

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

November 14, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 14, 2005, at 2:00 p.m. Commissioners Bob Beerbower and Al Carter were present. Commissioner Mike Wilson was excused. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### **MINUTES**

**November 7, 2005:** The minutes of the Commissioners' Meeting of November 7, 2005 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

1. **State Community Development Block Grant – Coastal Community Action Program:** There was a public hearing to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from low- and moderate-income persons and persons residing in Grays Harbor and Pacific County areas. Up to \$175,069 will be available to Grays Harbor County and the Coastal Community Action Program to fund public service activities that principally benefit low- and moderate-income persons. The draft application for the Public Services Grant proposal was available for review at the Grays Harbor Management Services Department, Administration Building, 100 West Broadway, Suite 32, Montesano, Washington. Comments could be submitted in writing to Rose Elway, Management Services, PO Box 790, Montesano, Washington. Comments on the County's and Community Action Agency's past performance and use of their 2005 CDBG Public Services Grant awards were also accepted. The Commissioner's Meeting Room is handicap accessible. Arrangements to reasonably accommodate the

needs of special classes of citizens, including handicap accessibility or interpreter, would be made upon receiving twenty-four (24) hour advance notice to Rose Elway at 249-4144. Notice of this hearing was advertised in *The Daily World* on November 5, 2005 and in *The Vidette* on November 10, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that this is an on-going community development block grant through the Washington State Department of Community Development. Ms. Elway introduced Troy Colley, Executive Director, Coastal Community Action Program. Mr. Colley commented on the partnership between the County and the Coastal Community Action Program and outlined what the partnership allows. Coastal Community Action Program handouts were distributed at the public hearing.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-115 – Application For Community Development Block Grant And Certification Of Compliance.**

2. **Emergency Budget Appropriation – Superior Court:** There was a public hearing to consider Emergency Budget Appropriation as follows: Superior Court #001-000-033 in the amount of \$130,000. Notice of this hearing was advertised in *The Vidette* on November 3, 2005. Chairman Beerbower asked for a staff report. Judge Gordon Godfrey reported that in reviewing their 2005 budget there is a shortfall in the Professional Services categories. These are services required by law. The court has little control over these services as they depend on the number and type of cases filed each year. In light of the anticipated shortfall the emergency budget request of \$130,000 is necessary to cover expenses to the end of 2005.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-116 – Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Superior Court #001-000-033.**

3. **Emergency Budget Appropriation – Facility Services:** There was a public hearing to consider Emergency Budget Appropriation as follows: Facility Services #001-000-018 in the amount of \$130,000. Notice of this hearing was advertised in *The Vidette*

on November 3, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the Emergency Budget request for \$130,000 in the General Fund Facility Services Department is due to the increased electrical costs for the County facilities.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-117 – Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Facility Services Department #001-018.**

**4. Supplemental Budget Appropriation – Homeless Housing Fund:** There was a public hearing to consider Supplemental Budget Appropriation as follows: Homeless Housing Fund #145-000-000 in the amount of \$12,000. Notice of this hearing was advertised in *The Vidette* on November 3, and November 10, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director reported that the supplemental budget hearing in the amount of \$12,000 is for the facilitation and development of a plan to reduce homelessness. Funds will come from the recording surcharge and will be used for professional services from Creative Community Solutions for the Plan.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-118 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Homeless Housing Fund #145-000-000.**

**5. Supplemental Budget Appropriation – Special Projects Fund:** There was a public hearing to consider Supplemental Budget Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$32,632. Notice of this hearing was advertised in *The Vidette* on November 3 and November 10, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the supplemental budget hearing in the amount of \$32,632 in the Special Projects Fund is due to an Interlocal Agreement with Thurston County to perform a system-wide study of the Grays Harbor County E911 radio communications systems with recommendations for improvement where needed. Thurston County Emergency Management has entered into

a contract with Washington State Military Department to become the Homeland Security Region 3 Coordinating office. Funding will be used for consultant fees.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Resolution No. 2005-119 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000.**

### **PRESENTATION**

None

### **COMMISSIONERS**

1. **Set Hearing Date of December 5<sup>th</sup> for 2006 Budget (Budget Presentation Will Be November 21<sup>st</sup>):** December 5, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider the 2006 Budget. The budget will be presented on November 21, 2005.

