

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

December 19, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 19, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Mike Wilson and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board. Stew Menefee, Prosecuting Attorney was present.

#### CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### MINUTES

**December 12, 2005:** The minutes of the Commissioners' Meeting of December 12, 2005 were approved as presented.

#### BIDS

None

#### HEARINGS

1. **Supplemental Hearing – Sheriff Department:** There was a public hearing to consider Supplemental Appropriation as follows: Sheriff's Department #001-000-032 in the amount of \$54,370. Notice of this hearing was advertised in the *Montesano Vidette* on December 8 and December 15, 2005. Chairman Beerbower asked for a staff report. This Supplemental Budget hearing in the Sheriff's Department is due to funds received from grants through the Washington State Parks and Recreation, the Washington Traffic Safety Commission and a donation from the West Region EMS. Funds will be used for payment of beach patrol for the City of Ocean Shores, the purchase of a new sheriff's vehicle, life jackets, and patrol overtime.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action:** A motion was made, seconded and passed to approve Resolution No. 2005-142 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Sheriff's Department #001-000-032.

**2. Coast Communications Franchise Renewal:** There was a public hearing to consider an application by Coast Communications for a new telecommunication franchise to use the right of way of county roads within Grays Harbor County for the construction and maintenance of its telecommunication system and any facilities incidental to such system, and applies to all Grays Harbor County roads situated within the following area: Township 19 North, Range 11 West, Township 18 North, Range 11 West, and Townships 17, 18, 19, 20 and 21, Range 12 West of the Willamette Meridian. Notice of this hearing was advertised in the *Montesano Vidette* on December 1 and December 8, 2005. Notice of this hearing was posted appropriately at various public locations. A full text of the proposed telecommunication franchise was available at the County Commissioners Office, Suite 1, Administration Building, Montesano, Washington. Chairman Beerbower asked for a staff report. Paul Easter, Director of the Department of Public Services, reported this is a negotiated franchise renewal with Coast Communications. This renewal combines two agreements for a term of ten years at a rate of 3 percent to be paid to the County. Prosecuting Attorney Jim Baker has worked out the details of the contract and the Commissioners have reviewed the document. Mr. Easter reported that Coast Communications no longer serve customers in the Neilton/Amanda Park area and those areas are deleted from the new franchise agreement.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve the Application by Coast Communications for a New Telecommunication Franchise.**

### **PRESENTATION**

None

### **COMMISSIONERS**

**1. Public Official Bond – Al Carter:** A motion was made, seconded and passed to approve renewal of the public official bond for Commissioner Al Carter.

**2. Contract – Guardian Ad Litem:** This item was continued from last week when bids were opened for various indigent defense contracts. Only a single bid in the amount of \$7000 per month was received from Tamara Darst for the Juvenile Guardian Ad Litem contract. This was a significant increase over the previous year and the Board continued

the item to discuss the issue. Mr. Menefee reported that Ms. Darst has indicated she is willing to negotiate the terms of the contract. It was recommended that if the board wishes to move forward with negotiations that the bid be rejected. A motion was made, seconded and passed to reject the bid and begin negotiations with Ms. Darst.

The Clerk of the Board announced the following item received after the agenda was prepared.

**3. Loan/Grant -- .08 Funds:** Michael Tracy, President of Grays Harbor Economic Development Council and Chair for .08 Public Facilities Advisory Committee, reported that an application packet was received on December 8, 2005 from the Port of Grays Harbor requesting a combination loan/grant from the .08 funds. These funds are for the expansion of Warehouse F facilities to allow a local company to expand. Mr. Tracy reported that the request is in the amount of \$100,000. \$27,000 is for a 10 year no interest loan and a \$73,000 grant. The project amount is \$1.61 million investment total. \$110,000 would be public funds and \$1.5 million would be private investment. \$10,000 would be a Port of Grays Harbor in-kind contribution. Mr. Tracy reported that the packet presented includes the application, attachment A (investment policies of the fund), attachment B (authorization memo from Port public meeting and e-mail regarding fiscal needs of the Port), attachment C (e-mail breakdown of in-kind Port participation) and attachment D (City of Hoquiam resolution in favor of the expansion project). Mr. Tracy summarized that the application packet and information provided by the Port of Grays Harbor meets all points of the Investment Policies for the program. He requested that the Board favorably consider the request. A motion was made, seconded and passed to approve the Port of Grays Harbor request for Grant and Loan Funds as outlined.

## **DEPARTMENTS**

The Clerk of the Board announced the following item received after the agenda was prepared.

## **AUDITOR**

**1. Request Approval, Resolution to Cancel Warrants:** A motion was made, seconded and passed to approve **Resolution No. 2005-143 – Cancellation of Warrants.** This resolution authorizes warrants not presented within one year of issue shall be cancelled and records adjusted to leave the originating funds as if the warrants has never been drawn. The claims warrants total \$1,822.37. The County Auditor and County

Treasurer are directed to take whatever actions are necessary to adjust the records as if the warrants had never been issued.

### **MANAGEMENT SERVICES**

1. **Request Approval, Resolution Transfer – Special Projects Fund:** A motion was made, seconded and passed to approve **Resolution No. 2005-144 – Transferring Items In The Grays Harbor County Miscellaneous Fund Special Projects #101-000-000**. This resolution authorizes a \$8,164 transfer be made within the Special Projects Fund. Funds are available to transfer from the completed Food Bank project to the Thurston County and WSP LETPP grants. Funds are needed to cover invoices paid for the newly executed LETPP 2005 contract not yet reimbursed by the Washington State Patrol.

