

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 8, 2006

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 8, 2006, at 2:00 p.m. Commissioners Bob Beerbower, Mike Wilson and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

May 1, 2006: The minutes of the Commissioners' Meeting of May 1, 2006 were approved as presented.

BIDS

1. **One or More Used Motor Homes:** There was a bid opening for the delivery of one (1) 30 – 37 foot used motor home type RV. Bid Specifications were available from the Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Notice of the call for bids was advertised in *The Montesano Vidette* on April 20 and 27, 2006. The Clerk of the Board opened and read the following bids received with bid bond attached:

Les Smith Auto, Aberdeen, WA	\$12,570.50
Great American RV, Fife, WA	\$19,812.75
Bid #2	\$19,976.40
Bid #3	\$19,982.68
Five Star, Aberdeen, WA	\$16,047.50

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

HEARINGS

None

PRESENTATIONS

1. **Paul Easter – Certificate of Good Practice:** Paul Easter, Director of the Department of Public Services, reported that Grays Harbor County has received a Certificate of Good Practice that was approved by resolution of the County Road Administration Board at its meeting on April 27, 2006. Mr. Easter presented the certificate to Russ Esses, Senior County Road Engineer. A Certificate of Good Practice has been transmitted to the State Treasurer on behalf of the county pursuant to the authority contained in RCW 36.78.090. This action by the CRAB will assure the continued distribution of the monthly gas tax allotment from the Office of the State Treasurer. Mr. Easter expressed appreciation to Mr. Esses and staff for their fine work and dedication during the past year.

COMMISSIONERS

None

DEPARTMENTS

AUDITOR

1. **Request Approval, April 2006 Expenditure Report:** A motion was made, seconded and passed to approve April 2006 Month-End Expenditures as follows: Claims \$3,841,695.64 and Salaries \$2,122,447.95 for a total of \$5,964,143.59.

FAIR

1. **Request Approval, One-Time-Only Agreement – McCleary Community Chamber of Commerce:** A motion was made, seconded and passed to approve a One-Time-Only Funding agreement with the McCleary Community Chamber of Commerce for the Bear Festival and Bike Show scheduled for July 7-9, 2006. The Tourism Advisory Board and Tourism staff recommended funding of \$1,300, which will be used for marketing the events on the radio, in newspapers, and purchase of street banners.

2. **Request Approval, One-Time-Only Agreement – Grays Harbor Heritage Festival:** A motion was made, seconded and passed to approve a One-Time-Only Funding agreement with the Grays Harbor Heritage Festival Committee for the Heritage Festival scheduled for September 23, 2006. The Tourism Advisory Board and Tourism

staff recommended funding of \$1,000, which will be used for marketing the events on the radio, Comcast cable stations, newspapers, brochures and banners.

3. Request Approval, One-Time-Only Agreement – Lake Quinault Community Action Forum: A motion was made, seconded and passed to approve a One-Time-Only Funding agreement with the Lake Quinault Community Action Forum for the Rain Forest Mushroom Festival scheduled for October 20, 21, and 22, 2006. Requested funding is \$1370 which will be used for marketing the event by providing advertising layout, printing, and advertising to include the Seattle Magazine. The Rain Forest Mushroom Festival was created to bring visitors to Grays Harbor for overnight stays in the “quiet tourism season”.

4. Request Approval, One-Time-Only Agreement – Hoquiam Loggers Play Day Committee: A motion was made, seconded and passed to approve a One-Time-Only Funding agreement with the Hoquiam Loggers Playday Committee for Loggers Playday scheduled for September 9, 2006. The Tourism Advisory Board and Tourism staff recommended funding of \$1,000, which will be used for marketing the event in Lewis, Cowlitz, Pacific and Jefferson Counties.

FORESTRY

1. Request Approval, Award Mechanical Site Preparation Contract: A motion was made, seconded and passed to award the Mechanical Site Preparation Contract to James Peterson Trucking for a contract value of \$8,000.55 and approve signing the Mechanical Site Preparation Contract PILE2006.

2. Request Approval, Easement Exchange With Cedarland Tree Farms: A motion was made, seconded and passed to approve an easement document whereby Grays Harbor County and Cedarland Tree Farms LLC exchange rights to roads accessing timberlands owned by both parties. This agreement provides for perpetual access to a significant block of County owned timberlands. The Department of Forestry recommended that the agreement be approved.

