

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 14, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 14, 2007, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney was present. Also in attendance was Donna Caton, Clerk of the Board.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

MINUTES

May 7, 2007: A motion was made, seconded and passed to approve the minutes of the regular meeting of May 7, 2007.

BIDS

1. **One or More Knuckle Crane(s):** There was a bid opening for the delivery of one (1) or more Knuckle Cranes. Bid specifications were available at Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this advertisement for bids appeared in the *Montesano Vidette* on April 26 and May 3, 2007. The Clerk of the Board opened and read the following bid with bid bond attached:

Freedom Truck Center, Inc., Spokane, Washington	\$18,231.77
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The bid was referred to the Department of Public Services for review and recommendation.

HEARINGS

1. **Long Plat Subdivision Permit – applicant, Burnham Builders, LLC:** There was a public hearing to consider an application submitted by Burnham Builders, LLC for a Long Plat Subdivision permit pursuant to Grays Harbor County Code Title 16.20, to subdivide 9.09-acres of land into 6 lots ranging between 1.438-acres and 1.533-acres. The project is proposed on the property having Assessor's parcel #201233230050, within the Northwest Quarter of Section 33, Township 20 N., Range 12 WWM, on SR 109 south of Pacific Beach, Grays Harbor County, Washington. Notice of the hearing was advertised in the *Montesano Vidette* on May 3 and 10, 2007. Chairman Carter asked for a staff report. Jane Hewitt, County Planning Department, reported that the Board and the

applicant received a packet containing the following materials. Ms. Hewitt requested the materials be entered into the record without reading.

1. Record of Action containing findings of fact, conclusions, staff recommendations and Planning Commission decision.
2. Application and preliminary plat.
3. State Environmental Policy Act (SEPA) Mitigated Determination of Non-Significance and Environmental Checklist.
4. Notice of public hearing and mailing list.
5. Personalized notice of application and public hearing to owners of subject property.
6. Written comment received to-date.

Ms. Hewitt reported that based upon the conditions of approval and conclusions staff recommended approval of Preliminary Long Subdivision, Case #2006-2430, as conditioned. Grays Harbor County Planning Commission voted unanimously to approve Case #2006-2430 as conditioned.

Chairman Carter asked for public comment. Mike Daniels reported that he is with Pacific International Engineering, 501 Columbia Street NW, Olympia, Washington and represents Burnham Builders, LLC. Mr. Daniels reported that they presented the case to the Planning Commission and have reviewed all of the conditions and are in agreement with County staff recommendations. Mr. Daniels requested that the County Commissioners approve the Long Plat Subdivision permit as presented. There was no additional public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Long-subdivision, Case #2006-2430 as conditioned.

2. Long Plat Subdivision Permit – applicant, PTH Investments, LLC: There was a public hearing to consider an application for a Long Plat Subdivision permit pursuant to Grays Harbor County Code Title 16.20 to subdivide 5.5-acres of land into 8 lots ranging between 20,000-square feet and 40,000-square feet in size. The project is proposed on the property having Assessor's parcel #170811230100 and 170811230110, within the Northwest Quarter of Section 11, Township 17N., Range 8 WWM, Grays Harbor County, Washington. Notice of the hearing was advertised in the *Montesano*

Vidette on May 3 and 10, 2007. Chairman Carter asked for a staff report. Jane Hewitt, County Planning Department, reported that the request is for preliminary approval of an 8-lot long plat subdivision, Case #2007-0101. Ms. Hewitt reported that the applicant and the Board of County Commissioners received a packet containing the following materials. Ms. Hewitt requested the materials be entered into the record without reading.

1. Record of Action containing findings of fact, conclusions, staff recommendations and Planning Commission decision.
2. Application and preliminary plat.
3. State Environmental Policy Act (SEPA) Mitigated Determination of Non-Significance and Environmental Checklist.
4. Notice of public hearing and mailing list.
5. Personalized notice of application and public hearing to owners of subject property.
6. Written comment received to-date.

