

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 8, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 8, 2005, at 2:00 p.m. Commissioners Bob Beerbower and Mike Wilson were present. Commissioner Al Carter was excused. Also in attendance was Donna Caton, Clerk of the Board and Jim Baker, Senior Deputy Prosecuting Attorney.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

August 1, 2005: A motion was made, seconded, and passed to approve the minutes of August 1, 2005 as presented.

HEARINGS

None

BIDS

None

COMMISSIONERS

1. **Memorandum of Understanding – Washington State Council of County City Employees of the American Federation of State, County, and Municipal Employees AFL-CIO, Local #275:** A motion was made, seconded and passed to approve a Memorandum of Understanding (MOU) between Grays Harbor County and Washington State Council of County City Employees of the American Federation of State, County, and Municipal Employees AFL-CIO, Local #275. Under this agreement the Union agrees that the Elections Supervisor in the Auditor's Office is exempt from the Master Working Agreement between the County and AFSCME Local #275. In exchange for this exemption, the County agrees that it will implement an Employee Assistance Program (EAP). Any decision to end or significantly reduce benefits will be negotiated.
2. **Request Approval, Appointment to Human Services Advisory Board:** A

motion was made, seconded and passed to appoint Jo Linker to the Human Services Advisory Board. This appointment would be for three years and bring the total membership to nine.

3. Washington State Office of Public Defense program for expansion of Juvenile Court 2005-2007 Parents' Representation: A motion was made, seconded and passed to approve the Washington State Office of Public Defense program for expansion of Juvenile Court 2005-2007 Parents' Representation.

4. Set Hearing to establish a Trial Court Improvement Fund: A hearing was set for August 22, 2005 to establish a Trial Court Improvement Fund.

DEPARTMENTS **AUDITOR**

1. Request Approval, July 2005 Expenditures: A motion was made, seconded and passed to approve July 2005 Expenditures as follows: Claims \$5,030,530.64 and Salaries \$2,050,665.44 for a total of \$7,081,196.08.

CLERK

1. Request Approval, Surplus Equipment: A motion was made, seconded and passed to surplus a Bell and Howell Microfiche camera with stand that was transferred to the Clerk's inventory last year from the Auditor's Office. After reviewing current need for the machine it was determined that it is not needed and should be declared surplus and turned over to the County Treasurer for disposal.

FORESTRY

1. Request Approval, Accept Contract – Cedar Salvage Contract – CED0501: JBC Company has satisfactorily completed all the terms and conditions of the contract for the Seastrand No. 2 Cedar Salvage Sale. The Department of Forestry recommended that the County accept the contract as complete and release the performance bond as posted by JBC Company for this sale. A motion was made, seconded and passed to accept the contract as complete and release the performance bond as posted by JBC for this sale.

MANAGEMENT SERVICES

1. Request Approval, Budget Transfer – Special Projects #101-000-000: A motion was made, seconded and passed to approve **Resolution No. 2005-72, Transferring Items In The Grays Harbor County Miscellaneous Fund Special**

Projects #101-000-000. This resolution allows a \$2,507 transfer to be made within the Special Projects Fund. Budget is available to transfer from the CDBG General Purpose grant to the Washington state Department of Fish and Wildlife Salmon Recovery grant. Not enough budget was carried forward from 2004 for the WDFW grant.

2. Request Approval, Budget Transfer – District Court #001-000-024: A motion was made, seconded and passed to approve **Resolution No. 2005-73, Transferring Items In The Grays Harbor County General Fund District Court #001-000-024.** This resolution allows a \$2,000 transfer to be made in the District Court budget from interpreter fees into witness fees to cover the remainder of the year's caseload.

3. Request Approval, 2005 Municipal Services Agreement, McCleary Community Chamber: A motion was made, seconded and passed to approve the 2005 Municipal Services Agreement between Grays Harbor County and the McCleary Community Chamber. \$3,000 in funding will be used for operations, advertising and promotion of tourism for the Chamber.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Letter of Agreement With Grays Harbor College: A motion was made, seconded and passed to approve a Letter of Agreement extending the County's current contract for Childbirth Education services with Grays Harbor College through December 31, 2005.

2. Request Approval, Program Agreement With DSHS Medical Assistance Administration: A motion was made, seconded and passed to approve a Program Agreement between the County and the DSHS Medical Assistance Administration. This Agreement allows the Department to bill for the federal portion of Medicaid for staff activities related to providing information to clients and the public about the Medicaid program and assisting with Medicaid enrollment. This arrangement provides approximately \$300,000 a year in revenue to support the Department.