2. **Schedule Special Board Meeting on November 30<sup>th</sup> to Certify Property Tax Levies For Junior Taxing Districts:** November 30, 2005 at 5:30 p.m. is the date and time set for a public hearing to certify property tax levies for Junior taxing districts.

3. **Appointment to Pacific Mountain Workforce Development Council Board of Directors:** The Clerk of the Board read a letter received from LeRoy Tipton, President of Grays Harbor Chamber of Commerce. Mr. Tipton recommended Bob Brown to serve on the Pacific Mountain Workforce Development Council Board of Directors. A motion was made, seconded and passed to appoint Bob Brown to serve on the Pacific Mountain Workforce Development Council Board of Directors.

### **DEPARTMENTS**

### **MANAGEMENT SERVICES**

1. **Request Approval, 2006 CDBG Public Services Block Grant Application:** A

motion was made, seconded and passed to approve application forms required for the Washington State Department of Community, Trade & Economic Development Public Services Block Grant. The purpose of this grant is to provide core administrative support for necessary community projects benefiting low- and moderate-income persons and households.

### **PUBLIC SERVICES**

1. **Request Approval, Set Bid Date For 1000 Gallon, Self-loading, Skid Mounted, Liquid Anti-ice Application System:** December 5, 2005 at 2:00 p.m. is the date and time set for bid opening for a 1,000 gallon, self-loading, skid mounted, liquid anti-ice application system. This equipment will be purchased by the Road Department.
2. **Request Approval, Change Bid Opening Date For Antenna Combiner & GPS Oscillators to December 5th:** On October 31 the department requested a bid opening date of November 21. At this time they would like to amend that request and change the bid opening date to December 5, 2005. This will allow ample time for advertising. December 5, 2005 at 2:00 p.m. is the date and time set for a bid opening for an antenna combiner and GPS oscillators to be used for improving countywide communications to be purchased using a homeland security grant.
3. **Request Approval, Title VI Plan, Non-Discrimination Agreement:** The federal government requires local agencies that receive federal funds to establish a Title VI program to prevent discrimination. The proposed Non-Discrimination Agreement is a system of policies and procedures to monitor compliance, address complaints, and eliminate discrimination when found to exist. It addresses all the federal requirements necessary for the County to continue to receive federal highway funding. A motion was made, seconded and passed to approve the Non-Discrimination Agreement.
4. **Request Approval, Set Hearing Date of December 5 for Close-Out of 2002 CDBG General Purpose Housing Grant:** December 5, 2005 at 2:00 p.m. is the date and time set for a public hearing to closeout the 2002 CDBG General Purpose Grant for housing rehabilitation and financial counseling. The CDBG funds secured from this grant allowed NeighborWorks of Grays Harbor County to continue their current housing rehabilitation program and financial counseling services to benefit owner-occupied, low- and moderate-income households countywide.

**ANNOUNCEMENT(S)**

None

**CORRESPONDENCE**

The Clerk of the Board announced the following correspondence received:

1. An e-mail dated November 7, 2005 and received from Stanley Trohimovich. The subject is Fraud On The Court. The e-mail was made available to the public and placed on file.

**PUBLIC COMMENT**

Chairman Beerbower asked for public comment. There was no public comment.

**STAFF MEETINGS**

The Board held staff meetings on Monday, November 14, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Paul Easter, Director of the Department of Public Services.

**RESOLUTIONS**

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|---------------------|--|
| <b>No. 2005-115</b> | <b>Application For Community Development Block Grant And Certification Of Compliance.</b>  |
| <b>No. 2005-116</b> | <b>Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Superior Court #001-000-033.</b>           |
| <b>No. 2005-117</b> | <b>Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Facility Services Department #001-018.</b> |

**No. 2005-118            Authorizing A Supplemental Extension In The Budget Of The  
Grays Harbor County Homeless Housing Fund #145-000-000.**

**No. 2005-119            Authorizing A Supplemental Extension In The Budget Of The  
Grays Harbor County Special Projects Fund #101-000-000.**

**ORDINANCES**

None

The meeting adjourned at 2:29 p.m. to Monday, November 21, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2005

\_\_\_\_\_  
BOB BEERBOWER, Chairman  
Commissioner, District 1

\_\_\_\_\_  
*excused*  
MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board