

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

July 09, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 09, 2007, at 2:00 p.m. Commissioners Al Carter and Mike Wilson were present. Commissioner Bob Beerbower was excused due to illness. Jim Baker, Senior Deputy Prosecuting Attorney was present. Also in attendance was Donna Caton, Clerk of the Board.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

MINUTES

July 02, 2007: Approval of the minutes of the regular meeting of July 02, 2007 was continued to the next regular meeting.

PRESENTATION:

None

BIDS

1. **Mechanical Shovel Piling:** There was a bid opening for the job of Mechanical Shovel Piling. The job totals 94 acres more or less. A sample contract and all the forms necessary to submit a sealed bid were available for inspection at the office of the County Forester, 310 West Spruce Street, Montesano, Washington. Notice of this call for bids was advertised in the *Montesano Vidette* on June 21 and June 28 and July 5, 2007. The Clerk of the Board opened and read the following bid received with bid bond attached:

James E. Peterson, Neilton, Washington	\$8,365.06
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Chairman Carter referred the bid to the Forestry Department for review and recommendation.

2. **North River Road Culvert Replacement:** There was a bid opening for the construction of the following project: North River Road Culvert Replacement – M.P. 8.26, C-96130-33. The work to be performed under this contract consists of removing existing culverts, installing a new larger culvert and related stream work. Plans and specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this call for bids was advertised in the *Montesano Vidette* on June 21 and 28, 2007.

The Clerk of the Board opened and read the following bids received with bid bond attached:

Quigg Brothers, Inc., Aberdeen, WA	\$553,690.00
Rognlin's Inc., Aberdeen, WA	\$537,850.00

Chairman Carter referred the bids to the Department of Public Services for review and recommendation.

HEARINGS

1. Blue's Land Development Co. Application for Long Subdivision Permit:

There was a public hearing to consider an application submitted by Blue's Land Development Company, LLC for a Long Subdivision permit pursuant to Grays Harbor County Code Title 16.20, to subdivide approximately 20-acres of land into 12-lots ranging between 1.01-acres and 2.38-acres in size. The project is proposed on the property having Assessor's Parcel 201208210010 in the Northwest Quarter of Section 08, Township 20N., Range 12W.W.M., near Moclips, Washington. Notice of the public hearing was advertised in the *Montesano Vidette* on June 21 and 28, 2007.

Chairman Carter asked for a staff report. Jane Hewitt, Grays Harbor County Planning Department, reported that Case #2007-0917 is for Preliminary Approval of a 12-Lot Long Plat Subdivision. Ms. Hewitt reported that prior to this hearing the applicant and the Board of Commissioners received a packet containing the following materials. The materials were entered in the record without reading:

1. Planning Commission Record of Action containing findings of fact, conclusions, staff recommendations and Planning Commission action.
2. Application and preliminary plat.
3. State Environmental Policy Act (SEPA) Mitigated Determination of Non-Significance and Environmental Checklist.
4. Notice of public hearing, mailing list and hearing date request.
5. Personalized notices of application and public hearing to owners of subject property.
6. Written comment received to-date.

Ms. Hewitt reported the recommendation of project approval for Case #2007-0917 as conditioned by both the Planning Commission and the Board of County Commissioners was recommended by staff.

Chairman Carter asked for public comment. Steve Andrews from Blues Land Development Company spoke in support of the project and Preliminary Approval of a 12-Lot Long Plat Subdivision. There was no additional public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Long-subdivision Case #2007-0917 as conditioned.

2. **Supplemental Budget – Special Projects Fund, Extension Office:** There was a public hearing to consider a Supplemental Appropriation as follows: Special Projects Fund (General Fund Extension Office) #001-000-022 in the amount of \$8,297. Notice of this hearing was advertised in the *Montesano Vidette* on June 28 and July 5, 2007. Chairman Carter asked for a staff report.

Rose Elway, Budget Director reported that the supplemental budget is in the General Fund Extension Office for \$8,297 for the 2006 carryover from the United States Forest Service Quinault Weed Grant. Funding will be in salaries and benefits, supplies and professional services. This is an ongoing grant for the control and monitoring of noxious weed sites in the Olympic National Forest.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2007-75 – Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.