Ms. Hewitt reported that based upon the conditions of approval and conclusions staff recommended approval of Preliminary Long Subdivision, Case #2007-0101, as conditioned. Grays Harbor County Planning Commission voted unanimously to approve Case #2007-0101 as conditioned. Chairman Carter asked for public comment. Bill Fisher, Managing Member of PTH Investments commented on the permit application. Mr. Fisher reported that the conditions of approval have been reviewed and there is one condition that he would like to meet with staff to resolve. The issue pertains to Section 16.20.260 – Required Off-Site Improvements. Mr. Fisher made comments regarding the requirements of Grays Harbor County Code Section 16.20.260 and the impact to his project. He reported that he has been unable to meet with staff and requested that a decision be continued to June 4, 2007. Charles Klinger, 35 Clemons Road, Montesano, Washington made comment regarding the project and the impact on his driveway and the road. Brian Shea, Planning and Building Division director, commented that the information provided by Mr. Klinger will be incorporated into the drainage system design. There was no additional public comment and the hearing was closed.

Action: A motion was made, seconded and passed to postpone a decision to June 4, 2007 to allow time for Mr. Fisher to meet with staff.

3. Supplemental Budget – General Fund Health & Social Services: There was a public hearing to consider a Supplemental Budget in the General Fund Health and Social Services #001-000-029 in the amount of \$32,006. Notice of this public hearing was advertised in the *Montesano Vidette* on May 3rd and 10th, 2007. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget hearing in the General Fund Health and Social Services Department for \$32,006 is due to funding received through a Mental Health Medicaid grant. Funds will be used in salaries and benefits to add a Social Services Program Specialist II position. Chairman Carter asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2007-53 – Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund Health & Social Services Department #001-000-029.

PRESENTATIONS

1. Barb Smith, Tourism report: Barb Smith with Grays Harbor County tourism in Elma, Washington presented a report on a recent trip she made to Los Angeles, California to attend the L.A. Film Expo and Media Blitz and meet with the media. Ms. Smith reported that Grays Harbor tourism and Economic Development Council (EDC) partner to promote tourism in Grays Harbor. Michael Tracey with EDC attended the event as a partnership. Ms. Smith shared results of the appointments with media and what may happen as a result of those visits. Ms. Smith read a proposed proclamation for National Tourism Week and shared statistics about why tourism is important. A motion was made, seconded and passed to approve a proclamation proclaiming the week of May 12 through May 30, 2007 as National Tourism Week.

PROCLAMATION

1. WSU Master Gardener Volunteer Week: A motion was made, seconded and passed to approve a proclamation proclaiming the week of May 14 through 20, 2007 as Washington State University Master Gardener Volunteer Week in Grays Harbor County and urging all citizens to join in this observance. Don Tapio with WSU Grays Harbor County Extension reported on the 2007 Farm Fresh Guide for Grays Harbor County and provided copies of the guide. Mr. Tapio recognized the group of local Master Gardener volunteers and introduced the president of the Grays Harbor/Pacific Counties Master Gardener Foundation. The Board of County Commissioners were presented with posters of the Home and Garden Show Event scheduled for May 19th and 20th, 2007.

COMMISSIONERS

1. **Appointment to Fair Board – Teresa Olson:** A motion was made, seconded and passed to appoint Teresa Olson to serve on the Grays Harbor County Fair Board to fill an unexpired term through December of 2009, representing Commissioner District 3.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, IAC Amendment No. 3 – Straddleline M & O:** A motion was made, seconded and passed to approve two copies of Amendment No. 3 for the Maintenance and Operations of the Straddleline grant. This amendment increases the grant amount by \$25,110.22 bringing the total grant to \$350,000.

The Clerk of the Board announced the following item received after the agenda was prepared:

2. **Request Approval, ORV Park Use Agreement – Pacific Rally Group – May 18, 19:** A motion was made, seconded and passed to approve two copies of an ORV Park Use Agreement for the Pacific Rally Group for use of the park on the dates of May 18th and 19th, 2007. It is understood that they will operate scheduled events providing Grays Harbor County with insurance and 50% of the gate fees.

PUBLIC SERVICES

1. **Request Approval, Bid opening date of June 11, 2007 for purchase of a portable spectrum analyzer:** June 11th, 2007 at 2:00 p.m. is the date and time set for a bid opening to purchase a portable spectrum analyzer. This was approved for purchase in the 2007 Budget.

