

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 29, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 29, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

August 22, 2005: The minutes of the Commissioners' Meeting of August 22, 2005 were approved as presented.

BIDS

None

HEARINGS

1. **Supplemental Appropriation – General Fund WSU Cooperative Extension:**
There was a public hearing to consider Supplemental Appropriation as follows: General Fund WSU Cooperative Extension, Fund #001-022-022 in the amount of \$40,563. Notice of this hearing was advertised in the *Montesano Vidette* on August 18, and August 25, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, provided a staff report. The supplemental budget is for the Grays Harbor County Extension Budget in the amount of \$40,563 for the Gear Up grant. Not enough budget was carried forward from 2004 and this will cover the remainder of the grant which expires in August 31, 2005. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

- **Action:** A motion was made, seconded and passed to approve Resolution No. 2005-77 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.

2. **Re-establish the Planning Commission:** There was a public hearing to consider

an ordinance adding a new chapter to Title 2 of the Grays Harbor County Code to reestablish the planning commission, codifying its organization, powers and duties. Notice of this hearing was advertised in the *Montesano Vidette* on August 18, 2005. The publication included a summary providing a brief description of the ordinance presented to the Board of Commissioners of Grays Harbor County for consideration. Chairman Beerbower asked for an administrative report. Jim Baker, Senior Deputy Prosecuting Attorney, provided background information. This request to adopt the proposed ordinance placing planning commission authority and operation in the county code does not indicate in any way that the planning commission existence up until now is not legally authorized. Mr. Baker reported that the proposed ordinance establishes and provides for membership, organization, expenses, powers and duties of a planning commission; and adds a new chapter to Grays Harbor County Code Title 2. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

- **Action: A motion was made, seconded and passed to approve Ordinance No. 339 – An Ordinance Establishing And Providing For Membership, Organization, Expenses, Powers And Duties Of A Planning Commission; And Adding A New Chapter To Grays Harbor County Code Title 2.**

PRESENTATION

None

PROCLAMATION

1. **National Preparedness Month and NOAA Weather Radio Awareness Month:**
A motion was made, seconded and passed to approve a Proclamation proclaiming September 2005 as National Preparedness Month and NOAA Weather Radio Awareness Month in Grays Harbor County and urging all citizens to join in this special observation. The Clerk of the Board read the proclamation as described.

DEPARTMENTS

MANAGEMENT SERVICES

- 1. Request Approval, Contract with Washington State Dept. of Agriculture Nature Conservancy:** A motion was made, seconded and passed to approve two copies of the Contract for Services between the Washington State Department of Agriculture Nature Conservancy (WSDA TNC) and Grays Harbor County Noxious Weed Board in the amount of \$3,200. This contract is for the development and implementation of a public outreach program on knotweed control for Grays Harbor County property owners.
- 2. Request Approval, Resolution – Budget Transfer – WSU Extension Office:** A motion was made, seconded and passed to approve **Resolution No. 2005-78 – Transferring Items In The Grays Harbor County General Fund Cooperative Extension #001-022.** This resolution authorizes a budget transfer in the Extension Office budget. \$906 will be transferred from supplies and professional services to supplies and communications. This is a carryover from the 2004 grant from the Washington State Department of Agriculture through the Nature Conservancy (WSDA TNC) to develop and implement a public outreach program on knotweed control for Grays Harbor County property owners. The Quinalt Weed Project budget for 2005 was \$24,000 but the grant came in at \$22,171 so funds are available to transfer. Rose Elway, Budget Director, reviewed the request and funds are available for these transfers.
- 3. Request Approval, Resolution – Budget Transfer – Forestry Department:** A motion was made, seconded and passed to approve **Resolution No. 2005-79 – Transferring Items In The Grays Harbor County Miscellaneous Fund Forestry Department #403-000-000.** This resolution authorizes a budget transfer to move \$14,000 from Professional Services to Capital Outlay in the Forestry Department for the purchase of a Sharp digital color copier. Rose Elway, Budget Director, reviewed the request and funds are available for these transfers.
- 4. Request Approval, 2005 One Time Only Interlocal Agreement – McCleary Bear Festival Committee:** A motion was made, seconded and passed to approve two copies of the 2005 Interlocal Agreement between Grays Harbor County and the McCleary Bear Festival Committee in the amount of \$1,500. Funding will be used for expenses incurred on the McCleary Bear Festival event.
- 5. Request Approval, Set Hearing Date – Supplemental Budget – Special Projects Fund:** September 12, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget in the amount of \$55,000 in the Special Projects Fund due to a grant received through the Washington State Department of Fish and Wildlife. This is a continuation of the ongoing salmon recovery program. Grays

Harbor County is the lead entity for this program which uses the funds received by the Department of Fish and Wildlife's Lead Entity Program to defray the operational costs incurred through the administrative support of a committee that consists of representative interests such as counties, cities, conservation districts, tribes, environmental groups, business interests, landowners, citizen, volunteer groups, regional fish enhancement groups and other interest.

6. Request Approval, Set Hearing Date – Supplemental Budget – Extension

Weed Program: September 12, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget in the Grays Harbor County Extension Budget in the amount of \$1,000 for a grant received from the Washington State Department of Agriculture through the Nature Conservancy (WSDA TNC) to develop and implement a public outreach program on knotweed control for Grays Harbor County property owners. \$1,000 is funded for 2005 and \$2,200 is funded for 2006.

