

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 22, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 22, 2007, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Jim Baker, Senior Deputy Prosecuting Attorney and Donna Caton, Clerk of the Board.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

MINUTES

October 15, 2007: A motion was made, seconded and passed to approve the minutes of the regular meeting of October 15, 2007.

HEARINGS

None

BIDS

None

COMMISSIONERS

1. **Appointment to Housing Authority Board for the Resident Commissioner position:** A motion was made, seconded and passed to appoint Bonnie Richards to the Housing Authority Board. The term will expire June 30, 2009.

DEPARTMENTS

FAIR & TOURISM

1. **Request Approval, Authorize Director to sign entertainment contract :** A motion was made, seconded and passed to approve a request by the Grays Harbor County Fair Entertainment Committee for authorization to sign an entertainment contract with Third Coast Artist Agency representing Christian recording artist Warren Barfield. The artist will perform Sunday, August 10, 2008. The Fair Entertainment

Committee is excited to be able to secure this popular Christian artist for the 2008 fair.

FORESTRY

1. **Request Approval, Oil and Gas Exploration Leases:** November 16, 2007 at 10:00 a.m. is the date and time set for the Treasurer to hold public auction for the lease of certain sub surface mineral interests owned by Grays Harbor County for the purpose of oil and gas exploration. These mineral interests are to be offered in four separate leases and total approximately 17,225 acres.
2. **Request Approval, Set bid opening date for Tree Planting:** December 10, 2007 at 2:00 p.m. is the date and time set for the opening of sealed bids for a project calling for the planting of approximately 290 acres of County forestland.
3. **Request Approval, Accept contract as complete Re: Lytle Creek No. 8 timber sale:** A motion was made, seconded and passed to accept the contract with Sierra Pacific Industries for the Lytle Creek No. 8 timber sale. Sierra Pacific Industries has satisfactorily completed all the terms and conditions of the contract. Release of the performance bond as posted by Sierra Pacific Industries for this sale was also approved.

MANAGEMENT SERVICES

1. **Request Approval, Set Hearing Date, Resolution for Emergency Budget Request- Board of Equalization Fund #001-000-012:** November 5, 2007 at 2:00 p.m. is the date and time set for a hearing to consider an emergency budget request for the Board of Equalization's Office as a result of an increase in the number of hearings scheduled. \$4,600 is needed in salaries and benefits to cover the remainder of the year.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Program Agreement with Washington State Department of Social & Health Services:** A motion was made, seconded and passed to approve an agreement between Grays Harbor County and the State Department of Social and Health Services (DSHS). Through this agreement, DSHS will provide the Public Health and Social Services Department monthly lists of names and contact information for children who are receiving state benefits such as food stamps or child care subsidies, but are not enrolled for medical program benefits. The County's plan is to contract with CHOICE to actively reach out to the identified families to offer medical program benefits. If families are interested, CHOICE will assist them with the enrollment process. For each child that is successfully enrolled, the state will pay \$75. There are approximately 100 children in Grays Harbor County who currently

qualify for medical benefits and are not enrolled. The Agreement provides for strict data sharing requirements to protect the confidentiality of the identified children and their families.

2. **Request Approval, Memorandum of Understanding between Southwest, Timberlands, and Grays Harbor RSN's:** The program for Assertive Living Support (PALS), on the grounds of Western State Hospital, is reducing available beds from 150 to 50 beds on January 1, 2008. The State Mental Health Division has allocated funding for use of community resources to target the impact of this reduction.

Grays Harbor RSN, Timberland RSN and Southwest RSN have worked together to develop Memorandums of Understanding (MOU) to share use of the two facilities in Cowlitz County. The Cowlitz Gardens Adult Family Home and the Villager Inn Boarding Home both have experience in housing mental health clients and in providing supportive services.

The MOU's submitted for approval formalize a process in which all three RSN's will have access to both facilities at the rate of \$75 per bed per day. There is currently very limited local community capacity for resources to meet the needs of consumers leaving PALS and the Public Health and Social Services Department welcomes the opportunity to partner with neighboring RSN's.

- a. **Cowlitz Gardens Adult Family Home:** A motion was made, seconded and passed to approve an MOU between Southwest RSN, Timberlands RSN and Grays Harbor RSN for Sharing Community Resources with Cowlitz Gardens Adult Family Home.
- b. **The Villager Inn Boarding Home:** A motion was made, seconded and passed to approve an MOU between Southwest RSN, Timberlands RSN and Grays Harbor RSN for Sharing Community Resources with The Villager Inn Boarding Home.

PUBLIC SERVICES

1. **Request Approval, Equipment Transfer- 2004 LETPP Grant:** A motion was made, seconded, and passed to approve and authorize the transfer of equipment, Tait TM9155 Mobile Radios Serial #19293698 and 19294497, to the Cosmopolis Police Department. Grays Harbor County purchased the equipment according to Homeland Security grant guidelines. The equipment is public safety radio related. As per grant requirements, Emergency Management will monitor the equipment status for a period of six years.

2. **Request Approval, 2007 Countywide aggregate Stockpiling contract:** A motion was made, seconded and passed to approve the 2007 Countywide aggregate Stockpiling contract and allow the release of \$1,444.97 as per Section 60.28 Revised Code of Washington, as the contractor, Bowers Construction, has completed the project.

3. **Request Approval, Hazardous Materials Emergency Preparedness (HMEP) Grant:** A motion was made, seconded and passed to approve and authorize the HMEP grant from the Washington State Emergency Management Division in the amount of \$1,000. The funds from this grant will be used to help offset the costs associated with LEPC meetings, providing a Tier II EPCRA Workshop, updating the Hazardous Materials Response Plan which is part of the County's Comprehensive Emergency Management Plan and developing an improvement plan based on the results of the September 2007 Tsunami Functional Exercise.

4. **Request Approval, CDBG Environmental Review for Union Gospel Mission Rehabilitation Project:** A motion was made, seconded and passed to authorize the Chairman to sign the documents and contract to comply with the Environmental Review requirements of CTED for the above referenced CDBG project. The following documents were included:
 - a. Environmental Assessment Attachment 6-F
 - b. Concurrent Notice Attachment 6-J
 - c. Request for Release of Funds and Certification once the comment period for NEPA/SEPA process ends.

5. **Request Approval, Beach Gap Road maintenance agreement 2007-2009 Biennium:** A motion was made, seconded and passed to authorize the Chairman to execute the Memorandum of Agreement and Use Permit, authorizing the County to maintain the beach gaps as it has done in the past. Washington State Parks and Recreation Commission has agreed to pay the County \$50,000.00 annually for beach gap road maintenance performed by our road department.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements only would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Stan Blunt, Aberdeen, spoke regarding the Forestry Department's tree planting and issues regarding illegal immigration, healthcare, and minimum wage.

There was no additional public comment.

EXECUTIVE SESSION

At 2:23 p.m. the Board recessed from their regular meeting to Executive Session to discuss potential litigation. Chairman Carter announced that no decisions would be made and no action would be taken. At 3:04 p.m. the Board of County Commissioners reconvened from Executive Session. Chairman Carter announced that no decisions were made and no action taken.

STAFF MEETINGS

The Board held staff meetings on Monday, October 15, 2007, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Forestry Department; Maryann Welch and Joan Brewster, Public Health and Social Services, and Paul Easter, Kevin Varness, Brian Shea, and Lee Napier of Public Services.

The Board approved the following:

RESOLUTIONS

None

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 3:05 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2007

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board