

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 17, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 17, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board. Jennifer Wieland, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

October 10, 2005: The minutes of the Commissioners' Meeting of October 10, 2005 were approved as presented.

BIDS

None

HEARINGS

1. Consider a Franchise Application by Grays Harbor Public Utility District No. 1: There was a public hearing to consider an application by Grays Harbor Public Utility District No. 1 for a new franchise to use the right of way of county roads within Grays Harbor County for the construction and maintenance of its electric transmission, electric distribution, and communication lines and any facilities incidental to such lines, and applies to all Grays Harbor County roads situated within the following area: Commencing at the northeast corner of Pacific county; thence west to the west boundary of the state in the Pacific Ocean; thence northerly along said boundary, including Gray's Harbor, to a point opposite the mouth of Queets river; thence east to the west boundary line of Mason county; thence south to the northeast corner of township eighteen north, range seven west; thence east fourteen miles to the southeast corner of section thirty-two, township nineteen north, range four west; thence south six miles to the southeast corner of section thirty-two in township eighteen north, range four west; thence east two miles to the southeast corner of section thirty-four in the same township; thence south to a point due east of the northeast corner of Pacific county; thence west to the place of beginning. A full text of the proposed utility franchise was available at the County Commissioners

Office, Montesano, Washington for review and to be mailed upon request. Notice of this hearing was advertised in *The Vidette* on September 29 and October 6, 2005. Jim Baker, Senior Deputy Prosecuting Attorney, was unavailable but has noted that the details of this franchise have been worked out with the PUD. Chuck Moore from the PUD was available to answer questions. Chairman Beerbower asked for a staff report. Paul Easter, Director of the Department of Public Services reported that the proposal is from the Grays Harbor Public Utility District No. 1 for a new franchise agreement. The former agreement has lapsed and a new agreement has been negotiated with the PUD to allow for use of the right of way of county roads within Grays Harbor County for the construction, maintenance, and operation of its electric transmission, electric distribution, and communication lines and any facilities incidental to such lines. This agreement lists the terms and conditions of how and when work will be performed. The duration of the new agreement is for a period of fifty years.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action: A motion was made, seconded and passed to approve Utility Franchise Agreement between Grays Harbor County and Grays Harbor Public Utility District No. 1.**

PRESENTATION

None

COMMISSIONERS

1. **Appointment to Mental Health Advisory Board:** A motion was made, seconded and passed to appoint Matthew Organ to the Mental Health Advisory Board. This appointment would bring the total membership to six.

DEPARTMENTS

FORESTRY

1. **Request Approval, Timber Sale Proposal:** A motion was made, seconded and passed to approve the following sales to be sold at public auction:

<u>Sale Name</u>	<u>Acres</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
Elk River #2	76	3604 MBF	\$1,058,598
West Fork Wishkah #3	72	3769 MBF	912,513
County Wide Salal Sale	_____	_____	<u>66,000</u>
Totals	148	7,373 MBF	\$2,037,111

The Treasurer is authorized to advertise and sell at public auction these listed sales on November 18, 2005 at the hour of 10:00 a.m.

JUVENILE COURT SERVICES

1. Request Approval, Contract with the Confederated Tribes of the Chehalis:
A motion was made, seconded and passed to approve the Juvenile Services Contract with the Confederated Tribes of the Chehalis. The contract is for the use of Juvenile Detention bed space at the rate of \$120 per day. This contract is different from the two other detention use contracts in that this is not a guaranteed room. At times, the facility is in full detention and with this contract the department is not required to provide room for youth from the Confederated Tribes of the Chehalis. The department currently has over 12 percent of the detention beds under guaranteed bed contracts; two beds each with Pacific County and the Quinault Nation. William Trivison, Administrator, Grays Harbor County Juvenile Court, recommended approval of this contract.

