

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 11, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 11, 2007, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney was present. Also in attendance was Donna Caton, Clerk of the Board.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

MINUTES

June 4, 2007: A motion was made, seconded and passed to approve the minutes of the regular meeting of June 4, 2007.

PRESENTATION:

None

BIDS

1. **15 KW Gas Generator:** There was a bid opening for the delivery of one (1) or more of the following: 15 KW Generator with an Aluminum Enclosure Including a UL Listed, 100 Amp, 250 Volt, 2-Pole Automatic Transfer Switch. Advertisement for this bid was published in *The Montesano Vidette* on May 24 and 31, 2007. The Clerk of the Board opened and read the following bids received with bid bond attached:

Wizard and Sons Electric, Hoquiam, WA	\$5,268.80
Jasper Generators, Inc., Jasper, GA	\$3,720.00

The bids were referred to the Department of Public Services for review and recommendation.

2. **Handheld Spectrum Analyzer:** There was a bid opening for the delivery of one (1) or more of the following: New 100 kHz to 6 GHz Handheld Spectrum Analyzer with storage of up to 256 traces and setups. Advertisement for this bid was published in *The Montesano Vidette* on May 24 and 31, 2007. The Clerk of the Board opened and read the following bids received with bid bond attached:

Fotronic Corp., Melrose, MA	\$11,500.00
Tucker Electronics, Dallas, TX	\$12,741.00
Tessco Technologies, Inc., Timonium, MD	\$16,009.28

The bids were referred to the Department of Public Services for review and recommendation.

HEARINGS

None

COMMISSIONERS

1. Abatement Resolution: A motion was made, seconded and passed to approve **Resolution No. 2007-59 – A Resolution Requesting the Prosecuting Attorney to Commence Legal Action to Abate County Code Violations Constituting a Public Nuisance on Real Property Situated at 6312 Central Park Drive.** The Grays Harbor County Code (GHCC) prohibits the accumulation or storage of unlicensed vehicles, junk, debris or trash on real property in any zoning district within the unincorporated limits of the county, and further provides that a violation of which constitutes a public nuisance. The County Planning and Building Division has received complaints and verified by staff investigation that unlicensed vehicles, junk, debris and trash have been permitted to accumulate on real property situated at 6312 Central Park Drive, contrary to GHCC 17.60.020. Despite multiple attempts to obtain the property owners compliance with the county code as it pertains to unlicensed vehicles, junk, debris and trash on the property, these violations continue and constitute a threat to the health and safety of residents of the county, requiring expeditious abatement. This resolution requests and authorizes the Grays Harbor County Prosecuting Attorney to prosecute legal action to abate the public nuisances and enjoin further Grays Harbor County Code violations relating to real property located at 6312 Central Park Drive in unincorporated Grays Harbor County, Washington.

2. Surplus Ricoh Aficio CL 3000 Laser Printer and Transfer to Central Services: A motion was made, seconded and passed to approve a request to surplus a Ricoh Aficio CL 3000 Laser Printer in the Commissioner's office, inventory item 096, and transfer to Central Services. The repair of this printer exceeds the value. The original purchase was in 2004 at approximately \$800.

DEPARTMENTS

AUDITOR

1. **Request Approval, May Expenditures:** A motion was made, seconded and passed to approve expenditures for May 2007 as follows: Claims \$3,906,364.45 Salary \$2,208,803.84 for a total of \$6,169,168.29.

DISTRICT COURT

1. **Request Approval, Amend Contract with Department of Corrections:** A motion was made, seconded and passed to approve a Department of Corrections Agreement No. COCO5237 Amendment No. 5. The contract between the District Court Probation Services and the Department of Corrections will expire on June 30, 2007. This amendment will extend that contract, under the original terms, until June 30, 2008.

FORESTRY

1. **Request Approval, Award Timber Sale Contracts:** A motion was made, seconded and passed to award the Grays Harbor County Timber sales held June 5, 2007 to the high bidder as indicated:

<u>Sale</u>	<u>Successful Bidder</u>	<u>Estimated Value</u>
Donkey Creek No. 1	Sierra Pacific Industries, Inc.	\$ 959,986.18
E-Line No. 1	Sierra Pacific Industries, Inc.	\$ 777,742.78
Lytle Creek No. 8	Sierra Pacific Industries, Inc.	<u>\$1,967,575.09</u>
	Total:	\$3,705,304.05

The Department of Forestry recommended that these sales be awarded to the high bidder as indicated and that the sale contracts be approved.

