

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

December 5, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 5, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Mike Wilson and Al Carter were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

November 28, 2005: The minutes of the Commissioners' Meeting of November 28, 2005 were approved as presented.

November 30, 2005: The minutes of the Special Meeting of November 30, 2005 were approved as presented.

BIDS

1. **GPS Master Oscillator with CTCSS Generators:** There was a bid opening for the delivery of one or more GPS Master Oscillator with CTCSS generators. The bid specifications were available at Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Advertisement for this bid was published in the *Montesano Vidette* on November 17 and November 24, 2005. The Clerk of the Board opened and read the following bid received with bid bond attached:

Spectracom, Rochester, New York	\$6,150 (includes shipping)
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The bid was forwarded to the Department of Public Services for review and recommendation.

2. **One (1) or more 1000 gallon, self loading, skid-mounted, liquid anti-ice application system/s:** There was a bid opening for the delivery of one (1) or more 1000 gallon, self loading, skid mounted, liquid anti-ice application system/s. The bid specifications were available at Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Advertisement for this bid was

published in the *Montesano Vidette* on November 17 and November 24, 2005. The Clerk of the Board opened and read the following bids received with bid bond attached:

AG Enterprise Supply, Inc., Cheney, Washington	\$13,757.25 (includes tax)
Spray Center Electronics, Spokane, Washington	\$14,841.76 (includes tax)

The bids were forwarded to the Department of Public Services for review and recommendation.

3. One (1) or more VHF Transmitter Antenna Combiner/s: There was a bid opening for the delivery of one (1) or more VHF Transmitter Antenna Combiner/s. The bid specifications were available at Grays Harbor County Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Advertisement for this bid was published in the *Montesano Vidette* on November 17 and November 24, 2005. The Clerk of the Board opened and read the following bids received with bid bond attached:

Talley Communications, Lynnwood, Washington	\$ 8,568.00 (includes tax)
Tessco Technologies, Hunt Valley, Maryland	\$11,738.30 (excludes tax)
Teleware, Inc., San Jose, California	\$ 8,042.20 (includes power monitoring option)
	\$ 7,814.70 (excludes power monitoring option)

The bids were forwarded to the Department of Public Services for review and recommendation.

HEARINGS

1. Supplemental Appropriation – Public Health & Social Services Department:

There was a public hearing to consider a Supplemental Appropriation as follows: Public Health and Social Services Department, #001-000-029 in the amount of \$1,200. Notice of this hearing was advertised in the *Montesano Vidette* on November 24 and December 1, 2005. Chairman Beerbower asked for a staff report. Marilyn Lewis with the budget office reported that the Supplemental Budget hearing is for \$1200 in the General Fund Public Health and Social Services Department due to funds received through the Mental Health Medicaid program. Funding will be used to purchase a new computer for social services.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-129 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health & Social Services Department #001-000-029.**

2. **Supplemental Appropriation – Fair Fund:** There was a public hearing to consider Supplemental Budget Appropriation as follows: Fair Fund #103-000-000 in the amount of \$20,000. Notice of this hearing was advertised in the *Montesano Vidette* on November 24, and December 1, 2005. Chairman Beerbower asked for a staff report. Marilyn Lewis with the budget office reported that the Supplemental Appropriation is in the amount of \$20,000 for the Fair Fund as a result of revenue received from ticket sales. Funds will be used to cover the costs of entertainment from the fair.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-130 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Fund #103-000-000.**

3. **Consider Adoption of 2006 Budget:** There was a public hearing to consider Adoption of the Grays Harbor County 2006 Budget and also consideration of Resolutions authorizing increases in General Expense Fund, Miscellaneous Funds, and Road Limit Factors for Grays Harbor County, per the requirements of RCW 84.55. Notice of this hearing was advertised in the *Montesano Vidette* on November 17, and December 1, 2005. Copies of the Proposed 2006 Budget and Tax Levy Information were available for study in the office of the County Auditor. Chairman Beerbower asked for a staff report. It was reported that Rose Elway, Budget Director presented the 2006 Budget at the November 21, 2005 meeting.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-131 – Adopting The Budget For Grays Harbor County For 2006.**