2. **Request Approval, Bid opening date of June 11, 2007 for purchase of a 15KW backup generator for Beacon Hill radio site:** June 11th, 2007 at 2:00 p.m. is the date and time set for a bid opening to purchase a 15KW backup generator for the Beacon Hill radio site. This generator will be purchased using homeland security grant funding.

3. **Request Approval, Purchase a receiver voter comparator and low power repeater for radio system improvements:** A motion was made, seconded and passed to approve the request to purchase a receiver voter comparator and low power repeater for radio system improvements. These items were authorized expenditures from the ER&R 2007 Budget.

4. Request Approval, Chehalis Basin Watershed Plat Phase 4 Implementation Grant Amendment No. 5 -- DOE: A motion was made, seconded and passed to approve the Chehalis Basin Watershed Plan Phase 4 Implementation Grant – Amendment #5 between the Department of Ecology and Grays Harbor County. This amendment changes the effective date of the agreement and increases the grant amount. This amendment provides funding for administrative support to the Chehalis Basin Partnership as they continue to implement the watershed plan. The County on behalf of the Chehalis Basin Partnership will administer the grant from the Department of Ecology and it will cover the expenses incurred by the County.

5. Request Approval, Bid opening date of June 11, 2007 for North River Emergency Repair Project: June 11th, 2007 at 2:00 p.m. is the date and time set for a bid opening for the North River Road Emergency Repair Project E-961300-64. This project has federal aid emergency participation. Federal money has paid for \$200,000 to date with another \$260,000 expected under this contract. The County share is expected to be \$50,000.

6. Request Approval, Contract Documents – 2007 Pavement Striping: A motion was made, seconded and passed to execute the contract documents for the 2007 Pavement Striping – S-02080-00. This contract was awarded to the low bidder, Stripe Rite, Inc., of Auburn, Washington.

7. Request Approval, Set hearing date – Open Space application – Donald & Enola Stedman, Parcel in Plat of Ocosta: June 4, 2007 at 2:00 p.m. is the date and time set for a public hearing to consider an Open Space Application for Donald and Enola Stedman for Parcel #791500100000, 791500900000, 791501300100, 791501300600, 791502900000.

8. Request Approval, Announcement – Sean & Patricia Gow withdrew their application for road standards variance, Case No. 2007-1090 and will no longer be part of the agenda for May 21, 2007: Sean and Patricia Gow have withdrawn their application for road standards variance, Case #2007-1090. Case 2007-1090 will no longer be part of the agenda at the public hearing scheduled for May 21, 2007.

ANNOUNCEMENTS

None

CORRESPONDENCE

The Clerk of the Board announced the following correspondence:

1. A request was received from the Quinault Cancer Fund to hold the 18th Annual Cancer Fund Bike Ride on June 30, 2007. The ride will leave the Quinault School going onto North Shore, South Shore and back to the school. A motion was made, seconded and passed to approve the request subject to review and recommendation by Departments of Public Services, Sheriff, Risk Management and Insurance.
2. A projection of income from state forest lands was received from Doug Sutherland, Commissioner of Public Lands, Department of Natural Resources.

PUBLIC COMMENT:

Chairman Carter asked for public comment. He announced that comments and statements would be accepted and limited to five minutes. Questions should be submitted in writing.

Stan Blunt, Aberdeen, Washington, commented on harvest of salal on county-owned property.

Jim Borden, Elma, Washington, proposed that all County offices, with the exception of the Commissioners, be non-partisan.

There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, May 14, 2007, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Nancy Ness, Weed Department, Jim Baker, Prosecutor's office, Vern Spatz, County Auditor and Kevin Varness, Brian Shea, Jane Hewitt and Lee Napier, Department of Public Services.

The Board approved the following:

RESOLUTIONS

**No. 2007-53 Authorizing a Supplemental Extension in the Budget of the
Grays Harbor County General Fund Health & Social Services
Department #001-000-029.**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 3:11 p.m. to Monday, May 21, 2007 at 2:00 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2007

ALBERT A. CARTER, Chairman
Commissioner, District 3

BOB BEERBOWER, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna Caton
Clerk of the Board