

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 13, 2006

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 13, 2006, at 2:00 p.m. Commissioners Mike Wilson and Al Carter were present. Chairman Bob Beerbower was excused. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

CALL TO ORDER AND FLAG SALUTE

Chairman Pro-tem Albert Carter called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

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March 6, 2006: The minutes of the Commissioners' Meeting of March 6, 2006 were approved as presented.

BIDS

Vehicles: There was a bid opening for the delivery of six (6) police pursuit vehicles, one (1) mid-size 4-door sedan, one (1) mid-size 4-door hybrid sedan, and two (2), ½ ton 4 x 4 extended cab pickups. Specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this advertisement was published on February 23, 2006 and March 2, 2006 in *The Vidette*. The Clerk of the Board opened and read the following bids received with bid bond attached:

Five Star, Inc., Aberdeen, Washington:	
Six (6) Police pursuit	\$26,899.49
One (1) Mid-size 4 door sedan	\$14,348.89
One (1) Mid-size 4 door hybrid sedan	\$22,263.00
Envelope marked ¾ ton pickup	\$19,599.01

Chairman Pro-tem Albert Carter referred the bids to the Department of Public Services for review and recommendation.

HEARINGS:

None

DEPARTMENTS:

The Clerk of the Board announced the following item that was added to the agenda after it was published:

FAIR:

1. Request Approval -Property Agreement with Stanglands: Fair Director Debbie Adolphsen requested permission to sign a property use agreement with Ralph and Dan Stangland. The agreement is for a three-year period, 2006-2008. It has been reviewed and edited by our Prosecuting Attorney.

The portion of property that will be used is slightly over four acres. It will be used during the annual County Fair and also during the National Sprint Tour (formerly World of Outlaws) for parking cars. The need for additional parking for these two events has been increasing each year. This year the Quarter Midget Nationals will be held during the Fair and we expect an additional 300 families to be camping on-site. The additional camping will take over all overflow parking area we have.

A motion was made, seconded, and passed to authorize the Fair Director to sign the property use agreement with Ralph and Dan Stangland.

MANAGEMENT SERVICES:

1. Request Approval - Resolution Establishing Cash Funds for ORV Park Fund No. 118: A motions was made, seconded, and passed to approve **Resolution No. 2006-21 to authorize the Petty Cash Fund of \$75 and Change Fund of \$600 at the ORV Park.** It is necessary to establish two cash funds in the ORV Park Fund No. 118 for the operations of the Straddleline ORV Park. Funds are available to establish the cash funds.

2. Request Approval - Resolution – Budget Transfer in Central Services Fund: A motion was made, seconded, and passed to approve **Resolution No. 2006-22, for a budget transfer of \$15,000 from the Ending Fund Balance to \$10,000 in Machinery & Equipment and \$5,000 in Professional Services.** The funds will be used for Central Services to host the Laser Fiche document imaging system for Grays Harbor County. The system is flexible and all other departments will be able to purchase licenses and modules which will accommodate each office's requirements for records archives and retrieval of documents.

3. Request Approval - Resolution – Budget Transfer in Auditor’s M & O: A motion was made, seconded, and passed to approve **Resolution No. 2006-23 for a budget transfer of \$35,000 to be made in the Auditor’s M & O Fund #102.** \$25,000 will be used for the purchase of a document management/imaging system by Laser Fiche. The system archives, preserves, maintains, and retrieves County records. This product is flexible and initially will be used by the County Clerk, Auditor, and Central Services. It will allow other departments to be added at a nominal cost in the future. An additional \$10,000 is needed to purchase a replacement server in the Chris+/Recording system which is seven years old and has failed. Funds are available in the Auditor’s M & O ending fund balance to purchase the two systems.

PROSECUTING ATTORNEY:

1. Request Approval -Interlocal Agreement with City of Montesano for Attorney Services: A motion was made, seconded, and passed to approve an Interlocal Agreement with the City of Montesano relating to the provision of Special Deputy City Attorney Services. James Baker, Assistant Prosecuting Attorney, explained that his services will be used to represent the Planning Commission of the City of Montesano during an appeal.

PUBLIC HEALTH & SOCIAL SERVICES:

1. Request Approval - Designation of Mental Health Professional: A motion was made, seconded, and passed to approve Brent Cupp for recognition as a Designated Mental Health Professional. Maryann Welch, Director of Public Health and Social Services for the County, attests to the fact that his application meets the requirement of RCW 71.05. This designation shall terminate when Mr. Cupp leaves employment with Evergreen Counseling Center.

PUBLIC SERVICES:

1. Request Approval - Resolution acknowledging Vacation of property in Ocosta-petition by Janell Maestas: A motion was made, seconded, and passed to approve **Resolution No. 2006-24, vacating rights-of-way surrounding property owned by Janell Maestas in Ocosta.** The department found no record of these rights of way having ever been opened within the applicable time period. The Department has no objection to the Board acknowledging these rights of way having been automatically vacated by operation of law.

2. Request Approval - Right of Way Deed for Wynoochee Road Realignment: A motion was made, seconded, and passed to approve one Right-of-Way deed for the Wynoochee Road project. The County Surveyor will proceed with recording the document and finalizing this purchase.

3. Request Approval - Advertise for Bids for South Bank Road Briggs Nursery Revision and Approve CRP Resolution: A motion was made, seconded, and passed to authorize the advertisement of bids for South Bank Road Briggs Nursery Revision C-96412-26, to approve CRP Resolution No. C-96412-26, and to allow the South Bank Road to be closed for one week. The bid opening date will be April 17, 2006.