3. **Supplemental Budget – Quinault River Bank Protection Project:** There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$27,000. Notice of this hearing was advertised in the *Montesano Vidette* on June 28 and July 5, 2007. Chairman Carter asked for a staff report.

Rose Elway, Budget Director reported that the supplemental budget is in the Special Projects Fund for \$27,000 in funding for a grant received by Columbia Pacific RC&D for a Quinault River Bank Protection Project. Grays Harbor County will administer this project which involves the placement of large woody debris for the stabilization of an approximately 500 linear foot segment of the riverbank line area and to provide enhanced

fish habitat. This project is a short term proposal intended to address an emergency condition anticipated to occur during the winter months of late 2007 and early 2008.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2007-76 – Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000.

4. **Supplemental Budget – 2020 Vision Grays Harbor Plan:** There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$50,000. Notice of this hearing was advertised in the *Montesano Vidette* on June 28 and July 5, 2007. Chairman Carter asked for a staff report.

Rose Elway, Budget Director reported that the supplemental budget is in the Special Projects Fund for \$50,000 in funding for the transfers in from the General Fund and Distressed Area Interest for the 2020 Vision Grays Harbor Plan which will forecast where the citizens of Grays Harbor envision the County's economic outlook and future to be. \$43,000 is from Distressed Area Interest and \$7,000 is from the General Fund to finance the 2020 Vision Grays Harbor Plan.

Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2007-77 – Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000.

PRESENTATIONS

None

COMMISSIONERS

1. **Resolution – National Forest Related Safety-Net Payments:** A motion was made, seconded and passed to approve **Resolution No. 2007-78 – In the Matter of the Election to Receive National Forest Related Safety-Net Payments Under P.L. 106-393.** Grays Harbor County is projected to benefit by electing to receive its full payment

amount rather than electing to receive its traditional share of National Forest revenues. This resolution outlines the following:

1. Grays Harbor County has elected to receive its full payment amount pursuant to Title I, Section 102(a) (2) of P.L. 106-393 for the six-year period, which includes this fiscal year.
2. Grays Harbor County allocates 80 percent of its full payment for Title I of P.L. 106-393. Grays Harbor County will return none (zero percent) of its full payment amount to the General Treasury of the United States pursuant to Title I, Section 102(d)(1)(iii).
3. Of the amount allocated to Title II and Title III projects, referred to as the “Project Funds,” Grays Harbor County further allocates between such Titles for federal fiscal year 2007 (for expenditures after federal fiscal year 2007) on the following basis: 17 percent of Project Funds for expenditure on Title II projects and 3 percent of the Project Funds for expenditure on Title III projects.
4. Of the amount of Project Funds allocated to Title II projects, Grays Harbor County further allocates between RACs as follows:

100 percent to the Olympic Peninsula RAC

A copy of Resolution No. 2007-78 will be transmitted to the Association of Washington Counties with instructions to reconvey the Resolution to the Office of the Governor of the State of Washington with a request that the Governor communicate the elections made to the Secretary of the United States Department of Agriculture not later than September 30, 2007.

DEPARTMENTS

AUDITOR

1. **Request Approval, June Expenditures:** A motion was made, seconded and passed to approve expenditures for June 2007 as follows: Claims \$2,273,899.59 and Salary \$4,637,437.47 for a total of \$6,911,337.06.

The Clerk of the Board announced the following item received after the agenda was prepared:

FAIR & TOURISM

1. **Request Approval, Copier Lease:** A motion was made, seconded and passed to approve a request to enter into a lease with Aberdeen Office Equipment for a Sharp Digital Color Photocopier. The lease amount of \$256.02 per month will be shared by the Tourism and Fair Department. The lease is for a 60-month period. The photocopier will allow the department to print high quality color and black and white documents.

JUVENILE COURT SERVICES

1. **Request Approval, Contract with Administrative Office of the Courts – BECCA Programs and Services:** A motion was made, seconded and passed to approve Agreement #IAA08016, between Grays Harbor County Juvenile Court and the Administrative Office of the Courts (AOC) for BECCA programs and services. The contract period will be from July 1, 2007 through June 30, 2009. This contract allows for reimbursement in the amount of \$558,451.00 maximum for costs incurred during the contract period.

