

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 24, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 24, 2008, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney was present. Donna Caton, Clerk of the Board was also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

Chairman Carter made a public service announcement reminding the public that the news media is present and will be videotaping the Board of County Commissioners meetings. He added that the Commissioner's office itself makes audio recordings of the meetings, including all public testimony.

MINUTES

Regular Meeting March 17, 2008: A motion was made, seconded and passed to approve the minutes of the regular meeting of March 17, 2008.

PRESENTATIONS:

None

BIDS:

None

HEARINGS:

None

COMMISSIONERS:

1. **Appointments to Olympic Area Agency on Aging:**
 - (a) **Olympic Area Agency on Aging Advisory Council – Anna Baron, three-year term:** A motion was made, seconded and passed to appoint Anna Baron to a three year

term as a new member. Ms. Baron will fill the vacancy left by the retirement of Alice House.

(b) **Olympic Area Agency on Aging Advisory Council – reappoint Don Keller, three-year term:** A motion was made, seconded and passed to reappoint Don Keller, for another three-year term.

2. **Decision- 36 lot long subdivision permit to subdivide approximately 55 acres into 36 lots, Case No. 2007-2409:** The Clerk of the Board announced that this decision was continued from March 10, 2008, to allow additional time for review. The applicant is Big Lodge Ridge LLC, represented by Mike Daniels of Pacific International Engineering PLLC., Case #2007-2409, for a 36-lot long subdivision permit to subdivide approximately 55-acres of land into 36 single-family residential lots. A motion was made, seconded and passed to approve a **Preliminary Long Plat Subdivision permit, Case #2007-2409.**

DEPARTMENTS:

AUDITOR

1. **Request Approval, Surplus Equipment:** A motion was made, seconded and passed to approve the request to surplus and remove from inventory a Sharp UX-3200 fax machine. Central Services has indicated the old fax machine can be utilized elsewhere in the county. The Treasurer has been notified of this request.

2. **Request Approval, Resolution Amendment:** A motion was made, seconded and passed to approve **Resolution No. 2008-17 – Amending Resolution 2008-09 Establishing a Revolving Fund for an Employee Flexible Spending Account (FSA).**

FORESTRY

1. **Request Approval, Award Timber Sale Contracts:** Following are the results of the Grays Harbor County Timber sales, held March 21, 2008:

<u>Sale</u>	<u>High Bidder</u>	<u>Estimated Value</u>
Cosi Hill	Sierra Pacific Industries	\$ 290,557.00
Stafford Creek No. 4	Sierra Pacific Industries	\$ 597,962.00
Donkey Creek No. 3	No Bids	
4570 Blow	Chehalis Valley Timber	\$ 14,329.00

Lytle Creek No. 9	Sierra Pacific Industries	\$ 494,342.00
Geisler Creek No. 3	Chehalis Valley Timber	<u>\$ 274,784.00</u>
	Total	\$1,671,974.00

A motion was made, seconded and passed to accept the high bids as shown and approve the contracts for these sales.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Amend contract with SpecialtConsulting: A motion was made, seconded and passed to approve an amendment to the contract for mental health services with SpecialtConsulting. This agreement transfers Ombuds responsibilities from Gary Rose to Theresa Mahar for the remainder of the contract period, from April 1 until June 30, 2008. The Ombuds assists in resolving issues in accessing services that arise for clients in the mental health system. Ms. Mahar currently also assists with quality assurance, reviewing charts and providing training; these duties will continue. Gary Rose resigned effective April 1, 2008.

PUBLIC SERVICES

1. Request Approval, Resolution Acknowledging vacation of right of way in Grays Harbor City: A motion was made, seconded and passed to approve **Resolution No. 2008-18 – Resolution Acknowledging Vacation by Operation of Law, portions of the South Half of Chehalis Avenue within the plat of Grays Harbor City.** The department received a petition from Walter, Brenda and Tammy Ramsay to acknowledge vacation of right of way adjacent to property they own in Grays Harbor City. The department found no record of these rights of way having ever been opened within the applicable time period. They have no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law.

