

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

September 12, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 12, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### **MINUTES**

**August 29, 2005 and Special Meeting September 6, 2005:** The minutes of the Commissioners' Meeting of August 29, 2005 and the minutes of the Special Meeting on September 6, 2005 were approved as presented.

#### **BIDS**

None

#### **HEARINGS**

1. **Supplemental Appropriation – Special Projects Fund:** There was a public hearing to consider Supplemental Appropriation as follows: Special Projects Fund #101-000-000 in the amount of \$55,000. Notice of this hearing was advertised in the *Montesano Vidette* on September 1 and September 8, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, provided a staff report. The supplemental budget is in the Special Projects Fund in the amount of \$55,000 and is due to a grant received through the Washington State Department of Fish and Wildlife. This is a continuation of the ongoing salmon recovery program. Grays Harbor County is the lead entity for this program which uses the funds received by the Department of Fish and Wildlife's Lead Entity Program to defray the operational costs incurred through the administrative support of a committee that consists of representative interests such as counties, cities, conservation districts, tribes, environmental groups, business interests, landowners, citizen, volunteer groups, regional fish enhancement groups and other interest. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

- **Action: A motion was made, seconded and passed to approve Resolution No. 2005-80 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000.**
  
- 2. **Supplemental Appropriation – Fair Equine Fund:** There was a public hearing to consider Supplemental Appropriation as follows: Fair Equine Fund #103-200-000 in the amount of \$7,100. Notice of this hearing was advertised in the *Montesano Vidette* on September 1, and September 8, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, provided a staff report. The supplemental budget is for a grant received from the Bishop Foundation in the amount of \$7,100 for the outdoor horse arena at the fairgrounds. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.
  
- **Action: A motion was made, seconded and passed to approve Resolution No. 2005-81 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Equine Fund #103-200-000.**
  
- 3. **Supplemental Appropriation – WSU Cooperative Extension:** There was a public hearing to consider Supplemental Appropriation as follows: WSU Cooperative Extension, Fund #001-000-022 in the amount of \$1,000. Notice of this hearing was advertised in the *Montesano Vidette* on September 1, and September 8, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, provided a staff report. The supplemental budget is in the Grays Harbor County Extension Budget in the amount of \$1,000 for a grant received from the Washington State Department of Agriculture through the Nature Conservancy (WSDA TNC) to develop and implement a public outreach program on knot weed control for Grays Harbor County property owners. \$1,000 is funded for 2005 and \$2,200 is funded for 2006. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.
  
- **Action: A motion was made, seconded and passed to approve Resolution No. 2005-82 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.**

### **PRESENTATION**

Vern Spatz, County Auditor, announced that approximately 1-year ago he applied for a grant to purchase tabulators. Using election reserve funds the tabulators were purchased before the grant was received. Mr. Spatz reported that he has received a check from the

US Congress for \$83,543.99. The grant is for the Help America Vote Act (HAVA) and made available to local election offices to upgrade equipment and improve election administration. Mr. Spatz presented the \$83,543.99 check to be deposited into the election reserve fund. The County's grant balance for the tabulation upgrade grant after this payment is \$19,456.01.

### **PROCLAMATION**

None

### **DEPARTMENTS**

#### **AUDITOR**

1. **Request Approval, August 2005 Expenditure Reports:** A motion was made, seconded and passed to approve August 2005 Expenditures as follows: Claims \$3,085,013.93 and Salaries \$2,122,647.21 for a total of \$5,207,661.14.

#### **JUVENILE**

1. **Request Approval, Interagency Agreement/BECCA Contract:** A motion was made, seconded and passed to approve an Interagency Agreement, Number IAA06044, between the Grays Harbor County Juvenile Court and the Administrative Office of the Courts for the BECCA Bill programs and services. This contract will allow the Juvenile Department to provide services for Truancy, At Risk Youth and Child in Need of Services referrals to the Juvenile Court in Grays Harbor County. The contract period will be from July 1, 2005 through June 30, 2007 and the Grays Harbor County Juvenile Court will be reimbursed a maximum of \$424,281 for costs incurred during the contract period.

#### **MANAGEMENT SERVICES**

1. **Request Approval, Resolution – Budget Transfer – Sheriff's Department:** Sheriff Whelan reported that about two years ago the Chief of the Fire Department of Ocean Shores wrote a grant for approximately \$500,000. The grant was for the infrastructure on a countywide basis to allow for mobile data terminals in law enforcement and fire and emergency vehicles. The grant was awarded and it was possible to install the infrastructure. Sheriff Whelan explained that he looked at areas where he could find money in the Sheriff's Department without taking money from the

existing budget to fund the Mobile Data Terminal (MDT) project. The funding for the MDT project is from numerous sources including homeland security grants, criminal alien assistance grants, and the Department of Agriculture and drug seizure funds. The mobile data terminals will allow law enforcement officers to receive wanted checks, stolen vehicle checks, warrants and allow access to jail records. Officers will be able to retrieve photos from the jail digital imaging system and use the photographs to determine a correct suspect. The mobile data terminals will allow officers to complete police reports from their vehicles and can be downloaded into the main frame computer. This allows the officer to remain in the area they are patrolling rather than spending time in the office completing reports. Sheriff Whelan reported that the MDT system would make the Sheriff's Department more efficient. A MDT, like a lap top computer, has wireless communications with the E-911 Center. There are plans for mobile data terminals in 43 vehicles and includes all uniformed deputies. Sheriff Whelan summarized and reported that the three budget items on the agenda in the Sheriff's Department are all related to the MDT project. A motion was made, seconded and passed to approve **Resolution No. 2005-83 – Transferring Items In The Grays Harbor County Confiscated/Forfeited Property Fund #108-100-000.**