MANAGEMENT SERVICES

1. Request Approval, Set Hearing – 2006 Property Tax Levy: November 21, 2005 at 2:00 p.m. is the date and time set for a public hearing for the 2006 Grays Harbor County property tax levy for the General Fund, Road Fund, and Pacific Beach/Moclips Water System Bond Fund. Grays Harbor County Property Tax Levy Resolution for the General Fund, Road Fund and the Pacific Beach Moclips Water System Bond Fund would authorize a 1% increase in the regular property tax levy for the General Fund and Road Fund and no increase for the Pacific Beach/Moclips Water System Bond Fund in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property for the 2006 levy. Grays Harbor County shall authorize the regular property tax levy for the General Fund in the amount of \$7,600,000, which increased \$223,231 over the previous

year. This is the rate at an estimated \$1.77 per 1,000 AV. Grays Harbor County shall authorize the regular property tax levy for the Road Fund in the amount of \$3,950,000 which increased \$161,687 over the previous year. This continues the rate at an estimated \$2.25 per 1,000 AV. Grays Harbor County shall authorize the property tax levy for the Pacific Beach/Moclips Water System Bond Fund in the amount of \$44,000 which is the continued obligation voted in 1988 for general obligation bond debt service.

2. Request Approval, Set Hearing – Emergency Budget Request – Coroner’s Office: October 31, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider an emergency budget request in the amount of \$11,000 for the Coroner’s Office due to an increase in the number of autopsies performed and an increase of \$100 per autopsy. This amount should be sufficient to cover the remainder of 2005

3. Request Approval, 2005 Municipal Services Agreement – Elma Chamber of Commerce: A motion was made, seconded and passed to approve the 2005 Municipal Services Agreements between Grays Harbor County and the Elma Chamber of Commerce. \$3,000 in funding will be used for operations, advertising and the promotion of tourism for the Chamber.

4. Request Approval, Transfer Resolution – Superior Court: A motion was made, seconded and passed to approve **Resolution No. 2005-102 -- Transferring Items In The Grays Harbor County General Fund Clerk’s Office #001-000-014 To Superior Court #001-000-033.** This resolution authorizes the transfer of \$7,782 from the Clerk’s benefit category to the Superior Court salaries and benefits. Funds are available to move from the Clerk’s Office due to a vacancy and transferred to Superior Court salaries. Extra funds are needed due to an increase in judge’s salaries effective in September and as a result of the 1% increase in the retirement rates.

5. Request Approval, Transfer Resolution – Commissioner’s Office: A motion was made, seconded and passed to approve **Resolution No. 2005-103 -- Transferring Items In The Grays Harbor County General Fund Commissioner’s Office #001-015.** This resolution allows the transfer of \$6,962 from the Commissioner’s Office benefits to salaries to cover the remainder of the year. Funds were inadvertently put into the benefits category instead of salaries.

6. Request Approval, Transfer Resolution – Environmental Health to Facility Services: A motion was made, seconded and passed to approve **Resolution No. 2005-104 -- Transferring Items In The Grays Harbor County General Fund Environmental Health #001-000-016 to Facility Services #001-000-018.** This

resolution allows the transfer of \$4,770 from Environmental Health benefit category to Facility Services salaries. Funds are available to move from Environmental Health due to various vacancies. Extra funds are needed in Facility Services salaries to cover the increase in salaries.

7. Request Approval, Transfer Resolution – Assessor’s Office to District Court:

A motion was made, seconded and passed to approve **Resolution No. 2005-105 -- Transferring Items In The Grays Harbor County General Fund Assessor’s Office #001-000-010 to District Court #001-000-024**. This resolution allows the transfer of \$19,058 from the Assessor’s benefit category to the District Court salaries and benefits. Funds are available to move from the Assessor’s Office benefits due to various vacancies and the reclassification of two positions. Extra funds are needed in District Court salaries and benefits as a result of a retirement in June and the 1% increase in the retirement rates.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Agreement with Stuart Ghertner: A motion was made, seconded and passed to approve a Letter of Agreement between the County and Stuart Ghertner, a Behavioral Health consultant specializing in managed care. He will be assisting staff to develop and implement mental health contractor payment mechanisms between now and December 31.

