

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 15, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 15, 2007, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Jim Baker, Senior Deputy Prosecuting Attorney and Donna Caton, Clerk of the Board.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

MINUTES

October 8, 2007: A motion was made, seconded and passed to approve the minutes of the regular meeting of October 8, 2007.

PRESENTATIONS

Meteorologist Brad Coleman, a representative from the National Weather Service, gave a presentation recognizing Grays Harbor County's efforts to prepare for Tsunami Readiness.

HEARINGS

- 1. Tim & Sandra Motzer, Application for Preliminary Approval of 6-Lot Long Plat Subdivision:** There was a public hearing to consider preliminary approval of a Long Plat Subdivision, Case 2007-0882 (based on an approved road variance request pursuant to Grays Harbor County Code Chapters 16.20 and 16.40) to subdivide approximately 12-acres of land into 6-lots ranging between approximately 0.95-acres and approximately 1.32-acres. Approximately 4-acres are reserved in undisturbed wetland area and approximately 1-acre is reserved for wetland mitigation/creation areas. The project is proposed on the property having Assessors Parcel 16122413004 and the Northeast Quarter of Section 24, Township 16N., Range 12W.W.M., near Westport, WA. Further information on the application was available from Grays Harbor County Planning Division, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this hearing was published in the *Montesano Vidette* on October 4 and October 11, 2007.

Chairman Carter asked for a staff report. Jane Hewitt, Planning and Building Division for Grays Harbor County, reported that this hearing is to consider an application to subdivide 12-acres of land into 6-lots ranging between approximately

0.95-acres and approximately 1.32-acres. Ms. Hewitt read into the record without reading in entirety, the application and the following accompanying documents:

- A. Exhibit 1: Planning Commission Record of Action containing findings of fact, conclusions, staff recommendations and Planning Commission action.
- B. Exhibit 2: Application and preliminary plat.
- C. Exhibit 3: State Environmental Policy Act (SEPA) Mitigated Determination of Non-Significance and Environmental Checklist.
- D. Exhibit 4: Notice of public hearing, mailing list and hearing date request.
- E. Exhibit 5: Personalized notices of application and public hearing to owners of subject property.
- F. Exhibit 6: Written comment received to-date.

Chairman Carter asked for public comment. Applicant, Tom Motzer, reviewed site plans, characteristics of the property, and wetland mitigation plans. Chairman Carter inquired in regards to the water source for the subdivision. The applicant confirmed that water would be provided by the city of Westport. Neighbor Raymond Neilson voiced concerns about flooding on the property. Commissioner Beerbower inquired about the severity of the issue. Ms. Hewitt stated that to her knowledge there is no requirement in place that would force the applicant to enhance the property to handle the storm water issue that was already an existent factor. Chairman Carter asked that the state highway be addressed in regards to storm water run off.

Ms. Hewitt stated that the Grays Harbor County Planning Commission voted unanimously to approve Preliminary Long Subdivision, Case #2007-0882, as conditioned and to recommend approval by the Board of Commissioners.

Action: A motion was made seconded and passed to approve Long Plat Subdivision, Case #2007-0882 as conditioned.

2. **Request for Proposals, Grays Harbor County's Ten-Year Homeless Housing Plan, December 2005:** Notice of a Request for Proposals designed to support the implementation of Grays Harbor County's Ten-Year Homeless Housing Plan, December 2005, was published in the *Montesano Vidette* on September 27, 2007. Approximately \$2.5 million is available statewide to fund up to three projects in the middle-size metropolitan area counties. Only one application will be accepted from each county. Under the Act, the applicant must be the county. Chairman Carter asked for a staff report. Maryann Welch, the Public Health and Social Services Director, stated that in response to the advertisement, one application was received

from Coastal Community Action Programs (CCAP). The application outlines a proposal for a \$900,000 3-year program that would provide a single point of contact to be located near the transit station in Aberdeen, where homeless people would be assisted by staff who would connect them with resources from about 10 different agencies and organizations. CCAP would be the administrator of this project. This application would be competing with 16 other Washington counties for the available funds, with the deadline for entry being October 16, 2007. It was requested that the application be selected and approved for submission to the state. Chairman Carter asked for public comment, and hearing none, adjourned the hearing.

Action: A motion was made, seconded and passed to approve the proposed project submitted by CCAP to apply for a portion of the \$2.5 million dollars available for Grays Harbor County's Ten-Year Homeless Housing Plan, December 2005.