MANAGEMENT SERVICES

1. **Request Approval, Resolution – Salary Amendment:** A motion was made, seconded and passed to approve **Resolution No. 2007-60 – Amending Resolution No. 2007-04 and Fixing Compensation of Employees From & After June 1, 2007.** This salary resolution amendment reflects a reclassification of the Administrative Assistant/Clerk of the Board and adding the Public Disclosure Officer duties for the County effective June 1, 2007.

2. **Request Approval, Resolution – Budget Transfer, Trial Court Improvement:** A motion was made, seconded and passed to approve **Resolution No. 2007-61 – Transferring Items in the Grays Harbor County Trial Court Improvement Fund**

#104-000-000. This resolution authorizes a budget transfer for \$9,000 in the Trial Court Improvement Fund due to the renewal of the County contract with the Mediation and Settlement Center for Grays Harbor and Pacific Counties and the monthly required payment of \$1,500 starting in July for mandatory mediation of small claim cases in Grays Harbor County District Court. Funds are available in the Trial Court Improvement ending fund balance to allow the transfer.

3. Request Approval, Budget Transfer, ORV Park: A motion was made, seconded and passed to approve **Resolution No. 2007-62 – Transferring Items in the Grays Harbor County Miscellaneous Fund ORV Park Fund #118-000-000.** This resolution permits a budget transfer for \$28,000 be made in the ORV Park Fund. \$12,650 in salaries and benefits is requested to add a part time maintenance employee during the summer months. An additional \$5,000 in professional services is requested to contract with organizations for litter pick-up during the World Off Road Championship Series in August. An additional \$10,350 is needed in repairs and maintenance to add an additional track at the Park. \$28,000 is available from the ending fund balance to cover this transfer.

4. Request Approval, ORV Park Use Agreement – Rally Promotions LTD: A motion was made, seconded and passed to approve two copies of an ORV Park Use Agreement for Rally Promotions use of the park for the dates of June 17 and June 30, 2007.

5. Request Approval, Set Hearing Date – Supplemental Budget Special Projects Fund: June 25, 2007 at 2:00 p.m. is the date and time set for a public hearing to consider a supplemental budget in the Special Projects Fund for \$295,000 in additional grant funding received through the Washington State Department of Community Trade and Economic Development. Funding will be used to continue with the Coastal Erosion project. \$170,000 is for the period ending June 30th and \$125,000 is for the next state fiscal year.

The Clerk of the Board announced the following item received after the agenda was prepared:

6. Request Approval, Resolution – Authorizing Application for IAC Grant Straddleline ORV Park: A motion was made, seconded and passed to approve **Resolution No. 2007-63 – National Recreational Trails Program Authorizing Resolution.** This resolution authorizes application for an IAC grant in the amount of \$28,726 for upgrades to the ORV Park campsites.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Amend Contract with State Dept. of Social and Health Services – Medicaid Fund Mental Health: A motion was made, seconded and passed to approve an amendment to the County's contract with the State Department of Social and Health Services (DSHS) for Medicaid funded mental health services. The amendment extends the current contract through September 30, 2007. The Medicaid capitated payment rates have been increased and there are several new reporting requirements added.

2. Request Approval, Amend Contracts with Department of Social and Health Services – State Funded Mental Health:

a. Extends Contract through September 30, 2007 and Adds Commensurate Funding: A motion was made, seconded and passed to approve an amendment to the County's contract with the State Department of Social and Health Services for state-funded mental health services. The amendment extends the current contract through September 30, 2007 and adds commensurate funding. Additionally, the Department is the recipient of a one-time payment of state funds in the amount of \$238,000 to compensate for a shortfall in this current year's funding per legislative proviso. The amendment also includes newly legislated requirements.

b. Identifies the Daily Bed Allocation for Western State Hospital through September 30, 2007: A motion was made, seconded and passed to approve an amendment to the County's contract with the State Department of Social and Health Services for state-funded mental health services. The amendment identifies the County's daily bed allocation for Western State Hospital as 10 through September 30, 2007. Currently, there are 5 consumers from Grays Harbor at Western. It should pose no problem to keep usage to fewer than 10.

