

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 16, 2007

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 16, 2007, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Jim Baker, Senior Deputy Prosecuting Attorney was present. Also in attendance was Donna Caton, Clerk of the Board.

#### CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

#### MINUTES

April 2, 2007 and April 9, 2007: A motion was made, seconded and passed to approve the minutes of April 2, 2007. A motion was made, seconded and passed to approve the minutes of April 9, 2007.

#### BIDS

None

#### PRESENTATIONS

1. Mayor Vickie Raines, City of Cosmopolis: Vickie Raines, Mayor for the City of Cosmopolis, thanked the Board of County Commissioners for their support in the amount of \$4000 for the City of Cosmopolis summer recreation program. Mayor expressed gratitude to Commissioner Wilson for the representation he has provided the City of Cosmopolis.

#### HEARINGS

None

#### COMMISSIONERS

1. Request to Waive Fee for Open Space Application – Chehalis River Basin Land Trust: A motion was made, seconded and passed to approve a request from the Chehalis River Basin Land Trust to waive the fees associated with moving their 20-acre parcel on Porter Creek from its current designation into an Open Space—Open Space designation. The Chehalis River Basin Land Trust reported that this request is being

made because as a small land trust their financial resources are quite limited. Communication errors in 2006 resulted in a delay of the proper process for this potential change in designation.

**2. Resolution – Decision on Appeal by Aloha Lumber Corporation of the Planning Commission’s Denial of Rezone:** A motion was made, seconded and passed to approve **Resolution No. 2007-40 – A Resolution of the Grays Harbor County Board of Commissioners Denying Appeal No. 2007-0602 of Grays Harbor County Planning Commission Rezone Application No. 2006-2414.** For the record Commissioner Wilson stated that he has reviewed the Planning Commission minutes and the minutes from the April 9<sup>th</sup> Board of County Commissioner meeting and is familiar with the process. Commissioner Wilson stated that he supports the Planning Commission decision to deny the rezone request.

**3. MOU – Behavioral Health Resources, Operating Western Counties 2-1-1 Information and Referral Center:** A motion was made, seconded and passed to approve a Memorandum of Understanding between Behavioral Health Resources, Operating the Western Counties 2-1-1 Information and Referral Center and Grays Harbor County Emergency Management. The purpose of this Memorandum of Understanding (MOU) is to create a shared understanding of roles and to clarify the appropriate referral processes and principles that should be implemented by Behavioral Health Resources, which is the designated operator of the Western Counties 2-1-1 (referred to as WC 2-1-1 or the 211 Call Center) information and referral telephone service, and Grays Harbor County Emergency Management (GHCEM). The mutual goal is to assure that residents of Grays Harbor County, Washington have their immediate public health and safety needs met, and also receive vital information about transportation, food, shelter, health care, or any other relevant and appropriate social service.

## **DEPARTMENTS**

### **FAIR**

**1. Request Approval, Authorize Director to Sign Entertainment Contract with Deni Hermann Events & Entertainment:** A motion was made, seconded and passed to authorize the Grays Harbor County Fair Entertainment Committee to sign an entertainment contract with Deni Hermann Events and Entertainment for Jamie’s Rock ‘n Roll Legends featuring Tina Turner, Rod Stewart, and Dolly Parton. Authorization was also granted to sign an entertainment contract with Buddy Lee Attractions, Inc. for Gary Nichols.

**FORESTRY**

1. **Request Approval, Timber Sale Contracts:** Following are the results of the Grays Harbor County Timber sales held March 29, 2007:

<u>Sale</u>	<u>Successful Bidder</u>	<u>High Bid</u>	<u>Estimated Value</u>
Hatchery Creek No. 2	Quinault Logging Corp.	\$461.50/MBF	\$930,168.00
Powell Road No. 1	Sierra Pacific Industries	\$428.50/MBF	\$644,452.00
Milepost 107 No. 2	Sierra Pacific Industries	\$320.71/MBF	<u>\$279,708.00</u>
		Total	\$1,854,328.00

The Department of Forestry recommended that the sales be awarded to the high bidders as indicated. A motion was made, seconded and passed to award the timbers sales as recommended and sign the contracts for these sales.

**JUVENILE COURT SERVICES**

1. **Request Approval, Federal Grant Application – Deinstitutionalization of Status Offenders:** A motion was made, seconded and passed to approve the Deinstitutionalization of Status Offenders Federal Grant Application. The Grays Harbor County Juvenile Court proposal, *FFT-ARY Status Offenders* was selected by the Governor’s Juvenile Justice Advisory Committee (GJJAC) last year and awarded the Federal JJDP Act Title II Formula Grants Program, Deinstitutionalization of Status Offenders (DSO) focus area. This application is for continuation of the project for a second year. The contract period will begin July 1, 2007 through June 30, 2008. The amount requested in the grant application, \$64,200 would provide Functional Family Therapy (FFT) services to some of the Becca At-Risk Youth (ARY) as well as independent evaluation services, a requirement of the grant. Selected projects may be continued for an additional third year. William Trivison, Administrator for Grays Harbor County Juvenile Court recommended approval of this contract.