2. Request Approval, Award 2008 Aggregate Stockpiling Contract: A motion was made, seconded and passed to accept the following bids and award the 2008 Aggregate Stockpiling Contract as follows:

Item 1	Northwest Rock, Inc.	\$ 87,100.00
Item 2	Northwest Rock, Inc.	\$ 56,887.50
Item 3	Northwest Rock, Inc.	\$ 51,375.00
Item 4	Quigg Brothers, Inc.	\$ 33,000.00
Item 5	Northwest Rock, Inc.	\$ 6,750.00
Item 6	Northwest Rock, Inc.	\$ 7,250.00
Item 7	Northwest Rock, Inc.	\$ 18,000.00

Sub Total	\$260,362.50
8.3% sales tax	<u>\$ 21,610.09</u>
Total	\$281,972.59

3. Request Approval, Award 2008 Traffic Control Devices Supply Contract: A motion was made, seconded and passed to award the 2008 Traffic Control Devices Supply Contract to Zumar Industries, Inc., in the amount of \$56,910.02. The total is 12% below the Engineer's Estimate.

4. Request Approval, Resolution establishing load limits on Black Creek Bridge: A recent inspection and bridge rating performed by Sargent Engineers, Inc. recommended posting the Black Creek Bridge No. 7 with the following load limits:

- 13 Tons for Two Axle Truck (SU)
- 19 Tons for Three Axle Truck (Type 3)
- 26 Tons for Five Axle Truck (3S2)

A motion was made, seconded and passed to approve **Resolution No. 2008-19 – Setting Conditional Restrictions on Black Creek Bridge.**

5. Request Approval, Resolution establishing load limits on Wishkah Road Cedar Creek Bridge: A recent inspection and bridge rating analysis performed by Sargent Engineers, Inc. recommended posting the Cedar Creek Bridge with a 14 ton load limit. An active landslide has moved piling 13.5 inches which has lowered the load capacity of this bridge. A motion was made, seconded and passed to approve **Resolution No. 2008-20 – Setting Conditional Restrictions on Wishkah Road Cedar Creek Bridge.**

6. Request Approval, Local Government Certification related to Coastal Community Action Program grant request (CTED): Coastal Community Action Program (CCAP) intends to submit a grant request for \$29,289 from the Department of Community Trade and Economic Development's Emergency Shelter Grants Program. The grant funding will supplement CCAP's current service programs to provide motel vouchers for homeless families, case management services and operation support to the local Domestic Violence Center. One of the submittal requirements is a local government endorsement; therefore the request was that the Board of County Commissioners consider and authorize the chair to sign a Local Government Certification. A motion was made, seconded and passed to authorize the chairman to sign the Local Government Certification Form H as requested.

7. Request Approval, Intergovernmental contract with Clallam County: A motion was made, seconded and passed to authorize the Chair to sign an Interlocal Agreement with Clallam County. The agreement outlines the distribution of earmarked

operating funds to the North Pacific Coast Lead Entity from a grant awarded to Grays Harbor County from the Recreation and Conservation Office (#08-1003N).

8. Request Approval, to purchase GPS survey equipment from state contract:

A motion was made, seconded and passed to approve the request to purchase GPS survey equipment for the Engineering Department from the State Contract for an approximate cost of \$50,000.00.

9. Request Approval, Subdivision Permit, Case No. 2007-2787, Applicant Terry Graham:

This item is a recommendation from the Grays Harbor County Planning Commission regarding a 23-Lot Long Subdivision with Special Use Permit, Case #2007-2787. The applicant is Terry Graham and the applicant's representative is Mike Daniels of Pacific International Engineering PLLC, Olympia, Washington. Curt Crites, Grays Harbor County Planner, announced that the Board of County Commissioners will consider the Grays Harbor County Planning Commission's recommendation to approve a Preliminary Long Subdivision with Special Use Permit, Case #2007-2787, as conditioned, based on the findings of fact and conclusions. Mr. Crites stated that the application is for a 23-lot long subdivision permit pursuant to Grays Harbor County Code Title 16. A special use permit is needed to cluster the lots to the more developable portions of the property, while maintaining the overall density requirement of one unit per five acres. The permit would allow the applicant to subdivide approximately 123-acres of land into twenty-two (22) residential lots, with one (1) undevelopable open-space tract. The proposed lots range in size from 2.2-acres to 9.3-acres in size. Included in the proposal are improvements to Calder Road and construction of private roads within the subdivision. All lots are proposed to be served by individual wells and have individual on-site septic systems. Mr. Crites reported the applicant and the Board of County Commissioners were provided the following materials prior to this meeting. He instructed that they be entered into the record.

