

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 21, 2006

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 21, 2006, at 2:00 p.m. Commissioners Bob Beerbower, Mike Wilson and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance.

MINUTES

August 14, 2006: The minutes of the Commissioners' Meeting of August 14, 2006 were approved as presented.

BIDS

None

HEARINGS

1. **Supplemental Appropriation – Cumulative Reserve Fund:** There was a public hearing to consider a Supplemental Appropriation as follows: Cumulative Reserve Fund #307-000-000 in the amount of \$345,000. Notice of this hearing was advertised in the *Montesano Vidette* on August 10 and 17, 2006. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget hearing in the Miscellaneous Fund Cumulative Reserve Fund is for \$345,000. Funds received from the investment interest and courthouse litigation insurance recovery will be used for payment of the courthouse bonds.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2006-81 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Miscellaneous Fund Cumulative Reserve For Construction #307-000-000.

2. Supplemental Appropriation – General Fund Extension Office: There was a public hearing to consider a Supplemental Appropriation as follows: General Fund Extension Office #001-000-022 in the amount of \$6,866. Notice of this hearing was advertised in the *Montesano Vidette* on August 10 and 17, 2006. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget hearing in the General Fund Extension Office for \$6,866 is due to Amendment No. 2 to the US Forest Service Quinault Weed grant. Funds will be used for salaries and benefits to continue with the weed program.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

Action: A motion was made, seconded and passed to approve Resolution No. 2006-82 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.

PRESENTATION

None

COMMISSIONERS

None

DEPARTMENTS

FORESTRY

1. Request Approval, Award Contract, Authorize Chairman to sign – 2006 Pre-commercial Thinning: The Department of Forestry recommended that the Precommercial Thinning Contract be awarded to Ramon Covonel Reforestation, Inc. at \$79.00 per acre for a total contract value of \$19,197.00. A motion was made, seconded and passed to award the bid and to approve Forestry Contract PCT2006 as described.

MANAGEMENT SERVICES

1. Request Approval, Amendment #1 to contract with Department of Fish and Wildlife – Lead Entity Grant: A motion was made, seconded and passed to approve two copies of an amendment to the Department of Fish & Wildlife Lead Entity Grant. \$12,000 in additional funding has been awarded for the ongoing costs of the lead entity

program to maintain sufficient administration, facilitation and coordination capacity to support the ongoing goals and objectives.

2. Request Approval, Resolution – Budget Transfer in the Forestry Fund: A motion was made, seconded and passed to approve **Resolution No. 2006-83 – Transferring Items In The Grays Harbor County Miscellaneous Fund Forestry Department #403-000-000.** This resolution authorizes a budget transfer for \$359,800 in the Forestry Department due to some unanticipated road and bridge projects that were not budgeted for 2006. Funds will be used in office and operating supplies and professional services.

3. Request Approval, Agreements with Washington State Military Department for Enhanced 9-1-1 Wireless: A motion was made, seconded and passed to approve two copies of the Washington State Military Department Enhanced 911 Wireless Agreement for Grays Harbor County. The E-911 Wireless Grant in the amount of \$18,000 will provide salaries for expenses necessary to answer 911 calls originating in Grays Harbor County. The contract is an amendment for the fiscal year July 1, 2005 to August 31, 2006.

4. Request Approval, Set Hearing Date for a Supplemental Budget in the General Fund Extension Office: September 11, 2006 at 2:00 p.m. is the date and time set for a Supplemental Budget hearing in the General Fund Extension Office for \$3,500 due to revenue for the food handler's program but not budgeted for 2006. Funds will be used in travel and the WSU Intergovernmental Contract.

5. Request Approval, Set Hearing Date for a Supplemental Budget in the Environmental Health Fund: September 11, 2006 at 2:00 p.m. is the date and time set for a Supplemental Budget hearing for \$21,921 in the General Fund Environmental Health Department due to an amendment received from the Department of Ecology Coordinated Prevention Grant. \$21,921 in funding has been approved to increase solid waste enforcement activities.