3. Request Approval, Agreements related to the Access to Baby and Child Dentistry Program (ABCD): This program works to increase access to dental care for Medicaid-eligible children under six years old. Local dentists participate in the program and accept young Medicaid patients. These dentists benefit by receiving an enhanced Medicaid Re-imbursment rate and work with families that have been prepared for a relationship with a dental provider.

a. Agreement with the Washington Dental Service Foundation: A motion was made, seconded, and passed to approve an agreement with the Washington Dental

Service Foundation for \$19,530 to implement the ABCD Program in Grays Harbor and Pacific Counties for the second year.

b. Agreement with Coastal Community Action Program: A motion was made, seconded, and passed to approve an agreement with Coastal Community Action Program for \$48,150 to provide staffing and support for the program. Both Foundation funding and available Medicaid Match revenue will be used to fund CCAP's contract.

PUBLIC SERVICES

1. **Request Approval related to the Chehalis Basin Lead Entity Program and Grant:**
 - a. Contract with Wash. State Fish & Wildlife-Chehalis Basin Salmon Recovery:** A motion was made, seconded, and passed to approve a contract with Washington State Fish & Wildlife related to Chehalis Basin Salmon Recovery. The WDFW contract provides funding to continue the Chehalis Basin Lead Entity program for salmon recovery. This agreement continues a program established five years ago on behalf of the Chehalis Basin Partnership.
 - b. Amendment of Professional Services contract with LWC Consulting-Salmon Recovery:** A motion was made, seconded, and passed to approve an amendment of Professional Services contract with LWC Consulting related to Salmon Recovery. The funds secured through the WDFW Lead Entity grant will cover the expenses incurred through this contract.
2. **Request Approval for an Agreement with Wash. State Employment Security to place an AmeriCorps VISTA member:** A motion was made, seconded, and passed to approve an agreement with Washington State Employment Security to place an AmeriCorps VISTA member. The member will serve in Grays Harbor County from August 26, 2005 to August 25, 2006. The County is required to provide \$4,000 in matching funds for the placement that will then be reimbursed through a Citizen Corps grant. The AmeriCorps VISTA member will be working with Emergency management and the Citizen Corps on disaster preparedness issues.
3. **Request Approval to accept contract as complete-Food Bank Distribution Warehouse:** A motion was made, seconded, and passed to accept the Food Bank Distribution Warehouse Project as complete. The Facility opened for operation last fall, the block grant was closed out this spring, and the final change order and payment were made this summer. The project stayed opened to facilitate completion of the installation of the ice machine, which is now up and operating.

The final contract amount with Rognlins, Inc. for construction is \$1,519,750.50.

4. **Request Approval to amend Engineering Agreement-Pacific Beach Sewer Plant Expansion:** A motion was made, seconded, and passed to approve an engineering agreement with CH2M Hill to provide final design and related services for the expansion of the Pacific Beach sewer plant. The expansion is needed to be able to serve the Seabrook Development. Seabrook is funding the project per the terms of the Utility Services Agreement that was signed by Seabrook and the County last January and is included in the 2005 Special Project Budget.
5. **Request Approval to transfer Seawinds Estates and Sunset water systems to the County:** A motion was made, seconded, and passed to transfer Seawinds Estates and Sunset water systems to the County. Last year the County acquired the Pacific Winds and Ocean City water works systems in North Beach. The acquired Seawinds Estates and Sunset water systems would be connected to the already expanded Pacific Winds system to better serve the existing community and to provide new water service opportunities.
6. **Request Approval - Tower Blvd/Technology Way Project Prospectus Revision:** A motion was made, seconded, and passed to approve the Tower Blvd/Technology Way Project Prospectus revision. The original Lambert Road Realignment prospectus for this ongoing project was approved by the Commissioners on December 4, 2000. The prospectus was supplemented and forwarded to WSDOT with information for phase three, Tower Blvd/Technology Way et al on October 26, 2004. WSDOT has reviewed the supplemented information and reminded us that the original prospectus indicated that the county did not need additional right-of-way. With the new work being proposed, the County did acquire a small amount of right-of-way from Weyerhaeuser Company. The project prospectus needed to be amended to show this change.
7. **Request Approval - Contract for Ocean Beach Road/Dekay Curve Realignment:** A motion was made, seconded, and passed to approve a contract with low bidder, Quigg Bros., Inc. of Aberdeen Washington for the Ocean Beach Road/Dekay Curve Realignment project.

ANNOUNCEMENT(S)

None

CORRESPONDENCE

1. **Claim number C-497-05** submitted by Jerrie & Sally Eaton was received on August 4, 2005. This item was referred to Risk Management, Management Services, and the Prosecutor for processing.

PUBLIC COMMENT

Commissioner Beerbower asked for public comment. There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, August 8, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Larry Smith, Forestry; Maryann Welch, Public Health and Social Services; Paul Easter and Kevin Varness, Public Services.

RESOLUTIONS

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|--------------------|--|
| No. 2005-72 | Transferring Items in the Miscellaneous Fund Special Projects #101-000. |
| No. 2005-73 | Transferring Items In The Grays Harbor County General Fund District Court #001-000-024. |

ORDINANCES

None

The meeting adjourned at 2:30 p.m. to Monday, August 15, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board