

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 2, 2005

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 2, 2005, at 2:00 p.m. Commissioners Bob Beerbower, Al Carter and Mike Wilson were present. Also in attendance was Donna Caton, Clerk of the Board. Jim Baker, Senior Deputy Prosecuting Attorney was present.

CALL TO ORDER AND FLAG SALUTE

Chairman Beerbower called the meeting to order with the pledge of allegiance to the flag of the United States of America being recited.

MINUTES

April 25, 2005: The minutes of the Commissioners' Meeting of April 25, 2005 were approved as presented.

BIDS

None

HEARINGS:

1. **Supplemental Budget – Public Health & Social Services**: There was a public hearing to consider Supplemental Appropriation as follows: Public Health and Social Services Fund #001-000-029 in the amount of \$45,688. Notice of this hearing was advertised on April 21 and April 28, 2005. Chairman Beerbower asked for a staff report. Rose Elway, Budget Director, reported that the request for a Supplemental Appropriation is for \$45,688 in the General Fund Public Health and Social Services Department and is due to amendment #2 received from the State Department of Health for the Consolidated Contract. Funding will be used for HVAC system improvements, the purchase of a computer network server, and program enhancements for WIC, Emergency Preparedness and Tobacco Prevention. Chairman Beerbower asked for public comment. There was no public comment and the hearing was closed.

? **Resolution**: A motion was made, seconded and passed to approve **Resolution No. 2005-36 – Authorizing A Supplemental Extension In The Budget Of The Grays Harbor County General Fund Public Health and Social Services Department #001-000-029.**

PROCLAMATION:

1. **Tourism Appreciation Week:** Barbara Smith, Director for Grays Harbor Tourism, read a Proclamation regarding “See America Appreciation Week.” Ms. Smith reported that the travel and tourism industry employs over 3,900 citizens providing \$64.8 million in earnings within Grays Harbor County. A motion was made, seconded and passed to approve the Proclamation and proclaim the week of May 7 – 15, 2005 as “See America Appreciation Week” throughout Grays Harbor County, and calling upon the people of Grays Harbor County to observe this week with appropriate ceremonies and activities.

COMMISSIONERS:

1. **Appointment: Bill Simpson to the Public Facility District:** A motion was made, seconded and passed to appoint Bill Simpson, resident of Aberdeen, to the Public Facilities District Board. The term will expire in July of 2008.
2. **Appointment: Penny Sornberger to the Mental Health Advisory Board:** A motion was made, seconded and passed to appoint Penny Sornberger, resident of Aberdeen, to the Mental Health Advisory Board for a three year term.
3. **Appointment: Bill Wolfenbarger to the Fair Board:** A motion was made, seconded and passed to appoint Bill Wolfenbarger, resident of Aberdeen, to the Grays Harbor County Fair Board to fill an unexpired term through December of 2006.
4. **County Printing of Official Publications – Award Bid, Approve Contract, and Declare the Official County Newspaper:** The Clerk of the Board announced that Grays Harbor County, pursuant to the bidding process of R.C.W. 36.72, on March 21, 2005 called for bids for official publications of the County. Bids were opened on April 25, 2005 with The Montesano Vidette submitting the only bid proposal that met specifications. By approving this contract, the Commissioners of Grays Harbor County declare The Montesano Vidette the Official County Newspaper for the purpose of official publications for the period July 1, 2005 through June 30, 2006. The contract represents an increase of less than 3 percent for 6-point and 4 percent for 8-point type. A motion was made, seconded and passed to approve the Contract between Grays Harbor County and The Montesano Vidette as described.

DEPARTMENTS

FAIR & TOURISM

1. **Request Approval, One-Time Only Agreement For Harbor Heritage Festival:** A motion was made, seconded and passed to approve a One-Time-Only Funding Agreement for Grays Harbor Heritage Festival. The Heritage Festival is scheduled for September 24th at the Olympic Stadium in Hoquiam. Funding will be in the amount of \$1,000 for out-of-county advertising and promotion of the festival. Funding is on a reimbursement basis only.

