

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

September 24, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 24, 2007, at 2:00 p.m. Commissioners Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney was present. Also in attendance was Donna Caton, Clerk of the Board. Commissioner Beerbower was excused.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

MINUTES

September 17, 2007: A motion was made, seconded and passed to approve the minutes of the regular meeting of September 17, 2007.

September 19, 2007: A motion was made, seconded and passed to approve the minutes of the special meeting of September 19, 2007.

PRESENTATION:

None

BIDS

None

HEARINGS

1. **Long Plat Subdivision application by Ridger's & Smith, LLC, Case 2007-1389:** There was a public hearing to consider preliminary approval of a Long Plat, Case 2007-1389. Mitchell Smith, representing Ridger's & Smith, LLC, has submitted an application to subdivide 9.624-acres into 5 lots ranging between 1.624-acres and 2.0-acres. The project is proposed on the property having Assessor's Parcel 160429320020 in the Southwest Quarter of Section 29, Township 16N., Range 4 W.W.M., on the property with the physical address of #7 Merry Road, near Oakville, Washington. Further information on the application was available from Grays Harbor County Planning Division, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this hearing was published in the *Montesano Vidette* on September 13 and September 20, 2007. Chairman Carter asked a staff report. Jane Hewitt, Planning and Building Division for Grays Harbor County reported that this hearing is to consider an application to subdivide

9.624-acres into 5 lots ranging between 1.624-acres and 2.0-acres. Ms. Hewitt reported that prior to this hearing the applicant and the Board of County Commissioners received a packet of information and requested that the following be entered into the record by reference without reading:

- Exhibit 1: Record of Action containing findings of fact, conclusions, staff recommendation, and Planning Commission decision.
- Exhibit 2: Application and preliminary plat
- Exhibit 3: State Environmental Policy Act (SEPA) Mitigated Determination of Non-Significance and Environmental Checklist
- Exhibit 4: Notice of public hearing and mailing list.
- Exhibit 5: Personalized notice of application and public hearing to owners of subject property.
- Exhibit 6: Written comment received to-date.

Ms. Hewitt stated that based on the Conditions of Approval as outlined in the Record of Action and beginning on page 18 and the Conclusions on pages 24 – 28 staff recommended approve of Preliminary Long Subdivision, Case #2007-1389, as conditioned. The Grays Harbor County Planning Commission voted unanimously to approve Preliminary Long Subdivision, Case #2007-1389, as conditioned.

Chairman Carter asked for public comment. Mitchell Smith, representing Ridger's and Smith provided testimony supporting the application.

There was no additional public comment and the hearing was closed.

Action: A motion was made seconded and passed to approve Long Subdivision, Case #2007-1389 as conditioned.

2. Supplemental Budget – Special Projects ORV Park Fund: There was a public hearing to consider Supplemental Budget in the Special Projects ORV Park Fund in the amount of \$34,000. Notice of this hearing was published in the *Montesano Vidette* on September 13 and September 20, 2007. Chairman Carter asked for a staff report. Rose Elway, Budget Director reported that the supplemental budget hearing in the Special Projects Fund for \$29,000 is funding received through timber sales from the ORV Park and a \$5,000 Weyerhaeuser grant. The Weyerhaeuser grant funding will be used for repairs to the public facilities at the Park and \$29,000 will be used to continue repairs for the remainder of the park season.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2007-101 – Authorizing a Supplemental Extension in the Budget of the Grays Harbor County ORV Park Fund #118-000-000.

COMMISSIONERS

None

DEPARTMENTS

AUDITOR

1. Request Approval, Surplus Inventory: A motion was made, seconded and passed to approve the request to surplus the server used for Recordings (inventory item #012). The server used for Recordings was replaced several months ago. The old server is now surplus to the Auditor's needs. The surplus server will be turned over to the Data Processing department for disposal. The Treasurer has been notified of this request.

MANAGEMENT SERVICES

1. Request Approval, Resolution authorizing Petty Cash increase in the General Fund Clerk's Department: A motion was made, seconded and passed to approve **Resolution No. 2007-102 – Authorizing an Increase in the Petty Cash Fund Within the Grays Harbor County Clerk's Department General Fund #001-000-014.** This resolution authorizes a petty cash fund increase of \$1000 from \$600 to \$1600 in the General Fund Clerk's Department with the Deputy Clerk being designated as the petty cash fund custodian.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Letter of Intent to enter into contract with Behavioral Health Resources: Grays Harbor County is responsible for the provision of publicly funded mental health services. Behavioral Health Resources is a licensed provider of mental health services. Both Grays Harbor County and Behavioral Health Resources intend to enter into a contract for publicly funded outpatient and crisis mental health services effective October 1, 2007 through June 30, 2008. A motion was made, seconded and passed to approve a letter of intent to enter into a contract with Behavioral Health Resources. The full contract contents will be available for signature by both parties on October 1, 2007.

PUBLIC SERVICES

1. Request Approval, Aberdeen Industrial Water Line Planning – agreement for engineering services: A motion was made, seconded, and passed to approve an Agreement for engineering services to initiate development of a water system plan for the Aberdeen Industrial Waterline. The County was responsible for rebuilding the line from Lake Aberdeen to Hoquiam between 2000 and 2006. The next step is to develop a plan for operations and future needs. The plan development is to proceed in 2 phases. This Agreement is for Phase 1 and will cost \$17,900.00. The 310 Fund includes this project in the 2007 Budget.