6. Request Approval, Set Hearing Date for a Supplemental Budget in the Special Projects Fund: September 11, 2006 at 2:00 p.m. is the date and time set for a Supplemental Budget hearing for a \$67,000 amendment to the Washington State Department of Fish and Wildlife Lead Entity grant. Funding will be used on the ongoing costs of the lead entity program to maintain sufficient administration, facilitation and coordination capacity to support the ongoing goals and objectives of the lead entity organization.

7. Request Approval, Set Hearing Date for a Supplemental Budget in the District Court Fund: September 11, 2006 at 2:00 p.m. is the date and time set for a Supplemental Budget hearing for \$62,000 in the District Court Office due to an increase in caseload and delinquent accounts. Funding will be used to cover indigent defense costs due to unanticipated caseload levels.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Contracts related to Access to Baby and Child Dentistry Program (ABCD):

- a. Agreement with Washington Dental Service Foundation:** A motion was made, seconded and passed to approve an Agreement with the Washington Dental Service Foundation for \$13,950 to implement the ABCD Program in Grays Harbor and Pacific Counties for the third year.
- b. Agreement with Coastal Community Action Program:** A motion was made, seconded and passed to approve an Agreement between the County and the Coastal Community Action Program for \$48,150 to provide staffing and support for the program. Both Foundation funding and available Medicaid Match revenue billed through the Department will be used to fund CCAP's contract amount.

These two items are related to the access to Baby and Child Dentistry Program (ABCD). This program works to increase access to dental care for Medicaid-eligible children under six years old. Local dentists participating in the program have agreed to accept young Medicaid patients. These dentists benefit by receiving an enhanced Medicaid reimbursement rate and working with families that have been prepared for a relationship with a dental provider. The Department is beginning the third year of the program locally.

2. Request Approval, Amendment to the Contract with Washington State Department of Health: A motion was made, seconded and passed to approve an Amendment with the County's contract with the State Department of Health. Funding is added for July-December 2006 for the Infant Toddler Program and for WIC Breastfeeding Promotion. The addition is \$9,998 all of which is federal funding.

3. Request Approval, Service Order & Agreement with Noel Communications, Inc. A motion was made, seconded and passed to approve a Service Order and Agreement with Noel Communications, Inc. This company provides and maintains a

fiber optic T-1 communication line to the building so that the Department can access trainings and provide telehealth services. The Department has had this service since 2002 and this continues the Agreement through October 2007.

4. Request Approval, Amendment to the contract with Clark County: A motion was made, seconded and passed to approve an Amendment to the County's contract with Clark County. Clark County has been managing the development and implementation of the mental health data system since 2002. This system is shared by six RSNs. The amendment calls for the Department to pay \$17,010 in 2006 as their share of the work to implement the electronic medical record part of the data system.

PUBLIC SERVICES

1. Request Approval, Local Agency Agreement Supplement No. 2 – Boundary Road Realignment: A motion was made, seconded and passed to approve and authorize the Chairman to sign the Local Agency Agreement Supplement No. 2 raising the amount for State Construction Engineering (CE) and lowering the County C.E. of Federal Construction funds for this Hazard Elimination Project.

2. Request Approval, Surplus Equipment: A motion was made, seconded and passed to approve the request to declare the following vehicles surplus with a minimum bid price as follows:

Vehicle 139 vin # 1FTEF15N4TLB41039 – 1996 Ford F150 – min bid -- \$2000
Vehicle 163 vin # 1J4FJ28S3SL642135 – 1995 Jeep Cherokee 4x4 – min bid -- \$1800

3. Request Approval, Agreement for Professional Services with Creative Community Solutions: A motion was made, seconded and passed to approve an Emergency Management Planning Grant Agreement for Professional Services from Creative Community Solutions. The services rendered from this contact include development of 13 Emergency Support Function Plans which will become part of the Comprehensive Emergency Management Plan for the county. The funding received from the Washington State Military Department, Emergency Management Division will pay for the costs associated with the development of these plans.