**2. Request Approval, Set Hearing Date –Emergency Budget – Sheriff's Department #001-032:** September 26, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider an Emergency Budget in the amount of \$27,962 in the Sheriff's Office: The Emergency Budget request will utilize the Federal State Criminal Alien Assistance funds received in 2004. Funding will be used for the Mobile Data Terminals for the Criminal Division.

**3. Request Approval, Set Hearing Date – Supplemental Budget – Sheriff's Department #001-032:** September 26, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget in the amount of \$126,287 in the Sheriff's Department budget for funding received from various agencies. The US Department of Justice Methamphetamine Team grant has provided \$46,519 in funding for patrol overtime, supplies and professional services. The Washington Traffic Safety Commission has provided a total of \$50,045 in funding for patrol overtime, supplies, professional services and travel. In addition \$3,906 has been donated by the Washington Sheriff's and Police Chiefs for the purchase of spike strips and Western Region Emergency Medical Services has donated \$1,989 for children's life jackets. The U.S. Department of Justice COPS Homeland Security grant in the amount of \$20,855 will be used for overtime to patrol large events. The U.S. Department of Health and Human Services Reduce Under Age Drinking grant for \$2,973 will be used for patrol overtime.

**4. Request Approval, Set Hearing Date – Supplemental Budget – Miscellaneous #108 Fund:** September 26, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget in the Miscellaneous #108 Fund. \$804 in funds has been received from confiscated/forfeited property and will be used for the Mobile Data Terminal project. In addition \$28,334 in funds from the federal equitable sharing program has been received and will also be used for the Mobile Data Terminal project.

#### **PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Amendment #4 to the County's Contract with State Department of Health:** A motion was made, seconded and passed to approve Amendment #4 to the County's Contract with the State Department of Health. This Amendment:

1. adds \$5,000 to Healthy Child Care funding;
2. adds \$10,804 for Immunization Program funding;
3. adds \$80,000 for continuation of Youth Development Program through September 2006; and
4. adds \$2,196 to the WIC Breastfeeding Program.

All funding is currently budgeted.

**2. Request Approval, Agreement between the County and Catholic Community Services:** A motion was made, seconded and passed to approve an Agreement between the County and Catholic Community Services. Through this Agreement, the agency will provide on-site Spanish interpreter services to the Department.

**3. Request Approval, Agreement between the County and State Department of Fish and Wildlife:** A motion was made, seconded and passed to approve an Agreement between the County and the State Department of Fish and Wildlife. Through this Agreement, the Department will pay Fish and Wildlife staff overtime costs at \$60.00 per hour when they are participating in Party Patrols as a member of the local Reducing Underage Driving (RUAD) Task Force. The Department receives funding from the DSHS Division of Alcohol and Substance Abuse for these activities.

**4. Request Approval, Program Agreement between the County and DSHS Division of Developmental Disabilities:** A motion was made, seconded and passed to approve a Program Agreement between the County and the DSHS Division of

Developmental Disabilities for the 2005-2007 Biennium. Through this Agreement, the Department will administer \$1,488,855 in state funds to provide Day Program services for adults with developmental disabilities. Funds are contracted to several local agencies to provide services.

**5. Request Approval, Mental Health Contract with Evergreen Counseling Center:** A motion was made, seconded and passed to approve a Mental Health contract with Evergreen Counseling Center for \$4,629,429. This contract will provide for mental health services in Grays Harbor through August 2006. Revenues derived from the County's contract with the State's DSHS Mental Health Division are used to fund these agreements. Over \$1,000 people per month will benefit from the contracted services that are targeted at people having a medical necessity for mental health treatment. Total funding is over \$5.5 million. Of this amount, \$77,000 is federal block grant funding. The Mental Health Advisory Board was involved in reviewing proposals and receives regular reports from contractors. The Board recommended approval of the contract.

**6. Request Approval, Mental Health Contract with Behavioral Health Resources:** A motion was made, seconded and passed to approve a Mental Health contract with Behavioral Health Resources for \$921,600. This contract will provide for mental health services in Grays Harbor through August 2006. Revenues derived from the County's contract with the State's DSHS Mental Health Division are used to fund these agreements. Over \$1,000 people per month will benefit from the contracted services that are targeted at people having a medical necessity for mental health treatment. Total funding is over \$5.5 million. Of this amount, \$77,000 is federal block grant funding. The Mental Health Advisory Board was involved in reviewing proposals and receives regular reports from contractors. The Board recommended approval of the contract.

