

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 13, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 13, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

#### CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

#### MINUTES

**June 6, 2005:** The minutes of the Commissioners' Meeting of June 6, 2005 were approved as presented.

#### BIDS

1. **(1) or More 3,500-Gallon Water Tank(s):** There was a bid opening for the delivery of one (1) or more 3,500 Gallon Water Tank. Bid Specifications were available at Grays Harbor County, Department of Public Services, 100 West Broadway, Suite 31, Montesano, Washington. Notice of this project was advertised on May 25 and June 2, 2005. The Clerk of the Board opened and read the following bid received:

- |    |                         |                 |
|----|-------------------------|-----------------|
| 1. | Randco Tanks, Kelso, WA | (A) \$23,613.00 |
|    |                         | (B) \$16,989.68 |

Chairman Beerbower referred the bids to the Department of Public Services for review and recommendation.

#### HEARINGS

1. **Supplemental Budget Appropriation – WSU Cooperative Extension:** There was a public hearing to consider Supplemental Appropriation as follows: WSU Cooperative Extension #001-000-022 in the amount of \$5,901. Notice of this public hearing was published in *The Vidette* on June 2 and June 9, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, provided a staff report. Ms. Elway reported that the supplemental budget hearing is requested for the 2004 carry over

grant, US Forest Service Quinault Weed Project, in the amount of \$5,901. The funds will be used for part time and extra help on the grant in the Quinault area.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action:** A motion was made, seconded and passed to approve **Resolution No. 2005-50 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.**

2. **Emergency Appropriation – Facility Services:** There was a public hearing to consider Emergency Appropriation as follows: Facility Services #001-000-018 in the amount of \$18,738. Notice of this public hearing was published in *The Vidette* on June 2 and June 9, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director reported the emergency budget is in the General Fund Facility Services. The request is necessary to cover temporary extra help in the custodial and maintenance divisions. The Facility Services budget was reduced two FTE positions in the 2005 budget. The Emergency Budget is needed to cover the additional summer projects and vacations.

Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Action:** A motion was made, seconded and passed to approve **Resolution No. 2005-51 – Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Facility Services #001-000-018.**

3. **Right-of-Way Vacation – Terry Rabusitz:** There was a public hearing to consider an application from Terry Rabusitz to vacate the right of way of Aloha Street #30560 from M.P. 0.088 to 0.310 that goes through parcel #201227210040. Notice of this public hearing was published in *The Vidette* on June 2 and June 9, 2005. Chairman Beerbower asked for a staff report. Paul Easter, Director of the Department of Public Services, provided a staff report. Mr. Easter reported that Mr. Rabusitz has petitioned to vacate the right of way of Aloha Street that goes through his property. Aloha Street is an 18-24 foot gravel road that is rarely maintained by the county. Vacating the right of way will eliminate a 40-foot setback and Mr. Rabusitz also wishes to maintain the road himself. Vacating the right of way will not landlock any adjacent property, nor does it lead to a body of water. Mr. Easter reported that the Department has no objection to the

petition as requested. The Department of Public Services recommended the Order of Vacation be approved and the right-of-way be placed back on the tax rolls. The application fee of one hundred fifty dollars (\$150.00) and the fifty- percent (50%) appraised value of four hundred two dollars and fifty cents (\$402.50) have been paid.

Chairman Beerbower asked for comment. There was no public comment and the hearing was closed.

? **Action:** A motion was made, seconded and passed to approve **Resolution No. 2005-52 – Order of Vacation In The Matter Of Vacating the Right of Way of Aloha Street #30560 from M.P. 0.088 to M.P. 0.310 that goes through Parcel #201227210040 located in Section 27, Township 20N, Range 12 W.W.M.**

#### **COMMISSIONERS**

1. **Working Agreement with Washington State Council of County & City Employees and the American Federation of State County and Municipal Employees AFL-CIO 2005-2007 Representing the Public Works Division of the Department of Public Services:** A motion was made, seconded and passed to approve the Working Agreement between Grays Harbor County Public Works Division of the Department of Public Services and Local 275 of the Washington State Council of County and City Employees and the American Federation of State County and Municipal Employees AFL-CIO 2005-2007.

2. **Memorandum of Understanding – Courthouse Collective Bargaining Agreement for Local #275:** A motion was made, seconded and passed to approve a Memorandum of Understanding – Courthouse Collective Bargaining Agreement for Local #275.

#### **DEPARTMENTS**

#### **MANAGEMENT SERVICES**

1. **Request Approval, Budget Transfer – Miscellaneous Fund Facilities Capital:** A motion was made, seconded and passed to approve **Resolution No. 2005-53 – Transferring Items In The Grays Harbor County Miscellaneous Fund Facilities Capital #301.** This resolution is for a budget transfer to move \$30,000 from Juvenile

HVAC to Pearsall building repairs to provide additional funds to construct the improvements to the Pearsall building for bids that were opened on June 6, 2005.

