

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 17, 2008

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 17, 2008, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney was present. Also in attendance was Donna Caton, Clerk of the Board.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

Chairman Carter made a public service announcement reminding the public that the news media is present and will be videotaping the Board of County Commissioners meetings. He added that the Commissioner's office itself makes audio recordings of the meetings, including all public testimony.

MINUTES

Regular Meeting March 10, 2008: A motion was made, seconded and passed to approve the minutes of the regular meeting of March 10, 2008.

PRESENTATIONS:

None

BIDS:

1. **2008 Countywide Aggregate Stockpiling Contract:** There was a bid opening for the construction of the following project: 2008 Countywide Aggregate Stockpiling Contract. The work to be performed under this contract consists of furnishing and hauling to various County Stockpiles the following: ½" – No. 4 Crushed Screenings: 11,015 Tons; Maintenance Sand: 2,500 Tons; 1 ¼" Crushed Surfacing Base Course: 2,000 Tons. A set of plans and specifications for the project were available from the County Road Engineer's office in Montesano, Washington. Notice of this bid proposal was advertised in *Montesano Vidette* on February 21 and 28, 2008. The Clerk of the Board opened and read the following bids received with bid bond included:

Northwest Rock, Inc., Aberdeen, WA

1) ½" – No. 4 Crushed Screenings \$94,329.30

Cedarville Site

2)	½” – No. 4 Crushed Screenings Axford Prairie Site	\$61,609.16
3)	½” – No. 4 Crushed Screenings Copalis Shop Site	\$55,639.13
4)	1 ¼” Crushed Surfacing Base Course Copalis Shop Site	\$38,988.00
5)	Maintenance Sand Elma Shop	\$14,620.50
6)	Maintenance Sand Cosmopolis Shop	\$7,851.75
7)	Maintenance Sand Copalis Shop	\$19,494.00

Quigg Bros., Inc., Aberdeen, WA

1)	½” – No. 4 Crushed Screenings	no bid
2)	½” – No. 4 Crushed Screenings Axford Prairie Site	\$61,609.16
3)	½” – No. 4 Crushed Screenings Copalis Shop Site	\$57,864.69
4)	1 ¼” Crushed Surfacing Base Course Copalis Shop Site	\$35,739.00
5)	Maintenance Sand Elma Shop	\$30,865.50
6)	Maintenance Sand Cosmopolis Shop	\$14,349.75
7)	Maintenance Sand Copalis Shop	\$28,699.50

Chairman Carter referred the bids to the Department of Public Services for review and recommendation.

2. 2008 Traffic Control Devices Supply Contract: There was a bid opening for the construction of the following project: 2008 Traffic Control Devices Supply Contract – R-70-09849-00. The contemplated work to be performed under this contract consists of the fabrication and delivery of approximately 242 Traffic Signs, and other traffic related items. All materials furnished shall conform to current publications of the 2008 Standard Specifications for Road, Bridge, and Municipal Construction, WSDOT; the Sign Fabrication Manual, WSDOT; the Manual on Uniform Traffic Control Devices for Streets and Highways, 2003 Edition, FHWA, USDOT; and the Standard Highways Signs, FHWA, USDOT. A set of plans and specifications for the project were available from the County Road Engineer, Montesano, Washington. Notice of this bid proposal was advertised in the *Montesano Vidette* on February 21 and 28, 2008. The Clerk of the Board opened and read the following bids received with bid bond included:

- | | | |
|----|--|-------------|
| 1. | Zumar Industries, Inc., Tacoma, WA | \$56,910.02 |
| 2. | Traffic Safety Supply, Co., Portland, OR | \$58,867.22 |

Chairman Carter referred the bids to the Department of Public Services for review and recommendation.