JUVENILE COURT SERVICES

1. Request Approval, Amend Consolidated Contract – DSHS: A motion was made, seconded and passed to approve the 2006-2007 Consolidated Contract #0563-85225 Amendment. The contract Amendment was made at the request of Washington Association of Juvenile Court Administrator (WAJCA) to allow for the change of the

date to submit revenue sharing applications to later in the fiscal year and as near to the end of the contract period as possible, from April 1 to June 1. To accomplish this revenue sharing modification, the following amendments were made to the current contract ending June 30, 2006 and will continue to be in place for future contract periods:

- Remove the Payment and Billing section of the current contract and replace with a letter of agreement or an attached rate schedule, which specifies the allotted category amounts for CJAA, CJS at “risk”, SSODA and, CDDA. This change will remain constant for ensuring contract periods. Besides the allocations being available in the rate schedule, JRA could also post the current allocations on the JRA internet site.
- Add language to the current Statement of Work which summarizes how counties are notified of their allocations and how the movement of funds (revenue sharing) between courts will occur. JRA will work in coordination with WAJCA to develop suitable language for this provision.

Implementing these proposed changes will remove the need to do future contract amendments to move money between counties, therefore extending the revenue sharing application process to the first of June.

MANAGEMENT SERVICES

1. Request Approval, Grant Close-out Report – CDBG Public Services

Contract: A motion was made, seconded and passed to approve the Washington State Department of Community, Trade and Economic Development Close-Out Report for CDBG Public Services Grant, Contract #05-64005-003. This will close out the 2005 \$183,843 pass through grant with Coastal Community Action Program which provided programs in employment, nutrition, linkages and health for low and moderate-income persons within Grays Harbor and Pacific Counties.

2. Request Approval, Sports Car of America – ORV Park Use Agreement:

A motion was made, seconded and passed to approve three copies of an ORV Park Use Agreement for the Sports Car of America for the dates of May 20, June 24, September 9, 10, 28, 2006. Sports Car of America will operate scheduled events providing Grays Harbor County with insurance and 50% of the gate fees.

3. Request Approval, Professional Services Agreement – Mary Davis:

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motion was made, seconded and passed to approve two copies of a Professional Services Agreement between Grays Harbor County and Mary Davis. Ms. Davis will be preparing documents for the Courthouse Commonwealth lawsuit.

4. Request Approval, Employment Agreement – ORV Caretaker Services – Ben Bushnell: A motion was made, seconded and passed to approve two copies of the Caretaker Agreement for the ORV Park. Ben Bushnell has accepted the Caretaker position and has provided the \$600 damage deposit.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Agreement with DSHS – Loan for State Grant Expenditures: A motion was made, seconded and passed to approve an Agreement between the State DSHS and the County. This agreement allows DSHS to loan the County up to two months of State grant expenditures for Developmental Disabilities, Substance Abuse and Mental Health Programs. This allows the County to pay contractors in a timely manner. The advance payment arrangement has been in effect for many years, and the Agreement extends the current practice through June 30, 2007.

PUBLIC SERVICES

1. Request Approval, Resolution Acknowledging Vacation of Rights of Way – Petition by Donald Stedman: The Department received a petition from Donald Stedman to acknowledge vacation of rights of way surrounding property he owns in Ocosta. The Department found no record of these rights of way having ever been opened within the applicable time period. There is no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 2006-45 – Resolution Acknowledging Vacation By Operation Of Law – Donald Stedman.**

2. Request Approval, 2006 Amendment With Grays Harbor Communications E9-1-1: A motion was made, seconded and passed to approve the 2006 Agreement between Grays Harbor Communications E9-1-1 and the ER&R Division for radio equipment maintenance. The annual amount of \$100,000 will be paid by Grays Harbor Communications E9-1-1 for ER&R to service all two-way radio systems and associated electronics gear.