**MANAGEMENT SERVICES**

1. **Request Approval, One Time Only Tourism Service Contract – North Beach Business Association:** A motion was made, seconded and passed to approve two copies of a One Time Only Tourism Service Contract between Grays Harbor County and the

North Beach Business Association. The Tourism Board has reviewed and approved \$300.00 for help in funding the visitors information kiosk in Pacific Beach.

2. **Request Approval, ORV Park Use Agreement – Mudslingers 4 x 4:** A motion was made, seconded and passed to approve two copies of an ORV Park Use Agreement for the Mudslingers 4 x 4 for the dates of April 21<sup>st</sup> and 22<sup>nd</sup>, July 29<sup>th</sup> and September 30, 2007. They have provided their Certificate of Insurance for this event.

3. **Request Approval, Set Hearing Date – Emergency Budget in General Fund Sheriff's Department:** April 30, 2007 at 2:00 p.m. is the date and time set for a public hearing to consider an Emergency Budget in the General Fund Sheriff's Department for \$97,643 to fund the Criminal Division salary increases. The Sheriff has realized a savings of \$34,536 from vacancies in positions through April, 2007, creating a total salary increase in the department of \$122,279 inclusive of 15% benefits. The vacant county positions savings in the Jail division has been utilized for overtime within the department. There were five Corrections Officers, 3 Deputy Sheriff's, the Animal Control Officer and a Support Specialist position vacant. The vacancies have created an additional cost of \$9,900 for testing supplies which cost \$825 each. The budget increase request is for \$76,298 in salaries, \$11,445 in benefits and \$9,900 in testing supplies totaling \$97,643.

4. **Request Approval, Set Hearing Date – Supplemental Budget in General Fund Extension Office:** April 30, 2007 at 2:00 p.m. is the date and set for a Supplemental Budget hearing in the General Fund Extension Office for \$24,653 due to funding received from a US Forest Service Title III grant. Funding will be used for a WSU Day Camp for East Grays Harbor County children who have limited opportunities for recreation and learning during the summer months.

#### **PUBLIC HEALTH AND SOCIAL SERVICES**

1. **Request Approval, Amend Contract with Clark County:** A motion was made, seconded and passed to approve an amendment to the County's contract with Clark County. Clark County has been managing the development and implementation of the mental health data system since 2002. The system is shared by six RSNs. The amendment calls for the Department to pay \$34,587 in 2007 and 2008 as their share of the work to further implement the data system.

#### **PUBLIC SERVICES**

1. **Request Approval, Award Bid for Truck Cab & Chassis:** A motion was made, seconded and passed to accept the bid of \$66,223.19 each, for the purchase of two (2), Kenworth T300, cab and chassis submitted by Kenworth Northwest Inc. Total price is \$132,446.39.

2. **Request Approval, Set Bid Date for a Knuckle Crane:** May 14, 2007 at 2:00 p.m. is the date and time set for a bid opening for a Knuckle Crane.

3. **Request Approval, Emergency Support Function 13 – Public Safety & Security Plan:** A motion was made, seconded and passed to approve an Emergency Support Function 13 – Public Safety and Security Plan. This plan is a part of the County's Comprehensive Emergency Management Plan (CEMP). It was developed and reviewed by jurisdictions and agencies within the County including but not limited to the Sheriff's Office and municipal police departments. It will be reviewed and updated as needed on a regular basis. After approval the plan will be posted to the Emergency Management website and a copy will be maintained by the Washington State Emergency Management Division.

4. **Request Approval, Award Bid on One or More Medium Size SUV:** A motion was made, seconded and passed to award the bid of \$30,018.13 for one (1) medium size Sport Utility Vehicle, 2007 model year submitted by Five Star Ford Lincoln Mercury.

5. **Request Approval, Grant Application – Department of Ecology (Litter Cleanup):** A motion was made, seconded passed to approve a grant agreement with the Department of Ecology for Litter Cleanup. The grant agreement will provide up to \$94,084.00 for the 2007-2009 biennium. The funds will provide for supervision and other operational costs of the Jail Litter Crew and \$15,000 towards purchase of the crane for the new litter dump truck.

6. **Request Approval, Set Bid Date for 2007/2008 County Beach Approach Sand Removal Project:** A motion was made, seconded and passed to set April 30, 2007 at 2:00 p.m. as the date and time for a bid opening for the 2007/2008 County Beach Approach Sand Removal Project. A listing and a map of the roads was provided.