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-132 – Adopting The Budget For Grays Harbor County Annual Road Construction Program For 2006.**

4. Review Close-out Documents – Office of Community, Trade and Economic Development CDBG General Purpose Grant Funding: There was a public hearing to review closeout documents for the Office of Community Trade and Economic Development CDBG contract #02-64002-041. The County received \$500,000 in CDBG General Purpose grant funding to conduct a comprehensive, countywide housing rehabilitation program and financial counseling program. The subrecipient for the project was NeighborWorks of Grays Harbor County. Notice of this hearing was advertised in the *Montesano Vidette* on November 17, 2005. Documents were available for review by contacting Lee Napier in the Grays Harbor County Public Services Department, 100 West Broadway, Suite 31, Montesano, Washington or by calling (360) 249-4222. Chairman Beerbower asked for a staff report. Lee Napier, with the Department of Public Services provided a staff report. Ms. Napier reported that the Community Development Block Grant funds used for this project assisted NeighborWorks of Grays Harbor to conduct a comprehensive, countywide housing rehabilitation program. The program was previously available only in Aberdeen and became available countywide as a result of this grant. The project was designed to rehabilitate a minimum of 30-single family owner occupied dwellings within the county. Ms. Napier reported that this project provided funding for NeighborWorks staff to deliver counseling to families seeking home ownership, credit repair activities and landlord-tenant issues. Counseling was provided to approximately 3000 individuals seeking home ownership, budget/money management, credit repair activities, landlord-tenant issues, reverse mortgage and mortgage default counseling. Ms. Napier reported that rehabilitation loans were made for 34 low-income owner occupied units for a total of \$309,865 and an additional 49 loans for a combination of rehabilitation and down payment assistance. A total of 83 loans were made for a combined total reinvestment in the community of almost \$1 million. CDBG funds were supplemented by funding from a Revolving Loan Fund created by utilizing access to the secondary loan market, Neighborhood Housing Services of America, other private grant funds, contributions and partnership with local lending institutions and USDA Rural Development. Ms. Napier explained that this phase of the CDBG Rehabilitation Loan is being closed out. Several weeks ago another application was approved and the program will continue countywide. Funds have been expended on this grant and require closing.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to authorize the Board Chairman to sign the Closeout Performance Report for the 2002 CDBG General Purpose Grant for housing rehabilitation and financial counseling.**

PRESENTATION

None

COMMISSIONERS

1. Appointments:

a. Board Of Adjustment: A motion was made, seconded and passed to appoint Diana Murphy to the Board of Adjustment. This appointment is for a six-year term and expires September 30, 2011.

b. Human Services Advisory Board: A motion was made, seconded and passed to reappoint Louise Hudack to the Human Services Advisory Board. A motion was made, seconded and passed to appoint DeLila Thorp and Karen Klinger to the Human Services Advisory Board. These appointments would bring the total membership to ten. The Human Services Advisory Board recommended these appointments.

DEPARTMENTS

FAIR

1. Request Approval, Accept Carnival Bid Proposal and Proceed to Develop a Contract: A motion was made, seconded and passed to accept the carnival contract proposal from Davis Carnival Northwest, received November 21, 2005, and proceed with development of a contract for 2006-2008.

MANAGEMENT SERVICES

1. Request Approval, 2006 Municipal Services Agreement – Grays Harbor Economic Development Council: A motion was made, seconded and passed to approve two copies of the 2006 Municipal Services Agreement between the Economic Development Council and Grays Harbor County in the amount of \$13,500.

2. Request Approval, 2006 Municipal Services Agreement – Washington Coast Chamber of Commerce: A motion was made, seconded and passed to approve the 2006 Municipal Services Agreement for the Washington Coast Chamber of Commerce. This agreement is for \$25,000 in funding for the promotion of tourism for the Washington Coast Chamber of Commerce for 2006.

3. **Request Approval, Budget Transfer – Paths and Trails:** A motion was made, seconded and passed to approve **Resolution No. 2005-133 – Transferring Items In The Grays Harbor County Paths & Trails Fund #105-000-000**. This resolution authorizes a transfer within the Paths and Trails Fund of \$10,000 to the Road Department for expenditures on the widening of Ocean Beach Road. Funds are available within the fund to cover this transfer.