HEARINGS:

1. Consider Ordinance amending the Grays Harbor County Code to Create a Satsop Development District: There was a public hearing to consider an ordinance adding new chapters to Title 17 of the Grays Harbor County Code to create two new zoning districts designated Satsop Development District (SD) and Satsop Multi-use District (SM). The following summary provides a brief description of the ordinance as presented to the Board of Commissioners of Grays Harbor County and published in the *Montesano Vidette* on March 6, 2008: An ordinance amending the Grays Harbor County Code (“the Code”) to create a Satsop Development District – SD to promote economic development through the support of unique and specialized industries and which is only intended to apply to the areas of the Satsop Development Park designated for more intensive development in the adopted Satsop Development Park Master Plan. The new chapter to Title 17 of the Code specifies permitted uses and structure, conditional uses and structures, prohibited uses, building site, sign and off-street parking and loading standards. The ordinance also amends the Code to create a Satsop Multi-use District – SM to promote learning, on-site recreation, habitat preservation, access to utilities, and economic development through sustainable stewardship, and which is only intended to apply to the areas of the Satsop Development Park designated as multi-use in the adopted Satsop Development Park Master Plan. The SM allows for a variety of uses and activities that are limited in their intensity to minimize impacts on sensitive areas or that

are directly dependent on being in close proximity to a particular facility, resource or amenity. The second new chapter to the Code establishing the SM use district, specifies permitted and prohibited uses and structures. A full text of the proposed ordinance was available at the County Commissioners Office, Suite 1, County Administrative Building, Montesano, Washington. Chairman Carter asked for a staff report.

Brian Shea, Director of the Planning and Building Division, stated that there are two actions, both of which are associated with the Satsop Development Park Master Plan. Mr. Shea reported that copies of the documents, master plan and technical appendices were provided to the County Commissioners as part of the review process. He requested that the following materials which were provided to the Board and the applicant prior to the meeting, be entered into the record:

1. Findings of Fact, Conclusions and Recommendations concerning the adoption of the Master Plan.
2. SEPA Determination of Non-Significance for the Satsop Development Park Master Plan.

Mr. Shea discussed the review process regarding the potential impacts of the proposal on both the natural and built environments. The County's review resulted in the determination that, given the information provided, the approval of the Master Plan and adoption of the subsequent zoning districts did not represent a significant impact to the environment. Mr. Shea outlined land use regulations, the County's Comprehensive Land Use Plan, and the proposal's categorization as a subarea plan. He reported that the Planning Commission considered the Master Plan and recommends its adoption as an element of the Grays Harbor County Comprehensive Plan and the subsequent adoption of the two new zoning districts.

Brad Medrud of AHBL provided an outline of the proposal's planning process, its objectives, and a history of the PDA and Satsop Development Park.

Chairman Carter asked for public comment.

There was no additional public comment and the hearing was closed.

ACTION:

- 1.) **A motion was made, seconded and passed to adopt the Satsop Development Park Master Plan and Technical Appendices as a sub-area amendment of the Grays Harbor County Comprehensive Plan.**
- 2.) **A motion was made, seconded and passed to approve Ordinance No. 373 – Adding New Chapters to Title 17 Creating New Zoning Districts Designated**

Satsop Development District (SD) and Satsop Multi-Use District (SM).

COMMISSIONERS:

1. **Don Straughn Separation Agreement and General Release:** A motion was made, seconded and passed to approve the separation agreement and general release with Don Straughn.

DEPARTMENTS:

FAIRGROUNDS

1. **Request Approval, Authorization to Exchange County Equipment:** A motion was made, seconded and passed to authorize permission to exchange the 1987 Ford tractor currently owned by the fairgrounds for tractor implements to fit the newly acquired tractor transferred from Public Works. The implements consist of three-point arms, draw bar arm, and upper control arms. According to Resolution No. 166, the County may exchange property for like property of the same value.