MANAGEMENT SERVICES

1. **Request Approval, E-911 Washington State Military Dept. Agreements – Wireline and Wireless:** A motion was made, seconded and passed to approve two copies of the Washington State Military Department Enhanced 911 Wireline and Wireless Agreement for Grays Harbor County. This grant provides \$94,611 in funding for performing certain tasks and maintaining certain equipment necessary to operate Wireline and Wireless Enhanced 911.

The Clerk of the Board announced the following item received after the agenda was prepared:

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Grant Application – Department of Health:** A motion was made, seconded and passed to approve an application to the Department of Health for federal and state Family Planning funds for the calendar year 2008. A total of \$110,900 in state funds and \$58,200 in federal funds is projected as revenue that will flow through the Consolidated Contract. Both clinical and community education services will be provided and it is estimated that a total of 2,000 unduplicated clients will be served. Approximately 90% of Family Planning clients have incomes at or below 200% of the Federal Poverty Level.

PUBLIC SERVICES

- 1. Request Approval, Road Closure – Fish Passage Barrier Removal Program Forest Road M.P. 0.28:** A motion was made, seconded and passed to grant authorization to close Forest Road for one (1) week to replace the culvert at mile post 0.28. Construction is scheduled to take place near the end of July or early August. This project is a Salmon Recovery Funding Board (SRFB) project and is being administered by the Chehalis Basin Fisheries Task Force.
- 2. Request Approval, Personal Services Contract – LWC Consulting:** A motion was made, seconded and passed to approve two (2) Personal Services Contracts for LWC Consulting to provide assistance with environmental permitting and funding for various culvert replacement projects. LWC Consulting has been providing services to the County. The contract expired on June 30, 2007. The department recommended hiring LWC Consulting.
- 3. Request Approval, Inter-County Mutual Aid Agreement:** A motion was made, seconded and passed to approve the Inter-County Mutual Aid Agreement which provides for mutual voluntary assistance during times of emergency. The agreement has been signed by the following counties: Clallam, Pierce, Clark, Asotin, Whatcom, Thurston, Stevens, King, Skamania and Pend Oreille.
- 4. Request Approval, Contract – North River Road Emergency Repair Project:** A motion was made, seconded and passed to approve four (4) sets of contract documents for the North River Road Emergency Repair Project M. P. 3.6 to M.P. 4.0 , ER-0601(010), E-96130-64, TA-3081. This contract was awarded to the low bidder, Rognlin's Inc. of Aberdeen, Washington.

Informational Only – 2006 Traffic Accident Report: The 2006 Traffic Accident Report was submitted.

ANNOUNCEMENTS

None

CORRESPONDENCE

The Clerk of the Board announced the following correspondence:

1. An e-mail dated July 9, 2007 was received from Stanley J. Trohimovich, Aberdeen, Washington. The subject was Congressional Oath and Pretended Legislation by Unqualified State Persons. The e-mail was placed on file.

PUBLIC COMMENT:

Chairman Carter asked for public comment. He announced that comments and statements only would be accepted and would be limited to five minutes. Questions should be submitted in writing.

There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, July 09, 2007, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Director of the Forestry Department, Maryann Welch, Department of Public Health and Social Services, Bill Trivison, Director of Juvenile Court Services, Debbie Adolphsen, Fair Director and Paul Easter, Brian Shea, Jane Hewitt and Jeff Nelson of the Department of Public Services. The Board also met with Mike Whelan and Rick Scott with the Sheriff's Department.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|---|
| No. 2007-75 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund WSU Cooperative Extension #001-000-022. |
| No. 2007-76 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000. |
| No. 2007-77 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County Special Projects Fund #101-000-000. |
| No. 2007-78 | In the Matter of the Election to Receive National Forest Related Safety-Net Payments Under P.L. 106-393 |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

Inter-County Mutual Aid Agreement

The meeting adjourned at 2:31 p.m. to Monday, July 16, 2007 at 2:00 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2007

ALBERT A. CARTER, Chairman
Commissioner, District 3

excused

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board