## **PUBLIC SERVICES**

**1. Request Approval, CRP Resolution for Greenwood Branch LBST Project:** A motion was made, seconded and passed to approve CRP Resolution No. C-46880-01 for the Greenwood Branch LBST Project. This project will reduce future maintenance costs by eliminating the need to grade and add rock to this gravel road. This project is part of the 2005 Construction Program.

**2. Request Approval, Cougar Smith Road Bridge Replacement Right-of-Way Deeds:** A motion was made, seconded and passed to approve 5 right-of-way deeds for the Cougar Smith Road Bridge Replacement project.

**3. Request Approval, Set Hearing Date – Right-of-Way Vacation of Westover Avenue in the Plat of Whites – Petition by Weyerhaeuser Co:** October 3, 2005 at 2:00 is the date and time set for a public hearing to consider a petition received from Weyerhaeuser to vacate Westover Avenue east of the east Right-of-Way line of First Street in the Plat of Whites.

**4. Request Approval, Set Hearing Date – Rezone Request Case 2005-1106 – Petition By Mark Doyle:** September 26, 2005 at 2:00 is the date and time set for a public hearing to consider a petition submitted by Mark Doyle to rezone approximately 6.59 acres currently zoned General Development (GD-1) to General Commercial (C-2) in order to construct a proposed mini-storage facility. The proposal is located on Assessor's Tax Parcel #170702110020, 180735440070, and 170702110010 on the Monte-Elma Road, Brady, Washington in Section 2 of Township 17N., Range 07W., and Section 35 of Township 18N., Range 07W.M., Grays Harbor County, Washington.

**5. Request Approval, Request to Declare Equipment Surplus:** A motion was made, seconded and passed to declare the following vehicles as surplus from Facility Services:

1989 Chev Celebrity VIN #1G1AW51R3K6206595  
1989 Chev Pickup VIN #1GCFC24H6KE197128

This equipment was replaced by purchases from E. R. & R. surplus equipment.

**6. Request Approval, Coastal Communities CTED Grant – Coastal Projects:** A motion was made, seconded and passed to approve a grant agreement prepared by the Department of Community, Trade and Economic Development to provide for up to \$1,494,907 for coastal projects in South West Washington. The funds were appropriated by the State Legislature last spring to continue local and state efforts to address erosion and sand management issues. Grays Harbor County continues to be the lead entity for the Coastal Communities and as such has been the grant recipient for several years. The funds will be used to continue addressing projects associated with the Columbia River, Willapa Bay, Grays Harbor and the beaches between them. The Department recommended approval of the agreement.

**7. Request Approval, Resolution Adopting the National Incident Management System (NIMS):** A motion was made, seconded and passed to approve **Resolution No. 2005-84 – Resolution Adopting The National Incident Management System (NIMS).**

This resolution formally recognizes the National Incident Management System (NIMS) and adopts the NIMS principles and policies. States, territories, tribes and local entities must establish resolutions to formally adopt the NIMS in order to receive FY 2006 preparedness funding. The Department recommended approval of the resolution.

**ANNOUNCEMENT(S)**

None

**CORRESPONDENCE**

1. An e-mail was received from Stanley Trohimovich, dated September 6, 2005. The subject is “How safe will the new high school building be as now planned and situated?” Corrected message superceding my first effort. Chairman Beerbower announced that the e-mail was available to the public and placed on file.
2. A letter was received from Sue Wright, Parade Director representing Cranberry Coast Chamber of Commerce. The correspondence was regarding the Annual Cranberry Harvest Festival in Grayland, scheduled for October 8<sup>th</sup> and 9<sup>th</sup>. The parade will be held October 8<sup>th</sup>. The request is to divert traffic for no longer than 30 to 45 minutes, as in years past. A motion was made, seconded and passed to approve the request subject to review and recommendation by the Sheriff’s Department, Department of Public Services and Insurance and Risk Management.

**PUBLIC COMMENT**

Chairman Beerbower asked for public comment. Tom Hiller, resident of McCleary, expressed his concern about problems with receiving ballots when the County Auditor does not have an individual’s post office box number on record. He expressed disappointment with no longer having a polling place to vote and urged the Board to consider re-establishing polling places.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, September 12, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Director of Forestry, Debbie Adolphsen, Fair and Tourism Director, Maryann Welch, Department of Public Health and Social Services, and Paul Easter, Brian Shea and Kevin Varness with the Department of Public Services.

### **RESOLUTIONS**

- No. 2005-80            Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Special Projects Fund #101-000-000.**
- No. 2005-81            Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County Fair Equine Fund #103-200-000.**
- No. 2005-82            Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.**
- No. 2005-83            Transferring Items In The Grays Harbor County Confiscated/Forfeited Property Fund #108-100-000.**
- No. 2005-84            Resolution Adopting the National Incident Management System (NIMS)**

### **ORDINANCES**

None

The meeting adjourned at 2:38 p.m. to Monday, September 19, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2005

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BOB BEERBOWER, Chairman  
Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board