**2. Request Approval, Budget Transfer – Miscellaneous Fund Solid Waste Plan:**

A motion was made, seconded and passed to approve **Resolution No. 2005-54 – Transferring Items In The Grays Harbor County Miscellaneous Fund Solid Waste Plan #401-000-100**. This resolution is for a budget transfer to be made within the Solid Waste Fund #401-000-100 for the addition of a Utility Technician position effective June 2005. This position is necessary in the Utility Division due to the increase in workload and development activity associated with the Pacific Beach/Moclips sewer and water systems and the North Beach water system. In addition, the County was awarded a Department of Ecology grant in the amount of \$40,000 for the purchase of a new dump truck to be used in the countywide litter program. The truck replaces a 20 plus year old vehicle that is currently used.

**3. Request Approval, Salary Resolution Amendment:** A motion was made, seconded and passed to approve **Resolution No. 2005-55 – Amending Resolution No. 2005-03 And Fixing Compensation From And After January 1, 2005**. This salary resolution amendment reflects the ratification of the 2005-2007 Public Works Division of Public Services and the amendment to the Courthouse/Juvenile and Public Health and Social Services AFSCME contract along with exempt employees and elected officials. These salary resolutions are effective June 1, 2005 but also have retro pay included in them as a lump sum.

**PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Grant Application To Department of Health:** A motion was made, seconded and passed authorizing the Board Chairman to sign an application to the Department of Health for federal and state Family Planning funds for the calendar year 2006. A total of \$77,600 in state funds and \$59,400 in federal funds is projected as revenue that will flow through the Consolidated Contract. Both clinical and community education services will be provided, and it is estimated that a total of 1,900 unduplicated clients will be served. Approximately 96% of Family Planning clients have incomes at or below 200% of the Federal Poverty Level.

## **PUBLIC SERVICES**

1. **Request Approval, Personal Services Contract with Lonnie Crumbley, LWC Consulting:** A motion was made, seconded and passed to authorize hiring LWC Consulting and authorizing the Board Chairman to sign the Personal Services Contracts for LWC Consulting to provide assistance with environmental permitting and funding for various culvert replacement projects. LWC Consulting has been providing services to the County. The contract will expire June 30, 2005.

2. **Request Approval, Personal Services Contract with David J. Harman:** A motion was made, seconded and passed to authorize hiring David J. Harman and authorizing the Board Chairman to sign the Personal Services Contracts for David J. Harman to provide assistance with engineering and geotechnical evaluations for the Middle Satsop Road Realignment Project, North River Road Realignment Project and other projects as needed. Mr. Harman is a former Grays Harbor County employee who is familiar with county procedures and is very familiar with these particular projects.

3. **Request Approval, Award Bid for 2005-2006 County Beach Approach Sand Removal Contract:** A motion was made, seconded and passed to award the 2005-2006 County Beach Approach Sand Removal Contract to the high bidders Brumfield Construction for Item #1, Bonge Avenue #13200, Grayland Beach #10780, and Cranberry Beach #10000; and MJR Limited for Item #2, Damon Road #2286, Second Avenue, #2522, and Second Street #93100.

4. **Request Approval, Amendment to Litter Grant – Department of Ecology:** A motion was made, seconded and passed to authorize the Board Chairman to sign Amendment No. 1 to Contract No. C0400044 Between the State of Washington Department of Ecology and Grays Harbor County Utilities and Development. This amendment has been prepared to provide up to \$20,000 additional funding for the litter program activities. The monies are unexpended funds from Pacific County that are being made available to the Grays Harbor County by the Department of Ecology. Grays Harbor County has agreed to provide litter pickup along State Route 105 between Grayland and Tokeland.

5. **Request Approval, CRP Resolution and Landowners Willingness Form – Salmon Recovery Funding Board Grant:** A motion was made, seconded and passed to authorize the Board Chairman to sign a CRP Resolution and a Landowners Willingness Form. These documents commit \$25,750 of Local Funds and are required to apply for a

\$47,250 SRFB Grant. The Department of Public Services recommended these documents be signed so that the Salmon Recovery Fund Board (SRFB) Grant Application can be submitted for consideration.

**6. Request Approval, Local Agency Agreement Supplement No. 2 – Elma/McCleary Road Hazard Elimination Project:** A motion was made, seconded and passed to authorize the Board Chairman to execute the Local Agency Agreement Supplement No. 2 requesting an additional \$75,000 of Federal Funds for the Elma-McCleary Road Hazard Elimination Project, C-97400-17.