2. **Request Approval, Authorization for Director to Sign Agreement – Petting Zoo:** The Grays Harbor County Fair Entertainment Committee requested authorization to sign a contract with Muriel's Petting Zoo to be at the Grays Harbor County Fair, August 10-14, 2005. Muriel's Petting Zoo has a USDA permit, liability insurance, and a long list of fairs and major festivals for references. Muriel's Petting Zoo provides a tent and fencing for the animals and public's safety. The petting zoo is staffed by Muriel and two helpers. The Fair Entertainment Committee plans to have portable handwashing at the exit of the Petting Zoo. Signage alerting fairgoers of proper handwashing and other safety concerns will be posted. To further educate fairgoers WSU Germ City will be set-up beside the handwashing station. A motion was made, seconded and passed to grant authorization for the contract with Muriel's Petting Zoo to be signed as described.

MANAGEMENT SERVICES

1. **Request Approval, Set Hearing Date – Supplemental Budget, Special Projects Fund:** May 16, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a \$1,000,000 supplemental budget in the Special Projects Fund #101-000-000. The Washington State Legislature has provided a state funded supplemental budget of \$500,000 to be expended by June 30, 2005 for coastal erosion. Additionally, the legislature has funded \$1,500,000 in the 2005-2007 biennium with Grays Harbor County acting as lead entity.

2. **Request Approval, One-Time Only Agreement – City of Aberdeen:** A motion was made, seconded and passed to approve a One Time Only Funding Agreement between Grays Harbor County and the City of Aberdeen Parks and Recreation Department. \$2,000 in funding will be used for a free lunch program within the City of Aberdeen for mentally or physically disabled children.

3. Request Approval, Letter of Support – Family Nutrition Education

Program: A motion was made, seconded and passed to approve the WSU Letter of Support and Agreement for the Food Stamp Nutrition Education Program. This agreement provides support for the delivery of nutrition education for the residents of Grays Harbor County who are Food Stamp recipients and applicants and confirms the intent to provide non-federal public funds as matching funds to increase nutrition education.

PUBLIC SERVICES DEPARTMENT

1. Request Approval, DOE Solid Waste & Financial Assistance Program Drug

Lab Investigations Grant Application: A motion was made, seconded and passed to approve the grant application to DOE for 2005-2007 Drug Lab Investigations. The current funding expires June 30, 2005, and this application repeats the funding request for the period July 1, 2005 to June 30, 2007, in the amount of \$15,000.

2. Request Approval, Chehalis Basin Fisheries Task Force – Vance Creek

Restoration Project Transfer of Bridge Slabs: The Chehalis Basin Fisheries Task Force, a regional fisheries enhancement organization established under the authority of Chapter 77.95 RCW, has requested the County donate four (4) salvaged concrete bridge slabs for its use in completing a stream enhancement project at Vance Creek. The County has identified and marked four (4) extra slabs in the Schouweiler Pit, which the County no longer has a need, for use on this project. Providing these concrete slabs to Chehalis Basin Fisheries Task Force will assist it in preserving and protecting fisheries resources vital to Grays Harbor County residents. The Department of Public Services recommended the Board approve the transfer as outlined. A motion was made, seconded and passed to approve the request to transfer these four (4) salvaged bridge slabs to the Chehalis Basin Fisheries Task Force as described.

3. Request Approval, Professional Services Contract Appraisal Review –

Cougar Smith Road Bridge: A motion was made, seconded and passed to approve a professional services contract to hire the Granger Company, for appraisal review services, on the Cougar Smith Road Bridge, CRP 73700-05 project. With approval the county right-of-way agent will proceed with the acquisition of the necessary right-of-way.

4. Request Approval, Purchase of Two (2) Satellite Phones For Use At the

Emergency Operations Center: Grays Harbor County has been awarded \$166,277 in Homeland Security funding for 2005. The Emergency Management Planning Committee

allocated \$1800 toward the purchase of three satellite phones to be used at the Emergency Operations Center (EOC). The purpose of having three phones was to have one for incoming calls, one for outgoing calls, and one as a backup. After some research, the portable phones that the Department would like to purchase are \$700 each and therefore, they will be purchasing only two phones through the grant. The communications plan options have changed and the least expensive option is \$600 per year per phone. This is an ongoing charge that has not previously been budgeted. A motion was made, seconded and passed to grant authorization to purchase the two satellite phones through the grant and add the cost of the communications plan to the budget as described.