2. Request Approval, Set bid date for HVAC system for Borden-Seabert Building at Fairgrounds: October 8, 2007 at 2:00 p.m. is the date and time set for a bid date for the HVAC system for the Borden-Seabert Building at the Fairgrounds (Dog Barn).

3. Request Approval, Agreement with G & K Motors regarding Transportation Impact: A motion was made, seconded and passed to approve an Agreement regarding transportation impact between Grays Harbor County and G & K Motors related to the Whitney's Value Ford project located at 6 East Schouweiler Tracts Road near the City of Elma in unincorporated Grays Harbor County. The County issued a Washington State Environmental Policy Act (SEPA) Mitigated Determination of Non-Significance (MDNS) for the project on September 6, 2007. The MDNS required, in part, that the applicant perform one of the following two mitigation measures:

Mitigation 1: Prepare a Transportation Impact Analysis (TIA) that examined impacts from the development to the intersection of State Route 12 and Schouweiler Road;

OR

Mitigation 2: Voluntarily contribute \$20,000 to Grays Harbor County, in four annual payments, for Washington State Department of Transportation – directed engineering design services associated with capital improvements to the intersection of State Route 12 and Schouweiler Road.

The applicant chose Mitigation Measure 2. A copy of the SEPA threshold determination was provided. The Agreement has been reviewed and approved as to form by the Grays Harbor County Office of the Prosecuting Attorney. The Planning and Building Division recommended approval of the Agreement Regarding Transportation Impact on behalf of Grays Harbor County.

- 4. Request Approval, Chehalis Basin Watershed Plan Phase 4 Implementation Grant Amendment No. 6:** A motion was made, seconded and passed to approve a grant agreement amendment between the Department of Ecology and Grays Harbor County. The current amendment increases the grant amount, revises the scope of work and extends the performance period. This amendment primarily provides funding for administrative support to the Chehalis Basin Partnership as they continue to implement the watershed plan. The County on behalf of the Chehalis Basin Partnership will administer the grant from the Department of Ecology and it will cover the expenses incurred by the County.
- 5. Request Approval, Community Investment Funds:** The County received notice from the Department of Community Trade and Economic Development that the Community Investment Fund application was selected to receive up to \$318,381 in Community Development Block Grant General Purpose funds for 2007. The grant funding will augment the budget to demolish the building adjacent to the Union Gospel Mission's main facility. Grays Harbor County will administer this grant on behalf of the Union Gospel Mission. Prior to receiving a contract for this grant, the Board must execute the Title VI certification. Staff also recommended updating current policies related to excessive force and anti-displacement plans through execution of proposed resolutions.
- a. Title VI certification:** A motion was made seconded and passed to approve the Title VI Certification as presented.
 - b. Resolution – Policy Protecting Individuals Engaged in Nonviolent Civil Rights Demonstrations:** A motion was made, seconded and passed to approve **Resolution No. 2007-103 – A Resolution of the Board of County Commissioners of Grays Harbor County Washington, to Update and Adopt a Policy Protecting Individuals Engaged in Nonviolent Civil Rights Demonstration.**
 - c. Resolution – Adopting Residential Anti-displacement and Relocation Assistance Plan:** A motion was made, seconded and passed to approve **Resolution No. 2007-104 – A Resolution of the Board of County Commissioners Adopting a Residential Anti-Displacement and Relocation Assistance Plan under Section 104(D) of the Housing and Community Development Act of 1974, as Amended.**
- 6. Request Approval, Set hearing date – Preliminary Plat 6-lot Subdivision – applicant Tim & Sandra Motzer:** October 15, 2007 at 2:00 p.m. is the date and time set for hearing to consider preliminary approval of a long plat, Case #2007-0882. The applicant is Tim and Sandra Motzer.

ANNOUNCEMENTS

None

CORRESPONDENCE

1. Claim (C-544-07) received from E. Renee Renninger. This item was referred to the Claims Review Committee for consideration and recommendation.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements only would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Ron Armstrong, Hoquiam, Washington, commented regarding the Special Meeting held September 19, 2007.

Stan Blunt, Aberdeen, commented regarding the contract with Behavioral Health Resources and I-9 requirements.

STAFF MEETINGS

The Board held staff meetings on Monday, September 24, 2007, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Debbie Adolphsen, Fair and Tourism Director; Maryann Welch, Public Health and Social Services Director; Rose Elway, Budget Director and Paul Easter, Kevin Varness, Lee Napier, Brian Shea and Jane Hewitt, Public Services Department.

The Board approved the following:

RESOLUTIONS

- | | |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| No. 2007-101 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County ORV Park Fund #118-000-000 |
| No. 2007-102 | Authorizing an Increase in the Petty Cash Fund Within the Grays Harbor County Clerk's Department General Fund #001-000-014 |

No. 2007-103 **A Resolution of the Board of County Commissioners of Grays Harbor County Washington, to Update and Adopt a Policy Protecting Individuals Engaged in Nonviolent Civil Rights Demonstration**

No. 2007-104 **A Resolution of the Board of County Commissioners Adopting a Residential Anti-Displacement and Relocation Assistance Plan under Section 104(D) of the Housing and Community Development Act of 1974, as Amended**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:27 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2007

ALBERT A. CARTER, Chairman
Commissioner, District 3

excused

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board