**7. Request Approval, Local Agency Agreement Supplement No. 6 – Deobligating Unused Federal Funds – Aberdeen Gardens Road/Wishkah River Bridge Replacement Project:** A motion was made, seconded and passed to authorize the Board Chairman to execute the Local Agency Agreement Supplement No. 6. This supplement unobligates unused federal funding for the Aberdeen Gardens Road/Wishkah River Bridge Replacement C-51240-01.

**8. Request Approval, Set Hearing Date of June 27, 2005 – Case #2005-0673, Text Amendment of GHCC:** June 27, 2005 at 2:00 p.m. is the date of time set for a public hearing to consider a text-amendment of the Grays Harbor County Code Chapters 12.16.020 governing Road Identification and Section 17.56.190 governing Road Identification in Planned Unit Development.

**9. Request Approval, Set Hearing Date of June 27, 2005 – Case #2005-0452, Subdivision Application by Carl Hendrickson:** June 27, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider an application received from Carl Hendrickson to subdivide the existing 24 acres of land into 21 lots. The project is proposed on Garden Hill Road, on the property having Assessor's parcel #180626310000, within one mile North of Elma, within the Northeast quarter of the Southwest quarter of Section 26, Township 18 N., Range 6 WWM, Grays Harbor County, Washington.

The Clerk of the Board announced the following item received after the agenda was prepared:

**10. Request Approval, To Correct Process Of Purchase Of A 4 x 4 Vehicle:** The previous request for a bid date to purchase a 4 x 4 vehicle was incorrect. The Department would like to purchase this vehicle from the State Contract. A motion was

made, seconded and passed to grant authorization to purchase a 4 x 4 vehicle from the State Contract.

### **TREASURER**

**1. Request Approval, Resolution to Establish a Real Estate Excise Tax Technology Fund:** A motion was made, seconded and passed to approve **Resolution No. 2005-56 – Establishing A Real Estate Tax Electronic Technology Fund**. This resolution establishes a Real Estate Excise Tax Technology Fund to facilitate the implementation of Chapter 480 Laws of 2005. This new law becomes effective on July 1, 2005 and will add a five-dollar fee to the processing of each real estate excise tax affidavit. The funds generated by this new statute are dedicated for exclusive use to automate the real estate excise tax process.

### **ANNOUNCEMENT(S)**

None

### **CORRESPONDENCE**

None

### **PUBLIC COMMENT**

Commissioner Beerbower asked for public comment. Tom Fite, resident of 7137 Young, Road in Thurston County commented on the ORV Park. Mr. Fite reported that he served as manager of the facility from 1997 to 2002. The facility grew in attendance from 17,000 to 33,000 annual visitors. He reported that he was involved with all the user groups and the different types of activities the facility offered. Mr. Fite commented that the ORV Park catered to all age groups. The day use was a big part of the park as well as commercial use. Mr. Fite addressed the risk issue involving the park and provided information from the US Consumer Products Safety Institute. He provided information on finance packages available to fund the park including federal funds administered by the IAC. Mr. Fite summarized and expressed support for the operation of the ORV Park. There was no additional public comment.

### **STAFF MEETINGS**

The Board held staff meetings on Monday, June 13, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Maryann Welch, Public Health and Social Services, Rose Elway, Budget Director, Jim Baker, Senior Deputy Prosecuting Attorney and Paul Easter, Director of Public Services.

### **RESOLUTIONS**

- No. 2005-50                    Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund WSU Cooperative Extension #001-000-022.**
- No. 2005-51                    Authorizing An Emergency Appropriation In The Budget Of The Grays Harbor County General Fund Facility Services #001-000-018.**
- No. 2005-52                    Order of Vacation In The Matter Of Vacating the Right of Way of Aloha Street #30560 from M.P. 0.088 to M.P. 0.310 that goes through Parcel #201227210040 located in Section 27, Township 20N, Range 12 W.W.M.**
- No. 2005-53                    Transferring Items In The Grays Harbor County Miscellaneous Fund Facilities Capital #301.**
- No. 2005-54                    Transferring Items In The Grays Harbor County Miscellaneous Fund Solid Waste Plan #401-000-100.**
- No. 2005-55                    Amending Resolution No. 2005-03 And Fixing Compensation From And After January 1, 2005.**
- No. 2005-56                    Establishing A Real Estate Tax Electronic Technology Fund.**

### **ORDINANCES**

None

The meeting adjourned at 2:35 p.m. to Monday, June 20, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS  
for Grays Harbor County  
this \_\_\_\_\_ day of \_\_\_\_\_, 2005

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BOB BEERBOWER, Chairman  
Commissioner, District 1

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MIKE WILSON, Commissioner, District 2

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ALBERT A. CARTER, Commissioner, District 3

ATTEST:

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Donna Caton  
Clerk of the Board