- 3. Request Approval, Administrative Offer Summaries For Temporary Construction Easement – Middle Satsop Road:** A motion was made, seconded and passed to approve two (2) Administrative Offer Summaries (Perry/Foss and Marcy et al) for temporary construction easements on the Middle Satsop Road Realignment – CRP 97250-11. With approval of Just Compensation, the County’s right-of-way agent will proceed with the negotiations to acquire the two easements.
- 4. Request Approval, Interlocal Agreement with City of Hoquiam – Solid Waste Funds:** A motion was made, seconded and passed to approve an Interlocal Agreement – Solid Waste Funds City of Hoquiam. This agreement will provide \$7,500 to the City of Hoquiam to augment solid and hazardous waste disposal programs. The funds come from the Solid Waste Plan Fund and continue ongoing efforts to address solid waste problems in the city.
- 5. Request Approval, Easement – Wynoochee Valley Road Realignment:** A motion was made, seconded and passed to approve a permanent easement for the Wynoochee Road Realignment – CRP-95190-14. With approval the County’s right-of-way agent will proceed with recording of the easement.
- 6. Request Approval, Resolution Acknowledging Vacation of Rights of Way – Petition by Linda Dizmang:** The Department received a petition from Linda Dizmang to acknowledge vacation of rights of way surrounding property she owns in Ocosta. The Department found no record of these rights of way having ever been opened within the applicable time period. There is no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law. A motion was made, seconded and passed to approve **Resolution No. 2006-46 – Resolution Acknowledging Vacation By Operation Of Law – Linda Dizmang.**
- 7. Request Approval, Set Hearing Date, May 22, 2006 for Rezone Application Submitted by NDC Timber:** May 22, 2006 at 2:00 p.m. is the date and time set for a public hearing to consider a rezone application from NDC Timber. The request is to rezone approximately 11-acres of land from Rural Residential to General Residential in order to facilitate a planned application for a Long Subdivision for approximately thirty-three (33) single-family residential lots of approximately 10,000 square feet each. The lots will be served by on-site septic systems and City of Elma public water.
- 8. Request Approval, Set Hearing Date, May 22, 2006 for Preliminary 5-lot Long Plat Subdivision – Mike & Kim Lisle:** May 22, 2006 at 2:00 p.m. is the date and time set for a public hearing to consider preliminary approval of a 5-lot long plat

subdivision permit pursuant to Grays Harbor County Code Chapter 16.20, to subdivide 5.538-acres into five (5) lots: four (4) of one (1) acre and one (1) of 1.490 acres. The applicant is Mike and Kim Lisle. The project is proposed on the property having Assessor's Parcel 180502140140 in Section 02, Township 18N., Range 05W.W.M., at the physical address of 9 McConkey Lane, near McCleary Grays Harbor County, Washington.

9. Request Approval, Set Hearing Date, June 26, 2006 for Six-Year Transportation Improvement Program 2007-2012: June 26, 2006 at 2:00 p.m. is the date and time set for a public hearing to review and adopt the 2007-2012 Six Year Transportation Improvement Program.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

1. A correspondence dated April 25, 2006 was received from Doug Sutherland, Commissioner of Public Lands. The correspondence was regarding the projection of income from State Forest Lands. The correspondence was made available for public review.
2. A lawsuit (#L-511-06) against Grays Harbor County was received from Kathleen Phillipi. The lawsuit was referred to the Prosecuting Attorney, Insurance and Risk Management/Claims Review Board.

PUBLIC COMMENT

Chairman Beerbower asked for public comment. Art Rathjen, resident of 141 Damon Road, Hoquiam, Washington, asked the status of the East Creek Bridge – Conner Creek. Commissioner Carter provided an update with construction planned for this summer.

Audrey Osgood, resident of 486 Wenzel Slough Road, Elma, Washington commented regarding the condition of the Wenzel Slough Road near his home. Chairman Beerbower reported that the County Road Department would review the concern.

STAFF MEETINGS

The Board held staff meetings on Monday, May 8, 2006, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Department of Public Health and Social Services, Larry Smith, Forester, Julie Smith, Auditor's Office and Paul Easter, Kevin Varness and Brian Shea, Department of Public Services.

RESOLUTIONS

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| No. 2006-45 | Resolution Acknowledging Vacation By Operation Of Law – Donald Stedman |
| No. 2006-46 | Resolution Acknowledging Vacation By Operation Of Law – Linda Dizmang |

ORDINANCES

None

INTERLOCAL AGREEMENTS

2006 Agreement with Grays Harbor Communications E9-1-1

Interlocal Agreement with City of Hoquiam – Solid Waste Funds

The meeting adjourned at 2:27 p.m. to Monday, May 15, 2006 at 2:00 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2006

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board