4. **Request Approval, Budget Transfer – Planning & Building:** A motion was made, seconded and passed to approve **Resolution No. 2005-134 – Transferring Items In The Grays Harbor County General Fund Planning & Building Department #001-000-028**. This resolution authorizes the transfer of \$3,000 within the General Fund Planning and Building Department from benefits to office and operating supplies for the purchase of some office file cabinets. Funds are available to cover this transfer.

5. **Request Approval, Budget Transfer – District Court:** A motion was made, seconded and passed to approve **Resolution No. 2005-135 – Transferring Items In The Grays Harbor County General Fund District Court #001-000-024**. This resolution authorizes the transfer of \$4,000 in the District Court budget. Funds are available in law books and supplies to transfer to the miscellaneous category.

6. **Request Approval, Set Public Hearing Date – Supplemental Budget – Sheriff's Department:** December 19, 2005 at 2:00 p.m. is the date and time set for a public hearing for a supplemental budget in the Sheriff's Department due to funds received from grants through the Washington State Parks & Recreation, the Washington Traffic Safety Commission and a donation from the West Region EMS. Funds will be used for payment of beach patrol for the City of Ocean Shores, the purchase of a new sheriff's vehicle, life jackets, and patrol overtime.

PUBLIC HEALTH & SOCIAL SERVICES

1. **Request Approval, Lease Agreement with Department of Transportation:** A motion was made, seconded and passed to approve a lease agreement between the State Department of Transportation and the County. The Department is using DOT property to site the mobile syringe exchange van for three hours each week. The lease payment is set at \$150 per year.

PUBLIC SERVICES

1. **Request Approval, Advertise for Bid Opening – Cougar Smith Road Middle**

Satsop Bridge Replacement and Approval of CRP Resolution: A motion was made, seconded and passed to approve a request to advertise for a bid opening on or near January 9, 2006 for the Cougar Smith Road Middle Satsop Bridge Replacement, C-73700-05. CRP Resolution C-73700-05 was approved.

2. **Request Approval, Reimbursable Service Agreement with Clark County:** A motion was made, seconded and passed to approve a Reimbursable Agreement with Clark County. This agreement is necessary for Clark County to perform pavement deflection testing on the road system. This data is required for submitting construction projects funded through the Rural Arterial Program.

3. **Request Approval, Accept Project as Complete – Aberdeen Industrial Water Line Phase 3:** Phase 3 construction of the Aberdeen Industrial water line is complete. Phase 3 included the replacement of 3700 feet of line in the summer of 2004 along State Street, and 2800 feet of line under the Gateway Mall this past August. Permitting issues and fish windows dictated the schedule. Rognlin's, Inc. of Aberdeen was the contractor. The cost of the Mall segment was \$787,990.80 and the cost of the State Street segment was \$1,496,077.52. The total project cost was \$2,286,068.32, which is \$21,660.00 under the contract amount. A motion was made, seconded and passed to approve acceptance of the project and grant authorization to close out the project.

4. **Request Approval, Prospectus and Municipal Funding Agreement for County-wide Curve Improvements:** A motion was made, seconded and passed to authorize the Board Chairman to execute two (2) copies of the prospectus and two (2) copies of the municipal funding agreement for County Wide Curve Improvements, C-97250-13. The department recommended these items be executed so that the federal matching funds can be requested for PS & E. This project paves the shoulders and provides uniform superelevation at 17 horizontal curves on the collector road system.

5. **Request Approval, ER & R Rates:**

a. **Resolution – 2006 Vehicle and Equipment Rates – Sheriff's Cars, Motor Pool Cars and S.U.V.'s:** A motion was made, seconded and passed to approve **Resolution No. 2005-136 – Establishing Rental Rates For Sheriff's Cars, Motor Pool Cars and S.U.V. Vehicles.** This resolution establishes the 2006 rental rates for Equipment Rental and Revolving Fund vehicles. These rates represent the cost of operation, maintenance, and replacement for the entire fleet. This also includes the cost of maintenance and replacement for radios in vehicles. The Rate Review Committee is planning a meeting in February 2006 to review rates with a possible change in mid 2006

due to changing fuel costs. The Rate Review Committee recommended adoption of this resolution.

