

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 7, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 7, 2008, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Donna Caton, Clerk of the Board was also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

Chairman Carter made a public service announcement reminding the public that the news media is present and will be videotaping the Board of County Commissioners meetings. He added that the Commissioner's office itself makes audio recordings of the meetings, including all public testimony.

MINUTES

Regular Meeting March 31, 2008: A motion was made, seconded and passed to approve the minutes of the regular meeting of March 31, 2008.

PRESENTATIONS:

None

BIDS:

None

HEARINGS:

None

COMMISSIONERS:

1. Award Bid for Official Publications: Grays Harbor County, pursuant to the bidding process of RCW 36.72, called for bids for Official Publications of the County. Bids were opened on March 31, 2008, with the *The Montesano Vidette* submitting the only bid proposal which met specifications. A motion was made, seconded and passed to accept the bid and declare *The Montesano Vidette* the Official Newspaper for the purpose

of official publications for the period July 1, 2008, through June 30, 2009.

2. **Amend Minutes of October 1, 2007:** The Clerk of the Board has become aware that the minutes of October 1, 2007, did not reflect that Resolution 2007-106 was a Board of Health Resolution, and proposes to amend the minutes. A motion was made, seconded and passed to amend the meeting minutes of October 1, 2007, as follows:

1. **Request Approval, Board of Health Resolution to increase some of the fees charged by the Environmental Health Division:** A motion was made, seconded and passed to approve **Board of Health Resolution No. 2007-106 (the numbering used for this resolution is inconsistent with the Board of Health numbering system and reflects a void for this number in the resolution numbering system for Board of County Commissioners) – Resolution Authorizing Implementation of a Fee Schedule for Environmental Health Programs.** This rate resolution will increase some of the fees charged by the Environmental Health Division. The resolution provides for appropriate CPI increases for these fees.

DEPARTMENTS:

MANAGEMENT SERVICES

1. **Request Approval, ORV Park Operations Agreement:** A motion was made, seconded and passed to approve an ORV Park Operations Agreement for the Tacoma Webfooters Group for the April 1, through October 31, 2008, ORV Park year. It is understood that they will operate scheduled events providing Grays Harbor County with insurance and 50% of the gate fees.

2. **Budget Transfer, Distressed Area Capital Fund #310-000-000:** It was requested that a \$180,509 transfer be made from Ending Cash Balance to the Port of Grays Harbor Railway Safety Grant in the Distressed Area Capital Fund #310. The Grant was authorized in April 2007, but the project was not completed until March, 2008. The Port of Grays Harbor spent \$252,812.41 in total project costs to build the rail safety gates and signal for the Port Industrial Road Rail crossing and to serve the new Imperium biodiesel facility. The Port is requesting reimbursement of \$180,509 as the County portion of 71.4% of the project. Funds were allocated in 2007 and brought forward in Ending Case Balance as unexpended in the County 310 Fund Distressed Area Capital for economic development improvements in infrastructure. A motion was made, seconded and passed to approve **Resolution No. 2008-25 – Transferring Items in the Grays Harbor County Miscellaneous Fund Distressed Area Capital #310-000-000.**

PUBLIC SERVICES

1. Request Approval, Resolution Adopting Satsop Development Park Master Plan: A motion was made, seconded and passed to approve **Resolution No. 2008-26 – A Resolution of the Grays Harbor County Board of Commissioners adopting the Satsop Development Park Master Plan and technical appendices as a sub-area amendment of the Grays Harbor County Comprehensive Plan.**

2. Request Approval, Supplemental Personal Service Contract with David J. Harman: A motion was made, seconded and passed to approve two (2) Supplemental Personal Services Contracts with David J. Harman, to provide assistance with engineering and geotechnical evaluations for the Middle Satsop Road Realignment Project, Wynooche-Wishkah Road Realignment and other projects as needed. Supplement Number 1 increases the contract amount \$8,000 to a final contract amount of \$17,000. When the original contract was signed in December 2007, the department did not anticipate the magnitude of the Middle Satsop Project at that time. The final contract amount of \$17,000 is a reasonable amount for engineering the slide repair and to provide assistance with engineering and geotechnical advice for other projects. Mr. Harman is a former Grays Harbor County employee who is familiar with county procedures and with these particular projects.

3. Request Approval, Dekay Road Fish Barrier Removal Project C-43920-04: A motion was made, seconded and passed to approve a “Landowner Agreement for Projects Funded by the Salmon Recovery Funding Board”. This agreement is for part of the original Salmon Recovery Funding Board Grant Application that was approved June 7, 2004, but was inadvertently left out of the application package. The Dekay Road Fish Barrier Removal Project consisted of replacing fish barrier culverts at three different sites along Dekay Road. At two of the sites, large 19’ wide culverts were installed and at the third site a 28’ long bridge was installed. These projects were built in the summer of 2006.

4. Request Approval, Award 2008 Emulsified Asphalt Contract: A motion was made, seconded and passed to award the 2008 Emulsified Asphalt Contract to Paramount Petroleum Corporation in the amount of \$836,569.80. The total is 4% under the Engineer’s Estimate.

5. Request Approval, 2008 Traffic Control Devices Supply Contract: A motion was made, seconded and passed to approve four (4) sets of contracts for the 2008 Traffic Control Devices Supply Contract, which was awarded to Zumar Industries, Inc., for the amount of \$56,910.02.

6. Request Approval, 2008 Countywide Aggregate Stockpiling Contract: A motion was made, seconded and passed to approve four (4) sets of contracts for the 2008 Countywide Aggregate Stockpiling Contract, which was awarded to Northwest Rock, Inc., for the amount of \$253,543.84.

SHERIFF

1. Request Approval, Grays Harbor Sheriff's Office Corrections Division Collective Bargaining Agreement: A motion was made, seconded and passed to approve the Grays Harbor Sheriff's Office Corrections Division Collective Bargaining Agreement and the Washington Teamsters Welfare Trust subscription agreement. This agreement is the final product of negotiations between Grays Harbor County and the International Brotherhood of Teamsters representing Corrections Officers.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. Claim #C-564-08, filed by Treeva M. Cohee. Referred to the Claims Review Committee for recommendation.
2. Lawsuit #L565-08, filed by Brett Smith. Referred to the Prosecuting Attorney's office.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Stan Blunt, resident of Aberdeen, made comment regarding various subjects.

There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, April 7, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Debbie Adolphsen regarding Fair/Tourism updates; Joan Brewster regarding Public Health and Social Services updates; Paul Easter regarding agenda items; Kevin Varness regarding agenda/Facility/Utility Project updates; Brian Shea regarding agenda/Planning and Building updates; Lee Napier regarding agenda/Community Development updates. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2008-25 Transferring Items in the Grays Harbor County Miscellaneous Fund Distressed Area Capital #310-000-000

No. 2008-26 Resolution of the Grays Harbor County Board of Commissioners adopting the Satsop Development Park Master Plan and technical appendices as a sub-area amendment of the Grays Harbor County Comprehensive Plan

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:21 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board