5. Request Approval, Purchase of Various Communications Equipment: A motion was made, seconded and passed to authorize the purchase of the following equipment from the 2005 radio shop budget:

- Two (2) multi-meters
- One (1) solder fume extractor
- One (1) receive voter comparator
- One (1) low power radio repeater
- Nine (9) mobile radios
- Twelve (12) portable radios

6. Request Approval, Resolution Acknowledging Vacation of Rights-of-Way, Applicant Dan Carney: A petition has been received from Dan Carney to acknowledge vacation of rights-of-way surrounding property he owns in the plat of Ocosta Original. The Department finds no record of any of these rights-of-way ever being opened within the applicable time period. The Department has no objection to the Board acknowledging the vacation that occurred by operation of law. A motion was made, seconded and passed to approve **Resolution No. 2005-37 – Resolution Acknowledging Vacation, Plat of Ocosta Original.**

7. Request Approval, Set Hearing Date for Right-of-Way Vacation Request by Steve Andrews for June 6, 2005: June 6, 2005 at 2:00 p.m. is the date and time set for a public hearing to consider a petition from Steve Andrews to vacate a portion of Fir Avenue within the Plat of Pacific Beach Highland Heights.

Informational Distribution of 2004 Public Services Traffic Accident Report: The Clerk of the Board announced receipt of the 2004 Public Services Traffic Accident Report. The report has been distributed to the Board of County Commissioners and the media.

ANNOUNCEMENT(S):

None

CORRESPONDENCE:

The Clerk of the Board announced the following correspondence received:

1. A Claim For Damages against Grays Harbor County was received from Kathleen Phillipi. The claim was referred to the Prosecuting Attorney, and the Claims Review Committee.
2. A request was received from Jack Brodhead to use Vance Creek Park and the 13-mile loop from Vance Creek to Satsop Development Park including Keys and Wenzel Slough Roads. The request is for Saturday, May 7, 2005 from 8:00 a.m. to 5:00 p.m. A motion was made, seconded and passed to approve the request subject to review and recommendation by the Sheriff's Department, Department of Public Services and Risk Management.
3. An e-mail was received from Stanley J. Trohimovich, 1521 Simpson Avenue, Aberdeen, Washington. The subject is: "Oaths of Office and Official Bond Promises Are Violated by Any Criminal Acts Contrary to the Terms of the First Act of the First Congress and Washington St. Constitution's Article XXVII, Section 2. Chairman Beerbower referred the e-mail to the Prosecuting Attorney and announced it would be available to the public.

PUBLIC COMMENT

Commissioner Beerbower asked for public comment. There was no public comment.

STAFF MEETINGS

The Board held staff meetings on Monday, May 2, 2005, starting at 9:00 a.m. These staff meetings are advertised public meetings, held in the Commissioners' Conference Room. The Commissioners and Clerk of the Board reviewed calendars and pending daily office issues. The Board met with Vern Spatz, County Auditor, Debbie Adolphsen, Fair and Tourism Director and Paul Easter, Kevin Varness, Russ Esses and Ron Merila, Department of Public Services.

RESOLUTIONS

**No. 2005-36 Authorizing A Supplemental Extension In The Budget Of The
Grays Harbor County General Fund Public Health & Social
Services Department #001-000-029**

No. 2005-37 Resolution Acknowledging Vacation, Plat of Ocosta Original

ORDINANCES

None

The meeting adjourned at 2:23 p.m. to Monday, May 9, 2005 at 2:00 p.m.

BOARD OF COMMISSIONERS
for Grays Harbor County
this _____ day of _____, 2005

BOB BEERBOWER, Chairman
Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ALBERT A. CARTER, Commissioner, District 3

ATTEST:

Donna Caton
Clerk of the Board