3. Request Approval, Grant Application – DCTED – Community Mobilization Funding: A motion was made, seconded and passed to approve documents to be included in the County's application to the State Department of Community Trade and Economic Development (DCTED) for Community Mobilization funding for the 2007-2009 biennium. DCTED requires a Memorandum of Understanding (MOU) between the Board of Commissioners and the Human Services Advisory Board. This MOU defines the role of the Advisory Board in planning and reviewing funded activities. Community Mobilization funding is targeted to strategies that assist at-risk families in raising drug-free children. In addition, \$4,000 of the funding is dedicated to methamphetamine education and prevention activities conducted in partnership with the Sheriff's Office.

4. Request Approval, Jana Cerullo as a Designated Mental Health Professional:

A motion was made, seconded and passed to approve a letter for Jana Cerullo for recognition as a Designated Mental Health Professional. Ms. Cerullo's application meets the requirement of RCW 71.05.

PUBLIC SERVICES

1. Request Approval, Corrected Rural Arterial Program Project Agreements for Wynoochee-Wishkah Road 13 Corners Reconstruction and Wishkah Road Curve Realignment:

A motion was made, seconded and passed to approve a correction to the Rural Arterial Program Project Agreements for the Wynoochee-Wishkah Road 13 Corners Reconstruction and the Wishkah Road Curve Realignment. These two road construction projects had been previously executed by the Board on May 7, 2007.

TREASURER

1. Request Approval, Negotiated Sale of Tax Title Property: A motion was made, seconded and passed to approve **Resolution No. 2007-64 – Declaration of Tax Title Surplus Property Order of Sale**. This resolution pertains to real property and was acquired through the 1939 foreclosure of tax lien and is currently held as tax title property being more particularly described as follows: parcel #775500600601. Satsop Maris 1st North 16 feet of Lot 6, Block 6, Undivided $\frac{3}{4}$ Interest; situate in the County of Grays Harbor, State of Washington. Grays Harbor County has received a request from Ms. Marie L. Cheatham for the purchase of the parcel. The Cheatham's currently own the remaining $\frac{1}{4}$ undivided interest as well as being an adjacent landowner. According to RCW 36.35.150, "The County legislative authority may dispose of tax foreclosed property by private negotiation, without a call for bids, for not less than the principal amount of unpaid taxes in any of the following cases...(2) when the County legislative authority determines that it is not practical to build on the property due to the physical characteristics of the property or legal restrictions on construction activities on the property...." This resolution authorizes the Treasurer to sell the described tax title property, without the reservation of mineral rights, and without a call for public bid, for the full purchase price of not less than the sum of six hundred sixty and no/100 dollars (\$660.00). The purchaser will incur the responsibility of deed preparation fee (\$5.00), excise fee (\$10.00) and recording costs (\$32.00).

ANNOUNCEMENTS

None

CORRESPONDENCE

The Clerk of the Board announced the following correspondence:

1. A Claim (#C-533-07) for Damages against Grays Harbor County was received from Mark Cox, Olympia, Washington. The claim was referred to the Claims Review Committee.

PUBLIC COMMENT

Chairman Carter asked for public comment. He announced that comments and statements only would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Edward Perrotti, Aberdeen, Washington reported that he provided Commissioner Carter with a copy of the US Senate Bill S 1419. Mr. Perrotti made comment regarding this issue.

Ron Armstrong, Hoquiam, Washington commented regarding County policies and procedures.

There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, June 11, 2007, starting at 9:00 a.m. These staff meetings are advertised as public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Forestry Department, Maryann Welch, Department of Public Health and Social Services, Jim Baker, Senior Deputy Prosecuting Attorney and Paul Easter, Department of Public Services.

The Board approved the following:

RESOLUTIONS

- No. 2007-59 A Resolution Requesting the Prosecuting Attorney to
Commence Legal Action to Abate County Code Violations
Constituting a Public Nuisance on Real Property Situated at
6312 Central Park Drive**

- No. 2007-60** **Amending Resolution No. 2007-04 and Fixing Compensation of Employees From & After June 1, 2007**
- No. 2007-61** **Transferring Items in the Grays Harbor County Trial Court Improvement Fund #104-000-000**
- No. 2007-62** **Transferring Items in the Grays Harbor County Miscellaneous Fund ORV Park Fund #118-000-000**
- No. 2007-63** **National Recreational Trails Program Authorizing Resolution**
- No. 2007-64** **Declaration of Tax Title Surplus Property Order of Sale.**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:30 p.m. to Monday, June 18, 2007 at 2:00 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2007

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board