b. **Resolution – 2006 Work Equipment and Truck Rental Rates, Equipment Rental and Revolving Fund:** A motion was made, seconded and passed to approve **Resolution #2005-137 – Establishing Work Equipment And Truck Rental Rates For The Equipment Rental And Revolving Fund #501.** This resolution establishes the 2006 rental rates for Equipment Rental and Revolving Fund vehicles. These rates represent the cost of operation, maintenance, and replacement for the entire fleet. This also includes the cost of maintenance and replacement for radios in vehicles. The Rate Review Committee is planning a meeting in February 2006 to review rates with a possible change in mid 2006 due to changing fuel costs. The Rate Review Committee recommended adoption of this resolution.

6. **Request Approval, 2005 Law Enforcement Terrorism Prevention Washington State Patrol Agreement:** A motion was made, seconded and passed to authorize the Board Chairman to sign an agreement with the Washington State Patrol for a grant in the amount of \$78,471. The funds from this grant will be used to purchase equipment which will improve countywide communications for law enforcement.

7. **Request Approval, Request Hearing Date – Right of Way Vacation – Plat of Ocean View Tracts Near City of Westport:** January 9, 2006 at 2:00 p.m. is the date and time set for a public hearing to consider a petition received from Joseph Califano and Gordy Shipman to vacate the right of way of Prospect Street in the Plat of Ocean View Tracts located just outside the city limits of Westport.

The Clerk of the Board announced the following item received after the agenda was prepared:

8. **Request Approval, Amend 2005 Grant – State Homeland Security:** A motion was made, seconded and passed to authorize the Board Chairman to sign an amendment to the Agreement with the Washington State Military Department and the Department of Homeland Security. The amendment details the approved equipment to be purchased with grant funds. The grant amount of \$154,140 remains the same.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

The Clerk of the Board announced the following correspondence received:

1. An e-mail dated November 28, 2005 and received from Stanley Trohimovich. The subject is Supreme Court Opinions Contradict Positions Taken By Chehalis County's Elected Officers. The e-mail was made available to the public and placed on file.
2. An e-mail dated December 5, 2005 and received from Stanley Trohimovich. The subject is Fraudulent Tax Procedures. The e-mail was made available to the public and placed on file.

PUBLIC COMMENT

Chairman Beerbower asked for public comment. Joe Durham, 2nd V.P. the for Chehalis Basin Fisheries Task Force, expressed appreciation to the Board for the support for the task force in the budget. Mr. Durham provided a summary of Chehalis Basin Fisheries Task Fore project accomplishments in Grays Harbor County.

Janet Strong, resident of 1102 Mox Chehalis Road, McCleary, Washington, commented on an article appearing in the *Montesano Vidette* regarding Stanley Park. For the record Ms. Strong urged the preservation of a 100-year old stand of Douglas Fir trees located in the park. There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, December 5, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Director of the Department of Public Services and Paul Easter, Director of the Department of Public Services.

RESOLUTIONS

- No. 2005-129 Authorizing A Supplemental Extension In The Budget Of The
Grays Harbor County General Fund Public Health & Social
Services Department #001-000-029.**

- No. 2005-130 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Fund #103-000-000.**
- No. 2005-131 Adopting The Budget For Grays Harbor County For 2006.**
- No. 2005-132 Adopting The Grays Harbor County Annual Road Construction Program For 2006.**
- No. 2005-133 Transferring Items In The Grays Harbor County Paths And Trails Fund #105-000-000.**
- No. 2005-134 Transferring Items In The Grays Harbor County General Fund Planning And Building Department #001-000-028.**
- No. 2005-135 Transferring Items In The Grays Harbor County General Fund District Court #001-000-024.**
- No. 2005-136 Establishing Rental Rates For Sheriff's Cars, Motor Pool Cars And S.U.V. Vehicles.**
- No. 2005-137 Establishing Work Equipment And Truck Rental Rates For The Equipment Rental And Revolving Fund #501.**

ORDINANCES

None

The meeting adjourned at 2:52 p.m. to Monday, December 12, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board