PUBLIC SERVICES

1. Request Approval, Quit Claim Deed for Water Tank Site – Intersection of Delezenne Road and South Bank Road: A motion was made, seconded and passed to approve a Quit Claim Deed for water tank site at the intersection of Delezenne Road and the South Bank Road. Grays Harbor Fire District No. 5 has secured, with the assistance of Neil Bush and the Rohm & Haas Company, an approximately 20,000 gallon tank for use in providing water for fire protection in conformance with the provisions of Grays Harbor County Code 13.04. A potential site for this tank has been identified at the intersection of Delezenne Road and the South Bank Road. This site is controlled by Grays Harbor County and is comprised of both public-right-of-way and real property. The tank will be installed on the westerly portion of the site, which will allow for the continued use of the site by the Public Works Division. The Public Works Division has reviewed the District’s request, and has prepared a Quit Claim Deed that provides for the location of the tank on the site. The Deed has been reviewed as to form by the Grays Harbor County Office of the Prosecuting Attorney. The Department of Public Services recommended that the Quit Claim Deed be approved.

2. **Request Approval, Right of Way Deeds – Boundary Road:** A motion was made, seconded and passed to approve 3 right-of-way deeds for Boundary Road 73650-07 – County Road Project.

3. **Request Approval, Professional Services Contract Appraisal Review – South Bank Road CRP 96412-26:** A motion was made, seconded and passed to approve a professional services contract to hire the Granger Company for appraisal review services on the South Bank Road project. With approval of the contract the county right-of-way agent will proceed with the appraisal reviews for this project.

4. **Request Approval, Snow and Ice Chemical Control Program – Request to Purchase Equipment:** A motion was made, seconded and passed to approve the purchase of a 1000-gallon slip in application unit that slides into the bed of County dump trucks. This unit will be used to apply chemical deicing solution to paved roadways. This solution will prevent the formation of frost on County roadways during dry freezing weather. The cost of the unit is \$12,500 plus tax.

5. **Request Approval, Utility Easements – Fairgrounds – City of Elma:** A motion was made, seconded and passed to approve utility easements to satisfy City of Elma requirements for the new sewer service that the County is implementing for the fairgrounds facility.

6. **Request Approval, Resolution – Emergency Load Restrictions:** A motion was made, seconded and passed to approve **Resolution No. 2005-106 – A Resolution Establishing Emergency Load Limitations On Various County Roads During Periods Of Inclement Weather, Providing For Special Permit, Allowances, And Maximum Speeds.**

7. **Request Approval, Amend Emergency Management Performance Grant – Washington State Emergency Management:** A motion was made, seconded and passed to authorize the Board Chairman to sign a contract amendment from Washington State Emergency Management Division increasing Contract #E05-254 from \$29,481 to \$31,200. The funds from this grant help to pay for Emergency Management Division expenses.

SHERIFF

1. **Request Approval, Surplus Equipment:** A motion was made, seconded and

passed to approve the request to surplus the following vehicle: 1994 Chevrolet Caprice, VIN 1G1BL52P3RR175402. It has reached the end of its service life and will be sold at auction.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

A lawsuit (#L-498-05) against Grays Harbor County was received from Justin Paul Berkley. The lawsuit was referred to the Prosecutor's office and Insurance and Risk Management.

PUBLIC COMMENT

Chairman Beerbower asked for public comment. Randy Coggan, 50 Enterprise Lane, Elma, Washington, Fire District 5, expressed appreciation for the approval of the Quit Claim Deed for the water tank site at the intersection of Delzenne Road and the South Bank Road. The water holding tank will increase the ability to provide adequate water supply to residents and businesses in that area. There was no additional public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, October 17, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Director of Forestry, Maryann Welch, Director of Public Health and Social Services and Paul Easter, Director, Department of Public Services.

RESOLUTIONS

- | | |
|---------------------|--|
| No. 2005-102 | Transferring Items In The Grays Harbor County General Fund Clerk's Office #001-000-014 To Superior Court #001-000-033 |
| No. 2005-103 | Transferring Items In The Grays Harbor County General Fund Commissioner's Office #001-015 |

**No. 2005-104 Transferring Items In The Grays Harbor County General
Fund Environmental Health #001-000-016 to Facility Services
#001-000-018**

**No. 2005-105 Transferring Items In The Grays Harbor County General
Fund Assessor's Office #001-000-010 to District Court #001-
000-024**

**No. 2005-106 A Resolution Establishing Emergency Load Limitations On
Various County Roads During Periods Of Inclement Weather,
Providing For Special Permit, Allowances, And Maximum
Speeds**

ORDINANCES

None

The meeting adjourned at 2:30 p.m. to Monday, October 24, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board