2. **Request Approval, Authorization to Install Message Center:** A motion was made, seconded and passed to authorize the installation of an LED Message Center for the Grays Harbor County Fair and Event Center. The message center will provide the ability to advertise events in an efficient manner with a professional appearance. The 25 foot high sign contains a four foot by eight foot LED screen for messages. The sign is planned to be installed in the West parking lot for best visibility. Our Community Credit Union will purchase the message center in exchange for a ten-year agreement to have their name displayed on it. Grays Harbor County Fair and Event Center will take responsibility for utilities, permits, and maintenance.

3. **Request Approval, Authorization to Sign Entertainment Contracts:** A motion was made, seconded and passed to authorize the signature of entertainment contracts with The Village Blacksmith and Howell Rodeo Company for the 2008 fair. The Village Blacksmith is “edutainment” offering three different shows daily, August 6-10, featuring storytelling and blacksmithing. All blacksmith items made during performances will be given away in the free drawings following each show. The Howell Rodeo Company will produce the Bull Blast on Saturday, August 9, at 5:00 p.m. This popular event is held in the Pavilion Arena and is free to the public, after fair admission.

FORESTRY

1. **Request Approval, Seedling Production Contract between IFA Nursery Inc. and Grays Harbor County for Planting Year of 2009:** A motion was made, seconded and passed to sign a Seedling Production Contract with IFA Nursery Inc. and the Grays County Forestry Department for 2009 reforestation.

JUVENILE

1. Request Approval, Declare Equipment Surplus: A motion was made, seconded and passed to declare the following equipment surplus as the value is less than \$500.00 and recent equipment acquisitions by the Juvenile Department have been made to replace these items. The condition of these items necessitated their replacement and they are of minimal salvage value:

<i>Description</i>	<i>Purchase Date</i>	<i>Condition</i>
(1) IBM Wheelwriter Typewriter	1993	Broken
(2) Cafeteria Tables	1992	Broken

MANAGEMENT SERVICES

1. **Request Approval, Salary Resolution Amendment, Fair Fund:** A motion was made, seconded and passed to approve **Resolution No. 2008-16 - A Resolution Amending Resolution No. 2008-02 and Fixing Compensation of Employees From and After January 1, 2008.** This Salary Resolution Amendment reflects range reclassifications for the Marketing/PR Coordinator to Tourism Deputy Director and range increases for some of the support staff.

2. **Request Approval, ORV Park Operations Agreement:** A motion was made, seconded and passed to approve each ORV Park Operations Agreement for the following user groups:

1. Pacific Rally Group
2. Rally Promotions Ltd.
3. Catywampus Caveman M/C Club
4. American Motorcycle Association
5. NW Quad Nationals
6. River City M/C Club

It is understood that they will operate scheduled events providing Grays Harbor County with Insurance and 50% of the gate fees.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Long-Term Payable Agreement between Department of Social and Health Services (DSHS) and Grays Harbor County:** A motion was made, seconded and passed to authorize the signature of a Long-Term Payable Agreement between DSHS and Grays Harbor County. The agreement extends authorization for a long-term payable agreement with DSHS and specifies the procedure DSHS uses to assess and, if necessary, adjust the long-term payable provided to the county.