7. Request Approval, Set Hearing Date – Fair Equine Fund: September 12, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a Supplemental Budget in the Grays Harbor County Fair Equine Fund #103-200-000 for a grant received from the Bishop Foundation in the amount of \$7,100 for the outdoor horse arena at the fairgrounds.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Contracts With Washington State Department of Social and Health Services:

- a. **Medicaid-funded Mental Health Services --** A motion was made, seconded and passed to approve a contract between the State's DSHS Mental Health Division and the County that begin September 1, 2005 and end August 31, 2006. The contract is for Medicaid-funded Mental Health Services.
- b. **Services for priority persons not covered by Medicaid –** A motion was made, seconded and passed to approve a contract between the State's DSHS Mental Health Division and the County that begin September 1, 2005 and end August 31, 2006. The contract is to provide services for priority persons not covered by Medicaid. The Medicaid funding will total approximately \$4 million and the State funding \$2.3 million over the

next 12 months. Approximately 1,000 County residents receive ongoing mental health services and crisis services are provided to the whole County.

PUBLIC SERVICES

1. Request Approval, Accept Contract As Complete – Elma McCleary Road Vertical Realignment: The Contractor, Roglin's Inc., has completed the Elma McCleary Road Vertical Realignment, M.P. 1.74 to M.P. 1.87 – C-97400-17 STPH-T142 (007), TA2407 contract. The total amount of the contract is \$300,865.92, which is 5.65% above the original bid amount. The Department of Public Services recommended acceptance of the contract which would allow release of the Retainage Bond as per Section 60.28, Revised Code of Washington. A motion was made, seconded and passed to accept the contract as outlined.

2. Request Approval, Change Order #1 – Pearsall HVAC Project: A motion was made, seconded and passed to approve the Pearsall HVAC Project Change Order #1. This change order has been prepared to provide a cost savings to the project by combining 3 ceiling units into 1 unit. This change helps stay within the original budget. The Department of Public Services recommended approval of the change order.

3. Request Approval, Contract For Bridge Design Services: A motion was made, seconded and passed to approve a contract with Sargent Engineers, Inc. of Olympia for bridge design services as follows:

Harp Rd Bridge Replacement	C-69030-03
Forrest Rd Bridge Replacement	C-69290-02
Schmid Rd Bridge Replacement	C-11171-01, 02
Brooklyn Rd Bridge Replacement	C-68900-06
Monte-Elma Rd Satsop Bridge Maint	C-97100-24

The contract amount for these services is \$442,771.

4. Request Approval, Surcharge Fund for the Law-Income Housing Program: Interlocal Agreement with Cities of Aberdeen, Elma, Hoquiam, McCleary, Montesano, Oakville, and Ocean Shores: A motion was made, seconded and passed to approve the interlocal agreement between Grays Harbor County and the Cities of Aberdeen, Elma, Hoquiam, McCleary, Montesano, Oakville, and Ocean Shores. The purpose of this agreement is to create an interlocal agreement for the use of the funds

collected through the document recording surcharge collected pursuant to RCW 36.22.178. The revenue generated will supplement funding for construction projects for the extremely low income and very low-income persons throughout Grays Harbor County.

A motion was made, seconded and passed to appoint Maryann Welch to serve as representative to the Grays Harbor County Housing Surcharge Fund Board, as described in the interlocal agreement. This individual will assist with the evaluation of proposals and funding recommendations for use of the document recording fee revenue.

5. Request Approval, Set Hearing Date – Ordinance Amending GHCC Chapter 8.08 Pertaining to Fireworks: September 19, 2005 at 2:00 is the date and time set for a public hearing to consider an ordinance amending Ordinances 109, 287 and Chapter 8.08 of the Grays Harbor County Code updating statutory references to Chapter 70.77 RCW, modifying permit fees and providing for enforcement and appeal of fireworks requirements.

ANNOUNCEMENT(S)

Chairman Beerbower announced that Monday, September 5, 2005 is Labor Day and there would be no meeting. The next meeting will be held on Monday, September 12, 2005 at 2:00 p.m.

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Beerbower asked for public comment. Lee Dotson a 64-year resident of Satsop, Washington, reported that he is embarrassed to say that he lives in Satsop. Mr. Dotson commented that driving from the east or south the condition of property is not good. He commented that he has the rules and regulations from Grays Harbor County with a notice of a March 5, 2004 deadline for compliance. Mr. Dotson stated that the deadline has passed and conditions have not improved. He reported that 3 travel trailers are being hooked up with utilities at the location of where the diner was. Mr. Dotson urged the Board to enforce the existing laws and clean up the Satsop area.

STAFF MEETINGS

The Board held staff meetings on Monday, August 29, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Department of Public Health and Social Services, Jim Baker, Senior Deputy Prosecuting Attorney, and Paul Easter and Lee Napier with the Department of Public Services.

RESOLUTIONS

- No. 2005-77 Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022**
- No. 2005-78 Transferring Items In The Grays Harbor County General Fund Cooperative Extension #001-022**
- No. 2005-79 Transferring Items In The Grays Harbor County Miscellaneous Fund Forestry Department #403-000-000**

ORDINANCES

- No. 339 An Ordinance Establishing And Providing For Membership, Organization, Expenses, Powers And Duties Of A Planning Commission; And Adding A New Chapter To Grays Harbor County Code Title 2**

The meeting adjourned at 2:28 p.m. to Monday, September 12, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board