4. Request Approval to Amend the Agreement with Thurston County-2004 Citizen Corps Grant: A motion was made, seconded, and passed to authorize the Chairman Protem to sign an amendment to Agreement 019-05-018 with Thurston County-2004 Citizen Corps Grant. The amendment adds \$2,000 to the grant amount for a total of \$8,742 and extends the end of the performance period to April 14, 2006.

5. Request Approval to set bid date to purchase a used Motor Home: April 3, 2006 is the bid opening date for the purchase of a used Motor Home to be purchased with funds from the County Health Department. The Department has transferred \$12,500.00 to E.R. &R. for this purchase. Any costs to purchase and retrofit this vehicle in excess of the \$12,500 shall be billed to the Health Department. The motor home may be contributed to E.R. & R. to maintain. In this case, the Health Department would be charged a monthly rental rate to be determined after purchase and modifications.

6. Request Approval to award the bid for Boundary Road Realignment: A motion was made, seconded, and passed to award the bid for Boundary Road Realignment to the low bidder, Quigg Bros., Inc. of Aberdeen, Washington. The bid amount awarded is \$491,916.00, which is 6.64 percent below the Engineer's estimate.

7. Request Hearing Date-Rezone Application 2006-095 submitted by Scott VanWetter: March 27, 2006 is the hearing date for rezone application 2006-095 submitted by Scott VanWetter. This application is to rezone approximately 1.76 acres of land that is currently zoned Rural Residential (RR) to General Commercial (C-2). On March 7, 2006, the Planning Commission recommended approval of this application.

8. Request Hearing Date-Rezone Application 2005-2014 submitted by Kris Knutzen: March 27, 2006 is the hearing date for rezone application 2005-2014 submitted by Kris Knutzen. This application is to rezone approximately 43 acres currently zoned Agricultural Use-2 to General Development-5. Approval of this request required adoption of an ordinance to amend the official zoning maps for the subject property.

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9. Request Hearing Date-Rezone Application 2005-2015 submitted by Kris

Knutzen: March 27, 2006 is the hearing date for rezone application 2005-2015 submitted by Kris Knutzen. This application is to rezone approximately 59 acres currently zoned Agricultural Use-2 to General Development-5. Approval of this request required adoption of an ordinance to amend the official zoning maps for the subject property.

SHERIFF:

1. Request Approval – Interlocal Agreement with City of Oakville to provide Law

Enforcement Services: A motion was made, seconded, and passed to approve an Interlocal Agreement with the City of Oakville to provide Law Enforcement Services. Sheriff Mike Whelan outlined the services that his department will provide to the City of Oakville during this one-year contract. The County will provide forty (40) hours per week of Police Patrol Services as the first response for the enforcement of state law and city adopted municipal, criminal, and traffic codes. The County will be compensated in the amount of one hundred thousand dollars (\$100,000) per year for these police services.

ANNOUNCEMENTS:

NONE

CORRESPONDENCE:

1. Request for use of Vance Creek: A motion was made, seconded, and passed to allow a Fishing Derby sponsored by the Elma Game Club, Chehalis Basin Fisheries Task Force on April 29, 2006 from 6:00 a.m. to 12:00 p.m. contingent upon approval of the Departments of Public Services, Sheriff, Risk Management, and Insurance. The expected number of participants is 150.

2. Request for use of Vance Creek: A motion was made, seconded, and passed to allow a Bicycle event sponsored by BuDu Racing on August 13, 2006 from 8:30 a.m. to 1:30 p.m. contingent upon approval of the Departments of Public Services, Sheriff, Risk Management, and Insurance. The expected number of participants is 260.

3. Request for use of Vance Creek: A motion was made, seconded, and passed to allow a Bicycle event sponsored by BuDu Racing on August 5, 2006 from 8:00 a.m. to 12:00 p.m. contingent upon approval of the Departments of Public Services, Sheriff, Risk Management, and Insurance. The expected number of participants is 100.

4. Law Suit No. L-508-06 was filed by Anastacia Crowley.

PUBLIC COMMENT:

Terry Franklin, 397 Powers Creek Road, Elma, Washington expressed concern about a proposed zoning designation of Forest Land. She described the evolution of the Chehalis Basin Watershed and Comprehensive Planning documents. She stated that in the preparation and planning of these documents, it was apparent that the people of Grays Harbor valued agricultural and forestlands. She encouraged the Commissioners to review the public comments in Appendix E of the Watershed Plan.

STAFF MEETINGS

The Board held staff meetings on Monday, March 13, 2006, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Assistant Prosecuting Attorney Jim Baker, Dale Gowan of Central Services, Clerk Cheryl Brown, Auditor Vern Spatz, Public Services Director Paul Easter and Assistant Public Services Director Kevin Varness.

RESOLUTIONS

- | | |
|--------------------|---|
| No. 2006-21 | Resolution Establishing Cash Funds for ORV Park Fund No. 118: |
| No. 2006-22 | Resolution Authorizing a Budget Transfer of \$15,000 from the Ending Fund Balance to \$10,000 in Machinery & Equipment and \$5,000 in Professional Services. |
| No. 2006-23 | Resolution Authorizing a Budget Transfer of \$35,000 to be made in the Auditor's M & O Fund #102. |
| No. 2006-24 | Resolution Acknowledging Vacation of property in Ocospetition by Janell Maestas: |

ORDINANCES

None

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INTERLOCAL CONTRACTS

City of Montesano relating to the provision of Special Deputy City Attorney Services

Amendment of Agreement No. 019-05-018 with Thurston County-2004 Citizen Corps Grant

Agreement with City of Oakville for Law Enforcement Services

The meeting adjourned at 2:33 p.m. to Monday, March 20, 2006 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2006

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board