: The Department has been provided information by the City of Aberdeen in regards to a request for service by Evergreen Pulp for the Cosmopolis Pulp Mill. The City is asking for concurrence and approval of their terms and conditions as to Industrial Water Service for the mill, pursuant to past Interlocal agreements between the City and County reflecting the regional nature of the Industrial Water Line. The Department has reviewed the material and recommended approval and concurrence of the city's conditioned approval to provide Industrial Water Service. A motion was made, seconded and passed to approve the request as outlined.

5. Request Approval, Spring 2008 Homeless Grant Assistance Program Project Authorization: A motion was made, seconded and passed to approve the Spring 2008 Homeless Grant Assistance Program grant application. In the grant proposal, CCAP describes a re-entering program designed to reduce homelessness in Grays Harbor County.

6. Request Approval, Professional Services Contract for Appraiser for Wynoochee Wishkah Project: A motion was made, seconded and passed to approve a "Professional Services Contract for Appraiser" for the P.S.C.A. Wynoochee Wishkah Project C-51800-14. With approval of the contract, Epic Land Solutions, Inc. will proceed with the appraisal.

The Clerk of the Board announced the following item received after the agenda was prepared:

WSU EXTENSION

1. Request Approval, WSU Extension Letter of Agreement for Nutrition

Education: WSU Extension forms partnerships with multiple community agencies to provide nutrition education for thousands of food stamp eligible people each year. Food Stamp Nutrition Education (FSNE), part of WSU *Food Sense*, is funded as an administrative expense of the Food Stamp Program. WSU contracts with DSHS, the state food stamp agency, and is reimbursed for 50 percent of actual costs, including costs documented by third party partners. The reimbursement is the federal share that covers WSU's costs to provide the program. A motion was made, seconded and passed to approve the agreement between Washington State University Extension and Grays Harbor County to provide support for the delivery of nutrition education for the residents of Grays Harbor County who are Food Stamp eligible persons.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. Claim #C-568-08, filed by Donna Mishbuhler. The claim was referred to the Claims Review Committee for recommendation.
2. A letter received from Doug Sutherland, Commissioner of Public Lands. The subject of the letter is "Projection of Income from State Forest Lands".

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Cheryl Campbell, resident of Kent, made comment regarding her property development.

Ron Armstrong, resident of Hoquiam, made comment regarding right of way deeds on East Wishkah Road, and spoke regarding a presentation by Paul Easter on April 21 regarding a development.

Stan Blunt, resident of Aberdeen, presented a handout pertaining to a Department of Forestry contract and made comment regarding various subjects.

Dorothy Cook, resident of Oyehut Road, made comment regarding the sewer system at Illahee and Oyehut.

Ken Estes, resident of Montesano, made comment regarding various items.

STAFF MEETINGS

The Board held staff meetings on Monday, April 28, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Jim Baker, Deputy Prosecutor, regarding hearing information; Ron Strabbing, Treasurer, regarding his out of state travel request; Bill Trivison, Juvenile Court Services, regarding agenda items and two promotion requests; Joan Brewster, Public Health and Social Services, regarding agenda items and an Emergency Planning Drill set for June 11th; Kevin Varness regarding agenda items and Facility/Utility Project updates; Lee Napier regarding agenda items/Community Development updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

**No. 2008-33 Resolution Acknowledging Vacation by Operation of Law –
North Half of Chehalis Ave Adjacent to Parcel #744501401400**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

**Grays Harbor County Economic Development Public Facilities Project Proposal
interagency agreement with City of Hoquiam**

**Inter-local Agreement among the communities of the Chehalis River Basin for
study, analysis, and implementation of flood control projects to protect the Chehalis
River Basin.**

Inter-local Agreement between Grays Harbor County and the City of Centralia.

The meeting adjourned at 2:43 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board