4. Request Approval, Set Hearing Date for Preliminary Approval of 7-lot Long Plat Subdivision – Pacific Coast Land Dev.: A motion was made, seconded and passed to set September 11, 2006 at 2:00 p.m. as the date and time for a public hearing to consider preliminary approval of a Long Plat, Case 2006-0020. The request is for preliminary approval of a 7-lot long plat subdivision permit pursuant to Grays Harbor

County Code Chapter 16.20, to subdivide a 4.3-acre parcel of land into seven lots ranging between 20,000 square-feet and 26,357 square-feet. The property is zoned General Residential (R-2) with a minimum lot size of 10,000 square feet or the greater area required by environmental health regulations. The applicant is Pacific Coast Land Development.

5. Request Approval, Set Hearing Date for Preliminary Approval of 14-lot Long Plat Subdivision with Road Variance – Preman & Keshar Bajra: A motion was made, seconded and passed to set September 11, 2006 at 2:00 p.m. as the date and time for a public hearing to consider preliminary approval of a Long Plat, Case 2006-1137. The request is for preliminary approval of a 14-lot long plat subdivision with road variance pursuant to Grays Harbor County Code Chapters 16.20 and 16.40, to subdivide 9.5-acres of land into 14 lots ranging between 8,259 square-feet and 38,441 square-feet in size. An additional 123,706 square feet is reserved in undisturbed wetlands and associated buffers and 30,992 square-feet in open space for common septic drainfields and reserve areas. The applicant is Preman and Keshar Bajra.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

1. The Grays Harbor County Coroner's office submitted Monthly Reports including a recap of the year 2005, plus Personal Effects Reports on Case Files: #05-331, #05-289 and #05-297. Also included were the months of January and February 2006, with Personal Effects Reports: #06-039, #06-042 and #06-049. The report was placed on file.
2. A request was received from Joan Hauser-Crowe, Volunteer Services Coordinator, Washington State Parks and Recreation Commission, regarding the 35th Annual Operation Shore Patrol cleanup scheduled for September 16th and 17th. Washington State Parks and Recreation, Department of Ecology, and the Pacific Northwest 4 Wheel Drive Association have sponsored and coordinated Operation Shore Patrol. This event annually attracts volunteers participating in the pickup of litter and marine debris off North, South and Quinault beach areas. The request was for Grays Harbor County to assist in this cleanup effort by providing dump boxes and waiving dump fees. A motion was made, seconded and passed to approve the request as described.

3. A correspondence dated August 9, 2006, was received from Doug Sutherland, Commissioner of Public Lands. The Department of Natural Resources (DNR) manages about 31,318 acres of state forestlands (formerly known as forest board lands) that benefit Grays Harbor County. The correspondence shows that in the first two quarters of calendar year 2006, these lands generated \$800,000 and are projected to generate \$1.0 million in calendar year 2006. This represents an increase of \$480,000 from the 2006 projection in the April 2006 report. The correspondence was placed on file.
4. Three e-mails were received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The first e-mail was dated August 15 and the subject was: Remarks at Commissioners' Meeting. The second e-mail was dated August 16 and the subject was: Supplement to email sent on August 15, 2006. The third e-mail was dated August 21, 2006 and the subject was: Well-settled Law. The e-mail was placed on file and available to the public for review.

PUBLIC COMMENT

Chairman Beerbower asked for public comment. Ron Armstrong, 2633 US Highway 101, Hoquiam, Washington commented on the changes in the rules for a road variance and asked for a status report.

There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday August 21, 2006, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Director of Public Health and Social Services, Larry Smith, Director of Forestry, and Paul Easter and Lee Napier, Department of Public Services.

RESOLUTIONS

- No. 2006-81 Authorizing A Supplemental Extension In The Budget Of The
Grays Harbor County Miscellaneous Fund Cumulative
Reserve For Construction #307-000-000**

**No. 2006-82 Authorizing A Supplemental Extension In The Budget Of The
Grays Harbor County General Fund WSU Cooperative
Extension #001-000-022**

**No. 2006-83 Transferring Items In The Grays Harbor County
Miscellaneous Fund Forestry Department**

ORDINANCES

None

INTERLOCAL AGREEMENTS

None

The meeting adjourned at 2:26 p.m. to Monday, August 28, 2006 at 2:00 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2006

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board