BIDS

None

COMMISSIONERS

1. **Set Hearing Date, Ordinance amending Ordinance 243, 320 and 344 and GHCC Chapter 15.04:** October 29, 2007 at 2:00 p.m. is the date and time set for a hearing to consider an Ordinance amending Chapter 15.04 of the Grays Harbor County Code to adopt the State Building Code, as amended and adapted pursuant to RCW 19.27.031, which includes adoption of the International Residential Code, the International Building Code, The International Mechanical Code, the International Fire Code, the Washington State Energy Code, the Washington State Ventilation and Indoor Air Quality Code, and the Uniform Plumbing Code as amended and updated by the State Building Code Council pursuant to RCW 19.27.074 and Chapter 51-51 WAC, and as further amended by the Board of County Commissioners throughout.
2. **Appointment, Human Services Advisory Board:** A motion was made, seconded and passed to appoint Steve Hall to the Human Services Advisory Board for a 3 year term.
3. **Re-Appointment, Board of Adjustment:** A motion was made, seconded and passed to re-appoint Bob Andrews to the Board of Adjustment for a six-year term that expires Sept. 30, 2013.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, 2007 Salary Resolution Amendment, Public Health and Social Services:** A motion was made, seconded and passed to approve **Resolution 2007-108-Amending Resolution No. 2007-04 and Fixing Compensation of Employees From and After January 1, 2007**, adding the new salary of the Public Health and Social Services Director.
2. **Request Approval, Employment Agreement- Joan Brewster, Public Health and Social Services:** A motion was made, seconded and passed to approve an Employment Agreement between Grays Harbor County and Joan Brewster for her position as the Director of Public Health and Social Services.
3. **Request Approval, Resolution- Budget Transfer, Non-Departmental #001-000-038:** A motion was made, seconded and passed to approve **Resolution 2007-109-Transferring Items in the Grays Harbor County General Fund Non-Departmental #001-000-038**, transferring \$9,000 from the General Fund Non-Departmental Ending Fund Balance to the State Examiner line item for costs that exceeded the budget.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Application for funding /State's DCTED Homeless Grant Assistance Program:** This agenda item was approved after the request for proposal hearing regarding the Grays Harbor County's Ten-Year Homeless Housing Plan, December 2005.

PUBLIC SERVICES

1. **Request Approval, Clemons Road/SR 12 Intersection Improvement:** A motion was made, seconded, and passed to approve two duplicate originals of a Local Agency Haul Road/Detour Agreement involving access to Clemons Hill. W.S.D.O.T. is proposing to close Clemons Road at SR 12 for four (4) days between 8:30am to 4:00p.m. and detour traffic to the Devonshire Road/SR 12 interchange.
2. **Request Approval, Bid Award- Fairgrounds Dog Barn HVAC:** A motion was made, seconded and passed to approve recommendation that the bid be awarded to Harbor Ventilation as the low responsive bidder in the amount of \$33,174.00 and to authorize preparation of the contracts for the project.

3. **Request Approval, Willis Road/Brady Loop Intersection Widening C-63720-02:**
A motion was made, seconded and passed to approve a CRP Resolution for the Willis Road/Brady Loop Intersection Widening project. The Willis family has donated extra right-of-way, .01-acres, and has constructed the base work and extended the culvert for this project. Grays Harbor County's only responsibility will be to pave this, weather permitting. The estimated cost for this work is \$8,000.
4. **Set Hearing Date for Preliminary approval of Long Plat, Case 2007-1664:**
October 29, 2007 at 2:00 p.m. is the date and time set for a hearing to consider the Preliminary Approval of a Long Plat, Case 2007-1664. Larry Birindelli has submitted an application to subdivide approximately 10.42-acres into sixteen (16) lots ranging between approximately .50-acres and .522-acres. The project is proposed on the property having Assessor's Parcel 180632140050, 180632140110, 180632140100, and 180632140120 in the Southeast Quarter of the Northeast Quarter of the Southeast Quarter, all in Section 32, Township 18N., Range 6W. W.M., west of the city of Elma near the intersection with Newman Creek Road and Monte-Elma Road, Grays Harbor County, WA.
5. **Set Hearing Date for review, Community Development Block Grant General Purpose Application:** October 29, 2007 at 2:00 p.m. is the date and time set for a hearing to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant and receive comments on proposed activities, particularly from low and moderate income persons.
6. **Set Hearing Date to execute documents for Community Development Block Grant General Purpose Application:** November 5, 2007 at 2:00 p.m. is the date and time set for a hearing to review the proposal selected during the hearing on October 29, 2007 and execute the documents required for submission of the General Purpose application.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. An e-mail received from Stanley J. Trohimovich dated October 15, 2007. The subject is "Violation of the criminal laws of the United States by Penoyar and his Chehalis (aka Grays Harbor) County and other associates". The e-mail was placed on file.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements only would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Stan Blunt, Aberdeen, distributed paperwork regarding ways to verify worker's status and an article from the Wall Street Journal. Mr. Blunt commented regarding immigration and the environment.

STAFF MEETINGS

The Board held staff meetings on Monday, October 15, 2007, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Mike Whelan, Sheriff; Maryann Welch, Public Health and Social Services Director and Paul Easter, Kevin Varness and Jane Hewitt of the Public Services Department.

The Board approved the following:

RESOLUTIONS

- | | |
|---------------------|--|
| No. 2007-108 | Amending Resolution No. 2007-04 and Fixing Compensation of Employees From and After January 1, 2007 |
| No. 2007-109 | Transferring Items in the Grays Harbor County General Fund Non-Departmental #001-000-038 |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:59 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2007

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board