

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 6, 2006

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 6, 2006, at 2:00 p.m. Commissioners Bob Beerbower, Mike Wilson and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

February 27, 2006: The minutes of the Commissioners' Meeting of February 27, 2006 were approved as presented.

BIDS

Boundary Road Realignment: There was a bid opening for the construction of the following project: Boundary Road Realignment, M.P. 5.86 to M.P. 6.07, C-73650-07. The work to be performed under this contract consists of reconstructing 0.21 mile of road. Plans and specifications were available from the Grays Harbor County Public Services Department, Administration Building, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this advertisement was published on February 9 and February 16, 2006 in *The Vidette*. The Clerk of the Board opened and read the following bids received with bid bond attached:

Schermer Construction, Aberdeen, Washington	\$ 553,379.00
Harlow Construction Company, Lacey, Washington	543,185.00
DLB Earthwork, Olympia, Washington	612,825.00
Construction Company, Sumner, Washington	671,541.70
Quigg Brothers, Aberdeen, Washington	491,916.00
Rognlin's Incorporated, Aberdeen, Washington	548,592.00

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

COMMISSIONERS

1. Recommendation of Economic Development Advisory Council for use of .08 Distressed Area Capital Funds: A proposal was received for a Grays Harbor County Economic Development Public Facilities Project. The applicant was Grays Harbor Public Utility District 1 for \$80,000 to assist with the installation of a 7.5 Megawatt Generator at Grays Harbor Paper LP. This project will increase green power generation in Grays Harbor County by installing a biomass generator at Grays Harbor Paper LP. It is a joint project with the Grays Harbor Public Utility District 1. The phase of the project covered under this request will cover costs associated with developing engineering and architectural drawings necessary to further develop the project. A motion was made, seconded and passed to approve the funding request for use of the .08 Distressed Area Capital Funds, with a contingency on acquiring the over-all funding for the project.

The Clerk of the Board announced the following item that was added to the agenda after it was published:

2. Re-appointment to the Building Codes Advisory Council. A motion was made, seconded and passed to re-appoint Brian Little to the Building Code Advisory Council for a term ending February 2010.

DEPARTMENTS

AUDITOR

1. Request Approval, February Expenditures: A motion was made, seconded and passed to authorize February 2006 Expenditures as follows:

Claims Vouchers	\$3,434,341.18
Payroll Vouchers	<u>2,098,935.58</u>
Total:	<u>\$5,533,276.76</u>

CLERK

1. Request Approval, Surplus Equipment: Cheryl Brown, Grays Harbor County Clerk, requested certain items to be declared surplus. A motion was made, seconded, and passed to authorize the following items to be declared surplus and turned over to the County Treasurer for disposal:

<u>Item:</u>	<u>Purchase at:</u>
Jury Time Clock	\$ 1,601.00
Bravo 486 Laptop	3,302.00
Hitachi Notebook	4,026.00
Laptop	4,419.00
Laptop	4,419.00
Total:	\$17,767.00

MANAGEMENT SERVICES

1. Request Approval, Salary Resolution Amendment, Environmental Health Department: A motion was made, seconded, and passed to approve **Resolution No. 2006-20 – Salary Amendment, Environmental Health Department #001-000-016.** This resolution is an amendment reflecting a reclassification in the Environmental Health Department. Jeff Nelson will be reclassified to an Environmental Health Specialist III after having passed his National Environmental Health Registered Sanitarian test. This reclassification will be effective February 1, 2006.

PUBLIC HEALTH AND SOCIAL SERVICES

The next two Agreements are for projects are to be funded by the Document Recording Fees that are dedicated to Affordable Housing. The Housing Surcharge Funding Board has recommended funding four projects.

1. Request Approval, CCAP Housing Assistance Project Agreement: A motion was made, seconded and passed to approve an agreement for the CCAP Housing Assistance Project in the amount of \$97,500.

2. Request Approval, Rebuilding Together Grays Harbor Home Modification Program Agreement: A motion was made, seconded and passed to approve an agreement for the Rebuilding Together Grays Harbor Home Modification Program in the amount of \$47,500.

3. Request Approval, Grays Harbor Chamber of Commerce Agreement: A motion was made, seconded and passed to approve an agreement with the Grays Harbor Chamber of Commerce. The Chamber was awarded a grant from the Washington Health Foundation to address Employee Health for Grays Harbor businesses. In turn, the Chamber is contracting \$13,000 for our Department to provide staffing for the project. A health educator will be working with at least four participating businesses to complete a plan for improving workforce wellness.

4. Request Approval, Personal Services Contract with Gary Rose: A motion was made, seconded, and passed to approve a Personal Services Contract with Gary Rose. Gary served as the Administrator of Timberlands RSN for many years prior to October 2005. He will be assisting our Department and our service providers in establishing systems and mechanisms to operate in a managed care environment.

PUBLIC SERVICES

1. Request Approval, Award 2006 Traffic Control Devices Supply Contract: A motion was made, seconded, and passed to award the 2006 Traffic Control Devices Supply Contract to Zumar Industries in the amount of \$58,515.36. The total is 5.5 percent over the engineer's estimate.

2. Request Approval, Letters of Agreement: Grants from the Department of Fish and Wildlife and the Department of Ecology, respectively, will cover the costs described in the following Letters of Agreement:

a. Proposal for Facilitation and Plan Development Services to update the Chehalis Basin Salmon Habitat Restoration and Preservation Work Plan: A motion was made, seconded and passed to approve the letter of agreement with Creative Community Solutions to facilitate and plan development services to update the Chehalis Basin Salmon Habitat Restoration and Preservation Work Plan.

b. Proposal for Facilitation and Development of the Detailed Implementation Plan for the Chehalis Basin Watershed Plan: A motion was made, seconded, and passed to approve the letter of agreement with Creative Community Solutions to facilitate and develop the Detailed Implementation Plan for the Chehalis Basin Watershed Plan.

3. Request Approval, Right-of-Way Deed for Wynooche Road Realignment: A motion was made, seconded and passed to approve one right-of-way deed for the Wynooche Road project. With this approval, the County Surveyor will proceed with recording the document and finalize the purchase.

4. Request Approval, Resolution Establishing Parking Restrictions on Wynooche Road No. 95190: The Clerk of the Board announced that this item had been stricken from the agenda.

5. Request Approval, County Road Administration Board 2005 Annual Certification: A motion was made, seconded and passed to approve the 2005 County Road Administration Board Annual Certification showing that Grays Harbor County has followed specific policies required by CRAB Standards of Good Practice.

6. Request Approval, Certification of 2005 Road Fund Expenditures for Fish Passage Barrier Removal: A motion was made, seconded and passed to approve the document certifying that the county road funds spent for fish passage barrier removal during 2005 complies with RCW 36.82.070.

7. Request Hearing Date, Amend Recreational Vehicle Ordinance, Chapter 8.20: March 20, 2006 is the hearing date set to consider amending the Recreational Vehicle Ordinance, Chapter 8.20.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Beerbower asked for public comment. There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, March 6, 2006, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Department of Public Health and Social Services, and Paul Easter, Brian Shea, and Kevin Varness of the Department of Public Services.

RESOLUTIONS

No. 2006-20

Resolution Amending 2006 Salary Resolution No. 2006-03

ORDINANCES

None

The meeting adjourned at 2: p.m. to Monday, March 13, 2006 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2006

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board