

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 21, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 21, 2008, at 2:00 p.m. Commissioners Bob Beerbower and Mike Wilson were present. Sharon Meier, Deputy Clerk of the Board was also present. Commissioner Al Carter was excused. Donna Caton, Clerk of the Board was excused.

CALL TO ORDER AND FLAG SALUTE

Commissioner Beerbower called the meeting to order with the pledge of allegiance.

MINUTES

Regular Meeting April 14, 2008: A motion was made, seconded and passed to approve the minutes of the regular meeting of April 14, 2008.

PRESENTATIONS:

None

BIDS:

None

HEARINGS:

None

COMMISSIONERS:

- Appointment of Tim Alstrom to Boundary Review Board:** A motion was made, seconded and passed to confirm the Grays Harbor cities' appointment of Tim Alstrom, resident of Aberdeen, Washington, to serve on the Boundary Review Board for a three-year term as of February 1, 2008.
- Resolution, Abatement Action at 21 Griffard Street:** A motion was made, seconded and passed to approve **Resolution No. 2008-30 – A Resolution Requesting the Prosecuting Attorney to Commence Legal Action to Abate County Code Violations Constituting a Public Nuisance on Real Property Located at 21 Griffard Street, Copalis Beach, Washington.** This resolution authorizes the Prosecutor's office

to commence legal action in superior court to abate the public nuisance presented on property located at 21 Griffard Street, Copalis Beach, as a result of long-standing and unresolved violations of the county code with respect to unlawful accumulation of trash, junk, debris and other solid waste, and unlicensed or abandoned vehicles. This matter was referred to the Prosecutor's office by the Planning and Building Division after several unsuccessful attempts since October 2002, to obtain the property owner's compliance with the county code.

3. Resolution Establishing a committee consisting of the Prosecuting Attorneys of Grays Harbor, Lewis, and Thurston Counties to research and prepare the documentation for the formation of a Grays Harbor-Lewis-Thurston Counties Flood Control District: A motion was made, seconded and passed to add to these minutes acknowledgement of the approval at a joint session of the Commissioners of Grays Harbor, Lewis, and Thurston counties held on April 14, 2008, **Resolution No. 2008-29 establishing a committee consisting of the Prosecuting Attorneys of Grays Harbor, Lewis, and Thurston Counties to research and prepare the documentation for the formation of a Grays Harbor-Lewis-Thurston Counties Flood Control District.** The basin communities, including the Confederated Tribes of the Chehalis Reservation, are interested in finding cost-effective, long-term and environmentally responsible methods to protect their resources from flood events.

DEPARTMENTS:

AUDITOR:

1. Resolution Amending Amount of the Advance Travel Fund: A motion was made, seconded and passed to approve **Resolution No. 2008-31 amending the amount of the Advance Travel Fund.** The size of the fund is currently insufficient during peak travel periods to cover the needs of all potential users, necessitating an increase to \$15,000.

FAIR:

1. Contract for Professional Services with Davis Carnival Northwest: A motion was made, seconded and passed to approve a contract for professional services with Davis Carnival Northwest for a five year period, 2009-2013, to conduct a carnival during the annual fair in Grays Harbor County.

MANAGEMENT SERVICES:

1. Request Approval, Resolution transferring items in the Grays Harbor County Miscellaneous Fund Auditor's M & O: A motion was made, seconded and passed to approve **Resolution No. 2008-32 transferring items in the Grays Harbor County Miscellaneous Fund Auditor's M & O Fund #102-000.** The transfer of

\$40,000 is due to upcoming documentation preservation projects that need to be taken care of this year. These projects include special district formation records, employee payroll records, and real estate index books. Funds are available from the ending fund balance to allow the transfer.

2. Request Approval, Grant Close-Out Report- CDBG Public Services Contract #07-64007-003: A motion was made, seconded and passed to approve the signing of the Washington State Department of Community, Trade and Economic Development Close-Out Report for Public Services Grant. This will close out the 2007, \$169,125 pass through grant with Coastal Community Action Program which provided programs in employment, nutrition, linkages and health for low and moderate income persons within Grays Harbor and Pacific Counties.

3. Request Approval, One Time Only Funding, Copalis Community Church Food Bank: A motion was made, seconded and passed to approve a One Time Only Interlocal Agreement between Grays Harbor County and the Copalis Community Church for \$2,000 in funding to be used for a free lunch program in the North Beach area.

PUBLIC SERVICES

1. Request Approval, Assignment of Contract Rights- Middle Satsop Road Boat Launch Curve Project: A motion was made, seconded and passed to approve the “Assignment of Contract Rights” for the Middle Satsop Road Boat Launch Curve Project, C-97250-11. Granite Northwest recently purchased Wilder Construction Company who is currently under contract for this project.

2. Request Approval, Purchase Passenger Van- ER&R Equipment Pool: A motion was made, seconded and passed to approve the purchase of one (1) 12 passenger van from the State Contract. This van will be purchased by the Solid Waste Plan Fund and be an addition to the ER&R equipment pool. The approximate cost of this vehicle would be \$25,000.

3. Request Approval, Purchase Used Tank Truck: A motion was made, seconded and passed to purchase one (1) used tank truck. The purchase of this vehicle would be by bid or from an auction according to RCW 39.30.045. The approximate cost of this vehicle would be \$50,000.

4. Information Only- Summary of revisions to the Grays Harbor County Road Plant that occurred between January 1 and December 31, 2007: A summary of revisions to the Grays Harbor County Road Plant for the year 2007 was provided with a listing of those changes, corrections, and deletions that have occurred between January 1 and December 31, 2007.

Commissioner Wilson requested clarification from Paul Easter, Public Services Director,

regarding an article that was printed in the Daily World involving an application for occupancy permit by the Satsop Development Park. Mr. Easter provided information related to the County's involvement in the process.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. An email from Stan Trohimovich, received and dated April 21, 2008. The subject is "An Accounting Demand!" The email was placed on file.
2. Claim #C-567-08, filed by Treeva M. Cohee was referred to the Claims Review Committee for recommendation.

PUBLIC COMMENT

Commissioner Beerbower asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Dorothy Cook, resident of Oyehut Road, made comment regarding the sewer system at Illahee and Oyehut.

Stan Blunt, resident of Aberdeen, made comment regarding various subjects.

STAFF MEETINGS

The Board held staff meetings on Monday, April 21, 2008, starting at 9:30 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Deputy Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Debbie Adolphsen regarding Fair/Tourism updates; Vern Spatz and Ron Strabbing regarding employee direct deposit updates; Paul Easter regarding agenda items; Kevin Varness regarding agenda/Facility/Utility Project updates; Brian Shea regarding agenda/Planning and Building updates; Lee Napier regarding agenda/Community Development updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- No. 2008-29** **Establishing a committee consisting of the Prosecuting Attorneys of Grays Harbor, Lewis, and Thurston Counties to research and prepare the documentation for the formation of a Grays Harbor-Lewis-Thurston Counties Flood Control District.**
- No. 2008-30** **Requesting the Prosecuting Attorney to Commence Legal Action to Abate County Code Violations Constituting a Public Nuisance on Real Property Located at 21 Griffard Street, Copalis Beach, Washington.**
- No. 2008-31** **Amending the amount of the Advance Travel Fund.**
- No. 2008-32** **Transferring items in the Grays Harbor County Miscellaneous Fund Auditor's M & O Fund #102-000.**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:43 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

excused
ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board