- 2. Request Approval, Date Use Agreement between Michigan Public Health Institute and Grays Harbor County:** A motion was made, seconded and passed to authorize the signature of a Date Use Agreement between the Michigan Public Health Institute and Grays Harbor County. The agreement establishes terms and conditions for the collection, storage and use of data obtained from the case reviews of child deaths submitted by the Child Death Review (CDR) team in Grays Harbor County and entered into Michigan Public Health Institute’s Child Death Review Case Reporting System. This agreement has no fiscal impact.
- 3. Request Approval, Children’s Mental Health Wraparound Pilot Agreement between Grays Harbor RNS and Catholic Community Services of Western Washington:** A motion was made, seconded and passed to authorize the signature of an agreement between Grays Harbor RSN and Catholic Community Services of Western Washington for a Children’s Mental Health Wraparound Pilot. The agreement provides funding for implementation of a wraparound model of integrated children’s mental health services delivery. It targets children, youth and their families that receive publicly-funded mental health services and are uninsured or underinsured but need wraparound services to achieve mental health and behavioral stability for achieving desired individual and family outcomes. The agreement provides a maximum of \$187,246 which consists of \$27,928 in 2008 and \$159,318 in 2009.
- 4. Request Approval, Interlocal Agreement between State of Washington Department of Social and Health Services (DSHS) and Grays Harbor RSN for Children’s Mental Health Wraparound Pilot:** A motion was made, seconded and passed to authorize the signature of an Interlocal Agreement between the State of Washington Department of Social and Health Services (DSHS) and Grays Harbor RSN for a Children’s Mental Health Wraparound Pilot. The agreement provides funding for implementation of a wraparound model of integrated children’s mental health services delivery. It targets children, youth and their families that receive publicly-funded mental health services and are uninsured or underinsured but need wraparound services to achieve mental health and behavioral stability for achieving desired individual and family outcomes. The agreement provides a maximum of \$187,246 which consists of \$27,928 in 2008 and \$159,318 in 2009.

PUBLIC SERVICES

- 1. Request Approval, Agreement between Hoquiam Licensing and Transportation and Grays Harbor County :** A motion was made, seconded and passed to authorize the signature of an agreement between Grays Harbor County and Hoquiam Licensing and Transportation. This agreement obtains the assistance of Hoquiam Licensing and Transportation in issuing special permits to operate vehicles of a size or weight greater than the legal maximum on County roads.
- 2. Request Approval, Purchase Vehicles from State Contract:** A motion was

made, seconded and passed to approve the purchase of the following vehicles from state contracts: (4) police pursuit vehicles; (3) pool vehicles; (2) vans; (2) medium SUV's; (1) 1-ton truck with utility bed; (1) ½ ton 4x4 pick up; (1) shop truck; (1) 35,000 lbs. G.C.W. cab and chassis.

3. Request Approval, Personal Services Contract with Lloyd Phinney: A motion was made, seconded and passed to authorize the Chairman to sign a Personal Services Contract for Lloyd Phinney to provide biological and technical services for various projects. Biological assessments are required for all projects with federal money. Mr. Phinney has been providing biological and technical services for county projects the past eight years and is very familiar with state and federal procedures.

4. Request Approval, Interlocal Agreement with Lewis County: A motion was made, seconded and passed to approve a 5-year Interlocal Agreement between with Lewis County to maintain the portion of Harris Road in Section 9 and 10, Township 15 North, Range 4 West, W.M., Grays Harbor County.

5. Request Approval, Contract Extensions- Affordable Housing Document Recording Fee Revenue: A motion was made, seconded and passed to approve contract extensions granting an additional year to the contracts awarded by the Board to Catholic Community Services, Coastal Community Action Program and Rebuilding Together in 2006. The source of revenue is the recording fee collected by the Auditor and designated for Affordable Housing Projects.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and would be limited to five minutes. Questions should be submitted in writing.

There was no public comment and the meeting was adjourned.

STAFF MEETINGS

The Board held staff meetings on Monday, March 10, 2008, starting at 9:00 a.m. These staff meetings are advertised public meetings held in the Commissioners' Conference

Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services Director; Debbie Adolphsen, Fair and Tourism Director; Paul Easter, Brian Shea, Lee Napier and Kevin Varness with the Department of Public Services. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2008-16 Amending Resolution No. 2008-02 and Fixing Compensation of Employees From and After January 1, 2008

ORDINANCES

No. 373 Adding New Chapters to Title 17 Creating New Zoning Districts Designated Satsop Development District (SD) and Satsop Multi-Use District (SM).

INTERGOVERNMENTAL AGREEMENTS

A 5-year Interlocal Agreement with Lewis County to maintain the portion of Harris Road in Section 9 and 10, Township 15 North, Range 4 West, W.M., Grays Harbor County.

The meeting adjourned at 2:39 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2008

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board