### **PUBLIC HEALTH & SOCIAL SERVICES**

1. **Request Approval, Amend Contract with Arc of Grays Harbor:** A motion was made, seconded and passed to approve an amendment to the County's contract with Arc of Grays Harbor. The State has provided \$8,000 for the expansion of Parent to Parent Services, which supports families that have members with developmental disabilities.

2. **Request Approval, Agreement with DSHS-Interpreter Services:** A motion was made, seconded and passed to approve an Agreement with DSHS related to Interpreter Services. Through this Agreement the Department is able to bill for the federal portion of interpreter expenses (50%) provided to Medicaid recipients.

3. **Request Approval, 2005-2006 Evergreen Counseling Center, Amendment #2:** A motion was made, seconded and passed to approve the 2005-2006 Evergreen Counseling Center, Amendment #2 to the County's contract with Evergreen Counseling Center for mental health services. This amendment makes changes to the way the Department will pay the agency. Beginning January 1, there is an established target number of service hours that must be provided in order for the agency to receive their full monthly payment. The payment will be reduced in proportion to the shortfall from the target number if necessary. This mechanism will ensure greater accountability for funding and will increase services to clients.

4. **Request Approval, 2005-2006 Behavioral Health Resources, Amendment #2:**

A motion was made, seconded and passed to approve the 2005-2006 Behavioral Health Resources, Amendment #2 to the County's contract with Behavioral Health Resources for mental health services. This amendment makes changes to the way the Department will pay the agency. Beginning January 1, there is an established target number of service hours that must be provided in order for the agency to receive their full monthly payment. The payment will be reduced in proportion to the shortfall from the target number if necessary. This mechanism will ensure greater accountability for funding and will increase services to clients.

**5. Request Approval, 2006 Clark County Interlocal Agreement:** A motion was made, seconded and passed to approve the 2006 Clark County Interlocal Agreement between Grays Harbor County and Clark County Health Department, which is the lead agency for Region VI Omnibus AIDS funding. The Agreement provides \$77,283 for Calendar Year 2006. The bulk of this funding will be to support the Syringe Exchange Program that targets populations at high risk of developing HIV/AIDs.

## **PUBLIC SERVICES**

**1. Request Approval, Countywide Curve Improvement Project – Consulting Services:** Phinney Fish Consulting Services has submitted a proposal to provide biological technical assistance and complete the WSDOT Environmental Classification Checklist for the Countywide Curve Improvement Project. The estimated cost for this work is \$15,000 which is 100% federally funded under the Hazard Elimination program. A motion was made, seconded and passed to approve the two (2) Personal Services Contracts for the above reference work. The Department recommended approval of the contract with Phinney Fish Consulting Services.

**2. Request Approval, Planning & Building Division Rate Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2005-145 – A Resolution Establishing Planning And Building Permitting Fees For Grays Harbor County.** This rate resolution reflects the increase for the fees charged by the Planning and Building Division to reflect increases in operational costs. The Department recommended approval of the resolution.

**3. Request Approval, Change Orders – Pearsall HVAC Change Orders:** A motion was made, seconded and passed to approve Pearsall HVAC Change Orders for extra work associated with the HVAC improvement project at the Pearsall Building. The extra work includes code related upgrades identified during construction, electrical

modifications to address mechanical revisions to the new equipment, and additional insulation. Additional work was also included to replace five (5) ceiling units on the second floor to address problem areas while the contractor was mobilized. Funding for this project comes from the 301 Capital Improvement Fund and the Health and Social Services budget. The Department recommended approval of the change orders.

**4. Request Approval, Agreement with Elma School District – Reimburse for Services:** A motion was made, seconded and passed to approve the Elma School District Reimbursable Agreement between Grays Harbor County and the Elma School District to perform various public works projects. The Department recommended approval of this agreement.

**5. Request Approval, Review Appraiser Certificates for Middle Satsop Road Realignment:** A motion was made, seconded and passed to approve three (3) Review Appraiser Certificates for CRP 97250-11 Middle Satsop Road Realignment. With approval of Just Compensation, the county's right-of-way agent will proceed with the negotiations to acquire the 3 parcels.

**6. Request Approval, Advertise for Bids – 2006 Traffic Control Devices Stockpiling Contract:** A motion was made, seconded and passed to authorize the Department to advertise for bids for the 2006 Traffic Control Devices Stockpiling Contract. Bid publication would be February 2, 9, 2006, with a bid opening of February 27, 2006.

#### **ANNOUNCEMENT(S)**

Most Grays Harbor County offices are closed December 23, December 26 and January 2 for the holidays. There will be no meeting of the Board of County Commissioners on December 26 and January 2. The next regularly scheduled meeting will be January 9, 2006.

#### **CORRESPONDENCE**

The Clerk of the Board announced the following correspondence received:

1. An e-mail received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is Rule 3.3 and Enabling Act, Approved February 22, 1889. The e-mail was made available to the public and placed on file.

### **PUBLIC COMMENT**

Chairman Beerbower asked for public comment. There was no public comment.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, December 19, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Director of Public Health and Social Services and Paul Easter, Director of the Department of Public Services.

### **RESOLUTIONS**

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|---------------------|---|
| <b>No. 2005-142</b> | <b>Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Sheriff's Department #001-000-032</b> |
| <b>No. 2005-143</b> | <b>Cancellation of Warrants</b>   |
| <b>No. 2005-144</b> | <b>Transferring Items In The Grays Harbor County Miscellaneous Fund Special Project #101-000-000</b>                                |
| <b>No. 2005-145</b> | <b>A Resolution Establishing Planning And Building Permitting Fees For Grays Harbor County</b>                                      |

### **ORDINANCES**

None

The meeting adjourned at 2:22 p.m. to Monday, January 9, 2006 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2006

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BOB BEERBOWER, Chairman  
Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board