7. **Request Approval, Set Bid Date – East Aberdeen Sewer:** A motion was made, seconded and passed to set May 21, 2007 at 2:00 p.m. as the date and time for a bid opening for the East Aberdeen Sewer Project. This project will connect the 5" sewer line from Junction City to the city of Aberdeen sewer. The project is located adjacent to the Log Pavilion and involves installing a pipeline under the State Highway and railroad

tracks. This is the next phase in completing the service to the Aberdeen Sanitary Landfill.

**8. Request Approval, Award Bid – 2007 Pavement Striping Contract:** A Bid Recap for the 2007 Pavement Striping Contract was provided. The low bid of \$284,900.00 is 7.9% over the Engineer's Estimate of \$264,000.00. The Department recommended this contract be awarded to the low bidder, Stripe Rite, Inc. A motion was made, seconded and passed to award the 2007 Pavement Striping Contract to Stripe Rite, Inc. as described.

**9. Request Approval, Award Bid – County Wide Curve Improvements Hot Mix Paving Project:** A Bid Recap for the County Wide Curve Improvements Hot Mix Paving Project STPH-00S(179), TA-3015, C-97250-13 was provided. The low bid of \$660,022.50 was submitted by Lakeside Industries of Aberdeen, Washington. This bid is 9.91% below the Engineer's Estimate. The Department recommended this contract be awarded to Lakeside Industries of Aberdeen, Washington. A motion was made, seconded and passed to award the County Wide Curve Improvements Hot Mix Paving Project to Lake Industries as described.

**10. Request Approval, Set Hearing Date – Preliminary Approval of 6-Lot Long Plat Subdivision Permit – Burnham Builders, LLC:** A motion was made, seconded and passed to set May 7, 2007 at 2:00 p.m. as the date and time for a public hearing to consider an application from Burnham Builders, LLC for preliminary approval of a long plat subdivision permit pursuant to Grays Harbor County Code Chapters 16.20, for a 6-lot long plat subdivision permit pursuant to Grays Harbor County Code Chapters 16.20, to subdivide 9.09-acres of land into 6 lots ranging between 1.438-acres and 1.533-acres. The project is located on property south of Pacific Beach, in Grays Harbor County, Washington.

**11. Request Approval, Set Hearing Date – Preliminary Approval of 8-Lot Long Plat Subdivision Permit – PTH Investments, LLC:** A motion was made, seconded and passed to set May 7, 2007 at 2:00 p.m. as the date and time for a public hearing to consider an application from PTH Investments, LLC for preliminary approval of a long plat subdivision permit pursuant to Grays Harbor County Code Chapters 16.20, to subdivide approximately 5.5-acres of land into 8 lots ranging between 20,000-square feet and 40,000-square feet in size.

**12. Request Approval, Amend Bid Date for 2007 Culvert Supply Contract:** A motion was made, seconded and passed to amend the bid date of April 16, 2007 for the 2007 Culvert Supply Contract. The bid opening date will be April 23, 2007 at 2:00 p.m.

**ANNOUNCEMENTS**

None

**CORRESPONDENCE**

1. Grays Harbor County Coroner's Monthly Summary Reports were received for January, February and March 2007. The reports were placed on file

**PUBLIC COMMENT:**

Chairman Carter asked for public comment. He announced that comments and statements only would be accepted and would be limited to five minutes. Questions should be submitted in writing.

Public comment was received from Ron Armstrong, Hoquiam. Mr. Armstrong discussed County requirements for private roads and approaches. He asked what the process would be for review of the requirements.

There was no additional public comment.

Chairman Carter announced that the Board would recess to Executive Session to discuss pending litigation. No action would be taken and no decisions would be made. The Board recessed at 2:30 p.m. The Board reconvened at 2:54 p.m. No action was taken and no decisions were made.

**STAFF MEETINGS**

The Board held staff meetings on Monday, April 16, 2007, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Vern Spatz, County Auditor and Julie Murphy, Elections Department, Bill Trivison, Administrator for Juvenile Court Services, Maryann Welch, Public Health and Social Services Director and Paul Easter and Kevin Varness of the Department of Public Services.

The Board approved the following:

**RESOLUTIONS**

**No. 2007-40 A Resolution of the Grays Harbor County Board of Commissioners Denying Appeal No. 2007-0602 of Grays Harbor County Planning Commission Rezone Application No. 2006-2414.**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

**Amendment to the County's Contract with Clark County**

The meeting adjourned at 2:55 p.m. to Monday, April 23, 2007 at 2:00 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2007

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ALBERT A. CARTER, Chairman  
Commissioner, District 3

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BOB BEERBOWER, Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

ATTEST:

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Donna Caton  
Clerk of the Board