1. The Record of Action containing the Grays Harbor County Planning Commission's findings of fact, conditions of approval, conclusions and staff recommendations.
2. Attachment 1: Application for long subdivision and special use permit, Plat Cover Sheet, Preliminary Plat Map, and a letter dated November 21, 2007 from Russell & Associates outlining wetland review on the subject property.
3. Attachment 2: A copy of the Wellhead and Wellhead Time-of-Travel Zone Protection Plan for property located in unincorporated Grays Harbor County, Washington.
4. Attachment 3: SEPA Mitigated Determination of Non-significance and environmental checklist.
5. Attachment 4: A letter dated February 22, 2008 from the Washington State

Department of Ecology commenting on the SEPA MDNS.

6. Attachment 5: Public Notice and List of property owners within 300-feet that received the notice.
7. Attachment 6: Affidavit of Publication from *The Vidette*.
8. Attachment 7: Copy of comment letter from Mr. Hanny dated 2/14/2008.
9. Attachment 8: Copy of comment letter from Mr. Peek dated 2/20/2008.

The Planning Commission unanimously approved the Preliminary Long Subdivision with Special Use Permit, Case #2007-2787.

Mike Daniels, Pacific International Engineering, provided testimony supporting Case #2007-2787.

Action: A motion was made, seconded and passed to approve the Preliminary Long Plat Subdivision with Special Use Permit, Case #2007-2787.

ANNOUNCEMENTS

None

CORRESPONDENCE

The Clerk of the Board announced the following correspondence:

1. Letter from the Washington State Parks and Recreation Commission regarding the 2008 Annual Operation Shore Patrol cleanup scheduled for September 20th and 21st. The request is for county support to provide dump boxes and dump fees for the 37th Annual Operation Shore Patrol cleanup. A motion was made, seconded and passed to support the 37th Annual Operation Shore Patrol cleanup.
2. Application from BuDu Racing of Auburn, Washington to use Vance Creek Park and county roads on August 3, 2008, from 8:00 a.m. to 12 noon with approximately 200 participants. A motion was made, seconded and passed to approve the request subject to departmental review.
3. Application from Elma Game Club and Chehalis Basin Fisheries Task Force to use Vance Creek Park on April 26th from 6:00 a.m. to 2:00 p.m. for the annual Fishing Derby. It is anticipated that approximately 150 people will participate. A motion was made, seconded and passed to approve the request subject to departmental review.

4. Application from Jet City Velo Cycling Team of Tumwater, Washington to use county roads on April 27th from 7:30 a.m. to 6:00 p.m. for their annual cycling race. Approximately 250-300 people will participate in the event. A motion was made, seconded and passed to approve the request subject to departmental review.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, March 24, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Forestry Department; Joan Brewster, Public Health and Social Services Director; Brenda Sherman and Julie Murphy, Auditor's Office, and Paul Easter, Brian Shea, Lee Napier and Kevin Varness with the Department of Public Services. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|---|
| No. 2008-17 | Amending Resolution 2008-09 Establishing a Revolving Fund for an Employee Flexible Spending Account (FSA). |
| No. 2008-18 | Resolution Acknowledging Vacation by Operation of Law, South Half of Chehalis Avenue |
| No. 2008-19 | Setting Conditional Restrictions regarding load limits on Black Creek Bridge. |
| No. 2008-20 | Setting Conditional Restrictions regarding load limits on Wishkah Road Cedar Creek Bridge |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

Intergovernmental Agreement with Clallam County

The meeting adjourned at 2:37 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board